RESOLUTION 2026-02

A RESOLUTION ALLOWING MAYOR GOODWIN TO SIGN A CONTRACT WITH GMC ENGINEERING SERVICES ON BEHALF OF THE TOWN'S RECREATION BOARD

BE IT RESOLVED, by the Mayor and Town Council of the Town of Trinity, Alabama that the Mayor be and is hereby authorized to enter into a contract with GMC Engineering Services on behalf of the Trinity Recreation Board in the amount of $6000.00 as requested by the Recreation Board.

ADOPTED AND APPROVED THIS 13th DAY OF APRIL, 2026.

Vaughn Goodwin

Mayor Vaughn Goodwin

Attest:

Ashley Patterson

Ashley Patterson, Town Clerk

Ashley C. Patterson
Notary Public, Alabama State at Large
My Commission Expires September 20, 2028

Goodwyn Mills Cawood

2400 5th Avenue South
Suite 200
Birmingham, AL 35233

T (205) 879-4462

www.gmcnetwork.com

March 12, 2026
Town of Trinity, AL

RE: Land and Water Conservation Fund (LWCF) Grant Application Design Elements

Vaugn Goodwin
Mayor
Town of Trinity, AL

We are pleased to submit this proposal to help the Town of Trinity in completing the necessary design documents for submitting an LWFC Grant Application. Our extensive park experience involves creating engaging public spaces with a sense of place, pleasant pedestrian flow, athletic facilities, innovative stormwater management, and interpretive amenities. We have been involved in creating spaces that become venues for active lifestyles, which people love and visit often.

Project Team

Project Manager	Patrick Ritchey, PLA
Design Manager	Jacob Ingram, PLA

Scope of Services

Provide all necessary design documentation to fulfill the requirements for the LWCF grant application, including, but not limited to:

- Project Narrative
- Project Cost Estimate
- Detailed Budget
- Location Map
- Preliminary Site Plan
- Property Boundary Map
- Schedule

The concept for this park will only take a preliminary look into existing site elements such as topography, utilities and other infrastructure, environmental aspects, etc. These items may need to be added as additional services or considered prior to any implementation process.

Compensation

Basic services fees for the services mentioned above is **$6,000.** Fee will be invoiced as work is completed monthly.

Upon grant award and implementation of the park, design services will be in line with the grant restrictions on design services.

GMC

Additional Services

The following are other services that may be provided as additional services, if agreed to in advance by you and GMC.

- Topographical Survey
- Structural Engineer Services
- Environmental Services
- Construction Staking and As Built Hardscape Plans
- LEED Administration
- Geotechnical Borings, Materials Testing and Stormwater Permit
- Wayfinding Signage
- Illustrative Renderings beyond the Master Plan
- Architectural Services

We are excited at the opportunity to again work with the Town of Trinity.

Should you have any questions, please don't hesitate to reach out.

Best regards,

Patrick Ritchey, PLA
Landscape Architect, ASLA, LEED Green Associate
Goodwyn Mills Cawood

03/12/2026
Date

Mayor Vaughn Goodwin
Mayor, Town of Trinity, AL

3-30-2026
Date

GOODWYN MILLS CAWOOD, LLC
LANDSCAPE DESIGN SERVICES - GENERAL CONDITIONS

1. DATE OF COMMENCEMENT AND DURATION: The Date of Commencement of this Agreement shall be the date last appearing on the signature page. This Agreement shall remain in effect for twelve (12) months from the acceptance date of this agreement, or until terminated as provided herein, or extended by mutual agreement in writing.

2. IF GOODWYN MILLS CAWOOD, LLC 's SERVICES UNDER THIS AGREEMENT ARE DELAYED for reasons beyond GOODWYN MILLS CAWOOD, LLC 's control, the completion date specified in this Agreement shall be modified accordingly and the fees shall be renegotiated for any unfinished services as of the effective date of such change.

3. COMPENSATION DEFINITIONS: Reimbursable Expenses are project-related expenses that accrue over the course of design and construction phases of the project. We do not consider telephone charges (including long distance), faxing, scanning, in-house small document copying, costs associated with e-mail correspondence, or maintaining our CAD software and systems as reimbursable expenses. The following expenses are reimbursable and shall be charged at actual costs plus an administrative charge of twenty percent (20%) and will be itemized and included in the invoice:
    - Fees of Professional Subcontractors (whose expertise is required to complete the project).
    - All printing/ mounting and material costs including drawings for presentations, meetings, contractor pricing, permitting, and discussion purposes.
    - All travel expenses, lodging, and meals directly associated with the project and incurred by our employees will be considered a reimbursable expense.
    - Automobile travel associated with the project and incurred by our employees will be invoiced at $0.67/ mile.

4. INVOICE PROCEDURES AND PAYMENT: Goodwyn Mills Cawood, LLC shall submit invoices to the Client for Services accomplished during each calendar month. For Services provided on a Lump Sum basis, the amount of each monthly invoice shall be determined on the "percentage of completion method" whereby Goodwyn Mills Cawood, LLC will estimate the percentage of the total Services (provided on a Lump Sum basis) accomplished during the invoicing period. Monthly invoices shall include, separately listed, any charges for Services for which time charges and/or unit costs shall apply. Such invoices shall also include, separately listed, any charges for Professional Subcontractors and reimbursable costs. Goodwyn Mills Cawood, LLC shall submit such invoices as soon as possible after the end of the month in which the Services were accomplished and shall be due and payable by the Client upon receipt.

   The Client, as owner or authorized agent for the owner, hereby agrees that payment will be made for said Services within thirty (30) days from the date of the invoice; and, in default of such payment, hereby agrees to pay all costs of collection, including reasonable attorney's fees, regardless of whether legal action is initiated. The Client hereby acknowledges that unpaid invoices shall accrue interest at twelve percent (12%) per annum after they have been outstanding for over sixty (60) days. If an invoice remains unpaid ninety days (90) after the date of the invoice, Goodwyn Mills Cawood, LLC may, upon giving seven (7) days written notice of its intent to do so, suspend all Services on the Client's project. This suspension shall remain in effect until all unpaid invoices are paid in full. If an invoice remains unpaid one hundred and twenty days (120) after the date of the invoice, Goodwyn Mills Cawood, LLC may, upon giving seven (7) days written notice of its intent to do so, terminate this Agreement and pursue its remedies for collection.

5. LIMIT OF LIABILITY: The limit of liability of Goodwyn Mills Cawood, LLC to the Client for any cause or combination of causes resulting from the Services hereunder rendered, shall be, in total amount, limited within the extent of the law, to the fees paid under this Agreement.

6. INSURANCE: Goodwyn Mills Cawood, LLC shall at all times carry, on all operations hereunder, worker's compensation insurance, public liability and property insurance, automotive public liability and property damage insurance, and professional errors and omissions insurance.

7. ASSIGNMENT: Neither the Client nor Goodwyn Mills Cawood, LLC will assign or transfer its interest in this Agreement without the written consent of the other. Goodwyn Mills Cawood, LLC, however, does reserve the right to subcontract any portion of the Services.

8. SUSPENSION, TERMINATION, CANCELLATION OR ABANDONMENT: In the event the Project described in, or the

Services of Goodwyn Mills Cawood, LLC called for under this Agreement, is/are suspended, canceled, terminated, or abandoned by the Client, Goodwyn Mills Cawood, LLC shall be given seven (7) days prior written notice of such action and shall be compensated for the Services provided up to the date of suspension, termination, cancellation, or abandonment including reimbursable expenses in accordance with the provisions of this Agreement.

9. ENTIRETY OF AGREEMENT: This Agreement embodies the entire Agreement and understanding between the parties, their successors and assigns hereto, and there are no other agreements and understandings, oral or written, with reference to the subject matter hereof that are not merged herein and superseded hereby. No alteration, change or modification of the terms of this Agreement shall be valid unless made in writing and signed by both parties hereto. The laws of the State of Alabama shall govern this Agreement unless specifically stated otherwise. This Agreement includes this document.

10. HOLD HARMLESS: The Client will hold harmless Goodwyn Mills Cawood, LLC for any damages resulting from the use of information prepared by others and provided by the Client.

11. ADDITIONAL SERVICES: Upon written request from the Client, GMC will commence to perform or furnish the Additional Services not listed in the attached Scope of Service. GMC shall cease performing or furnishing such Additional Services upon receipt of written notice from the Client. Additional services shall be compensated in accordance with the current standard GMC hourly rates schedule, or by a lump sum fee, if requested by the Client.

GMC

2026
Standard Rate and Fee Schedule

Standard Hourly Rates

Executive Vice President	$ 310.00
Senior Vice President	$ 290.00
Vice President	$ 270.00
Senior Professional (Architect, Engineer, Regional Technical Leader, Surveyor, Interior Design, Scientist, Planner, Manager)	$ 260.00
Professional III (Architect, Engineer, Design Manager, Surveyor, Interior Design, Scientist, Planner, Project Manager)	$ 240.00
Professional II (Architect, Engineer, State Technical Leader, Surveyor, Interior Design, Scientist, Planner, Project Manager)	$ 220.00
Professional I (Architect, Engineer, Design Coordinator, Surveyor, Interior Design, Scientist, Planner, Project Manager)	$ 200.00
Senior Professional Staff (Architect, Project Engineer, Interior Design, Scientist, Assistant Project Manager)	$ 165.00
Professional Staff III (Architect, Project Professional, Interior Design, Scientist)	$ 150.00
Professional Staff II (Architect, Staff Professional, Interior Design, Scientist)	$ 135.00
Professional Staff I (Architect, Interior Design, Scientist)	$ 120.00
Senior Technical (Technical Spec., Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	$ 165.00
Technical III (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	$ 150.00
Technical II (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	$ 125.00
Technical I (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	$ 100.00
Intern II (Architecture, Engineering, Survey, Interior Design, Environmental Sciences)	$ 90.00
Intern I (Architecture, Engineering, Survey, Interior Design, Environmental Sciences)	$ 75.00
Executive Administrative Assistant	$ 125.00
Administrative Assistant II	$ 100.00
Administrative Assistant I	$ 80.00
Field Survey:	
Survey Crew (four-man survey crew)	$ 385.00
Survey Crew (three-man survey crew)	$ 305.00
Survey Crew (two-man survey crew)	$ 225.00
Field Tech III	$ 125.00
Field Tech II	$ 100.00
Field Tech I	$ 80.00

Reimbursable Expenses

Travel Expenses	
Vehicle Transport	$0.725 per mile
Travel/ Meals/ Lodging	Cost
Other Out-of-Pocket Expenses	Cost plus twenty percent
Sub-Consultant/ Sub-Contractors	Cost plus twenty percent
Sub-Consultant/Sub-Contractors reimbursable expenses	Cost plus twenty percent
Printing & Shipping	
Out of house reprographic services	Cost plus ten percent
In-House B&W reprographic services (small format)	$0.10/ sheet (8.5 x 11)
	$0.15/ sheet (11 x 17)
In-House Color reprographic services (small format)	$0.10/ sheet (8.5 x 11)
	$0.15/ sheet (11 x 17)
In-House B&W reprographic services (large format)	$0.15/ sf
In-House Color reprographic services (large format)	$0.20/ sf
GPS equipment	$250.00 per day