



Board of Trustees Meeting Minutes

Wednesday, June 18, 2025, 7:30 a.m.

HCHC Board Room

MISSION: *To enhance the health of individuals and communities through high quality, effective and efficient services*

VISION: *To be the healthcare provider and employer of choice*

VALUES: *Quality, Service, Teamwork, Accountability, Respect and Trust*

TRUSTEE Attendees:

☒ Joel Prottzman
☐ Braden Blake
☒ Rebecca Bender

☒ Michael Welcher
☒ Karla Maher
☒ Mary Leichty

☒ Charlie Yoder

Staff Attendees:

☒ Teresa Colgan
☒ Tara Pope
☒ Renee Gillis

☒ Brandy Williams-Lowe
☒ Dr. Michael McCoy

☒ C. Cotton
☐ Heather Kleemeyer

Invited Guest: Brian Sinclair, Adam Kern

The Trustees of Henry County Health Center met for their regular meeting on June 18, 2025, in the HCHC Board Room. The meeting was called to order at 7:30am by Joel Prottzman.

I. OATH OF OFFICE

Charlie Yoder took and completed the Oath of Office and assumed Trustee duties for the remainder of the meeting. The Oath of Office was read by Cindy Cotton and signed and notarized by Brandy Williams-Lowe.

II. CONSENT AGENDA

The Consent Agenda items included minutes from previous meetings. Cotton provided an administrative report. Pope provided a Park Place report. Board members' questions were answered. It was moved by Maher to approve the consent agenda and seconded by Bender. The motion carried unanimously.

III. OLD BUSINESS

A. Financial & Capital Update

B. Williams-Lowe provided a financial & capital report for FY25. Board members' questions were answered. The board was educated on accrual accounting verses cash accounting related to the EMS funds.

B. Nominating Committee – Secretary & Foundation Representative Recommendation

The Nominating Committee recommendations submitted with the agenda were reviewed. A motion was made by Yoder and seconded Leichty to accept the recommendation of Karla Maher for the Secretary position and Michael Welcher for Foundation Representative. The motion carried unanimously.

C. HR Committee – Proposed Benefit Options for EMS

The detailed proposed benefit options for EMS submitted with the agenda by the HR Committee were reviewed. After discussion, a motion was made by Maher and seconded

* = vote required

♦ = Discussion

□ = Information

by Bender to accept the EMS benefit recommendations as presented. The motion carried unanimously.

D. GRH Update

Dr. McCoy provided a Great River Health update including Epic conversion, hiring for Epic, Epic certification, Epic go-live 6-6-2026, finishing up the balance scorecard for FY26, legislative update pertaining to Medicaid, and nurse information pertaining to the union. Board members' questions were answered.

IV. HOSPITAL INSPECTION:

J. Prottsman conducted an inspection of the health center, including EMS and the Emergency Department. Spent most of the time in ED looking at workflow of triage, registration, trauma and supply opportunities, and the safe room. Many areas that need improvement. EMS looked very nice and professional. Everything very organized. Impressed with the overall look of EMS.

V. NEW BUSINESS

A. Facilities Update

Sinclair provided a facilities update. Board members' questions were answered.

B. FY26 Budget Approval

Williams-Lowe provided an overview of the FY26 proposed budget which was approved and recommended by the Board HR Committee and Board Budget Committee. The Board members' questions were answered. Leichty made a motion to approve the FY26 budget as presented. The motion was seconded by Welcher. Motion passed unanimously.

C. Property/Liability Insurance Review

Adam Kerns from Hub International provided a review of current property and liability insurance. Board members' questions were answered.

VI. EXECUTIVE CONFERENCE

N/A

VII. ADJOURNMENT

There being no further business, it was moved by Bender and seconded by Leichty to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:24am.

The next regular meeting will be held on **Wednesday, July 30, 2025**, in the Board Room.

Chair

Secretary