



St Cuthbert's C of E Junior School

Risk Assessment for Breakfast Club

Activity / Process / Operation

(If the activity or process is complex it may require more than one risk assessment) Breakfast club

Identify the hazards (anything that can cause harm):

Children and staff contracting the Corona Virus

Who might be harmed and how?

Children and staff contracting the Corona Virus through cross contamination and lack of social distancing.

Estimate Risk Level (H/M/L)
Low

What measures are in place to reduce the risk?

Estimate Risk Level now Low

- The children who attend Breakfast club will be a consistent group that parents have signed up for. The number will be limited and children separated into KS1 and KS2.
- Children will arrive at 7.45am – 8.15am and sanitise their hands in the reception area before entering the building.
- All staff will wear gloves and aprons during their time in breakfast club.
- Children will collect their food from the serving table
- Children will sit in Year 5/6, Year 3/4 and KS1 groups.
- They must remain at the table until they are told to move to their designated area.
- Adults will collect plates and cups from the tables when the children have finished to wash. Any leftover food will be safely disposed of
- When they leave breakfast club they will be taken back to class by a member of breakfast club staff and walked to class ensuring they do not make any direct contact with an adult or children from a different year group.
- Once at their classroom the children will wash/sanitise their hands before entering the room.
- The tables will be thoroughly cleaned when the children have left and all play equipment will be cleaned.

What further action is needed to reduce the risk? (State actions)

Specify dates
Daily

- Numbers will need to be closely monitored to ensure that social distancing between year groups can be maintained and cross contamination is reduced.
- The children will eat on 3 separate tables – Year 5/6, Year 3/4 and KS1. Groups will be able to play outside but staff need to ensure groups do not mix.
- Breakfast club toys will be limited. Use DVD or colouring etc.
- This provision may need to be cancelled if cross contamination cannot be maintained.

Relevant employees who need to be informed of this risk assessment (employees to sign when they have read).

Relevant employees will also need to read and sign for Food Policy with COVID10 appendix included.

Monitoring Arrangements (eg Before each use/occasion, during handover/staff meeting, weekly, monthly, quarterly, annually during site inspection etc)

Daily

Review of risk assessment /Frequency : 25th September 2020 or earlier if needed

Reviewed 25/09/20 by H Mullinger

Date of Risk Assessment 17/07/20 Date Risk Assessment distributed to relevant staff 17/07/20

Person responsible to reviewing risk assessment : Helen Mullinger
Head teacher