



Da Vinci Schools Board of Directors

Approved Meeting Minutes

Date: November 20, 2025

Time: 5:30 pm

Location: daVinci MS/HS

2985 Springport Rd

2The Board Meeting is a meeting of the members of the board to discuss and make decisions on financial matters, governance and goals. As a Public Board Meeting, the public is welcome, and attendees have the right to speak at the public comment portion of the meeting. Public comment can be restricted to three minutes, and can be limited based on the number of people requesting to speak.

VISION:

Students Empowered for Personal Success

MISSION:

Fostering a community that will empower every student to realize their potential.

- 1. Call to Order:** Time: 5:30pm

Board Members Present (LIST):

Elaine Themm- Present

Christa Lavan- Present

Kim Haynes- Present

Mike Jones- Present

Cayla Upham- Present

Curtis Watson- Present

- 2. Public Comment:**

This is an opportunity for any citizen present to address the Board.

Notes: None

- 3. Audit overview by Christine Kratzer from Willis & Jurasek**

[Post-audit Governance Letter.pdf](#)

[Financial Report with Supplemental Information.pdf](#)

Notes: Christine Kratzer presented. No major concerns were noted. A couple of recommendations were noted and discussed. The policy change will be brought up at the next board meeting.

A copy of the meeting minutes are available for public inspection at the Academy, at the Academy Address listed above within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Sandy Maxon at (517) 796-0031 prior to the meeting.

4. Approval of October 2025 Meeting Minutes
■ October 2025 Proposed Meeting Minutes

Motion	Kim Haynes	
Support	Mike Jones	
Vote	Ayes	Nays
	6	0

5. Educational Program for ReAuthorization

Board of Education to discuss the following sections: Values, Program Delivery, Primary School, and Assessment

[**Current Educational Program \(for comparing purposes\)**](#)

[**Educational Program Working Document - to be approved**](#)

Notes: Redundant statements/sections will be deleted.

Motion	Elaine Themm	
Support	Kim Haynes	
Vote	Ayes	Nays
	6	0

6. 31aa Funding Decision

Board of Education to discuss and decide

[**31aa Information for BOE Members**](#)

Motion for closed session.

Amended at 12/18/25 meeting: Motion to amend to November 2025 Meeting Minutes to add the following under closed session: Reason (K) for a school board to consider security planning to address existing threats or prevent potential threats to the safety of students and staff.

Motion	Elaine Themm	
Support	Kim Haynes	
Vote	Ayes	Nays

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

Motion to end closed session.

Motion	Mike Jones	
Support	Elaine Themm	
Vote	Ayes	Nays

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

Motion: daVinci Schools will opt out of 31aa as it is currently written. Should language be changed prior to the deadline, an emergency meeting will be held for further discussion.

Motion	Cayla Upham	
Support	Elaine Themm	
Vote	Ayes	Nays
	6	0

7. Expulsion Hearing

Board of Education to discuss and decide

Expulsion packet in November board drive

Motion to go into closed session.

Motion	Kim Haynes	
Support	Mike Jones	
Vote	Ayes	Nays

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

Motion to exit a closed session.

Motion	Mike Jones	
Support	Kim Haynes	
Vote	Ayes	Nays

Elaine Themm- Yes

Christa Lavan- Yes

Kim Haynes- Yes

Mike Jones- Yes

Cayla Upham- Yes

Curtis Watson- Yes

Motion made to not expel DH and that he remain a virtual student.

Motion	Mike Jones	
Support	Christa Lavan	
Vote	Ayes	Nays
	4	2

8. Reinstatement of Expelled Student

Board of Education to discuss and decide

Reinstatement packet in November board drive

Motion to reinstate IP as a virtual student at daVinici Schools.

Motion	Elaine Themm	
Support	Christa Lavan	
Vote	Ayes	Nays
	6	0

9. Discussion of Board Policy 9710

Note: Drop this off of the agenda moving forward. No further information has been obtained.

10. Superintendent Search

Approval of Job Description

☒ Superintendent Job Description

Motion	Elaine Themm	
Support	Kim Haynes	
Vote	Ayes	Nays
	6	0

11. Discussion of Gym

Notes: Tabled for this meeting.

12. Committee Reports:

Board of Education to discuss

a. Finance Committee: Christa Lavan, Chair

i. [☒ Finance Committee Rolling Agenda/Minutes](#)

Notes: Discussion regarding the gym. The first step is to contact the architect for concept drawings. Finances look as though they are in line. No issues with the audit.

b. Academic Committee: Kim Haynes, Chair

i. [☒ 2025-2026 Academic Rolling Minutes](#)

Notes: No meeting this month.

c. Governance Committee: Mike Jones, Chair

i. [☒ 22/23 Governance Committee Rolling Agenda/Minutes *****](#)

Notes: Working to figure out the direction of the committee. A guest will join in January to help guide the committee.

d. Facilities Committee: Chair

i. [☒ Facilities Committee Rolling Agenda/Minutes](#)

Notes: Not currently meeting

13. Administrator Reports:

Board of Education to discuss

a. [Enrollment](#)

b. [Attendance](#)

c. [Current Staffing](#)- down one bus driver at this time

d. [Upcoming da Vinci Events](#)- Thanksgiving Feast next week

14. CMU Report: Jeff Ichesco, School Lead, CMU Center for Charters

Events can be found at: <https://www.thecenterforcharters.org/view-all-upcoming-events/>

Notes: New finance videos were sent out.

15. JCSBA update

Notes: 11/11/25 dinner went well. Talk about the budget and legislature occurred. The next meeting is 12/6/25 at Parkside 7:45-10am.

16. New Business:

Board of Education to discuss

Notes: Thrun: \$2,500 retainer, would like to keep the attorney that we have but add on Thrun.

Requesting more information and it will be added to the December agenda.

Green Space: John George has not shown a lot of interest in funding. Will be receiving \$35,000 from logging and is requesting to use \$51,000. We can financially support the project.

Motion to spend \$86,000 to create a green space for the school.

Motion	Elaine Themm	
Support	Christa Lavan	
Vote	Ayes	Nays
	6	0

Junior Achievement has ideas on becoming involved with daVinci.

17. Adjournment:

Motion	Kim Haynes	
Support	Curtis Watson	
Vote	Ayes	Nays
	6	0

Minutes Certification

Proposed Minutes respectfully submitted by:

Cayla Upham

12/18/2025

Cayla Upham, Board Secretary

Date:

Next Meeting: December 18, 2025