

MEETING FOR HIDALGO COUNTY EMERGENCY SERVICES DISTRICT NO. 5
Minutes of the Meeting Held on November 12, 2025

LOCATION: 724 N. Breyfogle Rd. Mission, Texas 78574

COMMISSIONERS PRESENT

Dr. Antonio Uresti
Maribel Galvan
Ana Gonzalez
Juan Lino Garza

OTHERS IN ATTENDANCE

Jorge Arcaute
Krystine Ramon
Jerry Alaniz
Michael Leo
Gus Ramirez
Ricardo Saldana

- 1) Call meeting order. The meeting was called to order by President Uresti at 5:39 p.m. Dr. Antonio Uresti, Maribel Galvan, Ana Gonzalez, and Juan Lino Garza were present, and a quorum was established.
- 2) Invocation.
- 3) Pledge of Allegiance.
- 4) To receive public comment. Michael Leo, City Manager for the City of Palmview, introduced himself to the Board and informed the Board that the City of Palmview provides Fire and EMS services and can assist the District, if they would like.
- 5) To approve the October 15, 2025 meeting minutes. Commissioner Garza made a motion second by Commissioner Galvan to approve the October 15, 2025 meeting minutes as presented. The motion passed by a vote of 3 to 0 with Commissioner Uresti abstaining.
- 6) To review, discuss and take action regarding any District financial institution matters. Legal Counsel Krystine Ramon informed the Board that she spoke with the Hidalgo County Tax Office regarding tax deposits. The County asked if the District would consider changing their weekly deposits to daily, as most of the political subdivisions have daily deposits. Commissioner Galvan made a motion second by Commissioner Garza to approve daily property tax deposits. The motion passed by a vote of 3 to 0 with Commissioner Uresti abstaining.
- 7) To review, discuss and take action regarding bookkeeping services. Legal counsel informed the Board that she sent three (3) bookkeeping service proposals to Imelda Tovar, Luis Orozco and Hector Rivera. Ms. Ramon informed the Board that she only received one (1) proposal, which was from Imelda Tovar.

Ms. Tovar presented to the Board and answered questions regarding her background. The Board discussed going out for another RFP and advertising in a newspaper. Commissioner Garza made a motion second by Commissioner Gonzalez to reestablish the RFP and post electronically through the Progress Times and the Monitor. The motion passed by a vote of 3 to 0 with Commissioner Uresti abstaining.

- 8) To review, discuss and take action regarding RFP/RFQ for Emergency Medical Services and Ambulance Services. Legal counsel asked if this item could be discussed in closed session. Commissioner Galvan made a motion second by Commissioner Garza to discuss agenda item 8 in closed session. The motion passed by a vote of 3 to 0 with Commissioner Uresti abstaining. After closed session, the Board took no action.
- 9) To review, discuss and take action regarding the provision of Emergency Services to District territory and approve emergency services contract with providers, including transitions. City Manager Michael Leo with the City of Palmview and Fire Chief Jerry Alaniz with the City of Palmview presented to the Board that their City has Fire and EMS services they can provide to the District. Mr. Leo informed the Board that the City currently operates three (3) ambulances, twenty-four (24) hours a day. Chief Saldana, the Emergency Management Coordinator of Hidalgo County discussed with the Board overlapping territories and mutual aid agreements in the County. No action was taken.
- 10) To review, discuss and take action regarding an Interlocal Agreement with Hidalgo County for District reimbursements. Legal counsel presented an interlocal agreement between the District and Hidalgo County for ESD reimbursements. Ms. Ramon presented that the District may reimburse the County for establishing the ESD starting from its appointment of Commissioners. Commissioner Galvan made a motion second by Commissioner Gonzalez to approve an interlocal agreement between the District and Hidalgo County for ESD reimbursements. The motion passed by a vote of 3 to 0 with Commissioner Uresti abstaining.
- 11) To review, discuss and take action regarding hiring a part-time administrative assistant. Legal counsel informed the Board that Justin Villarreal has resigned from the County. The Board discussed hiring a part-time administrative assistant and/or an Executive Director. The Board asked if legal counsel would provide job descriptions for an Executive Director. No action was taken.
- 12) To review, discuss and take action to create a Transition Committee. Legal counsel recommended that the Board form a transition committee to meet with the various cities to establish what apparatus and equipment is owned by the Cities and to discuss interlocal agreements for emergency services. Commissioner Garza made a motion second by Commissioner Gonzalez to approve creating a transition committee. The motion passed by a vote of 3 to 0 with Commissioner Uresti abstaining. Commissioner Gonzalez made a motion second by Commissioner Garza to approve the appointment

of committee members Garza and Gonzalez with meeting with the City of Alton and committee members Garza and Galvan for all other entities. The motion passed by a vote of 3 to 0 with Commissioner Uresti abstaining.

- 13) To meet in Closed Session under Texas Government Code Section 551.071 to consult with legal counsel. The Board went into closed session pursuant to Texas Government Code Section 551.071 to consult with legal counsel at 9:02pm and came out of closed session at 9:51pm.
- 14) To review and act on scheduling District meetings and items to be added to meeting agendas. The next meeting is scheduled for December 10, 2025 at 5:30pm. No action was taken.
- 15) Adjournment. There being no further business, Commissioner Garza made a motion seconded by Commissioner Galvan to adjourn the meeting. The motion passed 3 to 0 with Commissioner Uresti abstaining. The meeting was concluded at 9:52pm.