

Parish Family Advisory Council
Minutes: Thursday, March 5, 2026

Present: Chris Morgan, Bernadette Coughlin, Barb Merchant, Tony Cruz, Rey Gereda, Bill Whitaker, Amy Morris, Katie Smith and Isabella Laguna

Parish Family Liaison – Annie Bailey, Archdiocese of Seattle

Staff: Ann Shikany, Fr. Randy Guarino

Absent: Fr. Matthew Oakland

Part 1: Introductions,

The meeting began promptly at 6:30pm at St. Joseph Parish in the parish library. Chris Morgan welcomed the group and introduced the newest PFAC members and Annie Bailey, the Parish Family liaison from the Archdiocese of Seattle. Each member took a moment to reintroduce themselves for the newest members. Chris then gave a brief agenda overview.

Part 2 - Prayer & Gospel Reflection

Chris led with prayer. Bernadette read the upcoming Sunday's Gospel and the group spent time in reflection and faith sharing.

Part 2: "Who are we?" Survey – steps and timeline

Chris and Annie shared with the group the "Who are our We" survey and spent time explaining the purpose and the proposed timeline. The purpose is to focus on the good and highlight the good of each parish community. Next the group spent time discussing the components of the survey.

1. Survey Questions – Using the template provided by the Archdiocese of Seattle, do we have the right questions to collect and identify the key themes and parish strengths. The group reviewed the five questions presented and agreed to combine into three questions. The due date was added but will possibly be extend based on the numbers of surveys returned. It was also discussed that parishioners could complete more than one survey since folks are attending more than one parish. A line was added so that folks could designate which parish the survey was being completed for. Annie said the results will be summarized in a few paragraphs as part of the parish report for the Archbishop.

2. When to Launch and Announce – Going forward there will be a designated section in the Sunday bulletin for Partners in the Gospel news and updates. The group discussed all ideas for launching this survey; Sunday bulletin, parish websites, Narthex area of church and pulpit announcements. The official survey launch will be the weekend of March 14/15. Fr. Oakland will highlight in

his Pastor's Note, announce at Mass both from Father and in the Before Mass Announcements. Surveys will be in the Sunday bulletin along with the online link and QR code. The following weekend, March 21/22, members from the PFAC will announce from the pulpit. Chris will coordinate a schedule and provide a script for members to use. Additional promotion will be added based on survey completion results.

3. Timeline for reviewing responses – Annie reviewed different ways to collect, review, and summarize the answers. She stated that all responses needed to be read at least once. The group decided to break into groups by parish to read their parish responses. The suggested deadline for the surveys is March 31. However, leave the survey open until April 8 to catch extra attendance over Easter. Annie said the results will be summarized in a few paragraphs as part of the parish report for the Archbishop.

4. Reviewing responses. We will formally review the responses as a group at our meeting on April 30. Chris will send out instructions on how to review the responses prior to the meeting on April 30. We ask that you review the responses and summarize the results prior to the meeting. Each response should be read by at least a couple of PFAC members versus an AI summary.

Closing Prayer – Lead by Amy Morris

Adjourned – 8:30 pm

Next Meeting – Thursday, April 30 at 6:30 pm at Our Lady of Sorrows in the conf room