



**BOYS & GIRLS CLUB
OF ABERDEEN AREA**



2025

SUMMER PROGRAM

GRADES 1-5

FIELD TRIP

HANDBOOK



FIELD TRIP SIGN-UP PROCESS & REMINDERS:

MAXIMUM

NUMBER OF FIELD TRIPS PER WEEK PER MEMBER: **2**

**SIGN-UP STARTS AT
12:00PM (NOON) ON:**

MONDAY

MONDAYS AT 12:00PM (NOON) VIA MY CLUB HUB

YOU MAY SIGN UP MULTIPLE CHILDREN AT THE SAME TIME

**SIGN-UP LINK TO PARENT PORTAL
PAGE WILL BE AVAILABLE ON OUR
CLUB'S WEBSITE & PINNED ON
OUR CLUB'S FACEBOOK PAGE**

**NO TEXT ALERTS
WILL BE SENT
FOR REMINDERS!**

TO ACCESS PARENT PORTAL LOGIN PAGE GO TO OUR WEBSITE:

WWW.BGCABERDEEN.ORG

**FIELD TRIP SIGN-UP IS ALWAYS DONE THE WEEK PRIOR TO THE FIELD TRIPS IN ORDER
FOR US TO PLAN FOR STAFFING PURPOSES AND PREPARE OUR FIELD TRIP ROSTERS.**

**FIRST COME, FIRST SERVE PROCESS: IF ADDITIONAL SPOTS ARE STILL
AVAILABLE ON TUESDAYS AT 7:00AM, YOU MAY SIGN UP CLUB MEMBERS
FOR A MAXIMUM OF 5 FIELD TRIPS PER WEEK PER MEMBER.**

**•FIELD TRIPS ARE A
PRIVILEGE. ALL CLUB
MEMBERS ARE EXPECTED
TO BEHAVE & BE
RESPECTFUL WHILE
ATTENDING FIELD TRIPS &
OUTINGS AS THEY ARE
REPRESENTING OUR BOYS
& GIRLS CLUB.**

**PARENT/GUARDIAN
MUST SIGN THEIR
CLUB MEMBERS UP
FOR FIELD TRIPS (OR
AN ADULT AT LEAST
18 YEARS OF AGE).**

**FIELD TRIPS ARE FOR
CLUB MEMBERS ONLY
(DAY PASS GUESTS
ARE NOT ALLOWED TO
ATTEND FIELD TRIPS
PER CLUB POLICY).**



SIGN-UP SCHEDULE:



MONDAYS AT 12:00PM (NOON) 1 WEEK IN ADVANCE!

Day of Sign-Up:	Time Sign-Up Begins:	Week of Field Trips:
Tuesday, May 27 th Club Closed Monday, May 26 th in observance of Memorial Day	12:00pm (noon)	JUNE 2 - JUNE 6
Monday, June 2	12:00pm (noon)	JUNE 9 - JUNE 13
Monday, June 9	12:00pm (noon)	JUNE 16 - JUNE 20
Monday, June 16	12:00pm (noon)	JUNE 23 - JUNE 27
Monday, June 23	12:00pm (noon)	JUNE 30 - JULY 2 CLUB CLOSED JULY 3 & 4
Monday, June 30	12:00pm (noon)	JULY 7 - JULY 11
Monday, July 7	12:00pm (noon)	JULY 14 - JULY 18
Monday, July 14	12:00pm (noon)	JULY 21 - JULY 25
Monday, July 21	12:00pm (noon)	JULY 22 - JULY 26
Monday, July 28	12:00pm (noon)	JULY 29 - AUGUST 2

PLEASE SEND THE FOLLOWING WITH YOUR CHILD TO THE CLUB:

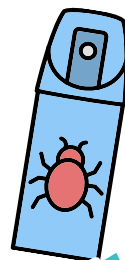
1

BUGSPRAY



2

SUNSCREEN



3

CLOSED-TOED SHOES



4

WATER BOTTLE



***PLEASE LABEL ALL ITEMS WITH
THEIR FIRST AND LAST NAME!***

**IT'S BEST TO SEND THESE ITEMS
IN A BACKPACK OR DRAWSTRING
BAG (ALSO LABELED WITH YOUR
CHILD'S FIRST AND LAST NAME!)**



**PLEASE REMEMBER: OUR BOYS & GIRLS CLUB IS
NOT RESPONSIBLE FOR LOST, STOLEN, BROKEN,
MISSING OR DAMAGED PERSONAL ITEMS.**

NO PERSONAL TOYS, ELECTRONICS, ART SUPPLIES, ETC. ALLOWED!

HOW IT WORKS:

ONLINE SIGN-UP PROCESS:

We will be utilizing our Boys & Girls Club's My Club Hub Parent Portal registration system for this year's field trip sign-up. You must have access to your Parent Portal accounts via your email & password. You can access the link to the Parent Portal sign-in via our Boys &

Girls Club's website: www.bgcaberdeen.org

IT'S SO SIMPLE AND EASY!

Field Trip registration will begin on Mondays, starting at 12:00pm (noon) for the following week's field trip. Field trip sign-up is always done one week in advance.

If you select for your child to attend a fieldtrip that has fee associated with it, credit/debit card information must be submitted through your Parent Portal account and payment must be received online to reserve their spot.

With our new My Club Hub Parent Portal system, you may sign up multiple children at the same time for the same field trips. This should help make sign-up easier and more convenient for our families with multiple children.

WHERE TO FIND THE LINK:

- Website - www.bgcaberdeen.org link can be found at the top of the page.
- Facebook - search Boys & Girls Club of Aberdeen Area - pinned post
- We will NOT be sending out mobile text alerts for this summer's field trips

QUESTIONS:MISS MEGAN

- Phone: 605.225.8714 ext. 104 (leave message)
- mreshetar.bgca@midconetwork.com

FIELD TRIP REMINDERS

- If a member receives a teachable moment while attending a Boys & Girls Club fieldtrip, they may have their fieldtrip privileges taken away if the issue continues and becomes a problem.
- Field trips are a privilege. All Club members are expected to behave & be respectful while attending field trips & outings as they are representing our Boys & Girls Club as well as having respectful & appropriate behavior on Club vehicles while being transported on field trips.
- All Boys & Girls Club rules apply while on field trips and traveling to and from the destination in Club vehicles.
- Members may not be dropped off or picked up while on a field trip. Members must depart with Boys & Girls Club staff in the Club vans and pick-up may only be done at the Boys & Girls Club after members have returned from the field trip. Members and parents are reminded that all Club rules extend to field trips.
- Members who fail to follow Club rules and expectations will prompt an immediate phone call to parents/guardians to remove the member from the field trip at their own expense.
- Food and beverages are not allowed to be consumed in Club vehicles. If a field trip requires a sack lunch, members will eat their lunch when they arrive at the field trip destination.
- Members are briefed on field trip safety & behavior prior to departure for every single field trip. This is a Club standard that we set for everyone.
- Please make sure to sign your child up for field trips they want to attend as we have limited space available. If a member is signed up and in attendance at the Club, they must go on that field trip.
- Please plan on making sure your child is at the Club 15 minutes before the scheduled field trip time.
- Please allow additional time from the scheduled return time for your child to return to the Club.
- If a field trip is cancelled due to weather conditions/temperature, all Club members/families will receive a refund and field trip will NOT be rescheduled.

ABERDEEN AQUATIC CENTER BOYS & GIRLS CLUB FIELD TRIPS

- \$7.00 per club member – daily pass (or free with season pass)
- Club members will change into their swim gear at the club in the locker room restrooms at our Boys & Girls Club prior to departure for field trip & will change upon return to the club after field trip – Club members are responsible for all of their own personal items! Please make sure everything is labeled with Club member's first & last names!
- Club members must check-in with staff at the breaks every hour at the pool
 - 1st break: 1:50pm (Check in & restroom/water break)
 - 2nd break: 2:50PM (Snack provided by club during this break)
 - 3rd break: 3:50pm (Return to the Club)
- We strongly encourage members to have swimming lessons prior to Aquatic Center field trips – staff are there to monitor & supervise the whole group and not provide individual swimming assistance. If a child receives a report from the Aberdeen Aquatic Center that they had to be saved by a lifeguard from drowning, they will no longer be able to attend Boys & Girls Club swimming related field trips for the remainder of the summer or proof of swimming lessons is provided. This is a safety & liability policy.
- Please do not send money with your child for the concession stands (there have been too many issues with theft in the past & the club & our club staff are not responsible for members personal items – including money!)
- Boys & Girls Club will provide snack during the 2nd break (2:50pm!). all club members and club staff will go outside of the Aquatic Center and have snack (aquatic center policy) – this is our policy, no exceptions. if your child refuses to have snack they will no longer be allowed to attend aquatic center field trips.
- Please send sunscreen & a water bottle with your child! Sunscreen spray is highly encouraged – staff can not apply sunscreen lotion to members for safety purposes!
- If you plan on picking your child up at the Aquatic Ceneter, please contact Megan so the staff have a heads up! phone: 605.225.8714 ext. 106 – thank you!



REMINDER:



**ALL OUT OF TOWN
FIELD TRIPS REQUIRE A
SACK LUNCH FROM
HOME. PLEASE MAKE
SURE TO SEND A SACK
LUNCH WITH YOUR
CHILD FOR THEIR OUT
OF TOWN FIELD TRIP.**

**SNACKS WILL BE PROVIDED BY
BOYS & GIRLS CLUB FOR ALL
OUT OF TOWN FIELD TRIPS!**





REMINDER:



**PLEASE SEND SWIM GEAR
WITH YOUR CHILD FOR THE
FOLLOWING FIELD TRIPS:**

- Watertown – Bramble Park Zoo/Splash Pad
- Brookings – Children’s Museum
- Huron – Splash Central Water Park
- Webster – Webster Aquatic Center
- Aberdeen Aquatic Center

**CLUB MEMBERS MUST HAVE
THEIR SWIM GEAR TO
ATTEND THESE FIELD TRIPS!**

