***COMPETITIVE BID RESPONSE PACKET***

***SHUMAKER HALL ROOF REPLACEMENT***

***SAUT/25-26/01***

BID SIGNATURE PAGE

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PROSPECTIVE CONTRACTOR’S INFORMATION** | | | | | | | | | | |
| Company: |  | | | | | | | | | |
| Address: |  | | | | | | | | | |
| City: |  | | | State: | | | |  | Zip Code: |  |
| Minority or Women-Owned Designation  See the Minority and Women-Owned Business section of the Solicitation. | | | Not Applicable | | | AR Certification #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **PROSPECTIVE CONTRACTOR CONTACT INFORMATION**  *Provide contact information to be used for Solicitation related matters.* | | | | | | | | | | | |
| Contact Person: | |  | | | Title: | |  | | | | |
| Phone: | |  | | | Alternate Phone: | |  | | | | |
| Email: | |  | | | | | | | | | |
| **CONFIRMATION OF REDACTED COPY** | | | | | | | | | | | |
| YES, a redacted copy of submission documents is enclosed.  NO, a redacted copy of submission documents is not enclosed. I understand a full copy of non-redacted submission documents will be released if requested.  If a redacted copy of the submission documents is not provided with Prospective Contractor’s response packet, and neither box is checked, a copy of the non-redacted documents, except for financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See the *Proprietary Information* section of the Solicitation. | | | | | | | | | | | |
| **REQUIRED CERTIFICATIONS** | | | | | | | | | | | |
| By signing and submitting a response to this Solicitation, Prospective Contractor represents, warrants, and certifies that they are not a Scrutinized Company and they do not currently and shall not for the aggregate term of a resultant contract:   * Boycott Israel. * Knowingly employ or contract with illegal immigrants. * Boycott Energy, Fossil Fuel, Firearms, or Ammunition Industries. * Employ a Scrutinized Company as a contractor.   Prospective Contractor further represents, warrants, and certifies that it shall not become a Scrutinized Company during the aggregate term of a contract resulting from this Solicitation. | | | | | | | | | | | |

An official authorized to bind the Prospective Contractor to a resultant contract **shall** sign below. The signature below signifies agreement that any exception that conflicts with a Requirement of this Solicitationmay cause the Prospective Contractor’s bid to be rejected.

**Authorized Signature:**  **Title:**

**Printed/Typed Name:**  **Date:**

SUBMISSION REQUIREMENTS CHECKLIST

The following items **must** be submitted with the Prospective Contractor’s bid*:*

* *Bid Signature Page*
* *Proposed Subcontractors Form*
* *Exemption Form*
* Copy of Prospective Contractor’s *Equal Opportunity Policy*
* *Official Bid Price Sheet*

The following items, which **must** be submitted prior to a contract award to the Prospective Contractor, may also be included with the Prospective Contractor’s bid:

* EO 98-04: *Contract and Grant Disclosure Form*
* *Combined Certification Form*

PROPOSED SUBCONTRACTORS FORM

Prospective Contractors **shall** complete the form for all subcontractors the Prospective Contractor proposes to use under a resulting contract ([*Services Contract (SRV-1) Fillable Form*](https://www.transform.ar.gov/wp-content/uploads/Services-Contract-SRV-1-Fillable-Form-V.3.6.27.22.pdf)or [*Standard Commodities Contract Template*](https://www.transform.ar.gov/wp-content/uploads/2020/06/Standard-Commodities-Contract-Template-6.18.20.docx), section 14). If the Prospective Contractor does not intend to use subcontractor(s), Prospective Contractor should indicate so by checking the appropriate box.

Prospective Contractors should not include additional information relating to subcontractors on this form or as an attachment to this form.

**Prospective Contractor proposes to use the following subcontractor(s) under a resulting contract:**

|  |  |  |
| --- | --- | --- |
| **SUBCONTRACTOR’S COMPANY NAME** | **STREET ADDRESS** | **CITY, STATE, ZIP** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Prospective Contractor does not propose to use subcontractors under a resulting contract.**

**EXCEPTIONS FORM**

Prospective Contractor should document all exceptions related to requirements, terms, and conditions in the Bid.

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM**  **#** | **REFERENCE**  **SECTION**  **PAGE**  **PARAGRAPH** | **DESCRIPTION** | **PROPOSED LANGUAGE** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**EQUAL OPPORTUNITY POLICY**

Act 2157 of 2005 of the Arkansas Regular Legislative Session requires that any business or person bidding, responding to a request for proposal or qualifications, or negotiating a contract with the state for professional or consultant services, submit their most current equal opportunity policy (EO Policy).

Although bidders are encouraged to have a viable equal opportunity policy, a written response stating the bidder does not have such an EO Policy will be considered that bidder’s response and will be acceptable in complying with the requirement of Act 2157.

Submitting the EO Policy is a one-time requirement. The SAU TECH Purchasing Department will maintain copies of policies or written responses received from bidders.

**This is a mandatory requirement when submitting an offer as described above.**

Should you have any questions regarding this requirement, please contact the Purchasing Department by calling (870) 574-4515 or by email at krobinso@sautech.edu.

Keisha Robinson

Procurement Manager

Southern Arkansas University Tech

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**To be completed by business or person submitting response: (check appropriate box)**

**EO Policy Attached**

**EO Policy previously submitted to SAU Tech Purchasing**

**EO Policy is not established**

**Company Name or Individual: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_