

# SOUTHERN ARKANSAS UNIVERSITY TECH

## PROCUREMENT OFFICE

P.O. BOX 3499

Camden, Arkansas 71711

870-574-4515

## INVITATION FOR BID SOLICITATION DOCUMENT

SOLICITATION INFORMATION			
Solicitation Number:	SAUT/25-26/06	Solicitation Issued:	February 9, 2026
Description:	SAU Tech's Arkansas Fire Training Academy Ambulance Remount		
Division/Agency:	Southern Arkansas University Tech		

BID DUE DATE			
Bid Response Due Date:	February 26, 2026	Time:	1:00 p.m., Central Standard Time
Bid responses for this Invitation for Bid <b>must</b> be delivered to the SAU Tech on or before the submission deadline. Bids received after the submission deadline may be rejected as untimely.			

DELIVERY OF RESPONSE DOCUMENTS	
Delivery Address and IFB Opening Location	<p><b>Southern Arkansas University Tech Procurement Office Manning Hall, Room 110 6251 Hussey Road Camden, Arkansas 71701</b></p> <p>Delivery providers, USPS, UPS, and FedEx deliver mail to the delivery street address on a schedule determined by each individual provider. These providers will deliver based solely on the street address. <b>Prospective Contractors assume all risk for timely, properly submitted deliveries.</b></p> <p><b>Emailed and faxed responses to this bid will not be accepted.</b></p>
Bid's Outer Packaging	<p>Seal outer packaging and properly mark with the following information. If outer packaging of bid submission is not properly marked, the package may be opened for bid identification purposes.</p> <ul style="list-style-type: none"><li>• Solicitation number</li><li>• Date and time of bid opening</li><li>• Prospective Contractor's name and return address</li></ul>

DEPARTMENT NAME CONTACT INFORMATION			
Buyer:	Keisha Robinson	Buyer's Direct Phone Number:	870-574-4515
Email Address:	<a href="mailto:krobinso@sautech.edu">krobinso@sautech.edu</a>	Department's Main Number:	870-574-4515
Department Website:	<a href="https://www.sautech.edu/rocket-success-center/invitation-to-bid">https://www.sautech.edu/rocket-success-center/invitation-to-bid</a>		

# SECTION 1 – INFORMATION AND INSTRUCTIONS

## 1.1 INTRODUCTION

This Invitation for Bid (IFB) is issued by Southern Arkansas University Tech (SAU Tech), by the Purchasing Department for the Arkansas Fire Training Academy to obtain pricing and a contract for one quality, state-of-art, and reliable Ambulance Remount and Chassis. Type I or Type III Remount.

Direct all questions, comments, or concerns to Keisha Robinson, SAU Tech, by e-mail [krobinso@sautech.edu](mailto:krobinso@sautech.edu) and Grant Warner, AFTA, by email [gwarner@sautech.edu](mailto:gwarner@sautech.edu).

Direct all communications regarding this Solicitation to the Buyer on page one (1) of the IFB.

## 1.2 TYPE OF CONTRACT

- A. As a result of this IFB, the Department intends to award a contract to a single Contractor (see *Contractor Selection*).
- B. The anticipated starting date for any resulting contract is March 12, 2026, except that the actual contract start date may be adjusted unilaterally by SAU Tech for up to three (3) calendar months. By submitting a signed bid in response to the IFB, the Prospective Contractor represents and warrants that it will honor its bid as being held open as irrevocable for this period.
- C. The initial term of a resulting contract will be for one (1) year. Upon mutual agreement by the Contractor and Department, the contract may be renewed by SAU Tech for up to six (6) additional one-year terms or portions thereof, not to exceed a total aggregate contract term of seven (7) consecutive years

## 1.3 DEFINITION OF TERMS

- A. Unless otherwise defined herein, all terms defined in the Arkansas Procurement Law have the same meaning herein.
- B. The terms “Invitation for Bid,” “IFB,” and “Solicitation” are used synonymously in this document.
- C. “Prospective Contractor” means a responsive and responsible bidder who submits a bid that meets the Requirements and criteria set forth in this Solicitation.
- D. “Requirement” means a term, condition, provision, deliverable, Specification, or a combination thereof, that is obligated under the Solicitation, resulting contract, or both.
- E. “Shall” and “must” mean the imperative and are used to identify Requirements and Specifications.
- F. “Specification” means any technical or purchase description or other description of the physical or functional characteristics, or of the nature, of a commodity or service. “Specification” may include a description of any Requirement for inspecting, testing, or preparing a commodity or service for delivery.
- G. “State” means SAU Tech of Arkansas. When the term “State” is used herein to reference any obligation of SAU Tech under a contract that results from this Solicitation, that obligation is limited to the Department using such a contract.
- H. “SAU Tech” stands for Southern Arkansas University Tech.
- I. “AFTA” stands for Arkansas Fire Training Academy

## 1.4 CONTRACTOR SELECTION

- A. Award is expected to be made to the responsive and responsible Prospective Contractor determined to have submitted the lowest bid that meets the Requirements and criteria set forth in the IFB, based on the [Total Annual Cost/Estimated Total Cost, etc.](#) of the [Official Bid Price Sheet](#) submitted by the Prospective Contractor.
- B. SAU Tech reserves the right to determine that received costs from any vendor are unreasonable (too high for the requirements of the subject solicitation) or unrealistic (too low to reflect the ability of the

offeror to meet the requirements of the solicitation). When it is determined by SAU Tech that pricing is potentially unrealistic or unreasonable, SAU Tech may request an offeror to clarify elements of pricing, and the offeror may be removed from consideration for a solicitation, at the sole discretion of SAU Tech.

- C. If SAU Tech so chooses, negotiations may be conducted with the lowest-bidding, responsive and responsible Prospective Contractor if:
  - 1. All bids received from responsive and responsible bidders exceed available funding; or
  - 2. It appears that additional savings to SAU Tech may result from negotiation.
- D. If negotiations fail to result in a contract, SAU Tech may negotiate with the next lowest-bidding, responsive and responsible Prospective Contractor.
  - 1. The negotiation process may be repeated until an acceptable lower bid price is negotiated, or until such time SAU Tech determines negotiations are no longer in the best interest of SAU Tech.
  - 2. Negotiations are conducted at the sole discretion of SAU Tech.
- E. Once the anticipated awardee has been determined, the anticipated award will be posted to [the Solicitation posting website at https://www.sautech.edu/rocket-success-center/invitation-to-bid](https://www.sautech.edu/rocket-success-center/invitation-to-bid) , generally for a period of fourteen (14) days prior to the issuance of a contract. The postings are anticipated awards only, subject to protest.
- F. A contract is not effective prior to final award being made by SAU Tech; some contracts may be subject to Legislative review prior to final award.

#### **1.5 CLARIFICATION OF SOLICITATION**

- A. Submit questions regarding this Solicitation via email to Keisha Robinson at [krobinso@sautech.edu](mailto:krobinso@sautech.edu) and Grant Warner by midnight, Central Time on or before Thursday, February 19, 2026.
  - 1. For each question submitted, Prospective Contractor should reference the specific Solicitation item number to which the question refers, as applicable.
  - 2. Prospective Contractors' written questions will be consolidated and answered by SAU Tech as deemed appropriate. SAU Tech's consolidated written response is anticipated to be posted to the Solicitation posting website at <https://www.sautech.edu/rocket-success-center/invitation-to-bid> by the close of business on Monday, February 23, 2026. If Prospective Contractor questions are unclear or non-substantive in nature, SAU Tech may request clarification of a question(s) or decline to answer.
- B. The Prospective Contractor should notify the Buyer of any term, condition, etc., that precludes the Prospective Contractor from submitting a Responsive Bid. Prospective Contractors should note that it is the responsibility of the Prospective Contractor to seek resolution of all such issues, including those relating to the terms and conditions of the contract, prior to the submission of a bid.
- C. Prospective Contractors may contact the Buyer with non-substantive questions at any time prior to the bid opening.
- D. An oral statement by the Department will not be part of any contract resulting from this Solicitation and may not reasonably be relied on by any Prospective Contractor as an aid to interpretation unless it is reduced to writing and expressly adopted by the Department.

## 1.6 RESPONSE DOCUMENTS

- A. All bids **must** be submitted to the delivery address and by the submission deadline on page one (1) of the IFB.
- B. *Bid Response Packet*
1. Prospective Contractors **shall** utilize the *Bid Response Packet* attached to the Solicitation to submit their bids.
  2. The following are bid submission Requirements and **must** be submitted as part of a Prospective Contractor's bid.
    - a. Signed *Bid Signature Page*; signature may be ink or digital.
    - b. Completed *Bid Response Packet*, which **must** be in English.
    - c. Completed [Official Bid Price Sheet attached to Solicitation posting](#).
      - i. Pricing **must** be proposed in U.S. dollars and cents.
      - ii. Quantities stated are estimates only and are not guaranteed. Prospective Contractor **must** bid unit price on the estimated quantity and unit of measure specified.
        - SAU Tech may order more or less than the estimated quantity on term contracts, and the Contractor **shall** sell to the Department quantities ordered at no more than the bid price.
      - iii. If pricing documents do not allow for accurate pricing, Prospective Contractor should notify the Buyer at least seventy-two (72) hours before the bid opening time.
      - iv. Prices **must** be firm offers and adjustments may be negotiated at the time of contract renewal/annually/quarterly or **shall not** be subject to escalation.
        - A request for a price increase **must** include supporting documentation demonstrating that the increase in contract price is based on an increased cost to the Contractor and that the proposed pricing is still competitive in the marketplace. SAU Tech has the right to approve or deny any request for a price adjustment.
      - v. Discount from list bids pricing is not acceptable unless requested elsewhere in the Solicitation.
      - vi. State and local sales taxes should not be included in the bid price. Trade discounts should be deducted from the unit price and the net price should be shown in the bid.
    - d. Copy of Prospective Contractor's *Equal Opportunity Policy*
      - i. Pursuant to Arkansas Code Annotated § 19-60-104, OSP requires a Prospective Contractor bidding on a state contract to submit a copy of the Prospective Contractor's *Equal Opportunity (EO) Policy*. Prospective Contractors not required by law to have an *EO Policy* **must** submit a written statement to that effect.
    - e. *Proposed Subcontractors Form* (see [SRV-1](#) or [Standard Commodities Contract](#), section 14)
  3. The following items, which **must** be submitted prior to a contract award to the Prospective Contractor, may also be included with the Prospective Contractor's bid response:
    - a. *EO 98-04 Contract & Grant Disclosure Form* (see [SRV-1](#) or [Standard Commodities Contract](#), section 11)
    - b. *Voluntary Product Accessibility Template (VPAT)*, if applicable

4. Prospective Contractors should not include any other documents or ancillary information, such as a cover letter or promotional marketing information.
- C. Prospective Contractors should not alter any language in Solicitation document(s) or *Official Bid Price Sheet* provided by SAU Tech.
- D. Prospective Contractors' bids cannot be altered or amended after the bid opening except as permitted by law or rule.
- E. As requested, Prospective Contractors **shall** provide clarification regarding Prospective Contractor's bid response.
- F. Prospective Contractors may submit multiple bids.

## **SECTION 2 – SPECIFICATIONS AND REQUIREMENTS**

### **2.1 SPECIFICATIONS**

This specification covers the remounting and refurbishment of a commercially produced, surface medical care vehicle, hereinafter referred to as ambulance or vehicle. A vehicle in compliance with this specification shall be defined as a standard ambulance. This vehicle shall be in accordance with the Ambulance Design Criteria of the National Highway Traffic Administration, U.S. Department of Transportation, Washington D.C. This bid specification is based on Federal Ambulance Specification and CAAS.

**Purpose:** The purpose of this document is to provide minimum specifications and test parameters for the remounting and refurbishment of an emergency medical care vehicle that meets the needs and desires of this agency. It establishes essential criteria for the design, performance, equipment and appearance of the vehicle. The object is to provide a vehicle that is in accordance with nationally recognized guidelines. It is the intent to return the unit to a new or like new condition per the specification.

**General:** This is an engineer, design, construct and deliver type specification and it is not the intention of this agency to write out vendors of similar or equal equipment of the types specified. It should be noted however, that this specification is written around specific needs of this agency. With the intent to standardize certain components, therefore, in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will only be accepted providing the vendor provides documentation in the bid that the particular brand offered meets or exceeds the quality of the actual brand called for in the specification.

**Classification:** The specification calls for the following type of vehicle. It is in accordance with CAAS Type 1 Cab Chassis with integral modular ambulance body.

Class 2- Two Rear Wheel Drive (4x2)  
Configuration A (ALS) – Elevating Cot and Squad Bench.

The Ambulance Body must be a minimum of 165" L x 95" W x 72" HR. Vehicle must comply with Federal and State Laws, regulations as applicable on date of delivery concerning automotive equipment and conditions, in addition it will be complete with standard equipment and all extra equipment specified.

**VENDOR MUST HAVE A CHASSIS MATCHING THIS SPECIFICATION IN THEIR INVENTORY. THE VIN # SHALL BE PROVIDED WITH THEIR BID RESPONSE – NO EXCEPTIONS**

The chassis requirements for this specification is a new 2024 or newer Cab/Chassis.

**Model Type:** The module type required is either a Ford or equal 4x2 Dual Wheel Cutaway Chassis. This chassis is for a remounter provided Ambulance Module to be set up as a **Type 1 or Type III**.

Trim Level: Ford OEM STD

Ambulance Prep Package: The chassis shall be equipped with the ambulance builder's prep package, light and convenience group and handling package.

GVWR: The Gross Vehicle Weight shall be at a minimum of 14,500 lb.'s.

Electrical: The vehicle shall be supplied with dual 12-Volt batteries with charger and an external plug. They shall be OEM Heavy Duty Batteries with Total capacity of 1700 CCA, (Minimum) with external outlet for charging

Electrical Generating System: The ambulance shall be equipped with an OEM 210 Amp Alternators.

Engine: Engine Size should be equal to the Ford 7.3L V8 Engine or an equal gasoline engine. Diesel Engines will not be accepted.

Interior: The vehicle shall be equipped with premium interior seats and trim.

Fuel Tank: The vehicle shall be equipped with a single aft-axle Minimum of 55-gallon Fuel Tank.

Tires and Rims: The vehicles shall be equipped with (7) 16-Inch x 6-Inch Painted Steel Wheels, with stainless wheel and lugnut covers. The OEM manufacturer's standard steel vented rims will be provided.

Transmission: The vehicle to be supplied with an automatic heavy-duty transmission, Torque-shift or Equal.

Air Conditioning and Heater: The vehicle shall be equipped with factory air conditioning with heavy-duty cooling package and heavy-duty radiator. The heater shall be manufacturer's standard with cut-off valves accessible in the cab and box.

Paint: All red with provided paint codes to include custom reflective striping and graphics

Mirrors: The vehicle's exterior mirrors shall be OEM installed power controlled telescoping black mirrors with built-in manual convex mirrors. All the electric controls and heater switches shall be OEM Installed. No aftermarket mirrors or controls will be allowed.

Radio: The chassis manufacturer's standard AM/FM/Bluetooth Stereo shall be included with a built-in clock.

Back-Up Camera: There shall be a Back-Up Camera System provided and installed.

Seats: The Chassis shall be equipped with Dual Captain's Chair with lap and shoulder belts for driver and passenger. Seats shall have a protective barrier applied to prevent stains and moisture absorption.

Speed Control and Steering Wheel: Cruise Speed Control and Tilt Steering to be supplied.

Convenience Package: Chassis shall include convenience and appearance packages to include power door locks and power windows, interval select windshield wipers and chrome front bumper.

Running Boards: Install new highly polished aluminum diamond plate running boards with integrated front splash shields.

Keyless Entry: Vehicle shall be equipped with a keyless entry/alarm key fob.

Floor Covering: Vehicle to have OEM Rubber Floor Covering.

Mudflaps: The completed unit is to have custom rear mud flaps installed. These mud flaps shall be installed in a location which doesn't allow them to touch exhaust system or any other component.

Ambulance Module: The proposed bidder shall provide a suitable Ambulance Modular Box to perform the remount/refurbishment.

Dismount: Disconnect all sub systems between chassis and module. This will include all environmental connections, all electrical connections, and all structural connections. Lift the module to allow full inspection of understructure. This removal will in no way deform, disfigure, or compromise the module.

Model Inspection: Inspect all exposed structure and framing for cracks, warpage, excessive wear and corrosion. Any questionable areas shall be treated with dye penetrant material to expose cracks. Professionally repair as needed.

Module Remount: Mount down squarely on chassis. Remounter to use OEM Rubber isolators and manufacture new outrigger system, mounting bolts and transfer body per OEM chassis body builder guidelines. The use of aftermarket or substandard components is strictly prohibited.

Chassis / Module Attachment: Install a non-electrolytic rubber style gasket between the module and chassis cab back. This rubber boot will be glued in place and shall be air and water tight. Each builder shall water leak test at final.

Exhaust Modification: Extend tailpipe per CAAS/K Spec regulations and OEM Chassis requirements.

Fuel Tank: Modify fuel tank filler location(s) as necessary to comply with FMVSS and OEM Chassis manufacturer's body builder guidelines.

Fuel Fill: Provide and install new Cast Product Fuel Filler Housing.

Diamond Plate: Install all new aluminum diamond plate on module body.

- Cab Running Boards
- Corner Guards
- Splash Guards
- Rear Kick Plate
- Fuel Fill

Rear Bumper: A new, all aluminum rear bumper assembly, with center flip-up Grip-Strut Flip Up Step, including new aluminum diamond plate rear kick plate to be installed.

Fenderttes: A new set of Black Rubber Fender Flares shall be provided and installed.

Preparation: Prior to any paint and bodywork beginning, remove all exterior compartment and entry doors, all hardware, hinges, handle, gaskets, window trim, and lights. NO EXCEPTION.

Surface Refinished: In order to provide the highest quality paint surface preparation, and to evaluate the module for evidence of electrolysis, complete and total mechanical removal of all paint, oils, and contaminants from module surface will be achieved. Sand Blasting is not acceptable and may damage the module.

Electrolysis Inspection: Module will be inspected 100% for evidence of electrolysis. Such areas will be specially treated to prevent any further damage and remove visible damage. NO EXCEPTION.

Damage Repair: All minor damage will be repaired in an industry standard professional manner to like new condition. NO EXCEPTION.

Paint Process: The module body shall be repainted utilizing a base coat / clear coat process. NO EXCEPTION.

Switch Panels: Both Front Console and Rear Patient Compartment Switch panels will be replaced with a new system. This agency will not tolerate vendors re-using the existing switch panels.

Power Distribution System Panel: The current Electrical System Panel shall be replaced with new system. This agency will not tolerate vendors re-using the existing Power Panel System.

Siren: A new Whelen 295HHSA9 Dual Tone Siren shall be furnished and installed.

Wiring Installation: All new power wiring provided shall be copper and conform to all the SAE J1292 requirements and shall have GXL or SXL high temperature thermoplastic or better insulation rated to 125 degrees centigrade and conforming to SAE J1127 and J1128.

Wiring Labeling: All wiring shall be permanently color-coded, and function labeled for easy identification and troubleshooting.

Wiring Loom: The engine wiring shall be routed in conduit or high temperature looms with a rating of 300 degrees Fahrenheit. All added wiring shall be in protective loom, located in accessible, enclosed location. Wiring and components shall not terminate in the oxygen storage compartment except for the compartment lights and door switch plunger. All conduits, looms and wiring shall be secured to the body or frame with insulated metal straps in order to prevent sagging and movement which results in chafing, pinching, snagging, or any other damage. All apertures on the vehicle shall be properly grommeted for passing wiring and conform to SAE 1292.

Battery Switch: A new solid-state battery disconnect switch shall be installed. This switch shall be activated via the chassis ignition system and shall be capable of handling the module electrical loads. This switch shall only terminate the module wiring and shall in no way disconnect any power associated with the chassis. This switch shall also be capable of disconnecting itself, much like a fuse or breaker would, if it senses an overload or higher than normal amp draw from the module.

Cab Wiring: Install new power distribution harness and battery cables properly sized for their respective loads. All wires shall be color and function coded for easy identification.

Tail / DOT / Clearance Lights: Install new Whelen 600 Series LED Lights with chrome bezels for Brake/Turn/Back Lights. All new LED ICC/Clearance and Markers shall be installed per DOT requirements.

Warning Lights: The existing warning lights shall be replaced with new Whelen LED Lights. This is to include Grille Lights, Intersector Lights, Front, Side, Rear Lights. All lights to have Whelen Chrome Flanges. Red/White front and sides, Red/Amber rear and sides.

Scene / Load Lights: There shall be Six Whelen LED Scene-Load Lights on the modular ambulance. Two on the Rear. The Rear Load Lights shall be activated via (1) cab Console Switch, (2) Rear Chassis reverse circuit. In addition, (2) Whelen 900 Series LED Scene Light, two (2) on each side of the module.

Speakers: Provide and install a pair of new CPI #SAD/P3809-11C35 speakers. The speakers shall be mounted recessed into the front bumper of the chassis or some form of equivalent mounting approved by customer. All wiring connections shall be made weather-proof in a professional manner due to the extreme operating conditions of these speakers.

Cab Console: Provide and install a Low Profile custom made Console to house a switch panel, siren, radios, and gauges. The rear portion of this console shall also have space provided to hold 2 large cup holders, Exact location to be determined at Pre-Build Conference.

Door Switches: The existing dome lights shall be replaced with LED Lights. The Round dome lights shall be replaced with (8) Whelen 80C0EJCR LED Lights with Chrome Housings.

Two-Way Radios: Install New Antenna and Co-Ax to front console and rear patient compartment Action Area Panel. Provide and install mobile radio in front and rear and three portable radios.

Inverter: Bidder will provide and install a new 1000W Inverter with a 50AMP Battery Charger with transfer switch in the new unit. The complete inverter circuit shall be thoroughly tested for proper function. Used Inverters or rebuilt inverters will not be allowed with this bid. NO EXCEPTION.

Shoreline: Install a new 20amp Kussmaul Auto Eject weatherproof shoreline outlet. The engine block heater shall be wired to the shoreline with a disconnect plug installed with the chassis engine compartment. The ambulance shall be equipped with a battery charger/maintainer. The battery charger/maintainer shall be wired into the shoreline outlet.

Weather-Stripping: Replace all door gasket with new.

Compartment Door: Compartment doors are to be closely inspected for condition and repaired as necessary.

- Check and Trued for Alignment and closure
- All Hold opens checked for operation and defective closures replaced.
- Inspect all door latches, locks, handles, etc. for proper operation.
- Properly lubricate all new rotary latches, handles, locks, etc.
- Any damaged windows replace with OEM Window from OEM Manufacturer.

Door Handles: Replace all Exterior Compartment Door Handles with new to match current handles. NO EXCEPTION.

Door Hardware: New hardware, including rotary latches, rods, and handle mechanisms shall be replaced on the entry doors. These new components shall be reliably and properly installed to provide a trouble free door latching system. All remaining exterior door components shall be thoroughly inspected and replaced as needed. Any faulty components shall be replaced with new OEM components. All Rotary latches shall be new.

Rear & Side Entry Door Holds: New Rear "CPI" 4.5-inch Loop Style Rear Door Holders shall be installed. The side entry door hold shall be replaced with new, similar to the existing one.

Side Door Stepwell: The curbside entry door stepwell shall be covered with new aluminum diamond plate in the stepwell.

Entry Door Panels: All Lower Door Entry Panels (30 shall be replaced and add New Smooth Aluminum Cover. The Lower Door Panels shall have Reflective Striping added to the individual door panels.

Sub-Floor: Inspect subfloor thoroughly. If any compromised area is found, the complete subfloor and underlying moisture barrier shall be replaced. No piecing of subfloor or moisture barrier shall be allowed. The cabinets shall be removed, the wooden subfloor removed, as well as the fiberglass moisture barrier removed. A new seamless, single piece of 0.050" aluminum moisture barrier and seamless single piece 3/4" marine grade plywood shall be installed. This plywood floor shall be reinstalled in a secured and

professional manner and no damage shall be done to these components during this process. This entire subfloor replacement shall be done in an OEM, quality, and professional manner.

Flooring: The existing floor covering shall be replaced with new Altro Flooring.

Upholstery: All upholstery in the patient compartment shall be replaced with new seamless material except the EMT Captain's chair, it shall be replaced with new and have a built in Child Restraint system.

Cabinet Removal: IF NEEDED, the interior Cabinets shall be inspected to ensure that there is NO Rotten Wood. The selected Vendor shall warranty the cabinets for twelve (12) Months after the final product is delivered. NO EXCEPTION.

Trim out interior to a like new condition.

- Manually check cabinet mounting bolts to insure stability and strength.
- Check all shelves for security and make rattle proof.
- Check all seatbelts and replace all defective ones.
- Replace any rusty or discolored screws or trim with new.
- Provide high quality Clean up and sanitation to all cabinetry, compartments, headliner, etc.
- Replace all Plexiglas Windows with New. The aluminum window tracks and felt shall be replaced as needed.

Formica / Surfaces: Any damaged area such as walls, countertops, etc. which have cracks or holes shall be professionally repaired before new Formica applied. The new Formica shall be installed per OEM methods and not simply pieced-in cover up some holes or cracks.

Cot Mount / Hardware: The Cot Mount hardware shall have an Old-Style Antlers and Bar system installed. This plate will allow the Academy to choose correct cot mount and stretcher. It will not be the responsibility of the remounter to determine the requirements of the Academy.

Squad Bench Net: A 2" web man-saver safety net shall be professionally installed at the head of the squad bench. This net system shall be adjustable and securely anchored into structural components welded into the ceiling structure as well as into structural components in the squad bench. The use of sheet metal screws to attach this safety net into superficial components will be tolerated. Poor workmanship will not be tolerated on any components of this remount, but an exhibition of poor workmanship on safety issues will be grounds for dismissal from all future contracts with this agency and possible litigation.

Attendant Seat: Provide and Install a New EVS Seat. Inspect Seat Base and replace if needed.

#### HEATING AND AIR CONDITIONING

Heat / Cool Unit: Install a new Danhard Heat/Cool Unit with wall mounted thermostat. This system shall be complete with all-new hoses and fittings installed per Danhard and OEM Chassis requirement.

Material: The emergency medical care vehicle, chassis, ambulance body, equipment, devices, medical accessories and electronic equipment to be delivered under this contract shall be standard commercial products, which meet or exceed the requirements of the specification. The ambulance shall comply with all Federal Motor Vehicle Safety Standards (FMVSS), the Federal regulations applicable or specified for the year of manufacture. The chassis, components and optional items shall be as represented in the manufacturer's current technical data. Materials used in the construction shall be new and not less than the quality conforming to current engineering and manufacturing practices. Materials shall be free of defects and suitable for service intended.

Manufacturing Ability: It is the intent of these specifications that the vendor has the ability to remount and refurbish a complete ambulance within their plant facility, except for the chassis. The vendor must have significant experience in the remounting and refurbishment of modular ambulance bodies and performed a minimum of 25 remounts in the last year.

Exceptions to Specifications: Any exceptions to these specifications indicated must be clearly pointed out. Otherwise, it will be considered that items offered are in strict compliance with these specifications and the successful bidder will be held responsible for delivering a vehicle meeting these specifications. Any exceptions must be explained in detail in the Response Packet Exception Form. Any Bidder Not Complying Shall Not be Considered as Responsive.

**Vendor shall provide VIN as proof of possession of chassis.**

Successful Vendor MUST prove at time of Proposal Opening Date and Time a copy of the Ford MSO Tilting to allow the purchasing agency to in fact know that the bidder does in fact have the proposed chassis available. MSO Must match VIN that is required on this Proposal. **NO EXCEPTION.**

The successful bidder shall provide Remounter's warranty coverage for the ambulance vehicles conversion, which coverage shall, at a minimum include: To compare warranties, each bidder shall submit their respective Warranty Coverage, excluding the Chassis. That will be covered by the chassis manufacturer that we select from the respective bidder.

It will be the responsibility of each Bidder to provide the warranty from the actual Remounter and not a warranty from a dealer. It must come from the Ambulance Remounter. **NO EXCEPTION.**

Warranty on the chassis portion of the completed ambulance shall be the responsibility of the OEM Chassis Manufacturer. The terms of such warranty are set forth in the chassis warranty literature included in the owner's manual. The successful manufacturer's sole responsibility with regards to the chassis shall be to provide reasonable assistance to the purchaser in obtaining warranty from the chassis manufacturer or its authorized service center. **NO EXCEPTION.**

Service and Warranty Repair: Successful vendor must have a comprehensive ambulance service and repair facility that is capable of committing to this agency's needs. The Purchaser will agree to have available Factory Support from the actual Remounter. Vendor shall have the right to contract with a local agency, properly equipped and trained to handle warranty and repair issues.

## **SECTION 3 – SOLICITATION TERMS AND CONDITIONS**

### **3.1. ACCEPTANCE OF REQUIREMENTS**

- A. A Prospective Contractor's past performance with SAU Tech may be used to determine if the Prospective Contractor is responsible (19-CAR § 1-401).
  - 1. Bids submitted by Prospective Contractors determined to be non-responsible will be rejected.
- B. A single Prospective Contractor **must** be identified as the prime contractor.
  - 1. The prime Contractor **shall** be responsible for the resulting contract and jointly and severally liable with any of its subcontractors, affiliates, or agents to SAU Tech for the performance thereof.
- C. By submitting a bid, the Prospective Contractor represents and warrants:
  - 1. That the prices in the bid have been arrived at independently, without any collusion with another competing Prospective Contractor.

- a. Collusion violates Arkansas Procurement Law and can lead to suspension, debarment, and can be referred to the Attorney General's officer for investigation and appropriate legal action (Arkansas Code Annotated § 19-61-403 and 19-61-702).
  2. That the Prospective Contractor has not retained a person to solicit or secure the resulting contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the Prospective Contractor for the purpose of securing business.
- D. Qualifications, services, and commodities **must** meet or exceed the required Specifications as set forth in the Solicitation.

### 3.2. GENERAL TERMS AND CONDITIONS

- A. The Contractor **must** be registered as a vendor to receive payment. New vendor paperwork will be emailed to the contractor to complete.
- B. All payments to the Contractor under a resulting contract **shall** be made exclusively through ACH (Automated Clearing House) direct deposit.
1. The Contractor **shall** provide the necessary banking information, including account number, routing number, and any other details required to facilitate ACH direct deposits.
  2. The Contractor **shall** be responsible for ensuring that the provided banking information is accurate and up to date. Any delays or errors in payment caused by incorrect or outdated information provided by the Contractor **shall not** be the responsibility of the Department.
  3. SAU Tech will process payments according to the agreed payment schedule, and all payments made via ACH direct deposit **shall be** considered as duly received upon successful transmission to the Contractor's designated bank account.
- C. Pursuant to Arkansas State Procurement Law, the Contractor **shall** certify that, unless they offer to provide the goods or services for at least twenty percent (20%) less than the lowest certifying Prospective Contractor:
1. They are not engaged in and **shall not**, during the aggregate term of the resulting contract, engage in a boycott of Israel (Arkansas Code Annotated § 25-1-503),
  2. They are not engaged in and **shall not**, during the aggregate term of the resulting contract, engage in a boycott of an Energy, Fossil Fuel, Firearms, or Ammunition Industry (Arkansas Code Annotated § 25-1-1102).
- D. Pursuant to Arkansas Procurement Law, the Contractor **shall** certify that the Contractor does not knowingly employ or contract with illegal immigrants and that the Contractor **shall not** knowingly employ or contract with illegal immigrants during the aggregate term of any contract with SAU Tech or any of its departments, institutions, or political subdivisions (Arkansas Code Annotated § 19-60-105).
- E. The Contractor **shall** invoice SAU Tech as required by the Department and should not invoice SAU Tech in advance of delivery and acceptance of any commodities or services (Arkansas Code Annotated § 19-4-1206).
1. The Contractor should invoice the agency by an itemized list of charges. The Department's purchase order number and/or the contract number should be referenced on each invoice.
  2. Payment will be made in accordance with applicable State of Arkansas accounting procedures upon acceptance of commodities and services by the Department.
  3. Payment will be made only after the Contractor has successfully satisfied the Department as to the reliability and effectiveness of the commodities or services purchased as a whole.

- F. The Prospective Contractor **shall** certify that they are not a company owned in whole or with a majority ownership by the government of the People's Republic of China (a "Scrutinized Company") and that they do not and **shall not** during the aggregate term of the resulting contract employ a Scrutinized Company as a contractor (Arkansas Code Annotated § 25-1-1203).
- G. This IFB incorporates all terms of the *Services Contract (SRV-1) Fillable Form* (found [here](#)) or *Standard Commodities Contract Template* (found [here](#)).
  - 1. The contract template is attached to the Solicitation as a sample for your information only.
  - 2. A Prospective Contractor's bid may be rejected if a Prospective Contractor takes exception to any terms, conditions, or Requirements in this IFB.
- H. The Prospective Contractor agrees and **shall** adhere to all terms, conditions, and Requirements if selected as the Contractor.
  - 1. Items may only be modified if the legal requirement is satisfied and approved by SAU Tech during negotiations.
- I. Pursuant to Arkansas State Procurement Law, the Contractor **shall** in all other respects comply with the laws, rules, and executive orders of SAU Tech that apply to the Contractor's performance under a resulting contract.

### 3.3. PROPRIETARY INFORMATION

- A. The release of public records is governed by the Arkansas Freedom of Information Act (Arkansas Code Annotated § 25-19-101 et. seq.).
- B. Submission documents pertaining to the Solicitation become the property of SAU Tech and may be subject to the Arkansas Freedom of Information Act (FOIA).
- C. In accordance with FOIA, and to promote maximum competition in SAU Tech competitive sealed bidding, SAU Tech may maintain the confidentiality of certain types of information described in FOIA. Such information may include trade secrets and other information exempted from public disclosure pursuant to FOIA.
- D. Under no circumstances will pricing information submitted in response to an invitation for sealed bids be designated as confidential after the sealed bids have been opened.
- E. Consistent with and to the extent permitted under FOIA, any Prospective Contractor may designate appropriate portions of a bid as confidential by submitting a redacted copy of the bid. By so redacting any information contained in the bid, the Prospective Contractor warrants that, after having received such necessary or proper review by counsel or other knowledgeable advisors, it has formed a good faith opinion that the portions redacted are not considered public records under FOIA.
- F. If a Prospective Contractor deems part of the information contained in a response not to be a public record, the Prospective Contractor should submit one (1) complete copy of the submission documents from which any proprietary or confidential information has been redacted in their bid response. Except for the redacted information, the redacted copy **must** be identical to the original copy, reflecting the same pagination as the original and showing the space from which information was redacted.
- G. The Prospective Contractor is responsible for identifying all proprietary information and for ensuring the electronic copy is protected against restoration of redacted data.
- H. The redacted copy will be open to public inspection under the FOIA without further notice to the Prospective Contractor. If SAU Tech deems redacted information to be subject to a public record request under FOIA, SAU Tech will endeavor to notify the Prospective Contractor prior to release of the redacted record.

- I. SAU Tech has no liability to a Prospective Contractor with respect to the disclosure of Prospective Contractor's confidential or proprietary information ordered by a court of competent jurisdiction pursuant to FOIA or other applicable law.