

FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1

MEETING MINUTES

JULY 8, 2025

THE FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1 COMMISSIONERS CONDUCTED A REGULAR MEETING ON JULY 8, 2025 AT 7:00 P.M. AT THE PEARSALL VOLUNTEER FIRE DEPARTMENT LOCATED AT 320 S OAK, PEARSALL, TX 78061.

**Call the Frio County Emergency Service District No. 1 ("ESD") Board Meeting to Order; Secretary will call roll; Quorum is established, Invocation and Pledge of Allegiance.** Chico Hines called the meeting to order at 7:00 pm. Chico Hines, Linda Parsons, Bob Grubb and Royce Starnes were in attendance. A quorum was established. Chico Hines gave the invocation and led the pledge of allegiance.

- 1) **Citizens to be heard.** No citizens requested to speak.
- 2) **Approval of minutes.** Royce Starnes made a motion to approve the minutes as presented. Bob Grubb seconded the motion, with all in favor, the motion passed.
- 3) **Approval to pay bills and treasurer's report.** Bob Grubb made a motion to accept the treasurer's report and pay the bills presented. Linda Parsons seconded the motion, with all in favor, the motion passed.
- 4) **The next meeting is scheduled for August 5, 2025 at Bigfoot VFD.**
- 5) **Discussion, consideration, possible action and any issues relating to the report from Texas ESD Consulting.** No action was taken.
- 6) **Discussion, consideration, possible action regarding fire department audits.** Bob Grubb made a motion to engage Armstrong, Vaughan and Associates as outlined in their proposal with the understanding the cost will not exceed \$8,000 and prompt notification if it would exceed \$8,000. Linda Parsons seconded the motion, with all in favor, the motion passed.
- 7) **Discussion, consideration, possible action regarding contracting with a data coordinator and a records management system.** Bob Grubb made a motion to proceed with the First Due software purchase and posting the data coordinator contracted position. Linda Parsons seconded the motion, with all in favor, the motion passed.
- 8) **Discussion, consideration, possible action regarding ESD 2025-2026 proposed budget.** No action was taken.
- 9) **Discussion, consideration, possible action regarding First Responder Organizations (FRO) within the volunteer fire departments.** No action was taken.
- 10) **Discussion, consideration, possible action regarding a district administrator service agreement.** Bob Grubb made a motion to accept the agreement with the amendment that direct expenses will be reimbursed. Linda Parsons seconded the motion, with all in favor, the motion passed.

Executive Session: The Board may convene into Executive Session Authorized by Chapters 551.071, 551.074 and 551.072 of the Texas Government Code, as it pertains to legal matters, personnel issues and real estate.

11) **The Board will reconvene in open session and take any action necessary resulting from Executive Session.** The Board did not convene in executive session.

12) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**

**Dilley VFD**

**Monthly budget report**

**Monthly activity report**

**Funds requested**

There was no representative and no report available; no action was taken.

13) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**

**Bigfoot VFD**

**Monthly budget report**

**Monthly activity report**

**Funds requested**

Linda Parsons made a motion to reimburse \$16,030.74 in expenses to Bigfoot VFD. Bob Grubb seconded the motion, with all in favor, the motion passed.

14) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**

**Moore VFD**

**Monthly budget report**

**Monthly activity report**

**Funds requested** Moore VFD requested no funds; no action taken.

15) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**

**Pearsall VFD**

**Monthly budget report**

**Monthly activity report**

**Funds requested**

Bob Grubb made a motion to reimburse \$6,739.60 in expenses. Linda Parsons seconded the motion, with all in favor, the motion passed.

16) **Adjourn.** Bob Grubb made a motion to adjourn at 9:09 pm, Linda Parsons seconded the motion, with all in favor, the motion passed.

**ATTEST:**

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**Signature**

\_\_\_\_\_  
**Name/Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name/Title**

\_\_\_\_\_  
**Date**