

FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1

MEETING MINUTES

May 13, 2025

THE FRIO COUNTY EMERGENCY SERVICE DISTRICT NO. 1 COMMISSIONERS CONDUCTED A REGULAR MEETING ON MAY 13, 2025 AT 7:00 P.M. AT THE DILLEY VOLUNTEER FIRE DEPARTMENT LOCATED AT 115 E WHITE AVE, DILLEY, TX 78017.

Call the Frio County Emergency Service District No. 1 ("ESD") Board Meeting to Order; Secretary will call roll; Quorum is established, Invocation and Pledge of Allegiance. Chico Hines called the meeting to order at 7:00 pm. Chico Hines, Bob Grubb and Royce Starnes were in attendance; Linda Parsons and Lionel Gandara were absent. A quorum was established. Royce Starnes gave the invocation and led the pledge of allegiance.

- 1) **Citizens to be heard.** No citizens requested to speak.
- 2) **Discussion, consideration, possible action regarding the 2024 ESD audit presented by Donna Ede Jones.** Mrs. Jones presented the audit report. There was one correction noted that needed to be made before the audit is sent to the Frio County Commissioners Court. Bob Grubb made a motion to accept the audit report as presented with the \$30.00 correction to be made. Royce Starnes seconded the motion, with all in favor, the motion passed.
- 3) **Approval of minutes.** Royce Starnes made a motion to approve the minutes of the April 8 and May 4, 2025 meetings. Bob Grubb seconded the motion, with all in favor, the motion passed.
- 4) **Approval to pay bills and treasurer's report.** Bob Grubb made a motion to pay the ESD bills in the amount of \$13,931.40 and to accept the treasurer's report. Royce Starnes seconded the motion, with all in favor, the motion passed.
- 5) **The next meeting is scheduled for July 8, 2025 at Pearsall VFD.**
- 6) **Discussion, consideration, possible action regarding the contract with Texas ESD Consulting and additional duties and responsibilities and amending the contract regarding same.** Josh Brown introduced his guest, Kevin Clarkson, Bexar County ESD 7 Fire Chief. The Board convened in Executive Session at 7:40 pm and returned to open session at 8:11 pm. Bob Grubb made a motion to provide authority to Sanchez & Wilson to enter into a contract with Texas ESD Consulting for purposes of examining the volunteer fire departments. Royce Starnes seconded the motion, with all in favor, it was approved.
- 7) **Discussion, consideration, possible action and any issues relating to the report from Texas ESD Consulting.** No action was taken.
- 8) **Discussion, consideration, possible action regarding fire department audits.** No action was taken.

- 9) **Discussion, consideration, possible action regarding purchase of records management system.**
No action was taken.
- 10) **Discussion, consideration, possible action regarding annual readoption of investment policy.**
Bob Grubb made a motion to readopt the investment policy. Royce Starnes seconded the motion, with all in favor, it was approved.
- 11) **Discussion, consideration, possible action and any matter relating thereto, regarding the sales and use tax for additional revenue.** No action was taken.

Executive Session: The Board may convene into Executive Session Authorized by Chapters 551.071, 551.074 and 551.072 of the Texas Government Code, as it pertains to legal matters, personnel issues and real estate.

- 12) **The Board will reconvene in open session and take any action necessary resulting from Executive Session.** As reported under Item #6.
- 13) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
Dilley VFD
Monthly budget report
Monthly activity report
Funds requested
Royce Starnes made a motion to approve reimbursement of \$5,780.93 in expenses to Dilley VFD. Bob Grubb seconded the motion, with all in favor, the motion passed.
- 14) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
Bigfoot VFD
Monthly budget report
Monthly activity report
Funds requested
Bob Grubb made a motion to approve reimbursement of \$1,955.35 in expenses to Bigfoot VFD. Royce Starnes seconded the motion, with all in favor, the motion passed.
- 15) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
Moore VFD
Monthly budget report
Monthly activity report
Funds requested Moore VFD requested no funds, no action taken.
- 16) **Discussion, consideration and possible action regarding budget items, monthly reports, funds requested and reimbursement from:**
Pearsall VFD
Monthly budget report
Monthly activity report
Funds requested Pearsall VFD did not attend and requested no funds, no action taken.

17) **Adjourn.** Royce Starnes made a motion to adjourn at 8:35 pm. Bob Grubb seconded the motion, with all in favor, the motion passed.

ATTEST:

_____	_____	_____
Signature	Name/Title	Date

_____	_____	_____
Signature	Name/Title	Date