# QUESTIONS/CLARIFICATIONS – AMENDMENT #1 – 11/17/2026

**RFPQ Proposal Questions / Clarifications:**

1. **Professional Errors + Omissions Insurance -** The Threshold Eligibility section requires a minimum of $1,000 in Professional Errors and Omissions insurance and $1,000,000 in General Liability Insurance. Please confirm the required minimum Professional Errors + Omissions insurance limit. This should read $1,000,000 (one million) in Professional Errors and Omissions insurance and $1,000,000 (one million) in General Liability Insurance.

2. **Grant Type-** The RFQP references a FY27 EPA Brownfields **Community-Wide Assessment Grant**, while other portions refer to the five-county coalition and Assessment Coalition activities. Please confirm whether SIDC intends to pursue a Community-Wide Assessment Grant or a Coalition Assessment Grant for FY27. SIDC intends to pursue a Community- Wide Assessment Grant for FY27.

3. **Cost Proposal Requirements** - The RFQP requires a cost proposal including a rate schedule in a separate, sealed envelope. Please clarify what SIDC expects to be included in the cost proposal beyond the rate schedule. Should respondents provide only hourly rates and other unit rates, or should the cost proposal also include estimated costs or budgets for the grant-writing and/or grant implementation services? The additional estimated costs would be helpful for each activity associated with the scope. Please consider providing ranges for Phase I ESAs, Phase II ESAs, Cleanup Planning, and Community Engagement activities.

4. **Grant-Writing Cost** - Should the cost proposal separately identify the proposed cost for grant-writing services to be performed between selection and submission of the FY27 EPA Brownfields grant application? Yes.

5. **Cost Evaluation** - The RFQP states that Cost of Services will comprise 25% of the final placing. Please clarify how cost proposals will be evaluated and scored, particularly where respondents may propose different labor classifications, hourly rates, unit rates, or approaches to completing the work. Please consider providing ranges for Phase I ESAs, Phase II ESAs, Cleanup Planning, and Community Engagement activities. This will assist SIDC with cost evaluations.

6. **Indiana Professional Engineer Threshold** For the requirement that a respondent have at least one full-time Indiana Professional Engineer in good standing, does the PE need to be identified as primary project personnel for this contract, or is it sufficient that the individual is a full-time employee of the respondent and available to support the project as needed? It is sufficient that the individual is a full-time employee of the respondent and available to support the project as needed.

7. **Environmental Professional Threshold** For the ASTM E1527-21 Environmental Professional threshold requirement, does SIDC want respondents to provide a specific statement or documentation demonstrating how the proposed Environmental Professional satisfies the definition, or is this to be demonstrated through the individual's one-page resume? This should be stated through the individual's one-page resume.

8. **Health + Safety Record** The RFQP requests the respondent's Health + Safety record for the last three years. Please clarify the specific information SIDC would like respondents to provide, such as OSHA recordable incident rates, Experience Modification Rate (EMR), lost-time incident rates, or other safety metrics. The EMR is an acceptable response.

9. **Subcontractors and DBE/WBE/MBE Participation** The RFQP requests identification of subcontractors, if relevant, and encourages DBE/WBE/MBE participation. At this stage, may respondents identify anticipated types of subcontracted services and their subcontractor selection process, or does SIDC expect specific subcontractors to be identified in the proposal? Please identify anticipated types of subcontracted services your firm requires and typically uses to complete Assessment and Cleanup activities to include what good faith efforts will be utilized.

10. **Electronic Copy** The RFQP requests one original written response and one electronic PDF. Please confirm the preferred method for submitting the electronic copy, such as USB drive, email, or another method. USB drive is prefered**.**

11. **Submission Deadline/Time Zone** The RFQP identifies the November 30, 2026 proposal deadline as 12:00 p.m. EST in several locations, but one reference states “Eastern/Mountain Time.” Please confirm that proposals are due by 12:00 p.m. Eastern Time on November 30, 2026. Proposals are due by 12:00 p.m. Eastern Time on November 30, 2026.

12. **KSU TAB Training** The Scope of Work states that the selected respondent will attend grant-writing trainings offered by K-State Technical Assistance to Brownfields (KSU TAB) and the U.S. EPA Brownfields program. Please confirm whether SIDC is referring to specific upcoming training sessions that the selected consultant must attend or generally requiring participation in applicable training available during development of the FY27 application. SIDC is requesting the participation in applicable training available during development of the FY27 application. Such as the TAB training or other equivalent trainings.

13. **Contract Term** The RFQP states that the resulting contract will be for five years and may be amended or extended to accommodate future EPA grants within a 10-year project period. Please confirm whether SIDC intends the selected consultant to provide grant-writing and implementation services for the FY27 application and, subject to future funding and contract extensions, potentially subsequent Brownfields grants during this period. Yes, SIDC confirms your statement.

Signed Amendment acknowledgement page (attached) must be included with the RFQP submission for consideration.

I, _____, representing _____ have received and reviewed Amendment #1, dated 11/17/2026 for the REQUEST FOR QUALIFICATIONS AND PROPOSALS (RFQP) for Professional Environmental Services for Southern Indiana Development Commission (SIDC) Brownfield Assessment Grant.