HENRY COUNTY Soldiers' and Sailors' MEMORIAL HOSPITAL

Board of Trustees Meeting Minutes
Wednesday, May 20, 2026, 7:30 a.m.
HCHC Board Room

MISSION: *To enhance the health of individuals and communities through high quality, effective and efficient services*

VISION: *To be the healthcare provider and employer of choice*

VALUES: *Quality, Service, Teamwork, Accountability, Respect and Trust*

TRUSTEE Attendees:

☒ Joel Prottsman ☐ Michael Welcher ☒ Amy McLaughlin
☒ Karla Maher ☒ Mary Liechty
☐ Rebecca Bender ☒ Charlie Yoder

Staff Attendees:

☒ Teresa Colgan ☒ Brandy Williams-Lowe ☒ C. Cotton
☐ Tara Pope ☐ Dr. Michael McCoy ☒ Heather Kleemeyer
☒ Renee Gillis

Invited Guest: Kirsten Heerdt, Carl A Nelson Representatives, Brian Sinclair

The Trustees of Henry County Health Center met for their regular meeting on May 20, 2026, in the HCHC Board Room. The meeting was called to order at 7:30am by J. Prottsman.

I. **PUBLIC HEARING**

The Public Hearing on Proposed Action by Henry County Health to approve the ED, DI and Lab renovations for the health center was held at 7:30am. There were no comments or feedback from the community. The hearing was closed at 7:32am.

II. **CONSENT AGENDA**

The Consent Agenda items included minutes from previous meetings. Cotton provided an administrative report, and Kleemeyer provided an EMS report. Board members' questions were answered. It was moved by Yoder to approve the consent agenda and seconded by McLaughlin. The motion carried unanimously.

III. **OLD BUSINESS**

A. Award ED, DI and Lab Renovation

A representative from Carl A Nelson reviewed the bids for the ED, DI and Lab renovation project including the low bid from RG Construction at $1,441,810.00 and reported that the bids were all closed. After discussion, Liechty made a motion to award the project to RG Construction. The motion was seconded by Maher. Motion passed unanimously.

B. Financial & Capital Update

Brandy Williams-Lowe provided a financial & capital report for FY26. Board members' questions were answered.

C. HCHC & GRH Update

Colgan provided a Great River Health update and a HCHC update including recruitment for an open hospitalists position and Rural Health Clinic position. The foundation boards signed off on the new agreement and Hutchison working on filling the new Development

Director position, new phone system has been implemented. Epic work is still happening, 16 days to Go Live, and training wraps up on May 29th.

IV. HOSPITAL INSPECTION:

In her absence Bender's inspection report was read. Bender conducted a tour of the hospital, visiting several Administration offices used by traveling staff. She noted they were well-maintained and easy-to-use mobile workspaces. She also learned about the Employee Health resource area and expressed appreciation for the support it provides for staff who care for the community daily. She toured Patient Finance and highlighted the team's detail-oriented approach in assisting patients with insurance and billing challenges. She also visited Central Scheduling and Therapy Registration, noting that while patients can be registered there, they are often directed to the front for wristbands. The Rehab refresh is progressing well, with painting done overnight to avoid patient disruption. She shared that the therapy area is a strong asset and worth highlighting more. Cardiac Rehab is planned for updates in 2028, which should help address current layout differences. Inpatient updates are ongoing, including a new nurse's station planned for 2027 and new carpeting that has refreshed the space. She also learned that ceiling lights are replaced as they burn out rather than all at once and noted that the newer lighting looks much improved. Overall, she observed strong progress across departments, with thoughtful updates enhancing both staff support and patient experience.

V. NEW BUSINESS

A. Friends of HCHC Update

Heerdt gave a Friends of HCHC update including highlighting board members, Lifeline, gift shop, and fundraising updates.

B. Proposed July Meeting Date

A motion was made by McLaughlin to approve the date for the July meeting as Wednesday, July 15, 2026. Seconded by Yoder. Motion carried.

VI. EXECUTIVE CONFERENCE

Prottsman requested the Board to move into Closed Session pursuant to Iowa Code Chapter 21.5 1(l). At 8:24am it was moved by Liechty, with a second by Maher, to enter Closed Session. The motion carried unanimously. At 8:41am it was moved by Yoder with a second by McLaughlin to come out of closed session.

VII. ADJOURNMENT

There being no further business, it was moved by Liechty and seconded by Maher to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 8:42am.

The next regular meeting will be held on **Wednesday, June 17, 2026,** in the Board Room.

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Chair Secretary