HENRY COUNTY
Soldiers' and Sailors'
MEMORIAL HOSPITAL

Board of Trustees Meeting Minutes
Wednesday, July 15, 2026, 7:30 a.m.
HCHC Board Room

MISSION: *To enhance the health of individuals and communities through high quality, effective and efficient services*

VISION: *To be the healthcare provider and employer of choice*

VALUES: *Quality, Service, Teamwork, Accountability, Respect and Trust*

TRUSTEE Attendees:

☒ Joel Prottsman ☒ Michael Welcher ☒ Amy McLaughlin
☐ Karla Maher ☒ Mary Liechty
☒ Rebecca Bender ☒ Charlie Yoder

Staff Attendees:

☐ Teresa Colgan ☒ Brandy Williams-Lowe ☒ C. Cotton
☒ Tara Pope ☐ Dr. Michael McCoy ☒ Heather Kleemeyer
☒ Renee Gillis

Invited Guest:

The Trustees of Henry County Health Center met for their regular meeting on July 15, 2026, in the HCHC Board Room. The meeting was called to order at 7:30am by J. Prottsman.

Prottsman appointed Yoder as secretary for this meeting.

I. CONSENT AGENDA

The Consent Agenda items included minutes from previous meetings. Cotton provided an administrative report. Board members' questions were answered. It was moved by Bender to approve the consent agenda and seconded by Liechty. The motion carried unanimously.

II. OLD BUSINESS

A. Financial & Capital Update

Brandy Williams-Lowe provided a financial & capital report for FY26. Board members' questions were answered.

B. Annual Review of Administrative Services Fee

Williams-Lowe provided an overview of the Administrative Service Fee which is part of the lease agreement. Board members' questions were answered.

C. Unbudgeted Capital – Command Vehicle & Garage

Brandy Williams-Lowe presented the unbudgeted Command Vehicle & Garage capital item at $140,000. These funds will be taken from the reserves which is part of the tax credit that was received last year. Board members' questions were answered. It was moved by Yoder to approve the request and seconded by McLaughlin. The motion was carried unanimously.

III. **HOSPITAL INSPECTION:**

C. Yoder conducted an inspection of the health center, including the Emergency Department construction area, and noted that significant progress has been made. They also went to the Med/Surg unit, he observed the newly installed room blinds, ongoing painting projects, and the new MyChart bedside tablets that have been placed in all patient rooms. He did note that the nurses' station could benefit from some updates. Overall, he commented that everything looks very good and praised the considerable amount of positive work and improvements taking place throughout the facility.

IV. **NEW BUSINESS**

No new business

V. **EXECUTIVE CONFERENCE**

Prottsman requested the Board to move into Closed Session pursuant to Iowa Code Chapter 21.5 1(l). At 7:54am it was moved by Liechty, with a second by McLaughlin, to enter Closed Session. The motion carried unanimously. At 8:13am it was moved by Yoder with a second by McLaughlin to come out of closed session.

VI. **ADJOURNMENT**

There being no further business, it was moved by Yoder and seconded by Liechty to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 8:14am.

The next regular meeting will be held on **Wednesday, August 19, 2026,** in the Board Room.

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Chair Secretary