

Memorandum of Understanding

Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas - Fort Smith

And

Southern Arkansas University Tech

Article I Introduction

This Memorandum of Understanding (Agreement), effective July 1, 2026, is by and between the Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas - Fort Smith (UAFS) and Southern Arkansas University Tech (SAU TECH).

Article II General Purpose

The purpose of this Agreement and the intent of the parties are to set forth and establish procedures for offering of degree programs by UAFS in collaboration with SAU TECH.

The parties agree that UAFS will offer the following programs:

- Bachelor of Science in Organizational Leadership – Appendix A
- Bachelor of Business Administration – Appendix B
- Bachelor of Science in Elementary Education K-6– Appendix C

This agreement will provide SAU TECH students pursuing the degree programs with a seamless transition toward the completion of the corresponding UAFS degree. Some of these degree programs may be completed online and some may require students to attend courses on the UAFS campus. UAFS and SAU TECH share a commitment to increasing student access to and success in higher education through this Agreement.

Additionally, a Reverse Transfer Agreement is set forth in Appendix D to promote a seamless transfer process for students to complete their bachelor's degree through UAFS while assisting SAU TECH in awarding the associate degree. The Reverse Transfer Agreement will provide SAU TECH academic data for their students attending UAFS.

The parties agree that additional degree programs may be added if agreed upon and will be set forth in additional exhibits attached to this Agreement. All programs will adhere to the principles of the Agreement.

Article III Courses and Degree Program

The degree programs, as well as any other courses or programs offered by UAFS with SAU TECH, will use the same admission and progression requirements and the same course requirements as stated in the appropriate UAFS Undergraduate Academic Catalog. Academic

guidance for any degree program will be provided as outlined in this Agreement.

Prospective degree students will be provided with complete information concerning the academic preparation required for enrollment in and completion of the degree program. Representatives from both institutions will have input into all decisions that directly impact the degree program.

Article IV Supervision of Degree Program

The UAFS academic programs offered with SAU TECH will be under the supervision of the Provost and Vice Chancellor for Academic Affairs and the College Dean. Students must meet the degree requirements prescribed in the appropriate UAFS Undergraduate Academic Catalog. The maximum number of hours transferable to the bachelor's degree of this MOU is 75 hours of 1000-2000 lower-level courses as designated on each degree plan; the number of upper-level transferable hours will vary by college and degree program. Students must adhere to the policies and procedures specified in the UAFS Student Handbook and the appropriate UAFS Undergraduate Academic Catalog. The Provost and Vice Chancellor for Academic Affairs and the College Dean will review the degree programs each year.

Article V Operation of Program

- A. It is the intent of this Agreement that SAU TECH students complete all courses required for the associate degree at SAU TECH before entering into the bachelor's programs at UAFS.
- B. Students must be officially admitted to UAFS meeting all admission requirements, including submission of official transcripts, to enroll in courses offered by UAFS.
- C. Once admitted to UAFS, students will be advised throughout their degree program by a UAFS advisor.
- D. Registration for courses will be processed through the UAFS Web-registration system or with a UAFS advisor. Students may pay tuition and fees online through the Online Business Center through MyUAFS. Students may also contact the UAFS Cashier's Office at 479-788-7060 with questions regarding payment.
- E. All student withdrawals and course additions will be processed through the UAFS Records Office and will adhere to UAFS policies. The UAFS Business Office will issue applicable refunds per UAFS policy.
- F. The UAFS Registrar will issue official transcripts for all UAFS courses.
- G. All books and course supplies will be listed in UAFS course syllabi. Students may obtain books and supplies through the UAFS bookstore or through alternative sources.
- H. SAU TECH will make library resources, computer resources, and proctoring services available to students enrolled in UAFS degree programs through this Agreement.
- I. UAFS and SAU TECH will work together to provide program information.

Article VI
Financial Arrangements

- A. The UAFS Business Office will manage all financial transactions related to this Agreement.
- B. Students enrolled in courses offered by UAFS will pay all tuition and fees set forth by the UA System Board of Trustees. The UA System Board of Trustees may adjust tuition and fee charges from year to year, as it deems necessary.
- C. The Financial Aid Office at UAFS will serve as the initial contact for students seeking financial assistance (Pell, Arkansas Challenge, FAFSA, etc.). Transfer students have the opportunity to compete for select transfer scholarships, if qualified.
- D. For students on financial aid, the UAFS Financial Aid Office will disburse financial aid for the semester in which the qualified student is concurrently enrolled at both institutions per the UAFS Consortium Agreement for Financial Aid. Financial aid will be disbursed to the student's account after the 11th class day. First-time loan borrowers will not receive a loan disbursement until after the 30-day waiting period. When financial aid is disbursed, UAFS will keep the amount owed to UAFS, and will send any remaining balance to the student. It is the student's responsibility to make payment arrangements with SAU TECH as needed.

Article VII
Meeting Facilities and Testing Services

- A. Every effort will be made by SAU TECH to provide a location for UAFS representatives when on the SAU TECH campus to promote or work with students in the degree program.
- B. SAU TECH will provide proctoring services for a fee for students enrolled in UAFS programs through this Agreement when live proctors are required. UAFS uses a combination of remote proctoring and live proctoring through Examity. The UAFS faculty agrees to ensure that all proctored test information and materials are provided for the proctoring services in a timely manner.

Article VIII
Liability

Pursuant to Article 12 § 12 of the Arkansas Constitution, UAFS may not enter into a covenant or agreement to hold a party harmless or to indemnify a party from prospective damages. The parties are responsible for their own negligent conduct and that of their respective officers, employees, agents and designated representatives acting within the official scope of their positions.

Article IX
Governing Law and Venue

The laws of the State of Arkansas govern this Agreement. The place of execution and venue governing the Agreement is Pulaski County, Arkansas. All matters relating to the validity, construction, interpretation and enforcement of the Agreement shall be determined in Pulaski County, Arkansas.

Article X
Sovereign Immunity

UAFS is an instrumentality of the State of Arkansas and is entitled to sovereign immunity. The parties agree that all claims, demands or actions of loss, expense, damage, liability or other relief, either at law or in equity, for actual or alleged personal injuries or property damage arising out of or related to the Agreement by UAFS or its officers, employees, agents or designated representatives acting within the official scope of their position, must be brought before the Claims Commission of the State of Arkansas. With respect to such claims, demands or actions, UAFS agrees that; (a) it will cooperate with SAU TECH in the defense of any claim, demand or action brought against SAU TECH seeking the foregoing loss, expense, damage, liability or other relief; (b) it will in good faith cooperate with SAU TECH should SAU TECH present any claim, demand or action of the foregoing nature against UAFS to the Claims Commission of the State of Arkansas; (c) it will not take any action to frustrate or delay the prompt hearing on claims of the foregoing nature by the said Claims Commission and will make reasonable efforts to expedite said hearing. The obligations of the paragraph shall survive the expiration or termination of the Agreement. Nothing in the Agreement between the SAU TECH and UAFS shall be construed as a waiver of UAFS's sovereign immunity or UAFS'S right to assert in good faith all claims and defenses available to it in any proceedings.

Article XI
Attorney's Fees

Neither party shall be liable in the other for any payment or attorneys' fees or costs on any claim, demand or action related to or regarding the validity, construction, interpretation, breach or enforcement of the Agreement.

Article XII
Notice

Notice to UAFS required or permitted by the Agreement shall be effective upon receipt. In addition to any notice provisions specified in the Agreement, all notices, requests and other communications required or permitted to be sent under the Agreement, including any notice of demand, claim or breach against UAFS, shall be in writing and shall be delivered personally; or by facsimile (provided such delivery is confirmed); by overnight courier service; or by United

States certified mail, postage paid, return receipt requested, to the following address set forth below:

University of Arkansas System
Attn: Office of General Counsel
2404 North University Avenue
Little Rock, Arkansas 72207-3608
Fax: 501-686-2517

Article XIII
Confidential or Proprietary Information

To the extent any provision in the Agreement restricts dissemination of confidential or proprietary information by UAFS, it shall not be construed to prohibit disclosure of such information to comply with a request by valid subpoena, court order or other applicable law.

Article XIV
Confidentiality of Student Education Records

To the extent that Parties (UAFS and SAU TECH) shall have access to, store, and receive education records and financial information, the Parties agree to abide by the limitations on use and re-disclosure of such records set forth in the Family Educational Rights and Privacy Act (FERPA). The Parties agree to hold student record information in strict confidence and shall not use or disclose such information as required by law. Parties agree not to use the information for any purpose other than the purpose for which the disclosure was made.

Article XIV
Non-Discrimination

Parties agree to adhere to any and all applicable Federal and State laws, including laws pertaining to non-discrimination. In particular, consistent with the provisions of Act 954 of 1977, as amended and codified at Ark. Code Ann. § 25-17-101, the Parties agree as follows: (a) the Parties will not discriminate against any employee or applicant for employment because of race, sex, color, age, religion, handicap or national origin; (b) in all solicitations or advertisements for employees, the Parties will state that all qualified applicants will receive consideration without regard to race color, sex, age, religion, handicap or national origin; (c) failure of the Parties to comply with the stature, the rules and regulations promulgated thereunder and this non-discrimination clause shall be deemed a breach of contract and this contract may be canceled, terminated or suspended in the whole or in part; (d) the Parties will include the provisions or items (a) through (c) in every subcontract so that such provisions will be binding upon such subcontractor or vendor.

Article XV
Implementation or Termination

This Agreement will become effective in summer 2026. To the extent any prior agreements, negotiations, representations or any provision of prior Agreements contradicts or otherwise conflict with the terms or conditions of this Agreement, such provisions are canceled, superseded and revoked. The Agreement shall not be otherwise altered or amended other than an agreement in writing signed by the parties hereto.

The approved degree programs of this Agreement are outlined in the attached Exhibits. The student's degree program requirements will be specified on the signed degree plan when the student declares the major. Current degree plans will be provided yearly for this Agreement.


Should either institution decide to terminate this Agreement, or any program conducted under this Agreement, it shall notify the other of the decision to terminate in writing. This written notice shall be sent at least 60 calendar days prior to the beginning of the upcoming semester so as to minimize any negative effects on students enrolled in the program. Any termination will ensure that completion plans are implemented for students enrolled in any program, ensuring that they will be able to complete the degree program then in effect.


Article XVI
Official Signatures

We agree to the above conditions and indicate by our signatures our commitment to provide quality academic programs for students in the SAU TECH Service Area.

Board of Trustees of the University of Arkansas
acting for and on behalf of the
University of Arkansas - Fort Smith

Southern Arkansas University Tech

Signed by:

7FF7D64066C140A...
Terisa C. Riley, Ph.D. 6/1/2026
Chancellor (Date)
University of Arkansas - Fort Smith

Signed by:

EB9785AA4E1842A...
Dr. Jerry W. Thomas 6/1/2026
Chancellor (Date)
Southern Arkansas University Tech

Appendix A

**Bachelor of Science in Organizational Leadership (BSOL)
University of Arkansas - Fort Smith
In Partnership with Southern Arkansas University Tech**

Southern Arkansas University Tech (SAU Tech) students interested in earning a Bachelor of Science in Organizational Leadership (BSOL) degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at SAU Tech by completing an Associate of Arts, or Associate of Science degree in programs approved by SAU Tech. Completed SAU Tech courses will be accepted by UAFS and applied to the BSOL degree requirements according to the UAFS Undergraduate Academic Catalog. UAFS will offer the remaining BSOL degree requirements through online courses. Per the partnership agreement, UAFS will transfer 75 hours of lower division coursework for the BSOL.

Print Name: _____ Student ID _____
Catalog Year 2026-2027

SAU TECH A.A. OR A.S. PROGRAM HOURS TO TRANSFER TO UAFS BSOL DEGREE			
<i>[UAFS course numbers are italicized in brackets if different.]</i>			
Pre-Program Requirements:			
Hours	Courses	Notes	Grade
6	English <i>[English Composition requirements]</i> ENGL 1113 Composition I <i>[ENGL 10103]</i> ENGL 1123 Composition II <i>[ENGL 10203]</i>	1	
3	SPCH 1113 Principles of Speech <i>[SPCH 10003-Speech requirement]</i>	1	
6	Mathematics <i>[Mathematics requirements]</i> <i>Select one course from the following:</i> MATH 1023 College Algebra <i>[MATH 11003]</i> <i>Select one course from the following:</i> GBUS 2013 Quantitative Analysis I <i>(substitute for MATH 21003)</i> Math course with College Algebra as a prerequisite.	1	
8	Science <i>[Lab Science requirement]</i> Select two lab sciences from the General Education requirements.	1	
3	Fine Arts <i>[Fine Arts requirement]</i> <i>Select one course from the following:</i> ART 2013 Art Appreciation <i>[HUMN 25603]</i> MUS 2013 Music Appreciation <i>[MUSC 10003]</i> THEA 2003 Theater Appreciation <i>[THTR</i>	1	
3	Humanities <i>[Humanities requirement]</i> <i>Select one course from the following:</i> ENGL 2213 World Literature I <i>[ENGL 21103]</i> ENGL 2223 World Literature II <i>[ENGL 2XXX HU]</i> PHIL 2403 Introduction to Philosophy <i>[PHIL 11003]</i>	1	
3	U.S. History/Government <i>[History/Government requirement]</i> <i>Select one course from the following:</i> HIST 2013 United States History I <i>[HIST 21103]</i> HIST 2023 United States History II <i>[HIST 21203]</i> PSCI 2003 American Government: National <i>[PLSC 20003]</i>	1	
6	Social Science <i>[Social Sciences requirement]</i> PSYC 2003 General Psychology <i>[PSYC 11003]</i> HIST 1003 World History I or HIST 1013 World History II <i>[HIST 11103 or HIST 11203]</i>	1	

37	Career or professional block or lower-level electives	3	
Total Hours: 75 Maximum lower-level (10000-20000) hours transferable to the BSOL Degree.			
Degree requirements to be completed through UAFS (45 Hrs)			
3	LEAD 31303 Organizational Ethics	2	
3	LEAD 36003 Foundations of Organizational Leadership	2	
3	LEAD 36203 Professional Communication or ENGL 34063 Writing for the Workplace	2	
3	LEAD 36303 Leadership Theory	2	
3	LEAD 36403 Group Dynamics	2	
3	LEAD 36503 Creative Leadership	2	
3	LEAD 46603 Personal Development	2	
3	LEAD 46703 Global Complexities	2	
3	LEAD 46803 Leadership Systems	2	
3	LEAD 46903 Dimension of Leadership Capstone	2	
3	MGMT 41343 Project Management	2	
1	FINN 15201 Personal Finance Applications	5	
9	Upper-level elective	4	
2	Upper and lower-level electives	4	
Total Hours: 120 At least 40 hours must be upper level.			
NOTES			
1: General Education Core Requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow the SAU Tech General Education requirements. Mathematics stipulation: mathematics-must take six hours of mathematics to include College Algebra or Quantitative Reasoning, and GBUS 2013 Quantitative Analysis I or select one additional math course with College Algebra as a prerequisite; for social sciences-General Psychology is required and select one additional course.			
2: These courses are used to determine major GPA, see Graduation Requirements section of the UAFS Undergraduate Academic Catalog.			
3: Lower-level Electives 37 hours.10000 and 20000 level elective courses earned as part of the associate degree.			
4. Upper-level (30000-40000) electives, 9 hours and upper or lower-level electives, 2 hours. Consult with advisor. Select to ensure completion of 40 upper-level hours required for graduation.			
Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FINN 15201 Personal Finance Applications (or an approved substitution) with a grade of C or better, or by a score of 70% or more on a challenge exam for FINN 15201.			

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must re-enter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____

Date _____

Advisor Signature _____

Date _____

Appendix B

**Bachelor of Business Administration (BBA)
University of Arkansas-Fort Smith
In Partnership with Southern Arkansas University Tech (SAU Tech)**

Southern Arkansas University Tech (SAU Tech) students interested in earning a Bachelor of Business Administration (BBA) degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at (SAU Tech) by completing an Associate of Science in Business Administration. Completed (SAU Tech) courses will be accepted by UAFS and applied to the BBA requirements according to the UAFS Undergraduate Academic Catalog. UAFS will offer the remaining requirements through classes offered on campus or online. Students completing requirements on campus may choose from several different concentrations. An online option is available.

Print Name: _____ Student ID _____
Catalog Year 2026-2027

Bachelor of Business Administration (BBA) University of Arkansas - Fort Smith			
This degree is designed for students who have completed the SAU Tech AS in Business			
Hours	Courses	Notes	Grade
General Education Core Requirements (38 hours)			
6	English/Communications ENGL 1113 Composition I [ENGL 10103] ENGL 1123 Composition II [ENGL 10203]	1	
3	SPCH 1113 Principles of Speech [SPCH 10003]	1	
3	Mathematics MATH 1023 College Algebra [MATH 11003]	5	
6	<i>Arts and Humanities</i> <i>Select one course from the following: [Fine Arts requirement]</i> ART 2013 Art Appreciation [HUMN 25603] THEA 2003 Theatre Appreciation [THTR 10003 FA] MUS 2013 Music Appreciation [MUSC 10003] <i>Select one course from the following: [Humanities requirement]</i> ENGL 2213 World Literature I [ENGL 21103] ENGL 2223 World Literature II [ENGL 2XXX HU] PHIL 2403 Introduction to Philosophy [PHIL 11003]	1	
8	Science BIOL 1004 The Biological Science [BIOL 10043/10031] PHSC 1004 Physical Sciences [PHSC 10043/10031]	1	
3	US History or Government Requirement <i>Select one course from the following [History/Government requirement]:</i> HIST 2013 U.S. History I [HIST 21103] HIST 2023 U.S. History II [HIST 21203] PSCI 2003 American National Government [PLSC 20003]	1	
9	Social Sciences ECON 2203 Macroeconomics [ECON 21003] and one of the following HIST 1003 World History I [HIST 11103] or HIST 1013 World History II [HIST 11203]	1	
A.S. Requirements that will transfer to UAFS (24 hours)			

3	ACCT 2003 Principles of Accounting I [ACCT 20003]	5	
3	ACCT 2103 Principles of Accounting II [ACCT 20103]	5	
3	ECON 2103 Microeconomics [ECON 22003]	5	
3	GBUS 2003 Legal Environment of Business [BLAW 20003]	5	
3	BA 1103 Personal Finance [FINN 15201 plus 2 hrs of electives]	3, 7	
3	BA 2223 Business Communications [BUSI 20103]	5	
3	GBUS 2013 Quantitative Analysis [MATH 21003]	4, 5	
3	MIS 2053 Business Information Systems [satisfies computer competency requirement]	4, 5	
62 (SAU Tech) Degree Transfer Hours			
ADDITIONAL BBA PROGRAM REQUIREMENTS TO BE COMPLETED ONLINE THROUGH UAFS (58 hours)			
3	BUSI 10103 Foundations of Business, [if BA 2023 not taken at SAUT]	2	
4	Electives	3	
3	MGMT 22043 Introduction to International Business	2	
3	MGMT 23043 Business Information Systems	2	
3	FINN 37103 Business Finance	2	
3	MKTG 34303 Principles of Marketing Management	2	
3	MGMT 31343 Social Responsibility and Ethics in Business	2	
3	MGMT 31543 Organizational Behavior	2	
3	MGMT 35143 Business Analytics	2	
3	MGMT 35243 Operations Management	2	
3	MGMT 48143 Strategic Management	2	
24	Major Requirements Business Administration – online completion track: students must complete 24 upper-level hours in at least three different disciplines. Students wishing to complete courses in person at UAFS will have additional options available.	2, 6	
Total Hours 120			
NOTES			
1. General Education Core Requirements, see Graduation Requirements section of the UAFS Undergraduate Academic Catalog or (SAU Tech) General Education Core requirements. Follow requirements with these stipulations: GBUS 2013 Quantitative Analysis I is required; social sciences-ECON 2003 Macroeconomics is required.			
2. These courses are used to determine major GPA, see Graduation Requirements section of the UAFS Undergraduate Academic Catalog. Students may complete BA 2023 at (SAU Tech) and transfer into UAFS to satisfy BUSI 10103 requirement.			
3. Electives, 12 hours, select courses that will satisfy degree requirements for baccalaureate program. (SAU Tech) MATH 1023 College Algebra will count for 3 hours. Select additional elective hours with advisor.			
4. Required Business Computing Competency may be fulfilled by successful completion of MIS 2053 Business Information Systems from (SAU Tech).			
5. Students must complete these courses and earn a cumulative GPA of 2.5 to be admitted to the program.			
6. Major Electives, 24 hours. Must be upper-level courses within the College of Business. See catalog for requirements.			
7. Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FINN 15201 Personal Finance Applications (or an approved substitution) with a grade of C or better, or by a score of 70% or more on a challenge exam for FINN 15201. (SAU Tech) FIN 2003 Personal Finance will satisfy this requirement.			

ACTS Transfer Course Information

The Arkansas Course Transfer System (ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment of the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as "No Comparable Courses." See ACTS - Arkansas Course Transfer System acts.adhe.edu/studenttransfer.aspx for specific course information. See Acceptance of Transfer Credits section of the UAFS Undergraduate Academic Catalog for a complete list of transfer provisions.

Student Degree Program Requirements

A student's degree program requirements are those specified in the catalog in effect at the time of declaration of program major. Students must meet the above program requirements and the graduation requirements as indicated by institutional and college policy. The program can be changed only with the approval of the official advisor. If original courses are eliminated, students may be required to meet new curriculum requirements in the degree program. If students are not enrolled for two or more consecutive terms (excluding summer terms), they must reenter under the program requirements of the current catalog. Students are responsible for understanding program requirements and changes. This document is not official until signed and dated by both the student and an authorized university representative.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Appendix C

**Bachelor of Science in Elementary Education
University of Arkansas-Fort Smith
In Partnership with Southern Arkansas University Tech (SAU Tech)**

Southern Arkansas University Tech (SAU Tech) students interested in earning a Bachelor of Science in Elementary Education Associate of Science degree from the University of Arkansas – Fort Smith (UAFS) may complete the first two years (lower division coursework) of the bachelor degree requirements at (SAU Tech) by completing an Associate of Arts in Teaching from (SAU Tech). Completed (SAU Tech) courses will be accepted by UAFS and applied to the BS in Elementary Education degree requirements according to the UAFS Undergraduate Academic Catalog.

Print Name: _____
Catalog Year 2026-2027

Student ID _____

(SAU Tech) AS PROGRAM HOURS TO TRANSFER TO UAFS BACHELOR OF SCIENCE IN ELEMENTARY EDUCATION DEGREE <i>[UAFS course numbers are italicized in brackets if different.]</i>			
Pre-Program Requirements:			
Hours	Courses	Note	Grade
6	English Composition ENGL 1113 English Composition I <i>[ENGL 10103]</i> ENGL 1123 English Composition II <i>[ENGL 10203]</i>	1, 3	
3	SPCH 1113 Principles of Speech <i>[SPCH 10003]</i>	3	
3	MATH 1023 College Algebra <i>[MATH 11003]</i>	1, 3	
8	Lab Science Requirements BIOL 1004 The Biological Science <i>[BIOL 10043/10031]</i> PHSC 1004 Physical Sciences <i>[PHSC 10043/10031]</i>	1	
3	Fine Arts ART 2013 Art Appreciation <i>[HUMN 25603]</i> MUS 2013 Music Appreciation <i>[MUSI 10003]</i>	1	
3	Humanities ENGL 2213 World Literature I <i>[ENGL 21103]</i>	1	
3	U.S. History/Government PSCI 2003 American Government National <i>[PLSC 20003]</i>	1	
6	Social Sciences HIST 1003 World History I <i>[HIST 11103]</i> or HIST 1013 World History II <i>[HIST 11203]</i> and HIST 2013 United State History I <i>[HIST 21103]</i> or HIST 2023 United States History II <i>HIST 21203]</i>	1	
35	General Education hours		
21	Education Core hours		
3	EDUC 2003 Introduction to Education <i>[EDFD 27843]</i>	3	
3	EDUC 2023 K-12 Education Technology <i>[EDFD 20143]</i>	3	
3	GEOG 2003 Introduction to Geography <i>[GEOG 21003]</i>	1	
3	HIST 2083 History of Arkansas <i>[HIST 41533 LL]</i>	3	
3	MATH 2053 Math for Teachers I <i>[MATH 20074]</i>	3	
3	MATH 2063 Math for Teachers II <i>[MATH 20174]</i>	3	
3	Approved elective <i>[elective hours]</i>		

Total Transfer Hours: 56			
REQUIREMENTS AFTER TRANSFER to UAFS BACHELOR OF SCIENCE IN ELEMENTARY EDUCATION DEGREE PROGRAM			
Hours	Courses	Note	Grade
Major Requirements (64 Hours)			
4	PHSC 11043/11031 Earth Science/Lab		
3	CIED 40803 Writing Instruction and Assessment	2, 4	
3	CIED 48003 Seminar in K-6 Education	2, 4	
6	CIED 49006 Residency I	2, 4	
10	CIED 49010 Residency II	2, 4	
3	EDFD 30143 Educational Psychology	2, 4	
3	EDHP 31053 Practicum I	2, 4	
3	EDHP 32053 Practicum II	2, 4	
3	EDHP 32063 Introduction to Assessment	2, 4	
3	EDHP 33053 Learning Environments	2, 4	
2	ELED 40202 Mathematics Curriculum, Instruction, and Assessment	2, 4	
2	ELED 40232 Social Studies Curriculum, Instructions, and Assessment	2, 4	
2	ELED 43052 STEAM Curriculum, Instruction, and Assessment	2, 4	
1	ELED 44001 Integrating Health and Physical Education	2, 4	
3	READ 33043 Foundations of Teaching Reading and Writing	2, 4	
3	READ 35043 Methods and Materials for Teaching Literacy	2, 4	
3	READ 38043 Literacy Assessment and Intervention	2, 4	
3	READ 39043 Disciplinary Literacy	2, 4	
3	SPED 30093 Teaching Diverse Learners	2, 4	
1	FINN 15201 Personal Financial Applications	2, 4	
Total Hours: 120 At least 40 hours must be upper level.			
NOTES			
1: General Education requirements, see Graduation Requirements section of UAFS Undergraduate Academic Catalog OR follow the (SAU Tech) General Education requirements.			
2: These courses are used to determine major GPA, see Graduation Requirements section of the UAFS Undergraduate Academic Catalog.			
3: Requirements for admission in Educator Preparation Program (EPP). Consult with faculty advisor regarding School of Education admission requirements and for courses taken after admission to program. Students must complete 120 hours in order to graduate with the BS in Elementary Education.			
4. Must be admitted to the School of Education Educator Preparation Program.			
Note: Prior to graduation students must demonstrate competency in financial literacy by satisfactory completion of FINN 15201 Personal Finance Applications (or an approved substitution) with a grade of C or better, or by a score of 70% or more on a challenge exam for FINN 15201.			

ACTS Transfer Course Information

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Student Degree Program Requirements

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Student Signature _____

Date _____

Advisor Signature _____

Date _____

Appendix D Reverse Transfer Agreement

The University of Arkansas - Fort Smith (UAFS) and SAU TECH wish to facilitate the transfer of students, enhance the number and quality of learning options at the institutions, and provide a seamless transfer process for students. The Reverse Transfer Agreement is entered into in order to accomplish two primary objectives:

1. Communicate a message which encourages completion of the bachelor's degree among college transfer students.
2. Assist SAU TECH in awarding associate degrees.

UAFS and SAU TECH have entered into this Reverse Transfer Agreement and hereby agree as follows:

- o UAFS and SAU TECH are active educational partners in providing educational opportunities for currently enrolled and potential students of both institutions. Each institution will maintain the integrity of their separate programs and enter into this agreement as equal partners.

- o UAFS understands SAU TECH's mission of educating members of its service area and of awarding two-year associate degrees. The purpose of this Agreement is to permit eligible and interested students to transfer certain course work from UAFS to SAU TECH, through an MOU, to complete requirements for the associate degree. This process is called reverse transfer. It is created to increase student transfer rates to UAFS and raise associate degree completion rates at SAU TECH.

- o Separate academic records for students will be maintained at each institution and each institution will be responsible for complying with all applicable laws related to such records, including, but not limited to FERPA. Students give permission to release their academic student data for the reverse transfer program when they complete the application for admission at both SAU TECH and UAFS.

- o For SAU TECH students admitted to and enrolled in UAFS, UAFS will review its database and determine whether the students are eligible for reverse transfer by meeting the following conditions:
 - Have earned at least 24 hours at SAU TECH with a minimum 2.0 grade point average
 - Have earned at least 15 hours at UAFS with a minimum 2.0 grade point average
 - Have earned at least a total of 60 college credit hours
 - Have completed the 35 hours of general education core requirements
 - Be a degree-seeking student at UAFS in "good academic standing"

- o UAFS agrees to send, at no cost, the transcripts of students who have met the qualifying conditions above. The following conditions apply to transcript delivery:
 - The qualifying transcripts will be sent electronically to SAU TECH.
 - Transcripts will be automatically sent once the eligible student completes at least 60 or more hours of all combined college credits. The transcripts will continue to be sent until the student completes a bachelor's degree or until SAU TECH notifies UAFS that a student has met the degree requirements at SAU TECH and will be awarded an associate's degree. The student can then be removed from the reverse transfer reporting system.
 - AFS will also include student UAFS email addresses and current phone numbers in a separate email at the time the transcripts are sent. This information will only be used for educational purposes and not be distributed further.
 - Communication of this student information will occur each September and January or at other appropriate intervals agreed upon by the parties.
- o Upon receipt of official UAFS transcript information, SAU TECH will conduct a degree audit of each affected student and evaluate all coursework that may assist in the completion of the student's associate degree at SAU TECH. Students who meet all SAU TECH degree requirements are eligible to receive an associate degree at no cost to the student. SAU TECH will notify each affected student that he or she is eligible to receive an associate degree and eligible to participate in SAU TECH's graduation ceremony. The diploma will be mailed to the new graduate.
- o UAFS will send a bi-annual data report on all former SAU TECH students to include:
 - Number of students transferring from SAU TECH to UAFS each year
 - Number of credit hours students transfer with (an average and also how many 12-30 hours, 31-45 and 46-60+) and how many transferred with an Associate's degree
 - Majors students declare upon transfer
 - Number of students who come to UAFS undecided
 - Whether or not students were awarded scholarship(s) at UAFS — institutional and/or departmental
 - Any other longitudinal data about the students that is available, such as GPA when first start at UAFS and also the graduation GPA, baccalaureate degree completion rates & how many semesters to completion, % male and female, % minorities and breakdown of race and ethnicity, etc.
- o UAFS and SAU TECH agree to cooperate in communicating with each other and with their common and respective communities concerning the relationship between the two institutions. UAFS and SAU TECH agree to acknowledge and recognize the reverse transfer agreement on each institution's website and via other marketing and publicity methods.

- o UAFS and SAU TECH agree to communicate with each other any future curriculum changes, policy changes or resident credit requirements that will affect this MOU.
- o Each institution will designate in writing an employee who will serve as the point of contact for administration of this MOU and each institution will notify the other if the contact person changes.
- o Any termination of this MOU, however, shall not relieve either party from completing obligations in progress prior to the effective date of the termination. Both institutions agree that students who are currently enrolled on the effective date of the termination shall be allowed to continue their programs in accordance with the terms and conditions in effect prior to the termination of the MOU. UAFS and SAU TECH intend and desire a continuing relationship for the purpose of exchanging information contained in the educational records of students who are participating in the program at the time of termination or expiration of this Agreement. The right of either institution to reserve educational records terminates once all eligible students have completed their programs or are no longer eligible for the reverse articulation program.

The University of Arkansas – Fort Smith Consortium Agreement for Financial Aid

The University of Arkansas - Fort Smith Consortium Agreement is a written contract between University of Arkansas - Fort Smith (UAFS) (home school) and SAU TECH (host school) which enables students to apply for financial aid to take courses concurrently for the purpose of completing a baccalaureate degree. Under the Consortium Agreement, students may take courses at SAU TECH and have their financial aid count toward a degree at UAFS as identified through this Agreement.

UAFS is the school that will grant the student's baccalaureate degree. It is also the school that will process, award, and disburse financial aid. SAU TECH will be responsible for certifying the student's enrollment status and providing grade information upon completion of any concurrent enrollment term.

1. Students enrolling in both institutions and applying for financial aid must complete the attached University of Arkansas - Fort Smith Consortium Agreement. This form may be downloaded from the UAFS Financial Aid website at www.admissions.uafs.edu/financial-aid/consortium-agreement.
2. The University of Arkansas – Fort Smith's Consortium Agreement consists of four sections which must be completed by the student, UAFS Academic Advisor, UAFS Financial Aid Office, and SAU TECH Financial Aid Office. Once the Consortium Agreement has been completed, it must be returned to the UAFS Financial Aid Office for processing.
3. Under this Agreement, UAFS (home school) will be responsible for the following:
 - a. Certification that the student listed has been accepted for enrollment in an academic program that meets the Title IV student financial aid eligibility requirements.
 - b. Processing of the student's Title IV financial aid application and providing payment of Title IV funds (if eligible) for the consortium period.
 - c. Making available applicable student consumer information required under Title IV.
 - d. Certification that the student is making satisfactory academic progress toward the completion of his/her degree at UAFS.
 - e. Conducting Enrollment Reporting to the National Student Loan Data System.
 - f. Calculating returns of Title IV funds, when appropriate.
 - g. Maintaining Title IV recordkeeping and reporting requirements.
4. Under this Agreement, SAU TECH (host school) will be responsible for the following:
 - a. Making available applicable student consumer information required under Title IV.
 - b. Providing UAFS with documentation of the student's enrollment at the host school each semester.

- c. Notifying UAFS if the student fails to enroll in, or withdraws from, SAU TECH (to include the withdrawal date and other relevant information).
 - d. Providing UAFS with the student’s SAU TECH academic transcript upon completion of the consortium period.
5. The UAFS Financial Aid Office will disburse aid to the student’s account after the 11th class day. First-time loan borrowers will not receive a loan disbursement until after the 30-day waiting period. When aid is disbursed, UAFS will keep the amount owed to UAFS, and will send the remaining balance to the student. There is no guarantee that the student’s financial aid will cover the balance at both institutions. It is the student’s responsibility to make payment arrangements with SAU TECH as needed.
 6. Enrollment status will be calculated on combined enrollment hours from UAFS and SAU TECH. All hours will be semester credit hours.
 7. The student’s Cost of Attendance will include tuition, fees, supplies, room and board and other allowable charges incurred for specific intended terms of enrollment at each institution.
 8. Tuition and fees are charged by each institution, based on each institution’s separate distinct tuition and fee policy.

For questions regarding the University of Arkansas - Fort Smith Consortium Agreement, contact the UAFS Financial Aid Office at 479-788-7090. Fax number is 479-788-7095.

See below a sample of the University of Arkansas - Fort Smith Consortium Agreement for Financial Aid that the student must complete and return to the UAFS Financial Aid Office. Students may download this form from the Financial Aid website at <https://uafs.edu/tuition-and-aid/financial-aid/consortium-agreement.php>.

**UNIVERSITY OF ARKANSAS - FORT SMITH CONSORTIUM AGREEMENT
FOR FINANCIAL AID**

BETWEEN

University of Arkansas - Fort Smith

(Home School)

**Southern Arkansas
University Tech**

(Host School)

The Home School and the Host School listed above are hereby entering into a consortium agreement.

Section I – To be completed by the student (Please type or print)

Name:	UAFS I.D.:
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Telephone Number: () -	
Name of Host School's Financial Aid Contact:	Fax Number for Financial Aid Contact:
Current Permanent Address:	Email Address for Financial Aid Contact:

Consortium Period: **(Must be completed for each term prior to Studying Away)** Fall _____ Spring _____ Summer _____

- Under this agreement, the student will:**
1. Be enrolled in a degree program at University of Arkansas - Fort Smith.
 2. Maintain satisfactory academic progress.
 3. Take courses at the Host School which are transferable to his/ her University of Arkansas - Fort Smith degree, as certified by his/her University of Arkansas - Fort Smith Academic advisor.
 4. Notify University of Arkansas - Fort Smith Financial Aid Office if he/she does not begin attendance in the courses listed in section II of this agreement.
 5. Immediately inform University of Arkansas - Fort Smith and Host School of any change in enrollment status, including withdrawing from all courses or substitution of approved courses.
 6. Ensure that the Host School provides University of Arkansas - Fort Smith with an academic transcript upon completion of the consortium period.
 7. File a FAFSA and complete the required financial aid process prior to all applicable deadlines.
 8. Pay tuition, fees, and other expenses as charged by University of Arkansas - Fort Smith and/or Host School.

Student's Signature:	Date:
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Section II – To be completed by University of Arkansas - Fort Smith Academic Advisor (UAFS Advisor should forward Form to UAFS Financial Aid Office)

Number of credit hours the student is taking at the Host School:

Student's enrollment status while at the Host School: Full-time Three-quarter time Half-time Less than half-time

List the individual course(s) and credits the student is (will be) taking at the Host School which are applicable to his/her academic program at University of Arkansas - Fort Smith:

Course	Credits	Course	Credits
_____	-	_____	-
_____	-	_____	-
_____	-	_____	-

- Under this agreement, University of Arkansas - Fort Smith:**
1. Certifies that the student is enrolled in a degree program at University of Arkansas - Fort Smith.
 2. Agrees to accept the course work listed above toward the completion of the student's degree requirements.

Advisor's Signature and Date:	Printed Name:
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Department:	Telephone:
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Section III – To be completed by University of Arkansas - Fort Smith Financial Aid Office

- Under this agreement University of Arkansas - Fort Smith:**
1. Agrees to process the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) for the consortium period.

2. Will make available applicable student consumer information required under Title IV. 3. Certifies that the student is making satisfactory academic progress toward the completion of his/her degree at University of Arkansas - Fort Smith 4. Will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS). 5. Will calculate returns of Title IV funds, when appropriate. 6. Will maintain Title IV recordkeeping and reporting requirements.	
University of Arkansas - Fort Smith Financial Aid Officer's Signature:	
Printed Name:	Date:
E-mail Address:	Telephone:
Section IV – To be completed by the Host School financial aid office	
Will the student receive financial aid at your institution? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type & amount of aid from Host School:	\$ _____ \$ _____ \$ _____
Enrollment period dates: From: _____ to: _____	
Number of credits student is enrolled for: _____	
Student's enrollment status: <input type="checkbox"/> Full-time <input type="checkbox"/> Three-quarter time <input type="checkbox"/> Half-time <input type="checkbox"/> Less than half-time	
Tuition & fees: \$ _____	Room & board: \$ _____
Books & supplies: \$ _____	Transportation: \$ _____
Misc. personal expenses: \$ _____	Other (specify): \$ _____
Under this agreement, the Host School:	
1. Certifies that the student listed has been accepted for enrollment in an academic program that meets the Title IV student financial aid eligibility requirements. 2. Will make available applicable student consumer information required under Title IV. 3. Will provide UAFS with documentation of the student's enrollment at the Host School. 4. Agrees to notify UAFS if the student fails to enroll in, or withdraws from, the Host School (to include the withdrawal date and other relevant information). 5. Will provide UAFS with a Host School academic transcript upon completion of the consortium period.	
Host School Financial Aid Officer's Signature:	
Printed Name:	Title:
E-mail Address:	Date:
	Telephone:
Return this completed form to: University of Arkansas - Fort Smith Financial Aid 5210 Grand Avenue, PO Box 3469 Fort Smith, AR 72913-3649 FAX: (479) 788-7095	Comments: