



## Da Vinci Schools Board of Directors

### Approved Meeting Minutes

**Date:** November 20, 2025

**Time:** 5:30 pm

**Location:** daVinci MS/HS  
2985 Springport Rd

*2The Board Meeting is a meeting of the members of the board to discuss and make decisions on financial matters, governance and goals. As a Public Board Meeting, the public is welcome, and attendees have the right to speak at the public comment portion of the meeting. Public comment can be restricted to three minutes, and can be limited based on the number of people requesting to speak.*

#### **VISION:**

***Students Empowered for Personal Success***

#### **MISSION:**

***Fostering a community that will empower every student to realize their potential.***

#### **1. Call to Order:** Time: 5:30pm

##### **Board Members Present (LIST):**

Elaine Themm- Present

Christa Lavan- Present

Kim Haynes- Present

Mike Jones- Present

Cayla Upham- Present

Curtis Watson- Present

#### **2. Public Comment:**

This is an opportunity for any citizen present to address the Board.

*Notes:* None

#### **3. Audit overview by Christine Kratzer from Willis & Jurasek**

 **Post-audit Governance Letter.pdf**

 **Financial Report with Supplemental Information.pdf**

*Notes:* Christine Kratzer presented. No major concerns were noted. A couple of recommendations were noted and discussed. The policy change will be brought up at the next board meeting.

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A copy of the meeting minutes are available for public inspection at the Academy, at the Academy Address listed above within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Sandy Maxon at (517) 796-0031 prior to the meeting.

**4. Approval of October 2025 Meeting Minutes**  
**☰ October 2025 Proposed Meeting Minutes**

<b>Motion</b>	<b>Kim Haynes</b>	
<b>Support</b>	<b>Mike Jones</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>6</b>	<b>0</b>

**5. Educational Program for ReAuthorization**

*Board of Education to discuss the following sections: Values, Program Delivery, Primary School, and Assessment*

[Current Educational Program \(for comparing purposes\)](#)

[Educational Program Working Document - to be approved](#)

*Notes: Redundant statements/sections will be deleted.*

<b>Motion</b>	<b>Elaine Themm</b>	
<b>Support</b>	<b>Kim Haynes</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>6</b>	<b>0</b>

**6. 31aa Funding Decision**

*Board of Education to discuss and decide*

[31aa Information for BOE Members](#)

**Motion for closed session.**

**Amended at 12/18/25 meeting:** Motion to amend to November 2025 Meeting Minutes to add the following under closed session: Reason (K) for a school board to consider security planning to address existing threats or prevent potential threats to the safety of students and staff.

<b>Motion</b>	<b>Elaine Themm</b>	
<b>Support</b>	<b>Kim Haynes</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

**Motion to end closed session.**

<b>Motion</b>	<b>Mike Jones</b>	
<b>Support</b>	<b>Elaine Themm</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

**Motion: daVinci Schools will opt out of 31aa as it is currently written. Should language be changed prior to the deadline, an emergency meeting will be held for further discussion.**

<b>Motion</b>	<b>Cayla Upham</b>	
<b>Support</b>	<b>Elaine Themm</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>6</b>	<b>0</b>

**7. Expulsion Hearing**

*Board of Education to discuss and decide*

Expulsion packet in November board drive

**Motion to go into closed session.**

<b>Motion</b>	<b>Kim Haynes</b>	
<b>Support</b>	<b>Mike Jones</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

**Motion to exit a closed session.**

<b>Motion</b>	<b>Mike Jones</b>	
<b>Support</b>	<b>Kim Haynes</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

**Motion made to not expel DH and that he remain a virtual student.**

<b>Motion</b>	<b>Mike Jones</b>	
<b>Support</b>	<b>Christa Lavan</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>4</b>	<b>2</b>

**8. Reinstatement of Expelled Student**

*Board of Education to discuss and decide*

Reinstatement packet in November board drive

**Motion to reinstate IP as a virtual student at daVinici Schools.**

<b>Motion</b>	<b>Elaine Themm</b>	
<b>Support</b>	<b>Christa Lavan</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>6</b>	<b>0</b>

**9. Discussion of Board Policy 9710**

*Note: Drop this off of the agenda moving forward. No further information has been obtained.*

**10. Superintendent Search  
Approval of Job Description**

**☰ Superintendent Job Description**

<b>Motion</b>	<b>Elaine Themm</b>	
<b>Support</b>	<b>Kim Haynes</b>	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>6</b>	<b>0</b>

**11. Discussion of Gym**

*Notes: Tabled for this meeting.*

**12. Committee Reports:**

*Board of Education to discuss*

**a. Finance Committee: Christa Lavan, Chair**

**i. [Finance Committee Rolling Agenda/Minutes](#)**

*Notes:* Discussion regarding the gym. The first step is to contact the architect for concept drawings. Finances look as though they are in line. No issues with the audit.

**b. Academic Committee: Kim Haynes, Chair**

**i. ☰ 2025-2026 Academic Rolling Minutes**

*Notes:* No meeting this month.

**c. Governance Committee: Mike Jones, Chair**

**i. ☰ 22/23 Governance Committee Rolling Agenda/Minutes \*\*\*\*\***

*Notes:* Working to figure out the direction of the committee. A guest will join in January to help guide the committee.

**d. Facilities Committee: Chair**

**i. [Facilities Committee Rolling Agenda/Minutes](#)**

*Notes:* Not currently meeting

**13. Administrator Reports:**

*Board of Education to discuss*

**a. [Enrollment](#)**

**b. [Attendance](#)**

**c. [Current Staffing](#)- down one bus driver at this time**

**d. [Upcoming da Vinci Events](#)- Thanksgiving Feast next week**

**14. CMU Report: Jeff Ichesco, School Lead, CMU Center for Charters**

Events can be found at: <https://www.thecenterforcharters.org/view-all-upcoming-events/>

*Notes:* New finance videos were sent out.

**15. JCSBA update**

*Notes:* 11/11/25 dinner went well. Talk about the budget and legislature occurred. The next meeting is 12/6/25 at Parkside 7:45-10am.

**16. New Business:**

*Board of Education to discuss*

*Notes:* Thrun: \$2,500 retainer, would like to keep the attorney that we have but add on Thrun. Requesting more information and it will be added to the December agenda.

Green Space: John George has not shown a lot of interest in funding. Will be receiving \$35,000 from logging and is requesting to use \$51,000. We can financially support the project.

**Motion to spend \$86,000 to create a green space for the school.**

<b>Motion</b>	Elaine Themm	
<b>Support</b>	Christa Lavan	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>6</b>	<b>0</b>

Junior Achievement has ideas on becoming involved with daVinci.

**17. Adjournment:**

<b>Motion</b>	Kim Haynes	
<b>Support</b>	Curtis Watson	
<b>Vote</b>	<b>Ayes</b>	<b>Nays</b>
	<b>6</b>	<b>0</b>

## Minutes Certification

Proposed Minutes respectfully submitted by:

***Cayla Upham***

**12/18/2025**

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**Cayla Upham, Board Secretary**

**Date:**

***Next Meeting: December 18, 2025***