



Da Vinci Schools Board of Directors - Approved

Proposed Meeting Minutes

Date: December 18, 2025

Time: 5:30 pm

Location: daVinci MS/HS
2985 Springport Rd

The Board Meeting is a meeting of the members of the board to discuss and make decisions on financial matters, governance and goals. As a Public Board Meeting, the public is welcome, and attendees have the right to speak at the public comment portion of the meeting. Public comment can be restricted to three minutes, and can be limited based on the number of people requesting to speak.

VISION:

Students Empowered for Personal Success

MISSION:

Fostering a community that will empower every student to realize their potential.

1. Call to Order: Time: 5:30pm

Board Members Present (LIST):

Elaine Themm-Present

Christa Lavan- Present

Kim Haynes- Present

Mike Jones- Present

Cayla Upham- Present

Curtis Watson- Present

2. Public Comment:

This is an opportunity for any citizen present to address the Board.

None

3. Approval of November 2025 Meeting Minutes

☒ Proposed November 2025 Meeting Agenda Minutes

Motion	Kim Haynes	
Support	Mike Jones	
Vote	Ayes	Nays
	No Vote	No Vote

Motion to amend to November 2025 Meeting Minutes to add the following under closed session:

Reason (K) for a school board to consider security planning to address existing threats or prevent potential threats to the safety of students and staff.

Motion	Elaine Themm	
Support	Kim Haynes	
Vote	Ayes	Nays

A copy of the meeting minutes are available for public inspection at the Academy, at the Academy Address listed above within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Sandy Maxon at (517) 796-0031 prior to the meeting.

	6	0
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4. ICHAT Appeal

[PDF](#) ICHAT Letter Appeal.pdf

[PDF](#) ICHAT Letter of Reference.pdf

[PDF](#) ICHAT Letter of Reference 2.pdf

[PDF](#) ICHAT Letter of Reference 3.pdf

ICHAT Report showing charges in board drive

Motion to allow Matthew Devlin to coach at daVinci Schools.

Motion	Elaine Themm	
Support	Kim Haynes	
Vote	Ayes	Nays
	4	0

Mike Jones and Cayla Upham recuse themselves.

5. Policy change from audit

Amend capitalization policy to increase the threshold to \$10,000.

Motion	Elaine Themm	
Support	Curtis Watson	
Vote	Ayes	Nays
	6	0

6. Educational Program

[PDF](#) EDUCATIONAL PROGRAM.pdf Current Ed Program for Comparison Purposes

[PDF](#) Educational Program for Board Approval DRAFT.pdf

Motion	Curtis Watson	
Support	Cayla Upham	
Vote	Ayes	Nays
	6	0

7. 31aa Funding Decision

Board of Education to discuss and decide

[31aa Information for BOE Members](#)

Motion: If the language stays as is, we will rescind prior to the deadline. If the language is changed, then the superintendent will make the decision after consultation with the Governance Committee.

Motion	Elaine Themm	
Support	Kim Haynes	
Vote	Ayes	Nays
	6	0

8. Thrun Law Firm

 [2025 Thrun Law Firm Retainer Client Benefits and Costs.pdf](#)

Motion to pay Thrun Law Firm the retainer fee for their services.

Motion	Elaine Themm	
Support	Christa Lavan	
Vote	Ayes	Nays
	6	0

9. Superintendent Search Update

Notes: Job posting has been posted. There are six current applications. The posting is open through January 2nd. Discussion will be had at the next meeting to schedule interviews.

10. Discussion of Gym

Architect update

Notes: No updates at this time.

11. Committee Reports:

Board of Education to discuss

a. Finance Committee: Christa Lavan, Chair

i. [Finance Committee Rolling Agenda/Minutes](#)

Notes: Everything is looking good. Projected end of the year fund balance is 20.4%.

b. Academic Committee: Kim Haynes, Chair

i. [2025-2026 Academic Rolling Minutes](#)

Notes: Moving forward in ensuring that every student is receiving the interventions that they need. Attendance efforts are on going. Survey results-biggest area of concern is **budgeting**.

c. Governance Committee: Mike Jones, Chair

i. [22/23 Governance Committee Rolling Agenda/Minutes ***](#)**

Notes: There has not been a lot to talk about. The next meeting will have a mentor to discuss how to move the committee forward. Met last week with

NCSI to review updated policy and a packet will be sent to the board regarding legal and policy updates. Anti-discrimination policies are being combined into one policy.

d. **Facilities Committee: Cayla Upham, Chair**
i. **Facilities Committee Rolling Agenda/Minutes**
Notes: Currently not meeting.

12. Administrator Reports:

Board of Education to discuss

- a. Enrollment
- b. Attendance
- c. Current Staffing
- d. Upcoming da Vinci Events

e. **Superintendent Evaluation Formal Update**

Superintendent Formal Update December 2025

Data Summary for Supt Goals

Notes: Verbal summary given.

13. CMU Report: Jeff Ichesco, School Lead, CMU Center for Charters

Events can be found at: <https://www.thecenterforcharters.org/view-all-upcoming-events/>

Notes: Reauthorization for three years.

14. JCSBA update

Notes: Cayla provided an update.

15. New Business:

Board of Education to discuss

Notes: Consumers: There has been an address discrepancy.

16. Adjournment:

Motion	Elaine Themm	
Support	Kim Haynes	
Vote	Ayes	Nays
	6	0

Minutes Certification

Proposed Minutes respectfully submitted by:

Elaine Themm

1/14/2026

Elaine Themm, Board President

Date:

Next Meeting: January 22, 2026