

CHURCH OF ST. RITA
WEDDING PLANNING CHECKLIST

- ☐ Meetings with the Celebrant:
 - o Initial Interview (bring a recent picture of the two of you)
 - o Administration of the pre-marriage inventory, Prepare/Enrich
 - o Discussion of the pre-marriage inventory
 - o Pre-marital sessions (continued as directed by Celebrant)
 - o Planning of the Wedding ceremony & music
- ☐ Marriage Preparation Program Completed
 - o Pre-Cana Day, Sponsor Couple Program, Engaged Encounter, or Cana II.
- ☐ Baptismal Certificate(s) obtained & submitted
 - o For Catholics a recently dated certificate must be obtained from the Church of Baptism during the six-month period which precedes the wedding. Those of another Christian faith tradition may submit a photocopy of their original certificate.
- ☐ Rehearsal Date and Time Scheduled
- ☐ Plan music with Parish Music Director
- ☐ Choose Scripture readings and Intercessions
- ☐ Prepare program design (optional) and get approval from Priest +/- Music Director
- ☐ Friends & Family Involvement
 - o First & Second Readings (give them copies so they can practice)
 - o Intercessions (give them a copy so they can practice)
 - o Offertory Gifts (if wedding includes Eucharist)
 - o Eucharistic Minister (if applicable)
 - o Servers (if applicable)
- ☐ Fees and Gratuities (Payable one week prior to the wedding)
 - o Donation to the parish for use of the church
 - o Gratuities for your Celebrant
 - o Gratuities for the servers, if applicable
 - o Fees for the musicians and vocalists
- ☐ Marriage License given to the Celebrant (no later than the rehearsal, preferably earlier)
- ☐ Programs (optional) – Brought to Church
- ☐ Poor Basket (optional) – Brought to church
- ☐ Recessional Mementos (i.e. bubbles, etc....optional) – Brought to church

