



www.KidsCountToo.com
Toll Free: 866-847-5437

Kids Count Too, Inc.

Foster Care & Adoption Agency

1616 E. Wooster St. Unit 3
Bowling Green, Ohio 43402
Phone: 419-354-5437
Fax: 419-352-4882

Respite Checklist

The purpose of this form is to improve communication between the Foster Parent and the Respite Provider when a foster youth is placed in respite. It is to be completed and signed by both the Foster Parent and Respite Provider and turned into Kids Count Too during the following weekly home visit. Please remember to give the child's placement binder to the respite provider. **Kids Count Too On-Call phone number is 419-575-1972.**

***Please note that all respite is to be pre-approved by Kids Count Too.**

Foster Youth: _____ Respite Provider: _____

Foster Parents: _____ Dates of Respite: From: _____ To: _____

Contact Information of Foster Parents:

Home Phone: _____ Cell Phone: _____ Other: _____

Kids Count Too is aware of Respite

Discussed current medications (i.e., how to administer, side effects, notifying doctor & documentation)

Discussed procedures for obtaining emergency medical care

Discussed critical incidents (policy, how to report, when to report and incident reports)

Discussed and documented below known behaviors and discipline methods to utilize.

Discussed and documented below required documentation (medications logs, incident reports, etc.).

Discussed and documented below child's daily routine and any appointments.

Discussed and documented contact allowed/not allowed with: _____

Reviewed and documented clothing/personal belongings inventory before and after respite:

Pick up Time: _____ Pick up Location: _____ Drop off Time: _____ Drop off location: _____

Respite Provider Signature: _____ Foster Parent Signature: _____

Agency Representative Signature: _____

Columbus Branch

64 Dillmont Drive, Suite B12 Columbus, Ohio 43235
Phone: 614-944-5770

Cleveland Branch

5005 Rockside Road, Suite 600 Cleveland, Ohio 44131
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