



## Da Vinci Schools Board of Directors

### Proposed Meeting Minutes

**Date:** November 20, 2025

**Time:** 5:30 pm

**Location:** daVinci MS/HS  
2985 Springport Rd

*The Board Meeting is a meeting of the members of the board to discuss and make decisions on financial matters, governance and goals. As a Public Board Meeting, the public is welcome, and attendees have the right to speak at the public comment portion of the meeting. Public comment can be restricted to three minutes, and can be limited based on the number of people requesting to speak.*

#### **VISION:**

***Students Empowered for Personal Success***

#### **MISSION:**

***Fostering a community that will empower every student to realize their potential.***

**1. Call to Order:** Time:

**Board Members Present (LIST):**

Elaine Themm

Christa Lavan

Kim Haynes

Mike Jones

Cayla Upham

Curtis Watson

**2. Public Comment:**

This is an opportunity for any citizen present to address the Board.

**3. Audit overview by Christine Kratzer from Willis & Jurassek**

 **Post-audit Governance Letter.pdf**

 **Financial Report with Supplemental Information.pdf**

**4. Approval of October 2025 Meeting Minutes**

 **October 2025 Proposed Meeting Minutes**

Motion		
Support		
Vote	Ayes	Nays

A copy of the meeting minutes are available for public inspection at the Academy, at the Academy Address listed above within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Sandy Maxon at (517) 796-0031 prior to the meeting.

**5. Educational Program for ReAuthorization**

*Board of Education to discuss the following sections: Values, Program Delivery, Primary School, and Assessment*

[Current Educational Program \(for comparing purposes\)](#)

[Educational Program Working Document - to be approved](#)

<b>Motion</b>		
<b>Support</b>		
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

**6. 31aa Funding Decision**

*Board of Education to discuss and decide*

[31aa Information for BOE Members](#)

<b>Motion</b>		
<b>Support</b>		
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

**7. Expulsion Hearing**

*Board of Education to discuss and decide*

Expulsion packet in November board drive

<b>Motion</b>		
<b>Support</b>		
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

**8. Reinstatement of Expelled Student**

*Board of Education to discuss and decide*

Reinstatement packet in November board drive

<b>Motion</b>		
<b>Support</b>		
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

**9. Discussion of Board Policy 9710**

**10. Superintendent Search**

**Approval of Job Description**

**☰ Superintendent Job Description**

<b>Motion</b>		
<b>Support</b>		
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

**11. Discussion of Gym**

**12. Committee Reports:**

*Board of Education to discuss*

**a. Finance Committee: Christa Lavan, Chair**

**i. [Finance Committee Rolling Agenda/Minutes](#)**

**b. Academic Committee: Kim Haynes, Chair**

**i. ☰ 2025-2026 Academic Rolling Minutes**

**c. Governance Committee: Mike Jones, Chair**

**i. ☰ 22/23 Governance Committee Rolling Agenda/Minutes \*\*\*\*\***

**d. Facilities Committee: Chair**

**i. [Facilities Committee Rolling Agenda/Minutes](#)**

**13. Administrator Reports:**

*Board of Education to discuss*

**a. [Enrollment](#)**

**b. [Attendance](#)**

**c. [Current Staffing](#)**

**d. [Upcoming da Vinci Events](#)**

**14. CMU Report: Jeff Ichesco, School Lead, CMU Center for Charters**

Events can be found at: <https://www.thecenterforcharters.org/view-all-upcoming-events/>

**15. JCSBA update**

**16. New Business:**

*Board of Education to discuss*

**17. Adjournment:**

<b>Motion</b>		
<b>Support</b>		
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

**Minutes Certification**

**Proposed Minutes respectfully submitted by:**

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**Cayla Upham, Board Secretary**

**Date:**

***Next Meeting: December 18, 2025***