

Agenda

June 17th, 2026 @ 1:00 p.m.

Special City Council / Budget Workshop Meeting

Oran White Civic Center

701 N Tool Drive

Tool, TX 75143



1. Call to Order
2. Roll Call: Bennett, Dumont, Figueroa, Salvato, Sayre, Stykes
 - (a) **Establish Quorum**
3. Invocation and Pledge of Allegiance
4. Declare, if any, Council's Conflicts of Interest
5. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so (**3 Minute Maximum**) *The Council will not comment on items not on the agenda; however, the Council may refer the item to City Staff for research, resolution or referral of the matter to the Council as a future agenda item.*
6. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*

Statutory Agenda - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*
7. General Discussion regarding data centers in the City of Tool
8. General Discussion on potential elements for a grant application through Texas Parks and Wildlife, with an August 3rd, 2026 deadline
9. General Discussion on the current allocation of the City of Tool's Hotel Occupancy Taxes
10. Receive, Consider and Discuss the first draft of the proposed budget for Fiscal Year 2025-2026 for the City of Tool, as presented by the City Administrator.
11. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
12. **Future Agenda Items** - *The Council may request items to be placed on a future agenda at this time. No discussion or deliberation of the items may take place at this time, other than a determination of Council consensus to direct staff to place the item on a future agenda.*
13. **Closing**
 - A. Next Meeting: June 18th, 2026
 - B. Adjourn

A meeting that is "open to the public", pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda. If the City Council, during the course of the meeting covered by this notice, should

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determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city's attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city's official newspaper was notified.

Attest:

SEAL

Vera Bennett, Mayor

Kimberley Price, City Secretary



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: June 17th, 2026

Requested By: Vera Bennett, Mayor

Department: _____

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Samples from other government agencies

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Summary of Agenda Item to be considered:

Mayor Vera Bennett has requested general discussion regarding data centers and how they may affect or be relevant to our community. She has invited Rita Beving, of the Dallas Environmental Commission, for a presentation regarding the topic. Her presentation is titled, “Data Centers and the Threat to Our Local Communities”

“Texas is second in the nation for the explosive growth of data centers powering artificial intelligence and cloud computing. And DFW region, of which Henderson County can be considered a part, is the second fastest growing market in the country. This growth is spurring a significant increase in power demand, testing our water supplies, with future impacts to our air quality coupled with a large loss of open spaces. This discussion will focus on implications of data centers for our local communities and the need for careful scrutiny regarding their permitting.

Rita Beving has a thirty-year history of working on environmental and energy issues in the Dallas-Fort Worth area and statewide. Rita currently serves on the Dallas Environmental Commission as a technical advisor. She currently works with the nonprofit organization Public Citizen and has formerly worked with several nonprofit organizations including Sierra Club and Clean Water Action during her tenure. She is a graduate of Iowa State University and resides in the Dallas area with her husband, attorney David Griggs.

Thank you for your consideration in including a discussion on Data Centers for this workshop. It is imperative that the City addresses this issue now to prepare for the future impacts of data centers should they be located on nearby county lands or our ETJ. They should never be built within the Tool City limits.”

Agenda Item, as listed on the agenda:

General Discussion regarding data centers in the City of Tool

Recommended Motion to Consider:

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

RESOLUTION 26-R-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, EXPRESSING OPPOSITION TO THE DEVELOPMENT AND CONSTRUCTION OF DATA CENTERS WITHIN THE CITY LIMITS OF THE CITY OF ALVIN UNTIL ADDITIONAL INFORMATION, IMPACT ANALYSIS, AND REGULATORY CONSIDERATIONS CAN BE EVALUATED; AND PROVIDING FOR OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Alvin is a home-rule municipality operating under the council-manager form of government pursuant to its Charter and the laws of the State of Texas; and

WHEREAS, the City Council of the City of Alvin is charged with enacting policies and protecting the health, safety, welfare, and quality of life of the community and its residents pursuant to the City Charter; and

WHEREAS, the City of Alvin has adopted strategic goals emphasizing sustainable growth, infrastructure planning, transparency, responsible governance, and preservation of the community's character and long-term livability; and

WHEREAS, the City Council recognizes that large-scale data center developments may have significant impacts on municipal infrastructure, including electrical demand, water consumption, wastewater capacity, drainage systems, transportation networks, emergency services, land use compatibility, environmental sustainability, and long-term economic development planning; and

WHEREAS, the City Council further recognizes that the rapid advancement of artificial intelligence technologies and hyperscale computing facilities has resulted in increasing requests for development of data center facilities throughout Texas and the Gulf Coast region; and

WHEREAS, the City Council finds that additional study and analysis are necessary to evaluate the potential impacts of data center development on the City's utility systems, public infrastructure, public safety operations, tax base, economic development goals, environmental resources, and overall community character before such development is considered within the corporate limits of the City of Alvin; and

WHEREAS, the City Council desires to ensure that any future consideration of data center development is conducted in a manner that is deliberate, transparent, data-driven, and aligned with the City's Comprehensive Plan, Strategic Plan, and infrastructure capabilities; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of Alvin to formally express opposition to the construction and development of data centers within the City limits until additional information and policy direction can be obtained and evaluated.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are incorporated herein for all purposes as if fully set forth herein.

Section 2. Expression of Opposition. The City Council of the City of Alvin hereby expresses its opposition to the construction, development, expansion, or approval of data center facilities within the corporate limits of the City of Alvin until further analysis, studies, and policy considerations have been completed and reviewed by the City Council.

Section 3. Effective Date. This Resolution shall take effect immediately upon its passage and approval.

Section 4. Open Meetings Act. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place, and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on this the 4th day of June 2026.

CITY OF ALVIN, TEXAS

ATTEST:

By: _____
Gabe Adame, Mayor

By: _____
Dixie Roberts, City Secretary

CITY OF TRINIDAD, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TRINIDAD, TEXAS, ADOPTING AND ENACTING A NEW CHAPTER 95, "PROHIBITED DATA, CRYPTOCURRENCY, AND ENERGY STORAGE FACILITIES"; PROHIBITING DATA PROCESSING FACILITIES, CRYPTOCURRENCY MINING, BLOCKCHAIN OPERATIONS, AND INDUSTRIAL ENERGY OR BATTERY STORAGE FACILITIES WITHIN THE CITY AND ITS EXTRATERRITORIAL JURISDICTION; PROVIDING FINDINGS; PROVIDING FOR UTILITY SERVICE DENIAL; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS / FINDINGS

WHEREAS, the City of Trinidad, Texas is a rural community with limited infrastructure, utilities, and emergency response capacity; and

WHEREAS, industrial-scale data processing, cryptocurrency mining, blockchain operations, and battery or energy storage facilities consume excessive electrical and water resources incompatible with the City's systems; and

WHEREAS, such facilities generate constant industrial noise, vibration, heat, lighting, and emissions that negatively affect public health, safety, wildlife, livestock, and quality of life; and

WHEREAS, battery and energy storage facilities pose risks of fire, explosion, thermal runaway, and toxic chemical release; and

WHEREAS, these uses strain roads, transformers, substations, water, and wastewater systems beyond local design capacity; and

WHEREAS, the City Council desires to preserve the rural character of Trinidad while protecting residents and the environment from incompatible industrial development; and

WHEREAS, the City Council has authority under Texas law to regulate land use and protect the public health, safety, and welfare within the City and its extraterritorial jurisdiction to the extent permitted by law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TRINIDAD, TEXAS:

SECTION 1. ADOPTION OF CHAPTER 95.

That the Code of Ordinances of the City of Trinidad, Texas is hereby amended by adopting and enacting a new **Chapter 95, "Prohibited Data, Cryptocurrency, and Energy Storage Facilities,"** to read as follows:

CHAPTER 95 — PROHIBITED DATA, CRYPTOCURRENCY, AND ENERGY STORAGE FACILITIES

§ 95.01 PURPOSE AND FINDINGS.

The City Council of the City of Trinidad, Texas finds that:

- (A) Trinidad is a rural community with limited infrastructure, utilities, and emergency response capacity.
- (B) Data processing facilities and cryptocurrency mining operations consume excessive electrical and water resources incompatible with rural utility systems.
- (C) Such facilities generate constant industrial noise, vibration, and heat adversely affecting residents' health, safety, and quality of life.
- (D) Industrial battery and energy storage facilities present fire, explosion, thermal runaway, and toxic release risks.
- (E) These facilities place extraordinary strain on roads, transformers, substations, and water systems.
- (F) Continuous lighting, vibration, and electromagnetic emissions disturb wildlife and livestock.
- (G) Lithium, heavy metals, electrolytes, and chemical runoff pose contamination risks to soil and waterways.
- (H) These uses attract secondary industrial development inconsistent with the rural character of Trinidad.
- (I) These facilities may reduce property values and interfere with the peaceful enjoyment of land.
- (J) Wildlife habitats are disrupted by fencing, lighting, noise, runoff, and heat discharge.

(K) The City has authority under the Texas Local Government Code, including but not limited to §§ 51.001, 54.001–54.016, 212.002–212.003, 214.001, and 217.001 et seq., to protect public health, safety, welfare, infrastructure capacity, and land use compatibility within the City and its extraterritorial jurisdiction.

(L) Prohibited facilities create unique risks of catastrophic failure, fire, hazardous material release, and grid instability not adequately mitigated by ordinary zoning controls.

(M) The City lacks the staffing, fire suppression resources, medical surge capacity, and evacuation infrastructure necessary to safely accommodate industrial-scale data, crypto, or energy storage facilities.

(N) The purpose of this chapter is not to regulate speech, commerce, or technology, but to prevent land uses incompatible with local infrastructure, safety, and environmental protection.

(O) This chapter is a content-neutral, generally applicable land-use regulation adopted to advance legitimate governmental interests including public safety, infrastructure protection, environmental conservation, and preservation of community character.

(P) The prohibitions herein are reasonable, necessary, and narrowly tailored to address documented impacts and risks associated with the prohibited uses.

§ 95.02 DEFINITIONS.

Battery Storage Facility means any facility using lithium-ion, sodium-sulfur, flow battery, or similar technology for large-scale electrical energy storage.

Blockchain Facility means a computing facility supporting distributed ledger verification operations.

Cryptocurrency Mining Facility means any operation using computing equipment to verify blockchain transactions or generate digital currency.

Data Processing Facility means a facility primarily engaged in large-scale computing, server hosting, artificial intelligence processing, cloud services, or high-density computing.

Energy Storage Facility means any industrial-scale storage of electrical energy including batteries, capacitors, or chemical systems.

ETJ means the City's extraterritorial jurisdiction as provided by Texas law.

Facility means any structure, equipment, land use, installation, or operation used for the prohibited purposes.

§ 95.03 PROHIBITED USES.

The following uses are prohibited within the City of Trinidad and its ETJ:

- (A) Cryptocurrency mining operations.
- (B) Blockchain verification facilities.
- (C) Data centers and industrial data processing facilities.
- (D) Artificial intelligence server farms.
- (E) High-density computing operations.
- (F) Industrial battery storage facilities.
- (G) Grid-scale energy storage installations.
- (H) Any accessory or supporting use primarily serving the above activities.

No zoning approval, permit, variance, franchise, or authorization shall be issued for these uses.

§ 95.04 PROHIBITED IMPACTS.

Facilities are prohibited that create or contribute to:

- (A) Excessive electrical consumption beyond local system capacity.
 - (B) Increased transformer, substation, and fire hazards.
 - (C) Continuous industrial noise from cooling fans, generators, or machinery.
 - (D) Heat discharge increasing ambient temperatures.
 - (E) Vibration affecting structures, livestock, and wildlife.
 - (F) Toxic emissions, lithium compounds, heavy metals, or chemical leakage.
 - (G) Stormwater contamination or soil pollution.
 - (H) Visual blight from industrial equipment.
 - (I) Light pollution disrupting residents and wildlife.
 - (J) Industrial traffic incompatible with rural roads.
 - (K) Interference with emergency service capacity.
 - (L) Reduction of neighboring property values.
 - (M) Disturbance of wildlife habitat and agricultural operations.
 - (N) Electromagnetic interference affecting communications or animals.
-

§ 95.05 APPLICABILITY WITHIN CITY AND ETJ.

(A) This chapter applies to all property within the corporate limits of the City of Trinidad, Texas pursuant to Texas Local Government Code § 51.001.

(B) This chapter applies within the City's extraterritorial jurisdiction (ETJ) as authorized by Texas Local Government Code Chapter 212 and related statutes to regulate subdivision, development, utility extension, and land use compatibility.

(C) No plat, development permit, building permit, utility extension, right-of-way authorization, or certificate of occupancy may be issued in the ETJ for any use prohibited by this chapter.

(D) The City may condition, deny, or withhold municipal utility service in the ETJ under Texas Local Government Code Chapter 217 for any property proposed for or used as a prohibited facility.

(E) This prohibition applies to new construction, conversion, expansion, relocation, intensification, or operation of prohibited facilities.

(F) Any nonconforming use shall not be expanded, enlarged, intensified, transferred, or re-established after discontinuance and may be required to cease after notice and hearing as permitted by Texas Local Government Code Chapter 54.

§ 95.06 UTILITY SERVICE DENIAL AND TERMINATION.

(A) Pursuant to Texas Local Government Code Chapter 217 and the City's police powers, the City shall not provide, extend, or approve electric, water, wastewater, gas, franchise, right-of-way, or other municipal utility service to any property used for a prohibited facility.

(B) The City may deny connection permits, service upgrades, meter installation, transformer installation, substation capacity, or load increases for prohibited uses.

(C) If a prohibited facility is discovered to be operating, the City may order termination of municipal utility services after notice and opportunity to comply, except where immediate danger exists.

(D) No person may use private generators, substations, co-generation, alternative utility connections, or third-party supply arrangements to circumvent this chapter.

(E) Utility denial and termination are in addition to all other enforcement remedies under Texas Local Government Code Chapter 54.

§ 95.07 ENFORCEMENT.

(A) This chapter shall be enforced by code enforcement officers, peace officers, and designated City officials.

(B) The City may issue stop-work orders and cease-operation orders.

(C) The City may seek civil injunctions and abatement.

(D) Each day of violation constitutes a separate offense.

§ 95.08 PENALTIES.

(A) A person who violates this chapter commits an offense.

(B) Upon conviction, a person may be fined not to exceed two thousand dollars (\$2,000.00) per day per violation as authorized for health and safety ordinances.

(C) The City may recover attorney's fees, court costs, and abatement expenses.

§ 95.09 SEVERABILITY.

If any provision of this chapter is held invalid, such invalidity shall not affect the remaining provisions.

§ 95.10 EFFECTIVE DATE.

This chapter shall take effect upon adoption and publication as required by law.

§ 95.11 EMERGENCY ENFORCEMENT POWERS.

(A) If the City Manager, Mayor, Fire Chief, Code Enforcement Officer, or their designee determines that a prohibited facility presents an imminent threat to life, health, safety, property, utilities, or the environment, the City may immediately issue an emergency cease-operation order without prior notice.

(B) The City may order the immediate disconnection of utilities, evacuation of premises, and shutdown of equipment to abate the emergency condition.

(C) Emergency actions may be taken prior to a hearing when delay would result in irreparable harm.

(D) Affected persons shall be provided notice and an opportunity for a hearing as soon as practicable after emergency action is taken.

(E) The City may enter property as authorized by law to perform emergency abatement and recover costs under Texas Local Government Code Chapter 54.

(F) Emergency enforcement is cumulative of all other remedies provided by this chapter or by law.

§ 95.12 CIVIL NUISANCE DECLARATION AND ABATEMENT.

(A) Any use, structure, operation, or activity conducted in violation of this chapter is hereby declared to be a public nuisance per se.

(B) A prohibited facility is deemed to unreasonably interfere with the public's health, safety, peace, comfort, convenience, property, and environmental welfare.

(C) The City may pursue civil remedies including injunction, temporary restraining order, writ of abatement, and permanent abatement under Texas Local Government Code Chapter 54 and Texas Civil Practice and Remedies Code.

(D) The City may summarily abate a nuisance when authorized by law and recover all costs, including administrative fees, contractor costs, attorney's fees, expert fees, court costs, and lien enforcement expenses.

(E) Each day a nuisance exists constitutes a separate and distinct violation.

(F) Declaration of a nuisance is cumulative of criminal penalties, utility denial, emergency powers, and any other remedies available at law or in equity.

(G) Nothing in this section limits the City's authority to declare additional nuisances under other ordinances or Texas law.

SECTION 2. REPEALER.

All ordinances, resolutions, or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held invalid, such invalidity shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. PUBLICATION.

The City Secretary is hereby directed to publish the caption of this ordinance as required by law.

SECTION 5. EFFECTIVE DATE.

This ordinance shall take effect immediately upon passage and publication as required by law.

PASSED AND APPROVED by the City Council of the City of Trinidad, Texas, on the ____ day of _____, 20.

Mayor

ATTEST:

City Secretary

EXAMPLE



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: June 18th, 2026

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Blank TPWD Grant Application

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Summary of Agenda Item to be considered:

This is the first discussion the Council will be having regarding this topic with the second discussion happening at the July Regular Council meeting.

The Eight at Tool Planning Committee, appointed by the City Council back in the May 2026 Regular meeting, will bring forth ideas as well to talk to the council.

The Planning Committee and staff need direction from the City Council regarding the council's desires for future upgrades to the city park.

Agenda Item, as listed on the agenda:

General Discussion on potential elements for a grant application through Texas Parks and Wildlife, with an August 3rd, 2026 deadline

Recommended Motion to Consider:

N/A

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

General Information

City of Arlen

LP-2027-CityOfArlen-00001

Instructions:

About:

The Local Park Grant Program assists local units of government with the acquisition and/or development of public recreation areas and facilities throughout the State of Texas. The Program provides matching grants on a reimbursement basis to eligible applicants, with local government recipients providing at least 50% of the project cost. Construction may not occur until a grant agreement is in place. All fund assisted sites must be dedicated as parkland in perpetuity, properly maintained and open to the public.

FY 2027 Grant Programs: This year we are offering five grant programs: the Small Community Grant Program, the Non-Urban Outdoor Grant Program, the Non-Urban Indoor Grant Program, and the Urban Outdoor Grant Program, and the Urban Indoor Grant Program.

Eligibility: Eligible applicants include political subdivisions of the State of Texas legally responsible for providing public recreation services to their citizens. This includes cities, counties, river authorities, municipal utility districts, and other special districts.

Application Consultations: Contacting [Local Park Grants Staff](#) prior to submitting your application is highly recommended. Applications are lengthy and technical, and staff are available to assist you.

Application Technical Assistance: Staff developed comprehensive technical assistance to help guide you through the application process. It is available on the Recreation Grants Online Resources Page [HERE](#).

You can watch a recording of our most recent Grant Writing webinar [HERE](#).

Federal Funding: The federal [Land and Water Conservation Fund](#), administered by the National Park Service provides funding for the majority of the Non-Urban Outdoor and Urban Outdoor Grant awards. The Local Parks Grant Program selects applications for funding, but final determination on eligibility and compliance with federal laws rests with our partners at the National Park Service.

DEADLINE

The application deadline is: Monday, August 3rd, 2026 at 5:00:00 PM Central Time.

Once you have completed your application, you must **SUBMIT** it - otherwise it will not be routed to staff for scoring and review. **You will not be able to submit after 5:00 PM on the day that it is due.** For instructions on submitting your application see the RGO 2020 Quick Start Guide in 'Resources' area of this website [located HERE](#).

IMPORTANT!

Unique Entity Identifier - REQUIRED

Recipients: Federal law (2 CFR Part 25) mandates that all entities applying for Federal financial assistance must have a valid Unique Entity Identifier (formerly DUNS) and have a current registration in the Central Contractor Registry (CCR).

SAM Number - REQUIRED

Recipients: Register in SAM online at <https://www.sam.gov>. Once registered in SAM, entities must renew and revalidate their SAM registration at least every 12 months from the date previously registered. Entities are strongly urged to revalidate their registration as often as needed to ensure that SAM is up to date and in synch

General Information

with changes that may have been made to Unique Entity Identifier and IRS information.

Project Schedule Guidelines

ACTIVITY	TIME FRAME
Applications Open	May 1, 2026
Application Deadline	August 3, 2026 <i>before</i> 5:00:00 PM CST
Awards Announced	January 2027
Site Visit	February - March 2027
Pre-Agreement Compliance for LWCF Grants	April 2027, or later
Grant Agreement Issued	May – October 2027, or later
Grant Contract Period	4 years from Grant Agreement Date
Status Reports	Quarterly

If you have questions regarding any part the application documents or processes, please contact us:

Crystal Locke

Team Lead / Central Texas
512-389-8788

crystal.locke@tpwd.texas.gov

Matthew Mears

East Texas Grant Coordinator
512-389-8109

matthew.mears@tpwd.texas.gov

Kara Escajeda

Gulf Coast Grant Coordinator
512-420-6028

kara.escajeda@tpwd.texas.gov

Andrea Garcia

Rio Grande Valley Grant Coordinator
512-415-8401

andrea.garcia@tpwd.texas.gov

Marissa Dilick

Panhandle Grant Coordinator
512-239-9951

marissa.dilick@tpwd.texas.gov

Jade Morgan

DFW Grant Coordinator
512-457-9819

jade.morgan@tpwd.texas.gov

Michelle Parke

DFW Grant Coordinator
512-839-9179

michelle.parke@tpwd.texas.gov

Robert Johnson

Stewardship Coordinator
737-398-5978

robert.johnson@tpwd.texas.gov

Dan Reece

Program Manager / West Texas
512-389-4656

dan.reece@tpwd.texas.gov

Technical Information and Support

If you need technical support, please contact our office by phone (512-389-8224) or email (rec.grants@tpwd.texas.gov).

Our normal hours are 8am-5pm, Monday through Friday.

Applicant Information

City of Arlen

LP-2027-CityOfArlen-00001

Organization Information

Name of Organization/Applying Entity:
Organization City:
Organization Address (Street):
Organization State:
Organization County:
Organization Zip Code:
Organization Phone:
Organization Fax (if applicable):
Tax ID #/Comptroller ID
(if government entity):
Tax Exempt #/EIN (If Non-profit):
SAM - CAGE Code:
Unique Entity Identifier (UEI Number):

Primary Grant Management Contact for this Application

Application's Primary Contact: If primary contact is not shown in the dropdown menu, your Organization's Sponsor Administrator will need to add that person to this application (instructions for doing that can be found [HERE](#)). Primary Contact Information will populate below after saving the page.

Primary Contact Information:

Primary Contact First Name:
Primary Contact M.I.:
Primary Contact Last Name:
Primary Contact Title/Position:
Primary Contact Address (Street):
Primary Contact City:
Primary Contact State:
Primary Contact Zip Code:
Primary Contact Phone:
Primary Contact Fax (if applicable):
Primary Contact Email:

Application Prepared By

Is the 'Primary Grant Management Contact' the person preparing this application for submission?
 Yes No

If no, please enter the preparer information below:

Application Preparer: If preparer is not shown in the dropdown menu, your Organization's Sponsor Administrator will need to add that person to this application (instructions for doing that can be found [HERE](#)).

Applicant Information

City of Arlen

LP-2027-CityOfArlen-00001

Preparer Information will populate below after saving the page.

Preparer First Name:

Preparer M.I.:

Preparer Last Name:

Preparer Contact Title/Position:

Preparer Address (Street):

Preparer City:

Preparer State:

Preparer County:

Preparer Zip Code:

Preparer Phone:

Preparer Fax (if applicable):

Preparer Email:

Are you the authorized official of the Organization/applying entity for this application?

Yes

No

Example

Eligibility Confirmation and Legal Information

City of Arlen

LP-2027-CityOfArlen-00001

Eligibility Confirmation

Organization/Entity Type:

Eligible Organizations/entities include local units of government that have legislative authority to provide recreation to their citizens. If you are unsure if your organization is eligible to apply, please contact [Local Park Grant Staff](#) before applying.

- City
- County
- Utility District
- Other Local Unit of Government

Population:

- 1 to 20,000
- 20,001 to 500,000
- 500,001, or more

Which program is your Organization applying for?

- Small Community
- Non Urban Outdoor
- Urban Outdoor
- Non Urban Indoor
- Urban Indoor

Legal Information

Your resolution must have been passed within **one calendar year of the due date for the current application**, in order for your application to be submitted/considered for award. Was your resolution passed on or after **08/01/2025**?

- Yes No

What is the date your resolution was passed?

The Official named in the Resolution authorizing the grant application :

Official's Full Name (First, Middle Initial, Last):

Official's Title/Position with Organization/entity:

Official's Mailing Address (Street):

Official's City:

Official's State:

Official's Zip:

Official's Phone Number:

Project Documentation

City of Arlen

LP-2027-CityOfArlen-00001

- **ALL project documentation must be received with your application at the time of submission**
- Required project documentation depends on the type of project and where it is located. Required documentation for your project **must be received at the time of application.**
- The [Technical Assistance Desk Guide](#) has specific instructions for each document.
- If you have multiple documents associated with one upload field, combine them first and upload in the appropriate area.
- Staff recommends uploading these documents in batches of no more than 5 files at a time and saving frequently.
- You may replace uploaded documents until you submit the application
- If you receive an error while uploading large documents, try reducing the file size and uploading on a high-speed internet connection.
- To clear an error that occurs from an unsuccessful upload, replace it with a smaller document.
- Please remove irrelevant pages from large documents. Program Staff appreciates efforts made to ensure uploaded documents are pertinent to the project.

Required For All Projects:

[Certifications & Assurances](#): *

[Resolution](#): *

Site Plan ([Example](#)): *

Site Photos ([Example](#)): *

Deed ([Example](#)): *

Professionally Prepared Property Profile ([Example](#)): *
(Please note this should be prepared by a local title company and include the last ownership deed, the subdivision plat, any restrictive covenants.)

Floodplain Map(s):

[Texas Historical Commission Correspondence and/or Clearance](#): *
(Please note that the THC review process is 30 days, TPWD strongly encourages submitted clearance.)

Verification of Prices Included in Budget:

Commitment letters or other documentation that verifies all sources of required match & Overmatch
([Example](#)): *

Recommended For All Projects:

Proof of Public Participation (Public Meeting Minutes, Pictures of Outreach, Survey Results):

Project Service Area Map:

Recreation Distribution Map:

Location and Vicinity Maps:

Soil Documentation:

Coordination with Project-Relevant Subject Matter Experts:

Required for Certain Projects:

Overmatch Documentation:

For ALL Acquisition Projects:

Acquisition Boundary Map(s):

Evidence of Land Value(s):

5-Year Ownership History(ies):

For Acquisition of Donated Land:

Notice(s) of Just Compensation:

For Acquisition Projects that Must Acquire Land(s) Prior to Receiving a Grant Agreement:

Waiver(s) of Retroactivity:

For Non-Urban Outdoor and Urban Outdoor Projects:

IPAC documentation:

For Urban Outdoor Projects:

Consultation Letter from TPWD biologists:

Example

For All Projects in Floodplains:

Proof of Insurance or National Flood Insurance Participation:

Suggested for Certain Projects:

For Projects that disturb Bodies of Water or in Wetlands:

US Army Corp of Engineer Coordination Documentation:

US Fish and Wildlife Service Wetland Maps:

Optional for All Projects:

Letters of Support:

State Agency Compliance Documentation:

Project Timeline Documentation:

Adopted or Existing Operations & Maintenance Plans:

Supplemental Maps:

Floor Plans for Projects with Restrooms or Other Built Facilities:

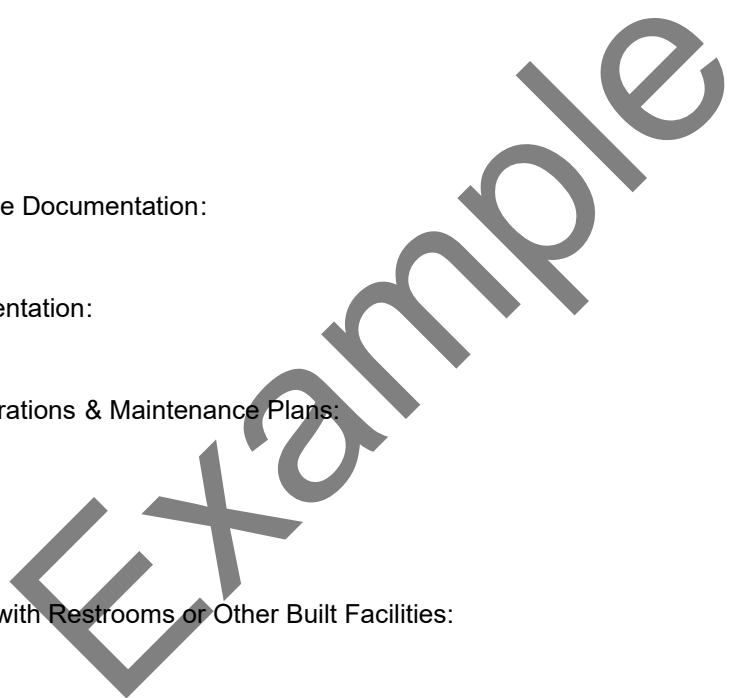
Metes & Bounds or Property Survey Map(s):

Environmental Permits, Surveys, and Assessment Summaries:

Resolution Dedicating Conservation of Open Space:

Documentation to Support Sustainability Claims:

Documentation to Support Conservation Claims:



Documentation to Support Accessibility Claims:

Other:

Example

Project Information

City of Arlen

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General Project Information

[Technical Assistance Desk Guide](#)

Project Name:
(Example "City Park"):

Project Type:
 Land acquisition only
 Development/Renovation only
 Land acquisition **AND** development/renovation combination

Have you previously submitted an application for this project to the Local Parks Grant Program?
 Yes No

Is this an Indoor or Outdoor Project?
If unsure please contact [Local Park Grants Staff](#).
 Indoor
 Outdoor

If Outdoor, what recreation elements do you intend to construct as a part of this grant project?

- | | |
|--|---|
| <input type="checkbox"/> Amphitheater | <input type="checkbox"/> Baseball |
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Bike Trails and Facilities |
| <input type="checkbox"/> BirdBlinds | <input type="checkbox"/> Bleachers |
| <input type="checkbox"/> Camping | <input type="checkbox"/> Concessions |
| <input type="checkbox"/> Cricket | <input type="checkbox"/> Dedicated Open Space |
| <input type="checkbox"/> Disc Golf | <input type="checkbox"/> Dock |
| <input type="checkbox"/> Dog Park | <input type="checkbox"/> Exercise Equipment |
| <input type="checkbox"/> Football | <input type="checkbox"/> Golf |
| <input type="checkbox"/> Habitat Restoration | <input type="checkbox"/> Interpretive Signage |
| <input type="checkbox"/> Kayak Launch | <input type="checkbox"/> Kickball |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Native Landscaping |
| <input type="checkbox"/> Parking | <input type="checkbox"/> Pavilion |
| <input type="checkbox"/> Pickleball | <input type="checkbox"/> Picnic Facilities |
| <input type="checkbox"/> Pier | <input type="checkbox"/> Playground |
| <input type="checkbox"/> Pool | <input type="checkbox"/> Restrooms |
| <input type="checkbox"/> RV Pads | <input type="checkbox"/> Shade Structures |
| <input type="checkbox"/> Site Furnishings | <input type="checkbox"/> Skatepark |
| <input type="checkbox"/> Soccer | <input type="checkbox"/> Softball |
| <input type="checkbox"/> Splashpad | <input type="checkbox"/> T-Ball |
| <input type="checkbox"/> Tennis | <input type="checkbox"/> Trails |
| <input type="checkbox"/> Utilities | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Other | <input type="checkbox"/> Other Support Facilities |

Please specify

Please specify

Statement of Work

Project Information

Briefly describe your project scope:

List new recreational resources and support facilities proposed for construction as part of this project:

List recreational resources and support facilities to be replaced or renovated as part of the is project:

List recreational resources and support facilities currently present at the project site that will not be replaced or renovated as part of this project:

Explain how this project fits as part of any other projects planned for this same site in the next three years:

For outdoor grants, are there any pre-existing or planned **indoor** facilities on site? If so, describe how the structure supports outdoor recreation:

Is your site contiguous with or connected to any federally owned recreation area?

Is this a multi-use site (i.e. school, reservoir, etc.)? If yes, explain how often the public will have recreation access to the site and what kinds of restrictions to outdoor public use will occur. If no, type N/A.

Example

Choose all that apply. You must select 'Yes' for at least one of the following options:

- Projects on Existing, Organization/Entity-Owned Parkland
- Acquisition Projects & Publicly-Owned Non-Parkland
- Projects on Publicly Owned Non-Parkland
- Projects on Leased Land

What is/will be the type of ownership and control of the property? *

Fee simple ownership Less than Fee simple

Explain what rights the sponsor has or will have, and what entity holds the underlying fee simple ownership.

Describe the nature of any rights-of-way, easements, reversionary interests, etc., within the proposed recreation area:

A professionally prepared property profile for each property is required for all projects with exceptions for rare cases. You may provide information about your professionally prepared property profile here :

Title Company Name:

Date Report(s) Ordered:

Brief Description (optional):

Documentation Check: Did you provide a copy of the professionally prepared property profile in the Project Documentation form?

Projects on Existing, Organization/Entity-Owned Parkland

Do you own any of the park lands included in the project to be developed or renovated?

Yes No

If the proposed park boundary does not match public property records, then funded projects will be required to provide a professionally prepared property survey.

Documentation Check: Did you provide a copy of the deed(s) in the Project Documentation form?

Does your park boundary match public property records?

Yes No

If no, please provide an explanation.

If the proposed park boundary does not match public property records, then funded projects may be required to provide a professionally prepared property survey.

Documentation Check: If you have a professionally prepared property survey, did you provide a copy in the Project Documentation form?

Acquisition Projects & Publicly-Owned Non-Parkland

Will this project include the acquisition of new land?

Yes No

Do you have a Waiver of Retroactivity?

Yes No

Please fill out the following table to provide us with additional details of each parcel(s) to be acquired.

CODE	PARCEL TAX ASSESSMENT TID NUMBER (if available)	ACREAGE	LAND VALUE	IMPROVEMENT VALUE	CURRENT OWNER	TOTAL ESTIMATED VALUE OF PARCEL
------	---	---------	------------	-------------------	---------------	---------------------------------

How have you determined the value of the land?

From whom is this property being purchased or donated?

What is the anticipated acquisition date?

Was this property listed for public sale?

Does this project involve donated property?

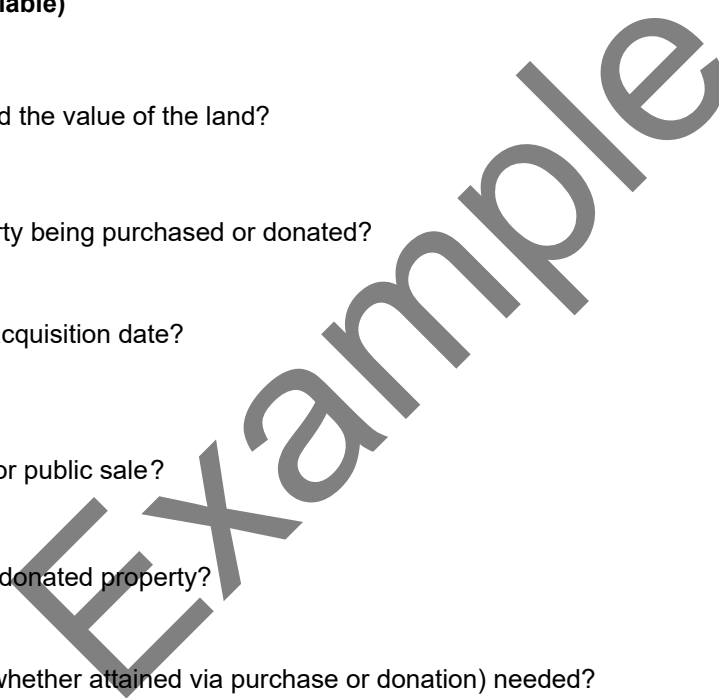
Why is this acquisition (whether attained via purchase or donation) needed?

Describe the existing resources and features of the site that make it desirable for public outdoor recreation.

Describe development planned for the site(s) in order to open the acquisition area to be opened for public outdoor recreation.

Documentation Check: Did you upload a Notice of Just Compensation in the Project Documentation form?

Are any buildings or structures being purchased along with the property? If so, describe what is planned for those structures:



If your project is acquisition-only, describe how and when will the site be made open and accessible for public outdoor recreation use (signage, entries, parking, site improvements, allowable activities, etc.)?

Documentation Check: Did you upload the acquisition boundary map(s), evidence of land value(s), and 5-year ownership history(ies) in the Project Documentation Form?

Projects Using the Value of Publicly-Owned Non-Parkland as Match

Please contact [Local Park Grants Staff](#) before developing an application reliant on the value of publicly-owned non-parkland as match.

Are you using the value of publicly-owned non-parkland as match for this grant?

Yes No

Have you completed the section on acquisition above?

Documentation Check: Did you upload the Publicly-Owned Non-Parkland Assurances in the Project Documentation form?

Projects on Leased Land

NOTE: Please contact [Local Park Grants Staff](#) before developing an application reliant on leased land, as there are complex eligibility requirements and funding restrictions associated with this project type. Failure to show the current and proposed legal control of the parkland will jeopardize the eligibility of your application.

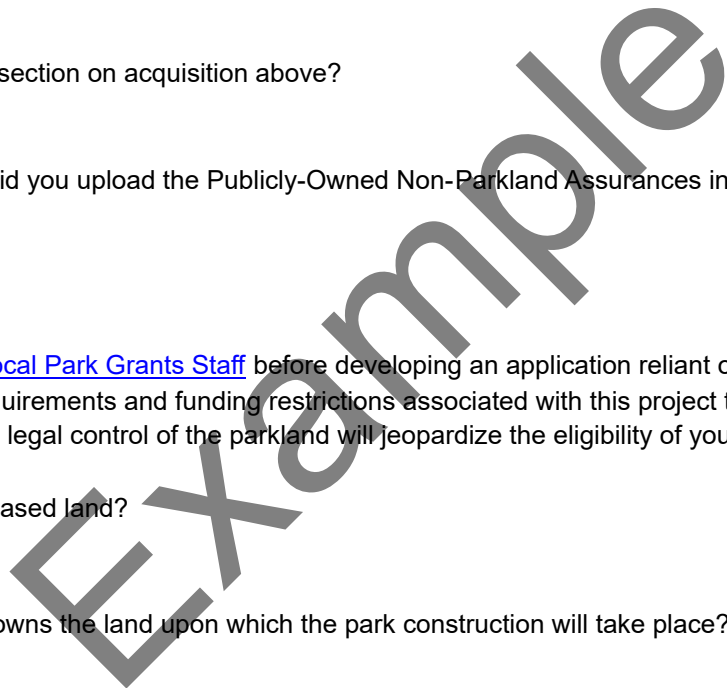
Will this project involve leased land?

Yes No

What government entity owns the land upon which the park construction will take place?

Please describe the role of each party developing the project proposal:

Documentation Check: Did you upload a copy of the deed for the parkland parcel to be leased, a copy of the lease (draft is acceptable) and a copy of the interlocal use agreement (draft is acceptable) in the Project Documentation form?



Project Management

You must list at least two members that are directly employed by the applying organization/entity.

Who will be responsible for managing this project (acquisition, construction, quarterly reports) within your organization?

Name:

Title:

Organization:

Experience managing state and federal projects:

Experience satisfying state and federal compliance, such as TCEQ, TDLR, THC, NEPA, and the ESA:

Alternate Project Manager

Should the person responsible for project management leave your organization while the grant is active, who is currently on staff that can assume responsibility for the project?

Name:

Title:

Organization:

Experience managing state and federal projects:

Experience satisfying state and federal compliance, such as TCEQ, TDLR, THC, NEPA, and the ESA:

Fiscal Management

Who will be responsible for the fiscal management (reimbursement requests) of this grant within your organization?

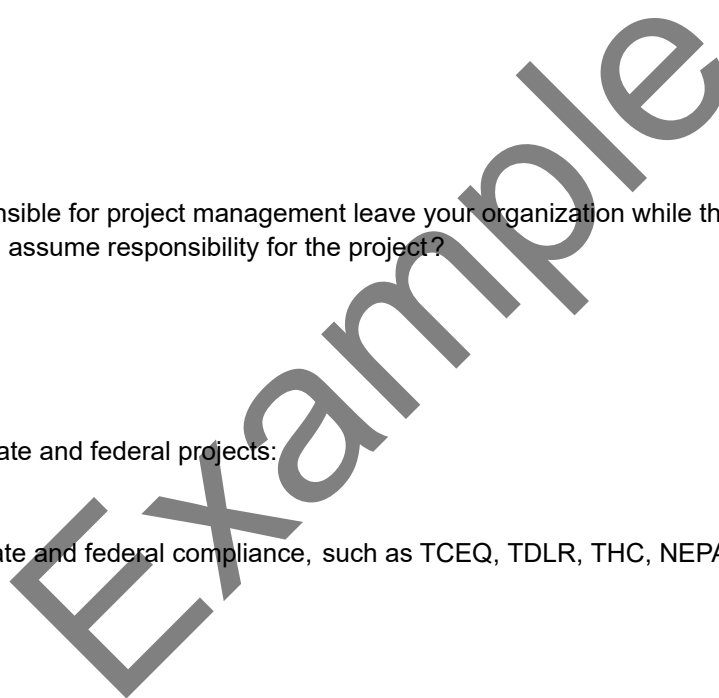
Name:

Title:

Organization:

Experience managing state and federal projects:

Does your organization use a commercial/licensed financial software system? If yes, what system and how long has it been in place?



Project Site Management

Who will be responsible for managing the project site when the project is complete?

Name:

Title:

Organization:

Experience managing similar recreational sites:

Long-Term Maintenance

Department responsible for parkland maintenance:

Number of maintenance staff:

How will your entity fund the long-term maintenance of the grant elements included in this project?

Document Check: Did you upload a site-specific maintenance plan in the Project Documentation form?

If there are any other project partners, list them here:

Fund-assisted sites must be maintained as parkland and open to the public in perpetuity. No portion of the park may be used for future non-recreational uses.

What department will store records relating to the long-term maintenance and stewardship of the site?

Department name:

Location:

Past Performance

Did you attend a consultation or obtain feedback from a Local Parks Grant Staff?

Yes No

Is this application a resubmittal?

Yes No

If yes, please summarize what changes were made to the application.

Have you received funding from a program housed in the Texas Parks and Wildlife Recreation Grants Branch

Organizational Capacity and Past Performance

City of Arlen

LP-2027-CityOfArlen-00001

in the past? This includes Recreational Trails, the Community Outdoor Outreach Program, Target Range, Boating Access, Boating Infrastructure, and the Clean Vessel Program. Please contact the [Local Parks team](#) if you are unsure.

Yes No

Please list all active and past grants, including the **year** they were awarded.

Have you received a grant award from a different state or federal agency within the past 5 years?

Yes No

Provide examples of state or federal awards managed by your organization.

Example

Project Geography

City of Arlen

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Instructions: If there are multiple Project Sites, please enter and save your data for the first Site, and then click the 'ADD' button in the top right corner to add additional project sites.

Project Site

Project Site Name:

Will this Project Site involve existing park acreage?

Yes No

Existing Park Acreage at Project Site: _____ acres

CAD IDs for Existing Park Acreage at Project Site:

New Acquisition Park Acreage at Project Site (if applicable): _____ acres

County Name for proposed Project Site:

Texas **Senate** District Number for proposed Project Site:

(Not sure? Click [Here](#))

Texas **House of Representatives** District Number for the proposed Project Site:

(Not sure? Click [Here](#))

US **Congressional** District Number for the proposed Project Site:

(Not sure? Click [Here](#))

LATITUDE at the park entrance (as - or + ddd.ddddr):

(Not sure? Click [Here](#))

LONGITUDE at the park entrance (as - or + ddd.ddddr):

(Not sure? Click [Here](#))

Physical Address of Project Site:

Street:

State:

City:

Zip:

Describe the characteristics of the surrounding land uses at Project Site.

e.g. Residential (single-family, multi-family, rural), Commercial, Agricultural, Industrial, Parks, etc.

North (500 characters or less):

South (500 characters or less):

East (500 characters or less):

West (500 characters or less):

Example

Project Timeline

How will the project be constructed? Click all that apply:

- Force Account
Grant Elements Related to 'Force Account':

- Contract (ex. Design, Bid, Build)
Grant Elements Related to 'Contract' (State "All" if this applies to entire project):

- In Kind
Source of Donated Item(s) & Grant Elements related to In Kind:

- Volunteers
Organizations & Grant Elements related to 'Volunteers':

Describe the procurement methods you intend to use and timing considerations for this

Document check: Did you upload documents to substantiate donations, volunteer contribution, and in kind in the Project Documentation form?
Please indicate in which month you will complete each task listed in the matrix below:

Task	Pre-Jan 2026	2026	2027	2028	2029	2030
Planning						
Design/engineering						
Permitting						
Application		Aug				
Funding Decision			Jan			
<i>Pre-Agreement Federal Compliance Tasks*</i>			Feb - May			
<i>Grant Agreement**</i>			May - Oct			
State of TX Compliance Tasks (<i>TCEQ, THC, etc.</i>)						
<i>Appraisals***</i>						
100% Construction Plans & Specifications						
Bidding						

Project Timeline

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Mobilization						
Construction start						
Construction end						
Open to the Public						
Administrative closeout						

*Only relevant for communities with population of 20,001 or more
 **State funded agreements are generally available by May 2027, Federally funded grants are dependent on pre-agreement compliance tasks, but most will have agreements by October 2027.
 ***Only for acquisition projects

Documentation Check: You are encouraged to upload additional documents that substantiate your timeline in the Project Documentation Form .

Example

Project Budget Details

[Technical Assistance Desk Guide](#)

Itemized Budget

All TPWD Local Park Grants are 50/50 matching grants, meaning the applicant must match each grant dollar requested with an additional dollar. If an applicant requests \$250,000 in grant funding, they must provide \$250,000 of their funds. Grant funds are distributed via reimbursements requested by the recipient once the grant is active.

A. Professional services: These may not exceed 12% of the estimated construction cost. You may select a pre-agreement date for professional services that is no more than three years prior to your anticipated grant agreement date.

B. Land Acquisition Costs: Land acquisition costs must be verified by a third-party, preferably via a broker's opinion letter. If awarded, the appraised value will determine the amount we can reimburse.

C. Construction Costs: List costs associated with recreational elements, support elements, site improvements, and general construction costs as line items. Costs should be derived from professional cost estimates, opinions of probable cost, manufacturer information, or other real-world materials.

- Grant elements are the expenses for which you will request reimbursement. These elements are scored throughout the application according to the scoring criteria.

- Overmatch elements are expenses for project elements that exceed the grant limit OR expenses for elements included in the overall project but not included in the grant application. These elements are not eligible for reimbursement.

- Elements that are ONLY funded by overmatch will not be scored throughout the application as project elements. Minimal points are available for overmatch as a standalone item.

Grant Program	Maximum Project Amount	Maximum Grant Amount
Urban Outdoor	\$3,000,000	\$1,500,000

Project Budget Details

City of Arlen

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Urban Indoor	\$4,000,000	\$2,000,000
Non-Urban Indoor	\$3,000,000	\$1,500,000
Non-Urban Outdoor	\$1,500,000	\$750,000
Small Community	\$300,000	\$150,000

Beginning date of pre-agreement services:

NOTE: *Must be within 3 yrs of agreement date.*

	Grant Elements	Overmatch	Grant + Over-Match Total	Approved Grant Elements	Approved Grant + Over-Match Total
A. PROFESSIONAL SERVICES					
TOTAL PROFESSIONAL SERVICES COST					

For TPWD use only

Example

Project Budget Details

				<i>For TPWD use only</i>	
	Grant Elements	Overmatch	Grant + Overmatch Total	Approved Grant Elements	Approved Grant + Over-Match Total
B. LAND ACQUISITION					
TOTAL LAND ACQUISITION COST					
	Grant Elements	Overmatch	Grant + Overmatch Total	Approved Grant Elements	Approved Grant + Over-Match Total
C. CONSTRUCTION					
TOTAL CONSTRUCTION COST					
TOTAL PROJECT COST					
GRANT FUNDS REQUESTED - 50%					<i>Rounded up to the nearest dollar, will populate after page save.</i>
ORGANIZATION / ENTITY MATCH - 50%					<i>Rounded up to the nearest dollar, will populate after page save.</i>
VERIFY GRANT + OVERMATCH					
APPROVED GRANT FUNDS REQUESTED - 50%					<i>Rounded up to the nearest dollar, will populate after page save.</i>
VERIFIED ORGANIZATION / ENTITY MATCH - 50% + OVERMATCH					<i>Rounded up to the nearest dollar, will populate after page save.</i>
VERIFY APPROVED GRANT + OVERMATCH					

Project Budget Details

City of Arlen

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TOTAL Professional Services **cannot exceed** 12% of Total Construction Costs as shown here:

How did you derive your costs for professional services? If none, type 'N/A'.

Who developed your budget estimates, and how were the costs for construction and grant funded elements determined (e.g. vendor quotes, comparable projects, engineer opinion of probable cost, internal estimate, or other sources)?

Is there anything else you would like us to know about your project budget?

Documentation Check: Have you uploaded verification of budget costs in the Project Documentation form?

Organization/Entity Match

What is the source of your match? If you are using outside sources for match or multiple sources of match, describe which grant elements will be covered by which match contribution.

Please contact Local Park Grant staff before developing an application reliant on federal sources of match, donated land, or publicly-owned non-parkland.

Match Source

Match Type

Match Value (in dollars)

Total Match

Documentation Check: Have you uploaded commitment letters or other documentation that verifies all sources of required match and their availability in the Project Documentation form?

Do you have additional matching funds (overmatch) beyond the required amount?

(If you entered Overmatch values for any of the line items in your budget, you must select 'Yes' and then list

Project Budget Details

City of Arlen

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the requisite source/value of the Overmatch in the area below)

Yes No

Overmatch

What is the source of your overmatch? An example for overmatch can be found [HERE](#).

Match Source

Match Type

Match Value (in dollars)

Total Overmatch

Documentation Check: Have you uploaded commitment letters or other documentation that verifies all sources of overmatch and their availability in the Project Documentation form?

TPWD Notes: *For TPWD use only*

Example

Project Details

City of Arlen

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Technical Assistance is available via the [Technical Assistance Desk Guide](#).

Project Goals

Please indicate the type of grant that the Organization is applying for:

- Small Community
- Non-Urban Outdoor, Non-Urban Indoor, Urban Outdoor, or Urban Indoor

Describe short-term (1-3 years) outdoor recreation goals and objectives that will be achieved at project completion (including information such as recreational gaps the project will fill, alignment with your community's top ten recreational priorities, and/or measurable benefits to the community at the completion):

Describe long-term (3-10 years) outdoor recreation goals and objectives that will be achieved through the project and other planned improvements at the site. Explain vision for how the site will grow and serve future needs, ongoing contributions to conservation, recreation, education and programming as applicable:

Describe how the project supports the local planning or recreation goals for the site. Link your goals to at least one of the goals identified in the [Texas Outdoor Recreation Plan and Texas Land & Water Resources Conservation & Recreation Plan](#) (our staff recommends including the associated page number).

Land and Water Resources Plan Goals:

Goal 1: Practice, encourage, and enable science-based conservation and stewardship of natural and cultural resources.

Goal 2: Increase access to and participation in the outdoors.

Goal 3: Educate, inform, and engage Texans in support of conservation and recreation.

Texas Outdoor Recreation Plan goal linkage:

Land and Water Resources Plan goal linkage:

Other local plan or regional goal linkage:

Community Need

Do you have a parks Parks Recreation and Open Space (PROS) plan that adheres to the [TPWD Guidelines](#) and that was submitted for review prior to 60 days from the grant deadline?

Yes No

List up to three community engagement events - these may include: public meetings, surveys, or workshops associated with the planning of this project:

Community Engagement event:

Date:

Number in Attendance:

Outcomes:

Community Engagement event:

Date:

Number in Attendance:

Outcomes:

Community Engagement event:

Date:

Number in Attendance:

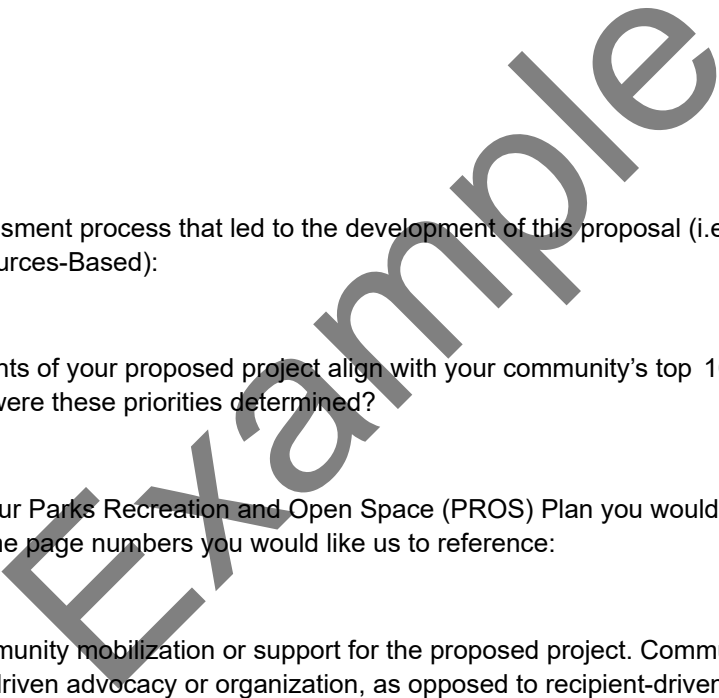
Outcomes:

Describe the needs assessment process that led to the development of this proposal (i.e.. Demand-based, Standard-Based, or Resources-Based):

Which recreational elements of your proposed project align with your community's top 10 priorities for parks and recreation, and how were these priorities determined?

Are there any pages in your Parks Recreation and Open Space (PROS) Plan you would like to direct our attention to? If so, list some page numbers you would like us to reference:

Please describe any community mobilization or support for the proposed project. Community mobilization includes any community-driven advocacy or organization, as opposed to recipient-driven parks planning.



Geographic Distribution

Service Area and Recreation Gap

Define and explain this site's service area in terms of its geographic boundaries . If you are a large city or county, be sure to include if the park is serving a particular precinct, planning district, zip code(s), etc. If you represent a small community, please include if your service area includes the entire city boundary, or just a portion. TPWD staff will make the final determination of the site service area if the information provided is unclear, incomplete, or incompatible with our scoring criteria.

Documentation Check: If you have a Project Service Area map illustrating your service area , please upload it in

Project Details

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the Project Documentation form.

Will this project create your service area's first park?

Yes No

Is this site a new public park/recreation area where none previously existed?

Yes No

List any proposed recreational elements that are new to the service area or that fulfill a deficit in recreation resources:

Describe how you identified deficits in recreational resources (for example: geographic gap, acres of parkland per 1000 residents, [a 10-minute walk to a park](#), connectivity, NRPA Level of Service benchmarks, etc):

Getting to the Park

Describe the entrance to the park at this site and how the public will safely access/arrive at the park, including pedestrians, cyclists, and populations without personal automobiles. If park access is not currently available, describe how and when park access will be achieved.

Documentation Check: If you have a map illustrating your recreation gap and/or documentation related to your standard of service and/or access, please upload it in the Project Documentation Form.

Accessibility

Circulation

Describe how park visitors will circulate among elements within the park. This description is *especially* important for large regional parks that are hundreds of acres in size.

Meeting & Exceeding Regulations

How will you implement requirements under the Americans with Disabilities Act (ADA), Architectural Barriers Act (ABA), and Texas Accessibility Standards (TAS) in this project? Include the name or number of the Registered Accessibility Specialist (RAS) for the project, if available.

Beyond meeting the minimum state and federal accessibility requirements, does the site plan incorporate features specifically serving people with disabilities?

User Groups

Which specific user groups (i.e. wheelchair users, people that are blind or visually impaired, people with cognitive disabilities, etc.) does the design target? Please name the user groups and the recreation element that caters to them, if applicable.

Costs

Which budget line items are associated with these features?

What additional costs will the project incur as a result of implementing the accessibility features described above as compared to conventional park design?

Planning

Discuss how you have engaged the disabled community in the design process and how you have incorporated any feedback into design plans. Describe specific community engagement methods used (i.e. surveys, focus groups, townhalls, etc.)

Consultations and Subject Matter Experts

List the subject matter experts that contributed to the development of proposed accessibility features. Include their job title and affiliation.

Documentation Check: If you have documents that support your accessibility claims, especially those that provide special elements above and beyond state and federal accessibility requirements, please upload them in the Project Documentation Form.

Conservation

Conservation elements in proposed projects actively protect or restore ecosystems and incorporate elements that cultivate support for awareness of natural resources. Conservation claims must be substantiated by listing items on site plan and budget and/or providing site-specific reviews, maps, or other supporting documentation. Please note that not all projects will have a conservation-based scope.

Natural Resource Protection and Restoration

Do you have an open space dedication approved by the governing body?

Yes No

If yes, what is the total size of the area?

Describe any practices incorporated into your project that support long-term conservation goals (i.e. no-mow or low maintenance vegetation areas, habitat restoration, tree preservation, buffer zones, etc.).

Name species, sensitive resources, land, and water resources, including area of lands and waters to be acquired, protected, or restored.

Interpretation

In what ways will your project help visitors connect with and learn about the natural environment? Does your project include interpretative signage on your site plan and in your budget? Please describe who will determine the content and design.

Project Details

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Costs

What budget costs are related to conservation efforts described above?

Other

Are there any other conservation efforts you would like us to know about?

Consultations and Subject Matter Experts

List which resources, subject matter experts, and/or planning documents led to the inclusion of these conservation efforts in this proposal.

Documentation Check: If you have maps, plans, resolutions dedicating open space preservation, interpretive signage design, and/or consultations that support your claims, upload them in the Project Documentation Form.

Sustainable Design

Sustainability claims must be supported by listing on site plan and budget and/or submitting design plans, certifications, or specifications in the Project Documentation form. Please note that not all projects will have a sustainability-focused scope.

Water Use

Does your project have any low impact water design features to reduce reliance on public/tap or fresh water for park operations and landscaping? If so, please list/detail them:

How much treated public water/tap water will be saved by this design? Please quantify, if possible.

Pools: How will you monitor water use and prevent evaporation?

Splashpads: How will you monitor water use and recirculate water?

Grid Energy

Which construction elements will directly reduce energy use when compared to conventional park design? Quantify, if possible.

Material Use

Which construction elements will directly reduce material use and/or increase long term durability of park features. Describe resilient, low-maintenance, or sustainably sourced materials that extend the life of the park infrastructure.

Do these construction elements have third-party certification ensuring a higher standard for reduced or recycled materials?

Extreme Weather Adaptation

How does your park design plan for extreme weather? How will you maintain elements constructed in this project over the 25-year project life (40 years for swimming pools and indoor facilities) in the face of extreme weather?

How will you maintain the comfort and safety of park users in extreme weather?

Stormwater

Approximately how much new impervious cover will your project introduce? square feet

What design elements treat or prevent stormwater run-off associated with these new impervious surfaces?

Sustainability Planning

Does your project achieve any local or regional sustainability initiatives beyond what is included as budget line items (i.e. providing trail or transit connections, providing green space, providing for climate adaptation, etc.)

Sustainability Costs

What additional costs will the project incur because of implementing the sustainable design elements described above as compared to conventional park design? Do any sustainable design elements save on operating or construction costs?

Consultations and Subject Matter Experts

List the subject matter experts (SMEs) that contributed to the development of proposed sustainable design. Include their job title and affiliation.

Other

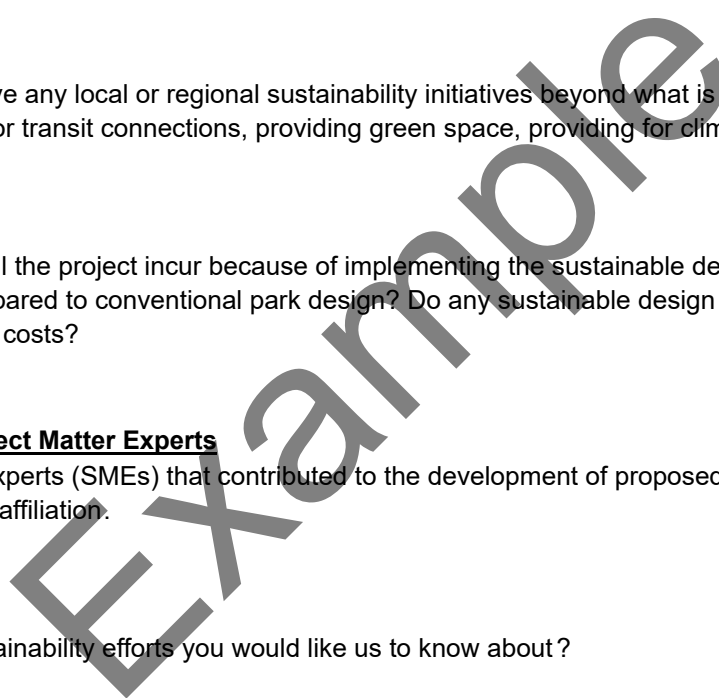
Are there any other sustainability efforts you would like us to know about?

Documentation Check: Please include documentation that verifies your sustainability claims (diagrams, spreadsheets, spec sheets, etc.) in the Project Documentation Form.

Outside Partnerships

List contribution of resources other than the applicant's matching share , this can include letters of support, match/overmatch commitments, and/or documented community mobilization.

Documentation Check: Did you include letters of support, signed letters of commitment that include detailed information regarding what is being contributed, the value of the contribution, and how this value was determined in Project Documentation form?



Environmental Information

Please indicate the type of grant that the Organization is applying for:

- Small Community
- Non-Urban Outdoor, Non-Urban Indoor, Urban Outdoor, or Urban Indoor

Describe the existing environmental conditions of the site:

Is there any history of ground contamination at the project site(s)?

- Yes
- No

If yes, describe contamination history:

Is any part of the project area located within a flood plain?

- Yes
- No

Explain what construction will take place in the floodplain:

Explain how you are meeting floodplain development requirements:

Documentation Check: Have you provided a copy of your floodplain map in the Project Documentation form?

Is any part of the project area located in wetlands?

- Yes
- No

Does more than half of an acre of development take place in wetlands?

- Yes
- No

Explain how you will mitigate wetland impacts and meet wetland development requirements:

Does the project site include land that includes an existing natural water body?

- Yes
- No

Describe the natural water features, including name (if known) and type of water body, the size in acres, and/or the linear feet of frontage within the project site. If the waterbody is a creek, describe if it has continuous, year-round flow, or if it reliably goes dry at certain times.

Does the site include any elements that visually detract from the recreation experience or that represent a potential public safety hazard, including overhead powerlines or other utility easements?

- Yes
- No

Explain and describe whether this project will help address those concerns. Note: The location of these

elements should also be marked on the site plan.

Briefly describe any known cultural or historic features on the project site (if applicable):

Document Check: You are required to register your project with Texas Historical Commission (THC) for cultural resource review. Did you upload registration or confirmation of THC response under Project Documentation form?

Questions for all Non-Urban and Urban Projects

If your project includes any proposed improvements on or adjacent to jurisdictional waterways, please describe the extent of your required coordination with the Army Corps of Engineers and your progress in obtaining a 404 permit.

Documentation Check: Have you provided documents related to your US Army Corps of Engineers coordination in the Project Documentation form?

List any rare, threatened, or endangered species or critical habitat at the project site(s). Species and habitat should be identified using the USFWS Information for Planning and Consultation (IPaC) tool.

What is your plan to mitigate disturbance of endangered species or critical habitat at the project site?

Documentation Check: Have you provided a copy of your IPaC species and habitat report in the Project Documentation form?

Have any other environmental reviews taken place? If so, please provide the dates, purpose for the review, and by whom they were conducted.

Are you applying for an Urban Grant (population 500,001 or more)?

Yes No

Questions for Urban Projects (*Populations Over 500K*)

Describe any adjustments to design or construction planning that emerged from your required consultation with a TPWD biologist:

Documentation Check: Have you uploaded your correspondence from the TPWD biologist in the Project Documentation Form?

Environmental Impacts

City of Arlen

LP-2027-CityOfArlen-00001

Environment Impacts

** Information within this form is not required for Small Community applicants. It is required for Non-Urban Outdoor, Non-Urban Indoor, Urban Outdoor, and Urban Indoor applicants.*

Please indicate the type of grant that the Organization is applying for:

Small Community

Non-Urban Outdoor, Non-Urban Indoor, Urban Outdoor, or Urban Indoor

ENVIRONMENTAL RESOURCES

Indicate potential for Positive and/or Negative impacts

IMPACTS

DESCRIPTION

If minor impacts or more, please explain the nature of the impacts. For negative impacts, indicate how those will be addressed/mitigated.

1. Air Quality
2. Circulation and transportation
3. Climate
4. Contamination or hazardous materials even if remediated
5. Endangered species: (listed or proposed threatened or endangered) including associated habitat
6. Environmental Justice: minority and low-income populations
7. Geologic resources: soils, bedrock, slopes, streambeds, landforms, etc.
8. Historic or cultural resources
9. Invasive species
10. Land use plans or policies from other agencies including tribes
11. Lightscapes, especially night sky
12. Migratory birds
13. Recreation resources
14. Socioeconomics: changes to tax base or competition with private

Example

Environmental Impacts

sector

15. Sound (noise impacts)

16. Unique ecosystems, such as biosphere reserves, World Heritage Sites, old growth forests, etc.

17. Water quality and/or quantity

18. Water: coastal barrier resources or coastal zones

19. Water: marine and/or estuarine

20. Water: stream flow characteristics

21. Water: wetlands and floodplains

22. Other important resources

How was the information identified in the tables derived?

List specific data sources used to justify the impact selection:

Please fill out the table below to indicate who contributed to filling out or providing information for the Environmental Resources Survey.

Name	Title	Agency/Affiliation	Qualifications



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: June 17th, 2026

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement
 General Discussion
 Ordinance
 Report
 Resolution

Attachments: Correspondence from City Attorney and Hotel Lodging Association

Agenda
Item No.
9

Summary of Agenda Item to be considered:

Through this 25-26' fiscal year, the City of Tool has received \$29,731.31. The difference of today's current balance of the HOT Funds is \$105,456.96, from the reserves from the previous two fiscal years is \$75,725.65. It's best if the city delineates each of the expenditures from the fiscal years and also from the reserves.

According to our general counsel of the Texas Hotel Lodging Association and our City Attorney, we need to allocate our Hotel Occupancy Taxes, in accordance with Chapter 351 of the Texas Tax Code. The nine categories that we have to fulfill hotel occupancy taxes are, and how they relate to the City of Tool are:

Hotel Occupancy Tax Expenditures (Tax Code Chapter 351)	Available Tool Funds	Capped Percentage	Misc. Notes
(1) convention and visitor centers;	All funds available	N/A	Not applicable at this moment
(2) convention registration;	All funds available	N/A	Not applicable at this moment
(3) advertising and conducting solicitations and promotional programs to attract tourists;	\$100,456.96 from all reserves *must spend at least 1/7 of the available tax revenue, each year	N/A	
(4) promotion of the arts;	\$5,000 of \$6,000 spent so far in FY 25-26.	15% or \$11,358.85 available from reserves	
(5) historical restoration and preservation;	0\$ of \$6,000 spent so far in FY 26-26.	15% or \$11,358.85 available from reserves	Not applicable at this moment
(6) expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists... in a county under one million in population;	All funds available	N/A	

(7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities);	All funds available	N/A	Not applicable at this moment
(8) tourist transportation systems; and	All funds available	N/A	Not applicable at this moment
(9) signage directing the public to sights and attractions that are visited frequently by hotel guests in the city.	All funds available	N/A	
(10) the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of a coliseum or multiuse facility, (certain cities);			Not applicable at this moment

Agenda Item, as listed on the agenda:

General Discussion on the current allocation of the City of Tool's Hotel Occupancy Taxes

Recommended Motion to Consider:

<p><i>The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.</i></p>
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THE HOTEL TAX “TWO-STEP”

By **Bill Longley**, TML Legislative Counsel



In the grand scheme of things, city hotel occupancy taxes account for just a small amount of city revenue. Property taxes and sales taxes are far more important to most cities. Why does it seem, then, that hotel taxes generate so much confusion and controversy?

The answer is this: Hotel taxes, unlike most other taxes, are levied on a specific category of businesses—hotels. As a result, these businesses tend to pay close attention to how cities expend these funds. Spend city sales taxes in a controversial way, and no particular category of business feels singled out enough to raise a fuss. Perceived misuses of hotel taxes, on the other hand, are a different story.

Fortunately, it's very easy for a city official to remember how to legally spend hotel taxes. A city simply needs to remind itself to always follow the "two-part test." The key element of a two-part test is – surprise – that it has two parts! Cities frequently remember to meet one element of the test, but then entirely forget the other part. This article will succinctly describe the two-part test, and then describe some common situations to which we can apply the test.

Part 1: Heads in Beds

The first element of the two-part test is this: Every expenditure of hotel taxes must put "heads in beds." What this means is that every funded project must attract overnight tourists to the city's hotels and motels, thus promoting the city's hotel industry.

For example, how about a weekend-long arts and crafts show? There's a very good chance that out-of-town guests might come to visit such an event, so expenditure of hotel tax money on that event would likely qualify.

On the other hand, how about a quilting bee at a local nursing home? While a worthy cause, the quilting bee is unlikely to attract overnight tourists and, therefore, probably wouldn't qualify to receive hotel tax funds.

Part 2: The Nine Categories

Once a project has cleared the first part of the test, it's time for – you guessed it – the second part of the test. Here it is: Every expenditure of hotel taxes must also fit into one of nine statutorily authorized categories. These are the nine categories: (1) convention and visitor centers; (2) convention registration; (3) advertising the city; (4) promotion of the arts; (5) historical restoration and preservation; (6) sporting events in a county under one million in population; (7) enhancing or upgrading existing sports facilities or sports fields (only in certain cities); (8) tourist transportation systems; and (9) signage directing the public to sights and attractions that

are visited frequently by hotel guests in the city.

Thus, even if an event puts heads in beds, it cannot receive hotel tax money unless it also fits into one of the nine categories. For instance, what about a livestock auction that will attract attendees from surrounding counties? While that event is likely to attract overnight tourists, it doesn't fit neatly into one of the nine categories. Therefore, it's likely not a valid recipient of hotel tax money.

It's not enough to meet one of the two prongs of the two-part test. A city must meet both! The following are some real-life examples that have been the focus of inquiries received by the Texas Municipal League (TML) Legal Department.

Fireworks, Anyone?

The prototype hotel tax controversy is an event like a fireworks show or a parade. Cities frequently ask if they can fund a fireworks show with hotel tax money.

Let's subject a fireworks show to the two-part test. Does a fireworks show put heads in beds? The answer is "probably not," unless it is a truly spectacular event. But let's give it the benefit of the doubt. Suppose the Town of Pyrotechnic, Texas, truly does put on a fireworks extravaganza that attracts tourists from around the state. So far, so good.

But what about the second part of the test – the nine categories? Do fireworks shows fit neatly into any of the nine? Not really. Some may argue that such shows "advertise" the city, but this is likely not what that category means. Advertising the city literally means some sort of print or other media that explicitly promote the city. Otherwise, a city could simply say that any popular event "advertises" the city that holds it. Direct funding of fireworks displays and the like are, usually, not a very good fit.

Signs of the Times?

Another frequent question concerns highway signs promoting the city. May a city fund a billboard touting the city's attractions, restaurants, and hotels? Let's put it to the two-part test. Heads in beds? Well, why not? If a billboard encourages motorists to stop in town, those motorists might stay the night, whereas without the sign they would have driven on to the next city. This is exactly what the statute intends. The nine categories? How about advertising? Prior to 2009, a convincing argument could be made that because a billboard literally advertises the city it refers to, that it would fit within the advertising category. All doubt was erased in 2009, when the Texas Legislature added the ninth category – signage directing the public to



sights and attractions. Travel signs are a perfect fit for hotel occupancy tax expenditures.

Chambers of Commerce?

Cities frequently wonder if they can fund the local chamber of commerce using hotel tax money. Do chambers put heads in beds? Maybe, maybe not. Chambers of commerce are typically charged with promoting economic development, not tourism. Even assuming a chamber does promote tourism though, how about the nine categories? Funding a chamber doesn't, in itself, fall into any of the nine categories.

Fortunately, there is an easy solution. The laws governing hotel tax expenditures permit the city to delegate expenditure of hotel tax money to another entity, typically a chamber or convention and visitor bureau. As long as the chamber spends the money on projects that otherwise meet the two-part test mentioned above, it's fine to delegate some funds to them. There must be a written contract laying out the duties of the chamber, though. Also, the chamber must keep the hotel funds in an account separate from its general operating fund.

Arts Organizations

City arts organizations are a common trouble area. It seems that every arts council in the state knows that promotion of the arts is one of the nine categories on which city hotel taxes may be expended. Cities know this because these

arts groups frequently come asking for the money.

The thing to remember about arts groups is this: Direct funding of the organization's operations does nothing in and of itself to put "heads in beds." Put another way, funding the operating budget of an arts council meets the second part of the test (promotion of the arts) but not necessarily the first.

The solution? The city should encourage the group to seek funding only for its festivals and shows that do, in fact, attract tourists to the city. By limiting the expenditure to such events, the city meets both parts of the test.

Don't Forget to Report

Legislation passed in 2017 that requires cities to annually report hotel occupancy tax information to the comptroller, including information on how the funds are spent. Not later than February 20 of each year, a city that imposes a hotel occupancy tax must submit to the comptroller information that includes the city's hotel occupancy tax rate, the amount of revenue generated by the tax, and the amount and percentage of the revenue spent for each of the following purposes:

- Convention or information centers
- Convention delegates registration
- Advertising to attract tourists
- Arts promotion and improvement
- Historical restoration and preservation projects
- Signage directing the public to sights and attractions

Cities must comply with the annual reporting requirements by either submitting the report to the comptroller on a form prescribed by the comptroller, or alternatively providing the comptroller a direct link to, or a clear statement describing the location of, the information required to be reported that is posted on the city's website.

What Else?

There are numerous other technical details about how to legally expend hotel tax funds. In truth, by simply learning and remembering the two-part test, city officials are 99 percent of the way toward full compliance with hotel tax laws. City officials with questions about the hotel occupancy tax should call the TML Legal Department at 512-231-7400. ★



RE: Excess HOT Funds

From Blake Armstrong <blake@birdsonglaw.com>
Date Tue 5/26/2026 10:48 AM
To Julius Kizzee <jkizzee@tooltexas.org>

Julius – I have no difference of opinion regarding Justin’s email and analysis. Let me know if you need anything else on this. Thank you. Blake

From: Julius Kizzee <jkizzee@tooltexas.org>
Sent: Thursday, May 21, 2026 2:09 PM
To: Blake Armstrong <blake@birdsonglaw.com>
Subject: Fw: Excess HOT Funds

**Julius Kizzee**

City Administrator

Phone: 903-432-3522 x106**Email:** jkizzee@tooltexas.org**701 N. Tool Dr.
Tool, TX 75143**www.tooltexas.org

From: Justin Bragiel <jbragiel@texaslodging.com>
Sent: Tuesday, May 19, 2026 2:26:26 PM
To: Julius Kizzee <jkizzee@tooltexas.org>
Cc: Kimberley Price <kprice@tooltexas.org>; Jenny Kitchen <jkitchen@tooltexas.org>
Subject: RE: Excess HOT Funds

Good question, Julius. As you know, the state law allows for the city to maintain unexpended HOT revenue balances, and the city can later spend those balances if done in accordance with Chapter 351.

If in a given fiscal year, the city does not spend HOT revenue up to a statutory cap in one of the categories, and the city retains an unexpended HOT revenue balance for the future, the city can spend HOT revenue from that unexpended balance up to the statutory cap in the year in which the revenue was accrued.

It gets a bit confusing, and here is a hypothetical scenario:

FY 2024: City collects \$100,000 in HOT revenue. It may spend up to \$15,000 on the "arts" in that FY, but the city actually only spends \$10,000 on the arts. The city carries an unexpended balance of HOT revenue to the next year.

FY 2025: City collects \$110,000 in HOT revenue. It may spend up to \$16,500 on the "arts" in that FY, but the city actually only spends \$11,500 on the arts. The city carries an unexpended balance of HOT revenue to the next year.

FY 2026: City collects \$120,000 in HOT revenue. It may spend up to \$18,000 on the "arts" in tax revenue collected that year. But the city decides it wants to spend some unexpended HOT revenue for the arts. I can tap the \$5k in unexpended HOT revenue for the arts from FY 2024 and an additional \$5k in unexpended HOT revenue from FY 2025. This means in FY 2026, the City will actually spend \$28k on the arts, which is allowable by the statute.

Let me know if you have any questions.

-Justin

Justin R. Bragiel

General Counsel & Legislative Director
Texas Hotel & Lodging Association

Office: 512-474-2996

Mobile: 512-417-6185

Email: jbragiel@texaslodging.com

1701 West Ave, Austin, TX 78701

www.TexasLodging.com

From: Julius Kizzee <jkizzee@tooltexas.org>

Sent: Tuesday, May 19, 2026 11:35 AM

To: Justin Bragiel <jbragiel@texaslodging.com>

Cc: Kimberley Price <kprice@tooltexas.org>; Jenny Kitchen <jkitchen@tooltexas.org>

Subject: Excess HOT Funds

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hey Mr. Bragiel,

We have excess HOT funds from previous fiscal years, in the amount of approximately \$100,000. We are trying to stay compliant with Chapter 351 of the Tax Code, in relevance to how we can spend that money, within the thresholds in Ch. 351. 103, because it's funds from previous fiscal years.

Our question is, do we have to use the excess within the same guidelines? If so, how could you do that?

Ex. 15% of those fiscal years, has to be spent the same way forward?

Or,

Can we spend it how we would like, because it's outside of those fiscal years, but within the same guidelines as outlined in Chapter 351.101.

This may be a bit confusing. If it is, we can jump on a phone call. But, preferably before Thursday evening since I have a council meeting.

Thank you,



Julius Kizzee
City Administrator

Phone: 903-432-3522 x106

Email: jkizzee@tooltexas.org

701 N. Tool Dr.
Tool, TX 75143

www.tooltexas.org





City of Tool City Council

City Council Agenda Request

Meeting Date Requested: June 17th, 2026

Requested By: Julius Kizzee, City Administrator

Department: Administrator

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: FY 26-27 Budget Draft

Agenda
Item No.
10

Summary of Agenda Item to be considered:

Staff is presenting the first draft of the 26-27 Budget Draft, for Council discussion.

Agenda Item, as listed on the agenda:

Receive, Consider and Discuss the first draft of the proposed budget for Fiscal Year 2025-2026 for the City of Tool, as presented by the City Administrator.

Recommended Motion to Consider:

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.