



Board of Trustees Meeting Minutes
Wednesday, December 17, 2025, 7:30 a.m.
HCHC Board Room

MISSION: *To enhance the health of individuals and communities through high quality, effective and efficient services*

VISION: *To be the healthcare provider and employer of choice*

VALUES: *Quality, Service, Teamwork, Accountability, Respect and Trust*

TRUSTEE Attendees:

- Joel Prottzman
- Karla Maher
- Rebecca Bender
- Michael Welcher
- Mary Leichty
- Charlie Yoder

Staff Attendees:

- Teresa Colgan
- Tara Pope
- Renee Gillis
- Brandy Williams-Lowe
- Dr. Michael McCoy
- C. Cotton
- Heather Kleemeyer

Invited Guest: Josh Goeller

The Trustees of Henry County Health Center met for their regular meeting on December 17, 2025, in the HCHC Board Room. The meeting was called to order at 7:30am by Joel Prottzman.

I. **CONSENT AGENDA**

The Consent Agenda items included minutes from previous meetings. Cotton provided an administrative report and Pope provided a Park Place report. Board members' questions were answered. It was moved by Maher to approve the consent agenda and seconded by Welcher. The motion carried unanimously.

II. **OLD BUSINESS**

A. Financial & Capital Update

Brandy Williams-Lowe provided a financial & capital report for FY26. Board members' questions were answered.

B. Foundation Update

Colgan reviewed the foundation update that was submitted with the agenda. Board members' questions were answered.

III. **HOSPITAL INSPECTION:**

Bender toured the hospital including lab and specialty clinic she stated that the reception area is still someone confusing but the new enhancements that are included in the facility master plan will be nice. She noticed the new signage by the specialty clinics are nice. She did notice the difference in all the carpets as she toured. Overall she said the facility looked very nice.

IV. EXECUTIVE CONFERENCE

Prottzman requested the Board to move into Closed Session pursuant to Iowa Code Chapter 21.5 1(l). At 8:07am it was moved by Bender, with a second by Maher, to enter Closed Session. The motion carried unanimously. At 9:17am it was moved by Bender with a second by Maher to come out of closed session.

V. NEW BUSINESS

A. Approval of Facility Planning Project

A motion was made by Yoder and seconded by Bender to approve the facility plan as submitted. Motion was carried unanimously.

B. Unbudgeted Capital – Facility Project

Strike this from the agenda

C. Open Meeting Training Requirement

Cotton reviewed the Open Meeting Training Requirement information that was included in the board packet. Board members’ questions were answered.

D. Board of Directors Dinner

Cotton informed the Board members’ of the upcoming Board of Directors dinner to be held on Saturday, January 31, 2026 at the Burlington Golf Club.

VI. ADJOURNMENT

There being no further business, it was moved by Bender and seconded by Yoder to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:24am.

The next regular meeting will be held on **Wednesday, January 21, 2026**, in the Board Room.

Chair

Secretary