



Japan visa for Philippine Passport REQUIREMENTS

For all documents, please address to: **Embassy of Japan in the Philippines**

Address: 2627 Roxas Boulevard, Pasay City,
1300

***All PSA documents must be issued within last 10 months**

Japan Visa Requirement:

1. Original Passport (Must not be broken, damaged or soiled and has two blank pages for visa, must be more than 6 months valid upon travel completion)
2. Application Form (**Typewritten** only) <https://www.ph.emb-japan.go.jp/files/100475146.pdf>
3. Photo (4.5 x 3.5 cm). Write your full name and date of birth on the back of photo, white background, taken within 3 months. Photo out of the standard or digitally modified is not acceptable.
4. Previous passport with Japan visa (if applicable).
5. Day to Day itinerary: <https://www.ph.emb-japan.go.jp/files/100365634.pdf>
6. Original **PSA*** copy of birth certificate (for first time applicants) Additional Requirements:
 - a. If PSA is unreadable, submit Birth Certificate issued by Local Civil Registrar
 - b. If birth certificate is "LATE REGISTRATION", submit Baptismal Certificate (photocopy) and School Record (Form 137).
 - c. If there is no record of birth in PSA, submit Birth Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.

If there is a used Japanese visa on your passport, item# 5 is unnecessary:

7. Original **PSA*** copy of Marriage Certificate (for married applicants)
8. Original Bank Certificate with 6 months Average Daily Balance**, addressed to Japan Embassy



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**If no ADB in the bank certificate – please attach 6 months bank statement

9. Photocopy of latest ITR (must be signed)
10. Proof of Employment
 - a. Employee:
 - i. Original Certificate of Employment (must include applicant's position, period of employment, monthly or annual income and certifier's name and contact information)
 - b. Business owner:
 - i. Photocopy of DTI Certificate of Business Registration or SEC General Information Sheet
 - ii. Photocopy of Mayor's Permit
 - c. Student:
 - i. Original Enrollment Certificate
 - ii. Photocopy of valid School ID
 - d. Senior Citizen
 - i. Photocopy of Senior ID
11. ATTIC Authorization Letter
[ATTIC AUTHORIZATION LETTER.pdf](#)



Additional: in case guarantor in the Philippines will shoulder part/all of the expenses:

12. Guarantee Letter (if sponsored) <https://www.ph.emb-japan.go.jp/files/100365626.pdf>
In case that multiple applicants have the same guarantor, write the name of the representative of the applicants and “Others names, see attached list”, then prepare **List of Visa Applicants Form:**
<https://www.ph.emb-japan.go.jp/files/100365632.pdf>
13. Original Bank Certificate with applicant’s name and 6 months Average Daily Balance**, addressed to Japan Embassy
14. If sponsored by company:
 - a. Photocopy of DTI Certificate of Business Registration or SEC General Information Sheet
 - b. Photocopy of Mayor’s Permit
 - c. Photocopy of Company ITR
 - d. Original Bank Certificate with name/s of applicant (with account type, opening date, 6 months ADB).
 - e. Note: Signatory of Guarantee Letter must be in the DTI or GIS.
15. If sponsored by an individual:
 - a. Proof of relationship with the applicant (eg. **PSA*** copy of Birth Certificate, Marriage Contract, etc.)
 - b. Photocopy of valid passport and Japan visa (if applicable)
 - c. Copy of latest ITR (must be signed)
 - d. Original Certificate of Employment (must include period of employment, salary and position)
 - e. Original Bank Certificate with name/s of applicant (with account type, opening date, 6 months ADB).
 - f. 6 months bank statement – if bank certificate does not have 6 months ADB

Optional:

Request for Multiple Entry-Visa (only for qualified / eligible applicants) <https://www.ph.emb-japan.go.jp/files/100401465.pdf>