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## **Korea Visa for Short Term Tourist for Philippine Passport Holders**

**Php2,000.00** per applicant per application

(above rate includes KVAC fee Php900, but excludes visa fee for Long Term and/or foreign passports, foreign passport multiple entry, etc.)

Requirements must be submitted personally by at least 1 applicant. **Application with incomplete documents will be returned to you.**

### **Submission & passport release timings:**

Monday to Friday only (**closed on all weekends & holidays**)

9:00am to 11:30am and 1:00pm to 4:00pm only

### **Requirements:**

1. Processing period: **minimum** 16 working days (day 1 is a day after complete documents is accepted by the embassy). Once submitted, no pull out of passport or cancellation of application.
2. Application Requirements :
  - a. Visa application form  
(**strictly**: A4 size paper, Font style: Arial, Font Size: 12, do not print back to back, original hand signed by applicant on page 5)  
Download here: <https://drive.google.com/file/d/1xeHxchG1Mw6gigUkFX4vJ-odYdDT5MrY/view?usp=sharing>
  - b. Passport (original and photocopy of biopage)  
Kindly make sure to sign on Page 3 (the page beside your info / photo)  
Must be more than 6 months valid from travel completion
  - c. Passport sized picture (white background, taken within 3 months)
  - d. Original & Photocopy of valid visa/s and arrival stamps to OECD member countries for the past 5 years. (If applicable only).
  - e. Copy of PRC Card or IBP Card (If applicable only)
  - f. Copy of I-Card (for foreign passport holders, must have valid residency and must be minimum 2 years residency in PH)
  - g. Original Personal Bank Certificate  
(must include account type, current balance, account opening date, ADB)
  - h. Bank Statement  
(original or certified true copy of bank statements/passbook for the last 3 months)
  - i. Photocopy of ITR (Income Tax Return) or Form 2316 or 1701
  - j. Visa application fee (if applicable only)
  - k. Data Privacy Consent Form [https://drive.google.com/file/d/1Ri-DTWvYeINJ7Dpm0XUnJ7aRBnPHiRf5/view?usp=drive\\_link](https://drive.google.com/file/d/1Ri-DTWvYeINJ7Dpm0XUnJ7aRBnPHiRf5/view?usp=drive_link)



*Additional documents based on your occupation:*

**i. Employees**

1. Original Certificate of Employment  
(must include applicant's position, date hired, compensation, office address, HR contact number, HR e-mail address).
2. Original Personal Bank Certificate  
(must include Account Name, Account Number/s, Account Type/s, Account Opening Date Current Balance, and Six (6) months Average Daily Balance).

**ii. Businessmen**

1. Photocopy of Business Registration from SEC or DTI
2. Photocopy of Business Permit or Mayor's Permit
3. Original Personal Bank Certificate  
(must include Account Name, Account Number/s, Account Type/s, Account Opening Date Current Balance, and Six (6) months Average Daily Balance).

**iii. Students**

1. School Certificate (Original) or Photocopy of School ID
2. Original PSA Birth Certificate
3. Original PSA Marriage Contract of Parents (if married)
4. Parents' Documents
5. Original Personal Bank Certificate  
(must include Account Name, Account Number/s, Account Type/s, Account Opening Date Current Balance, and Six (6) months Average Daily Balance).  
**If employed:** Employment Certificate Original [must include position, date hired, compensation, office address, HR contact number, HR e-mail address], Photocopy of ITR (Income Tax Return) or Form 2316 Copy  
**If Self-employed:** Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit (Copy), Photocopy of ITR (Income Tax Return) or Form 1701

**iv. Religious workers**

1. Certification from Church Original
2. Original Personal Bank Certificate  
(must include Account Name, Account Number/s, Account Type/s, Account Opening Date Current Balance, and Six (6) months Average Daily Balance)
3. **If Employed:** Employment Certificate Original [must include applicant's position, date hired, compensation, office address, HR contact number, HR e-mail address, Photocopy of ITR (Income Tax Return) or Form 2316 Copy  
**If Businessmen:** Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit (Copy), Photocopy of ITR (Income Tax Return) or Form 2316



4. Invitation from Korea
  - Copy of business permit of Korean church
  - Invitation Letter
  - Copy of inviter's ID

v. **Housewives**

1. **If husband is employed:** Husband's Employment Certificate Original [must include position, date hired, compensation, office address, HR contact number, HR e-mail address, Photocopy of ITR(Income Tax Return) or Form 2316 Copy
2. **If husband is self-employed:** Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(Copy), Photocopy of ITR (Income Tax Return) or Form 1701
3. Original Personal Bank Certificate (must include Account Name, Account Number/s, Account Type/s, Account Opening Date Current Balance, and Six (6) months Average Daily Balance)
4. Original PSA Marriage Certificate
5. If personally invited by Korean Invitation Letter  
copy of inviter's Passport or Identification Card (authentication not required)
6. If invited by Company in Korea Invitation Letter  
copy of Korean Company Business Permit  
copy of invitor's Passport or Identification Card (authentication not required)

**Effective: until Further Notice**

- **Select Gold and Elite BDO Credit Cards, BPI Credit Cards, Metrobank Credit Cards and RCBC Credit Cards**
  - Must be **principal** credit card holder, (excluding Supplementary card holders)
  - Copy of credit card (front only if card holder name and card number is printed in front), with back side copy of card number is printed at the back (please cover the signature part and CVV number).
  - Latest Three (3) months credit card account Monthly Billing (copy)
  - Applicable to one's parent, spouse, minor children (applicable for adult children who can prove to be students through documents) and spouse's parent only.
  - Employment Certificate Original [must include position, date hired, compensation, office address, HR landline number (cell-phone number is not allowed), HR e-mail address).
  - Submission of bank certificates, bank statements, and ITR are exempted\* for credit card holders and family members. Other documents, such as proof of relationship, are required.



- **Professions License Holder**

- Applicable to PRC License ID (IBP ID for lawyers) with a profession of physician, dentist, lawyer (including judge, prosecutor), certified public accountant, pharmacist and veterinarian.
- Employment Certificate Original [must include position, date hired, compensation, office address, HR contact number, HR e-mail address.
- Copy of valid / not expired PRC license ID or IBP ID
- Applicable to one's parent, spouse, minor children (applicable for adult children who can prove to be students through documents) and spouse's parent only.
- Submission of bank certificates, bank statements, and ITR are exempted\* for credit card holders and family members. Other documents, such as proof of relationship, are required.

- For **Elected Politicians** and **Government Officials**, please refer to here:

[https://overseas.mofa.go.kr/ph-en/brd/m\\_3275/view.do?seq=760962](https://overseas.mofa.go.kr/ph-en/brd/m_3275/view.do?seq=760962)

- For Family applying for Korea Tourist Visa, must submit proof of relationship
  - Original PSA copy of Marriage Certificate and/or Birth Certificate
  - ALL PSA copy must be dated within 10 months from date of visa application.

Submitted requirements will not be returned, except for the passport. Visa application may be approved or denied after verification and screening of the submitted requirements.