



Breckinridge_Grayson Programs, Inc.

Head Start Preschool & Early Head Start

201 East Walnut Street, Leitchfield, Ky. 42754

EMPLOYMENT APPLICATION

Must be 18 or older to apply and 21 or over to apply for bus driver

Application Informatiton

Full Name:	_____	_____	Date:	_____
	<i>Last</i>	<i>First</i>		<i>M.I.</i>
Address:	_____	_____	Phone:	_____
	<i>Street address</i>	<i>Apt/Unit #</i>		
_____	_____	_____	Email:	_____
<i>City</i>	<i>State</i>	<i>Zip Code</i>		

Date Available:	_____	Position applied for:	_____
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Are you a citizen of the United States?	Yes	No	If no, are you authorized to work in the U.S.?	Yes	No
Have you ever worked for this company?	Yes	No	If yes, when?	_____	
Have you ever been convicted of a crime or felony or have any current crime or felony charges pending against you?	Yes	No	If yes, explain?	_____	
Do you have any pending and /or prior criminal arrest and charges related to child sexual abuse?	Yes	No	If yes, explain?	_____	
Do you have any pending and/or prior convictions related to other forms of child abuse and /or neglect?	Yes	No	If yes, explain?	_____	
Are you, or have you been, a parent in Head Start Preschool or Early Head Start?			Were you a child in Head Start Preschool or Early Head Start?	Yes	No
Are you related to anyone employed with BGP?	Yes	No	Are you related to any BGP's Board or PC Members	Yes	No

Education

High School:	_____	City, State	_____
Did you graduate?	Yes	No	If not, do you have a GED?
			Yes No
College:	_____	City, State	_____
Did you graduate?	Yes	No	Currently Enrolled
			Yes No Degree:

Other:	_____	City, State	_____
Did you graduate?	Yes	No	Degree:

References

Please list two personal references

Full Name: _____

Company: _____

Full Name: _____

Company: _____

Relationship: _____

Phone: _____

Relationship: _____

Phone: _____

Please list two professional references

Full Name: _____

Company: _____

Full Name: _____

Company: _____

Relationship: _____

Phone: _____

Relationship: _____

Phone: _____

Previous Employment

Company: _____

Supervisor: _____

From: _____ To: _____

Responsibilities: _____

Phone: _____

Job title: _____

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

Company: _____

Supervisor: _____

From: _____ To: _____

Responsibilities: _____

Phone: _____

Job title: _____

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

Military Service

Branch: _____

From: _____

To: _____

Rank at discharge: _____

Disclaimer and Acknowledgments

I certify that the information I have provided in this application is true and complete to the best of my knowledge. I understand that any false or misleading information provided may result in the rejection of my application or, if employed, termination of employment.

I understand and acknowledge that Kentucky Child Care and Head Start regulations mandate Criminal Record Checks, Child Abuse & Neglect Check, Sex Offender Registry Check, and fingerprint check as conditions of employment and that employment is contingent upon the acceptance of the results by Breckinridge-Grayson Programs, Inc., as well as Policy Council and Board approval.

I understand that all employees must complete a pre-employment physical examination, drug screen and a Tuberculosis (Tb) assessment or skin test once a hiring determination is made and prior to beginning work. Breckinridge-Grayson Programs, Inc.

For positions requiring a commercial driver's (CDL) or other certifications, I understand that I must obtain and maintain the required licensure of certification to continue employment with Breckinridge-Programs, Inc.

I understand that Breckinridge-Grayson Programs, Inc., is an Equal Opportunity Employer (EOE) and does not discriminate based on race, color, religion, sex, national origin, disability, or any other protected category.

By signing below, I confirm that I have read and understood the terms outlined in this disclaimer.

Signature: _____ Date: _____