

Agenda
April 16th, 2026 @ 6:00 p.m.
Regular Council Meeting
Oran White Civic Center
701 N Tool Drive
Tool, TX 75143



1. Call to Order
2. Roll Call: Bennett, Dumont, Figueroa, Salvato, Sayre, Stykes
(a) Establish Quorum
3. Invocation and Pledge of Allegiance
4. Declare, if any, Council's Conflicts of Interest
5. **Appointments, Presentations, Proclamations and Recognitions**

(a) Discuss and acknowledge Henderson County Sheriff Botie Hillhouse for the county's cleanup efforts throughout the City of Tool

6. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so **(3 Minute Maximum)** *The Council will not comment on items not on the agenda; however, the Council may refer the item to City Staff for research, resolution or referral of the matter to the Council as a future agenda item.*
7. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*

Consent Agenda - *Approval of Consent Agenda items authorize each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*

8. Approve Minutes: March 19th, 2026 Regular Meeting and March 20th, 2026 Special Meeting
9. Approve Monthly Activity Reports for March as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control.

Statutory Agenda - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*

10. Receive report regarding delinquent tax collections in Tool from FY 2024-2025, as presented by McCreary Veselka Bragg & Allen PC, Attorneys at Law (MVBA)

Ordinance Readings

11. Consider, Discuss and Take Action to adopt Ordinance 2026-04, Parks and Recreation as presented by Councilmember Salvato
12. Consider, Discuss and Take Action on repealing Ordinance 2024-10, Parks and Recreation as presented by Councilmember Salvato

Agenda

April 16th, 2026 @ 6:00 p.m.

Regular Council Meeting

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13. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
14. **Future Agenda Items** - *The Council may request items to be placed on a future agenda at this time. No discussion or deliberation of the items may take place at this time, other than a determination of Council consensus to direct staff to place the item on a future agenda.*
15. **Closing**
 - A. Next Meeting: May 21st, 2026
 - B. Adjourn

A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda. If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city’s attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:

SEAL

Vera Bennett, Mayor

Kimberley Price, City Secretary



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 16th, 2026

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments:

Agenda
Item No.
5A

Summary of Agenda Item to be considered:

Staff would like to acknowledge and thank Sheriff Botie Hillhouse for his efforts towards helping the City of Tool in its most recent cleanup efforts.

During the week of March 2nd, trustees from Henderson County were in the City of Tool community helping clean roads throughout the city including Arnold Hills Road, Plantation Road, Will White Road and others.

Agenda Item, as listed on the agenda:

Discuss and acknowledge Henderson County Sheriff Botie Hillhouse for the county's cleanup efforts throughout the City of Tool

Recommended Motion to Consider:

N/A

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 16th, 2026

Requested By: Kimberley Price, City Secretary

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Minutes from March 19th, 2026 Regular Meeting and March 20th, 2026 Special Meeting

Agenda
Item No.
8

Summary of Agenda Item to be considered:

Staff is presenting the minutes from March 19th, 2026 Regular Meeting and March 20th, 2026 Special Meeting

Agenda Item, as listed on the agenda:

Approve Minutes: March 19th, 2026 Regular Meeting and March 20th, 2026 Special Meeting

Recommended Motion to Consider:

“I move that we approve the minutes from the March 19th, 2026 Regular Meeting and March 20th, 2026 Special Meeting”

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.

Minutes

March 19th, 2026 @ 6:00 p.m.

Regular Council Meeting
Oran White Civic Center
701 N Tool Drive
Tool, TX 75143



1. Call to Order @ 6:01 p.m.
2. Roll Call: Bennett, Dumont, Figueroa, Salvato, Sayre, Stykes. Councilmember Sayre Absent. Quorum was established with Mayor Bennett Presiding.
3. Invocation and Pledge of Allegiance
4. Declare, if any, Council's Conflicts of Interest
 - A. No Known Conflicts of Interest from Present Council Members
5. **Appointments, Presentations, Proclamations and Recognitions**
 - (a) Receive presentation from the Texas Hotel & Lodging Association regarding municipal hotel occupancy taxes. Justin Bragiel of the Texas Hotel & Lodging Association presented his presentation highlighting seven uses of Hotel Occupancy Taxes and concluded by discussing what percentage of your Hotel Occupancy Tax Budget must be spent on each category.
6. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so **(3 Minute Maximum)** *The Council will not comment on items not on the agenda; however, the Council may refer the item to City Staff for research, resolution or referral of the matter to the Council as a future agenda item.*
 - A. La Mon Chaney spoke on Item 17 at the time of the Agenda Item
 - B. Michael Fladmark spoke on Item 17 at the time of the Agenda Item
7. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*
 - A. Director of Maintenance and Operations Frank Martin presented the Monthly Maintenance Report along with the Monthly Animal Control Report
 - B. Permit Technician Mathew Hamaker presented the Monthly Building Department Report
 - C. City Clerk Alicia Keith discussed the upcoming City Trash Off that is set to take place on April 25th
 - D. Court Clerk Stacy Hamaker presented the Monthly Report for Court and concluded by discussing the upcoming dates for Teen Court
 - E. Code Enforcement Officer Kenny Boyle presented the Monthly Report for Code Enforcement
 - F. Chief of Police Robert Walker presented the Monthly Report for the Police Department and concluded by presenting the Racial Profiling report which showed that the Police Department did not participate in racial profiling
 - G. City Administrator Julius Kizzee discussed the hiring of a City Controller and concluded by stating that Jenny Kitchen would begin on Monday
 - H. City Secretary Kimberley Price discussed the Application of Graduation she had applied for through the Texas Municipal Clerk's Association program.

Minutes

March 19th, 2026 @ 6:00 p.m.

Regular Council Meeting
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Public Hearings – *The Tool City Council shall open relevant public hearings to receive citizen testimony regarding the following items. The public comment period begins on the first date notice is published and extends to the close of the public hearing. Public comments may be submitted either in writing to the City of Tool City Council, Office of the City Secretary, 701 N. Tool Dr., Tool, TX 75143, or electronically via email at contact@tooltexas.org. Please be aware that any contact information you provide, including your name, phone number, email address and physical address will become part of the city's public record.*

8. **Open, announce the time and conduct a public hearing to receive testimony on the following:**

A. The Public Hearing was opened @ 6:49 p.m.

9. Discuss a variance request by Betina Miller of 1331 N. Tool Dr. to erect a new metal building, in accordance with Ordinance 2023-06A, Highway 274 Façade Standards. Betina Miller was not present for the meeting, so City Administrator Kizzee presented this item on her behalf. City Administrator Kizzee stated that Betina Miller was applying for a variance that would allow the construction of a building that would be of metal façade which is not in compliance with Ordinance 2023-06A, Highway Façade Standards. Councilmember Stykes stated that he was not in favor of granting the variance for a metal building façade. Councilmember Figueroa along with Mayor Bennett stated that they agreed with Councilmember Stykes on not granting the variance. Councilmember Figueroa along with Councilmember Dumont stated that they would like to look into a possible grant to assist in the cost of creating a nonmetal façade building on Highway 274.

10. **Close public hearing and announce the time**

A. The Public Hearing was closed @ 6:53 p.m.

Consent Agenda - *Approval of Consent Agenda items authorize each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.*

11. Approve Minutes: February 19th, 2026 Regular Meeting. Motion to Approve Minutes: February 19th, 2026 Regular Meeting was made by Councilmember Dumont with second by Councilmember Figueroa. Motion Passed 4/0.
12. Approve Monthly Activity Reports for February 2026 as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control. Councilmember Dumont stated that the pad had been poured underneath the recycling bin. Motion to Approve Monthly Activity Reports for February 2026 as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control was made by Councilmember Salvato with second by Councilmember Figueroa. Motion Passed 4/0.

Statutory Agenda - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*

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13. Discuss and Take Action on a variance request by Betina Miller of 1331 N. Tool Dr. to erect a new metal building, in accordance with Ordinance 2023-06A, Highway 274 Façade Standards. Motion to Take Action on a variance request by Betina Miller of 1331 N. Tool Dr. to erect a new metal building, in accordance with Ordinance 2023-06A, Highway 274 Façade Standards was made by Councilmember Figueroa. Motion Failed due to the lack of a second.
14. Discuss and Take Action to approve the 2025 Racial Profiling Report as presented by the Chief of Police. Chief of Police Walker presented the 2025 Racial Profiling Report and determined that the City of Tool did not take part in racial profiling. Motion to Approve the 2025 Racial Profiling Report as presented by the Chief of Police was made by Councilmember Dumont with second by Councilmember Stykes. Motion Passed 4/0.
15. Consider, Discuss and Take Action to enter into an agreement with Pathways Physicians Texas, PLLC for the purposes of a telehealth consultations for the City of Tool as presented by Greg Figueroa. Matt Spallas of Pathways Physicians Texas, PLLC presented this item along with Councilmember Figueroa highlighting the process of signing up for the service and its associated costs, the company background and security of protecting medical records and concluded by discussing the agreement terms along with the six month free trial period of the service as provided by Pathways Physicians Texas, PLLC for the purposes of telehealth consultations. Councilmember Dumont inquired regarding the trail period of the agreement in regard to using a part of the free trail period in getting information regarding the program out to the citizens. Councilmember Bennett inquired the city administration's costs in getting this project going along with the terms of the agreement. Motion to Take Action to enter into an agreement with Pathways Physicians Texas, PLLC for the purposes of telehealth consultations for the City of Tool subject to the discussed amendments was made by Councilmember Figueroa with second by Councilmember Dumont. Motion Passed 4/0.
16. Discuss, Review and Take Action on bids for bank depository services for the City of Tool, as presented by the City Administrator. City Administrator Kizzee stated that since both of the bids received previously for this item were missing an item that was deemed not material in nature, the bid could be awarded without restarting the bid process. City Administrator Kizzee stated that the bid received from Simmons Bank along with the bid received from Prosperity Bank both missed an item in their bid that was deemed not material in nature. City Administrator Kizzee continued by stating that the City Attorney was the one who provided the advice in regard to the bids received for banking services for the City. City Administrator Kizzee continued by stating that he would recommend that the City Council select Prosperity Bank as the winner of the bid for bank depository services for the City of Tool. Motion to Award depository services for the City of Tool to Prosperity Bank as presented by the City Administrator was made by Councilmember Figueroa with second by Councilmember Stykes. Motion Passed 4/0.

Ordinance Readings

17. Consider, Discuss and Take Action to repeal Section 21 of Ordinance 2024-10, Parks and Recreation, as presented by Tommy Salvato. Mayor Bennett stated that she was not in favor of event holders in the park

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not being required to have event insurance if the event would be listed as a special event. Mayor Bennett continued by stating that she did not know of anywhere else that would allow special event holders to not obtain special event insurance. Councilmember Stykes stated that he felt that special event insurance should be required. Councilmember Salvato stated that he felt that there should be insurance requirements depending on the event size and concluded by stating that the city had the ability to determine risk variability. Mayor Bennett stated that she did not feel comfortable leaving the city staff responsible to determine risk variability and that if an event holder did not want to obtain insurance for an event, they would need to come before the City Council and ask for a variance not to have to obtain Special Event insurance. Councilmember Figueroa stated that since the City of Tool had insurance for the Eight at Tool Park, why would an event holder need to provide insurance for an event highlighting that if someone were to be injured in the Eight at Tool Park, they would sue the City of Tool anyways. City Administrator Kizzee stated that in respect to insurance requirements depending on the event size and event type, additional clarifications would need to be agreed on by the City Council. Councilmember Figueroa inquired if the current insurance policy for the Eight at Tool Park allowed coverage for non-city events to which City Administrator Kizzee stated that the insurance policy only covers City of Tool events. Councilmember Stykes stated that most organizations already had insurance for events. Councilmember Figueroa stated that by requiring insurance for events, it creates additional barriers for event holders at the park. Mayor Bennett stated that she did not feel that it would be fiscally responsible to not require insurance for event holders at the park and concluded by stating that she felt that this was an attempt to change policies for one organization who wants to hold an event in the park. Motion to Table the repealing of Section 21 of Ordinance 2024-10, Parks and Recreation, as presented by Tommy Salvato to allow time for additional research was made by Councilmember Dumont with second by Councilmember Stykes. Motion Tabled 4/0.

18. Discuss, Consider and Take Action on a reconsideration to amend Ordinance 2026-02, Capital Improvement Fund, as presented by Mayor Vera Bennett. Mayor Bennett stated that she, along with Councilmember Figueroa, worked on cleaning up the language in this ordinance in regard to its broadness of use. Mayor Bennett concluded by highlighting the proposed changes to the ordinance which included removing the section that would allow for the City Administrator to make an expenditure from the account, in an amount not to exceed \$7,500.00, without Tool City Council approval. Councilmember Figueroa stated that the language was cleaned up, however the spirit of the agreement was still the same. Motion to Approve the reconsideration to amend Ordinance 2026-02, Capital Improvement Fund, as presented by Mayor Vera Bennett as amended with the discussed amendments was made by Councilmember Dumont with second by Councilmember Figueroa. Motion Passed 4/0.

Resolution Adoption

19. Consider, Discuss and Take Action to Adopt Resolution 2026-02, Texas SmartBuy Program. City Administrator Kizzee presented this item highlighting that this resolution would allow the City of Tool to become a part of the Texas SmartBuy BuyBoard. City Administrator Kizzee continued by stating that this item was brought to him by the Police Department since this vendor is a preferred vendor to obtain police supplies through the state of Texas. Motion to Adopt Resolution 2026-02, Texas SmartBuy Program was made by Councilmember Dumont with second by Councilmember Figueroa. Motion Passed 4/0.

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20. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
- A. Councilmember Dumont thanked everyone for coming to the meeting
 - B. Mayor Bennett discussed the upcoming Easter Egg Hunt event at The Eight at Tool Park, thanked Councilmember Dumont for his family's donation of easter eggs for the event and concluded by thanking everyone for coming to the meeting.
 - C. Councilmember Salvato thanked everyone for coming to the meeting
 - D. Councilmember Figueroa thanked everyone for coming to the meeting
 - E. Councilmember Stykes thanked everyone for coming to the meeting
21. **Future Agenda Items** - *The Council may request items to be placed on a future agenda at this time. No discussion or deliberation of the items may take place at this time, other than a determination of Council consensus to direct staff to place the item on a future agenda.*
- A. None
22. **Closing**
- A. Next Meeting: April 16th, 2026
 - B. Adjourn. Motion to Adjourn was made by Councilmember Dumont with second by Councilmember Figueroa. Motion Passed 4/0. Meeting Adjourned @ 8:04 p.m.

A meeting that is “open to the public”, pursuant to the Open Meetings Act, is one that the public is permitted to attend. The act does not entitle the public to choose the items to be discussed or to speak about items on the agenda. If the City Council, during the course of the meeting covered by this notice, should determine that an executive session is required, then such executive session, as authorized by the Texas Open Meetings Act, Texas Government Code, Section 551.001 et seq., will be held by the Council at the date, hour and place given in this notice, concerning but not limited to the following sections and purposes of the Act: 551.071 Private consultation with the city's attorney; 551.072 Deliberations about Real Property; or, 551.074 Discussing personnel or to hear complaints against personnel. Should any final action, final decision or final vote be required in the opinion of the City Council regarding any matter considered in such executive session, then the final action, final decision or final vote shall be in the open meeting covered by this Notice upon the reconvening of the public meeting.

I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city's official newspaper was notified.

Attest:

SEAL

Vera Bennett, Mayor

Kimberley Price, City Secretary

Minutes

March 20th, 2026 @ 9:00 a.m.
Special City Council / Workshop Meeting
Oran White Civic Center
701 N Tool Drive
Tool, TX 75143



1. Call to Order @ 9:00 a.m.
 2. Roll Call: Bennett, Dumont, Figueroa, Salvato, Sayre, Stykes. Sayre Absent. Quorum was established with Mayor Bennett Presiding.
 3. Invocation and Pledge of Allegiance
 4. Declare, if any, Council's Conflicts of Interest.
 - A. No Known Conflicts of Interest from present Council Members
 5. **Citizen Comments:** Citizens wishing to speak on an agenda item must sign up to do so (**3 Minute Maximum**) *The Council will not comment on items not on the agenda; however, the Council may refer the item to City Staff for research, resolution or referral of the matter to the Council as a future agenda item.*
 - A. None
 6. **Staff Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; Staff gives regards dealing with specific factual information or existing policy dealing within the City, that may have an impact on citizens, staff or the City Council of Tool. No formal action will be discussed or taken.*
 - A. None
- Statutory Agenda** - *The purpose of this section is to have full discussion upon request by the Tool City Council. Ideas, thoughts and decisions are formulated by City Council and staff plans, operations, policies, and/or future projects, including the following:*
7. Receive future workshop dates for the Tool City Council. City Administrator Kizzee stated that he would like to have quarterly Council Workshop Meetings the week of the regular City Council Meetings.
 8. General Discussion on completing work on the marquee sign at Tool City Hall. A representative from Pusher Signs presented several options for replacing the entire marquee or replacing sections of the existing marquee. All Council Members agreed this was a worthwhile project and would like to place this item on a future Council Meeting agenda.
 9. Receive program scheduling from the Eight at Tool 501© 3 for the current calendar year. David Moses, the Events Chairperson of the Eight at Tool, presented the list of events scheduled in the park for the 2026 calendar year. Councilmember Dumont inquired regarding concerts in the park, Councilmember Stykes inquired regarding vendor markets at the park and Councilmember Salvato stated that he liked the planned events for the park.
 10. General Discussion on a future Zoning Board of Adjustments and Economic Development Corporation in the City of Tool. City Administrator Kizzee stated that he felt that the city needed either/or a Zoning Board of Adjustments and Economic Development Corporation. City Administrator Kizzee continued by discussing the types of projects that each of the boards and commissions would be in charge of. Mayor Bennett stated that an Economic Development Corporation was needed and that it was a missed opportunity that the City of Tool does not already have an Economic Development Corporation currently. Councilmember Bennett continued by inquiring regarding the funding structure of an

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March 20th, 2026 @ 9:00 a.m.
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Economic Development Corporation to which City Attorney Blake Armstrong discussed how the funds were formed from the allocation of sales tax. Councilmember Figueroa inquired regarding if the city would be allowed to provide the Economic Development with seed money to get started to which City Attorney Armstrong stated that yes if an Economic Development Corporation was approved, the City Council could provide it with seed money as long as the funds were to provide a public purpose. Councilmember Salvato inquired if an Economic Development Corporation could search out deals for the city to which City Attorney Armstrong stated that yes, that would be allowed. All Councilmembers were in agreement that they would like to see the creation of a Planning and Zoning Board and would like to see this item on a future agenda.

11. General Discussion on future Eight at Tool park improvements. City Administrator Kizzee stated that he was presented with the following needs/wants in the Eight at Tool Park: Shades over Playground Equipment, expanded pickleball courts, additional park equipment and a basketball court. City Administrator Kizzee further discussed bids received for shades in the park and concluded by stating that that given the cost, it would be best to go out for a grant for park shades. Mayor Bennett discussed the need for additional well service at the park and concluded by discussing the tree revitalization project at the park.
12. General Discussion on the feasibility of a planning committee for the Eight at Tool Park. Mayor Bennett stated that there was a need for a planning committee for the park which would oversee the future improvements of the park. Mayor Bennett continued by stating that she would like a member from the Eight at Tool, a Councilmember, herself as the Mayor and citizens be the members of the planning committee and concluded by requesting City Administrator Kizzee to create an application and place on the City of Tool website for people to apply. City Administrator Kizzee inquired if the planning committee would be advisory in nature to which Mayor Bennett stated that yes, this committee would only be an advisory committee to the City Council.
13. General Discussion on proposed capital projects/initiatives over the next five years. City Administrator Kizzee stated that as we head into budget season, it was now time to start planning projects for the city for the next five years. City Administrator Kizzee stated that the following ideas had been brought to him: Equipment Replacement Fund, Capital Improvement projects, facelift for the Eight at Tool park, and fire hydrants around the city to name a few. Councilmember Figueroa stated that more developments in the city should be included in the five-year plan and concluded by stating that capital projects that would give back to the citizens would also be included in a five year plan. Mayor Bennett inquired regarding the Equipment Replacement Fund. Mayor Bennett stated that drainage and bonds for the fiscal year 2026-2027 and auctioning old maintenance equipment should be included in the five-year plan.

Executive Session

14. Convene into executive session pursuant to Texas Government Code Chapter 551 @ 10:59 a.m.
 - A. Convene into executive session pursuant to Texas Government Code Chapter 551.071 (Consultation with Attorney) to receive legal advice regarding duties and responsibilities of Council members

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March 20th, 2026 @ 9:00 a.m.
Special City Council / Workshop Meeting
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15. Reconvene in open session and take any action necessary resulting from executive session @ 11:41 a.m. No action was taken.
16. **Council Comments** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
 - A. Councilmember Dumont thanked everyone for coming to the meeting
 - B. Mayor Bennett thanked everyone for coming to the meeting
 - C. Councilmember Salvato thanked everyone for coming to the meeting
 - D. Councilmember Figueroa thanked everyone for coming to the meeting
 - E. Councilmember Stykes thanked everyone for coming to the meeting
17. **Future Agenda Items** - *The Council may request items to be placed on a future agenda at this time. No discussion or deliberation of the items may take place at this time, other than a determination of Council consensus to direct staff to place the item on a future agenda.*
 - A. Mayor Bennett asked that appointing park planning committee members be placed on the next agenda
18. **Closing**
 - A. Next Meeting: April 17th, 2026
 - B. Adjourn. Motion to Adjourn was made by Councilmember Dumont with second by Councilmember Figueroa. Motion Passed 4/0. Meeting was Adjourned @ 11:44 p.m.

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I certify that the above notice of meeting, a true and correct copy, was posted on the bulletin board in front of Tool City Hall prior to the required 72 hours and that the city’s official newspaper was notified.

Attest:

SEAL

Vera Bennett, Mayor

Kimberley Price, City Secretary



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 16th, 2026

Requested By: Staff

Department: Multidepartmental

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Monthly Reports for the Executive Summary, Financial & Expenditure, Municipal Court, Police, Maintenance, Building, Code Enforcement and Animal Control

Agenda
Item No.
9

Summary of Agenda Item to be considered:

Staff would like to present the monthly reports for the month of March 2026.

Agenda Item, as listed on the agenda:

Approve Monthly Activity Reports for March 2026 as presented: (A) Executive Summary (B) Financial and Expenditure (C) Municipal Court; (D) Police (E) Maintenance; (F) Building (G) Code Enforcement and; (H) Animal Control

Recommended Motion to Consider:

“I move that we accept the monthly activity reports for March 2026, as presented.”

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.



Executive Summary

From the City Administrator – February 2026

Dear Council and Mayor,

Here is a Monthly Executive Summary of the past 30 days for the City, for the Council meeting in March 2026.

- ◇ The Maintenance Barn project is ongoing, with consistent conversations with the general contractor, after engineering work has been returned to the city in the first week of February. We expect the contractor to continue their work by April 17th.
- ◇ Applications for the Eight at Tool Planning Committee, Planning and Zoning Commission and Tool Economic Task Force are now posted on our city website and have been placed on our social media platforms.
- ◇ Staff is currently working with Telehealth to get the initiative off of the ground. The group already has a master list of all of the addresses in Tool for their mailers.
- ◇ The 2024 audit has been completed for the City of Tool. This audit will be brought to the council in the month of May.
- ◇ Treatment for several trees over at the Eight at Tool park has been completed as of this month.
- ◇ Staff is continuing to work with GrantWorks for the GLO Resilient Communities Program in regards to a grant for a comprehensive plan, including drainage-related issues in the City of Tool. The grant application was submitted on December 9th, 2025 and we are awaiting the status of that application.
- ◇ Staff is currently evaluating candidates for the Parks Administrator position. Interviews are being completed at this time and hope to fulfill the position by May.
- ◇ Engineers have been contacted regarding the Paradise Bay Subdivision Drainage Phase II. The work for the engineering should take approximately two to three months. This work is still outstanding.
- ◇ Staff has requested grant discovery from Grantworks for the purpose of sirens and generators for the Civic Center and City Hall.
- ◇ The Maintain-the-Block program is completed after the first round. Staff is going to evaluate the program and bring it back around later in the spring into the summer.
- ◇ The warning sirens for the City area slated to go off each first Friday at 12 p.m. for resident's consistency.
- ◇ Republic Services has completed their slab for the dumpster behind the Oran White Civic Center.

The financial reports will be in more complete form heading into next Council meeting as we start with our new controller and she gets more acclimated with our processes and catch-up. As of this month, we provide the current bank balances and the checks that have been issued in the month of March.

Account Name	3/31/2026	2/28/2026	INC (DEC)	Balance Type
General Fund	\$ 179,461.73	\$ 166,183.90	\$ 13,277.83	Unrestricted
Ad Valorem	\$ 702,639.21	\$ 808,117.87	\$ (105,478.66)	Unrestricted
Emergency Fund	\$ 395,720.28	\$ 394,539.90	\$ 1,180.38	Assigned
Municipal Court	\$ 77,257.47	\$ 58,641.92	\$ 18,615.55	Restricted
Security Fund (Municipal Court)	\$ 30,133.40	\$ 30,133.15	\$ 0.25	Restricted
Tech Fund (Municipal Court)	\$ 9,190.96	\$ 1,540.62	\$ 7,650.34	Restricted
Consolidated Security & Tech Fund	\$ 8,169.38	\$ 8,169.31	\$ 0.07	Restricted
Interest & Sinking Fund	\$ 20,908.15	\$ 11,696.66	\$ 9,211.49	Restricted
Police Seizure Fund	\$ 135.09	\$ 135.09	\$ -	Restricted
2026 Limited Tax Note Construction Fund	\$ 216,589.42	\$ 215,943.36	\$ 646.06	Restricted
Public Funds MM 10/ Escrow Draw 380 Agreement	\$ 230,859.15	\$ 230,178.99	\$ 680.16	Restricted
TexStar	\$ 949.90	\$ 947.02	\$ 2.88	Restricted
Capital Improvement Fund	\$ 706,837.59	\$ 704,729.20	\$ 2,108.39	Assigned
Park Construction Account	\$ 41,358.76	\$ 41,235.39	\$ 123.37	Assigned
Hotel/Motel Tax Fund	\$ 99,407.49	\$ 99,110.97	\$ 296.52	Restricted
Total Cash on Hand	\$ 2,719,617.98	\$ 2,771,303.35	\$ (51,685.37)	
Categories	Defined		Total Amount of Spendable Fund Balance	Portion of Spendable Fund Balance
(1) Unrestricted	Only constraints on spending is within the budget in entirety		\$ 882,100.94	32.43%
(2) Assigned	Sometimes called committed, spending is limited to council action		\$ 1,143,916.63	50.03%
(3) Restricted	The most limited spending categories, as defined by specific laws, such as the courts, Federal Govt or State Comptroller		\$ 693,600.41	17.54%

***Source GFOA Best Practices & GASB Statement No 54

CITY OF TOOL

Bill Payment List

March 1-30, 2026

DATE	NUM	VENDOR	AMOUNT
1010-0 1010 - General Fund #0566			
03/03/2026	39626	American Legal Publishing	-1,180.10
03/03/2026	39627	The Monitor	-140.00
03/03/2026	39628	WEST CEDAR CREEK M.U.D.	-989.49
03/03/2026	39629	Henderson County Auditor's Office	-720.00
03/03/2026	39630	ochoa	-26.48
03/03/2026	39631	Dell Marketing L.P.	-6,976.10
03/03/2026	39632	Coreplus	-2,846.69
03/03/2026	39633	Elbow Grease Cleaning Service	-200.00
03/03/2026	39634	Tanya Norris	-600.00
03/06/2026	39635	TTC Security Services	-1,283.49
03/09/2026	39637	Cintas Corporation	-512.08
03/09/2026	39644	Hounshell, Karen	-200.00
03/09/2026	39638	Yeldell, Wilson, Wood & Reeve, P.C.	-3,221.50
03/09/2026	39639	GreatAmerica Financial Services	-882.13
03/09/2026	39640	Econo Signs, LLC	-141.31
03/09/2026	39641	TMPA	-14.77
03/09/2026	39642	Blake Armstrong, PC	-2,336.48
03/09/2026	39643	Bureau Veritas North America, Inc	-9,257.40
03/10/2026	39645	Elbow Grease Cleaning Service	-200.00
03/16/2026	39647	Henderson County Appraisal District	-9,871.75
03/16/2026	39648	TAX ASSESSOR/COLLECTOR- PEGGY GOODALL	-765.23
03/16/2026	39649	Vera Bennett (V)	-100.00
03/16/2026	39650.INV0833	McKee Tree Service, LLC	-250.00
03/16/2026	39651	Dearborn National	-243.45
03/17/2026	39652	MetLife Small Business Center	-1,260.90
03/17/2026	39653	Elbow Grease Cleaning Service	-200.00
03/24/2026	39655	Hounshell, Karen	-200.00
03/24/2026	39656	Elbow Grease Cleaning Service	-200.00
03/24/2026	39654	Valvoline Inc	-116.96
03/24/2026	39657	Lexis Nexis-ACCURINT	-120.00
03/24/2026	39658	Danyale Whitely	-100.00
03/24/2026	39659	PEAC Solutions	-285.31
03/24/2026	39660	Blue Cross and Blue Shield of Texas	-15,700.54
03/24/2026	39661	TMPA	-14.77
03/24/2026	39662	julie dang	-200.00
Total for 1010-0 1010 - General Fund #0566			\$ -61,356.93
1010-4 1010-4 Municipal Court Acct #1903			
03/02/2026	3150	State Comptroller - Treasurer	-14,289.69
03/02/2026	3151	Graves, Humphries, Stahl, Limited	-3,605.11
Total for 1010-4 1010-4 Municipal Court Acct #1903			\$ -17,894.80
Not Specified			
03/16/2026	39646	Lexis Nexis-ACCURINT	0.00
03/24/2026	To print	Lexis Nexis-ACCURINT	0.00

CITY OF TOOL

Bill Payment List

March 1-30, 2026

DATE	NUM	VENDOR	AMOUNT
Total for Not Specified			\$0.00

Tool Municipal Court

MARCH 2026 Monthly Report

Money Collected:	<ul style="list-style-type: none"> ● Cash: \$11,821.48 ● Check: \$0.00 ● Money Order: \$2,161.52 ● Online Payments: \$35,493.50 																														
	Total: \$ 49,476.50																														
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Money Collected</td> <td style="width: 10%; text-align: center;">\$</td> <td style="width: 40%; text-align: right;">49,476.50</td> </tr> <tr> <td>Remitted to State</td> <td></td> <td style="text-align: right;">\$15,411.79</td> </tr> <tr> <td>OMNI</td> <td></td> <td style="text-align: right;">\$201.11 ●TLFT2</td> </tr> <tr> <td>Security Fund</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">833.98 ●LBSF ●MCBS</td> </tr> <tr> <td>Technology Fund</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">680.82 ●CTF ●LCTF</td> </tr> <tr> <td>Collection Fees</td> <td></td> <td style="text-align: right;">\$3,782.07 ●PC30</td> </tr> <tr> <td>Jury Fund</td> <td></td> <td style="text-align: right;">\$17.06 ●LMJF</td> </tr> <tr> <td>Truancy Fund</td> <td></td> <td style="text-align: right;">\$851.00 ●LTPF</td> </tr> <tr> <td></td> <td style="text-align: center;">\$</td> <td style="text-align: right;">21,777.83</td> </tr> <tr> <td>Money Kept by City</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">27,698.67</td> </tr> </table>	Money Collected	\$	49,476.50	Remitted to State		\$15,411.79	OMNI		\$201.11 ●TLFT2	Security Fund	\$	833.98 ●LBSF ●MCBS	Technology Fund	\$	680.82 ●CTF ●LCTF	Collection Fees		\$3,782.07 ●PC30	Jury Fund		\$17.06 ●LMJF	Truancy Fund		\$851.00 ●LTPF		\$	21,777.83	Money Kept by City	\$	27,698.67
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Money Kept by City	\$	27,698.67																													
Number of Citations:	184																														
Warrants:	<ul style="list-style-type: none"> ● Entered: 30 ● Cleared: 24 																														
Dismissals:	<ul style="list-style-type: none"> ● CLOSED : 208 ● Community Service: 0 ● Time Served: 1 																														



Tool Police Department

701 N. Tool Drive | Tool, TX 75143
Office 903-432-2550 | Fax 903-432-3867

Tool Police Department

Monthly Activity Report – March

During the month of March, officers remained proactive in enforcement and responsive to the needs of the community. Below is a summary of departmental activity:

Chief of Police
Robert Walker, PID# 313572
903.880-8872
walker@tooltexas.org

Calls for Service

- **Total Calls for Service: 267**

Traffic Enforcement

- **Total Traffic Violations: 267**
 - Citations Issued: 165
 - Warnings Issued: 102

Criminal Activity & Notable Incidents

Officers responded to and investigated the following offenses:

- 1 Driving While Intoxicated (DWI)
- 1 Deadly Conduct
- 2 Evading Arrest/Detention
- 1 Fraud
- 1 Possession of a Controlled Substance
- 1 Disturbance
- 1 Harassment
- 3 Agency Assists

Summary

The month of March reflects a department that is actively engaged, visible, and committed to maintaining order in the City of Tool. With 267 calls for service and an equal number of traffic violations, our officers continue to take a proactive approach rather than simply reacting to crime. This level of activity shows a consistent presence in the community, which is one of the most effective deterrents to criminal behavior.

Our traffic enforcement efforts remain balanced, with officers using both citations and warnings as tools to gain compliance and improve roadway safety. This approach is not about over-enforcement - it is about consistent enforcement. When the public sees that violations are addressed fairly and routinely, it builds accountability and helps prevent more serious incidents down the line.

The criminal incidents this month include DWI, deadly conduct, evading arrest, and narcotics-related offenses demonstrate that serious offenses do occur in our community. These are not minor issues, and they require immediate and professional response. Our officers handled these cases effectively while continuing to manage day-to-day calls for service.

Additionally, our agency continues to support surrounding jurisdictions through agency assists, reinforcing the importance of strong working relationships with our law enforcement partners. In a small community, cooperation between agencies is not optional, it is necessary to ensure public safety.

Overall, the numbers reflect a department that is working, present, and holding the line. We will continue to focus on visibility, consistency in enforcement, and professional response to all calls for service. That is how you maintain trust, and that is how you keep a community safe.

Closing Statement

The Tool Police Department remains committed to maintaining a visible presence in the community and responding quickly and professionally to incidents requiring police services. Traffic enforcement and proactive patrol continue to be key components of the department's efforts to deter criminal activity and keep the citizens of Tool safe.



March 2026 - Maintenance Report

Week Of	Road Repairs	Culverts & Ditches	Trees	City Property Maint.	Citizen Work Orders	Misc.	Park	Material Expense
Mar. 2nd	1		1	2		6	5	\$ 150.00
Mar. 9th		1	1	5		5	5	
Mar. 16th	3			3	1	4	5	\$ 505.00
Mar. 23rd	4	1		3	2	4	5	\$ 650.00
Mar. 30th				2		1	2	
TOTALS	8	2	2	15	3	20	22	\$1,305



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 Tool, TX 75143 Fax: 903.432.3867 fmartin@tooltexas.org

City Of Tool Maint Report for the week of: 3/2/2026 - 3/06/26

Day	Location	Action	Equipment	Material	Cost	Brad	Jeff	Troy	Notes
Monday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1	1	Jeff off @ Noon
	Park	Park Maint				7		1	
	Maint Barn	Ck.Equip./Grind Material	Loader/Grinder				1.5	1.5	
	Janice Cir.	Patch	Trk./Hand Tools	Cold Mix	\$ 150.00		2.5	2.5	W/O
	K&S Tire	Relace Tires	Dodge					1	
	Behind OWCC	Haul off Old Dirt						1	
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1		1	Jeff off 8 hrs.
	Park	Park Maint				6		6	Irreagation Plumbing
	Lowe's / Walmart	Supplies / Equipment	Trk.			1		1	
		Guam St.	Mark&Call Line Spots	Trk./Paint					
Wednesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1	1	
	Park	Park Maint				6	1	1	
	City Hall	Bld.Maint.					5	5	
	Lowe's	Supplies	Trk.				1	1	
	Walmart	Exchange Equip.	Trk.			1			
Thursday	Maint Office	Reports/Emails/Sched	Phone Calls			1	1		Troy off 8 hrs.
	Park	Park Maint				7			Frank off Vac. 8 hrs.
	Lowe's	Trash Bags / Gloves	Trk.				0.5		Trash Clewan up Inmates
	City Streets	Trash Pick Up	Trk.				6.5		
Friday	Maint Office	Reports/Emails/Sched	Phone Calls			1	1	1	
	Park	Park Maint				7			
	City ROW	Brush in ROW	Trk.				4	4	Help from Inmates
	City Hall	Bld. Maint					3	3	
Total					\$ 150.00	40	29	32	



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City Of Tool Maint Report for the week of: 3/9/2025 - 3/13/26

Day	Location	Action	Equipment	Material	Cost	Brad	Jeff	Troy	Notes
Monday	Maint Barn	Reports/Emails/Sched.	Phone Calls/Time Sheets			1	1.5		Jeff off @ 10:30 -- Troy off @ Noon
	Park	Park Maint				7			
	City Hall	Bld. Maint					2		
	City Hall / ROW 274	Trash	Trk./Trash Bags						
	Cedar Crest Shores	Tree Branches in Street	Trk./Saw						
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1	1	Light Rain on & off
	Park	Park Maint				7	1	1	Troy off @ 9:00
	City Hall	Bld. Maint.					6		
Wednesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1		1	Frank Vac. 8hrs. Storms - Raining
	Park	Park Maint				1.5			Jeff off 8hrs.
	City Hall	Help Mayor	Hand Tools					2	Brad in @ 10:30
	Groom & Sons	Repair Blower	Trk.			1		1	
	All City Streets & Culverts	Check& Clear	Trk. Hand Tools			1		3	
Maint Barn / Valero	Fuel Equip.						1		
Thursday	Maint Office	Reports/Emails/Sched.	Phone Calls				1	1	Brad off 8hrs.
	Park	Park Maint						1	45 Degrees
	City Hall	Bld. Maint.					7	6	
Friday	Maint Office	Reports/Emails/Sched.	Phone Calls/AI Training				1.5	1.5	Brad off 8hrs.
	Park	Park Maint						2	45 Degrees
	Lowe's / Oreilly	Supplies / Parts	Trk.				1	1	
	City Hall	Bld. Maint					5	1	
	Maint Barn	Service/Repair Vehicle	Dodge					2	
	7 Points	Pick up Tables	Trk./Trl.				0.5	0.5	Per Mayor
Royal Way @ Kingsway	Water Leak	Trk.						Met with WCCMUD - Cut Street open to repair leak	

Total	\$	-	20.5	27.5	26
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City Of Tool Maint Report for the week of: 3/16/2026 - 3/20/26

Day										
Monday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1	1	38 Degrees	
	Park	Park Maint				7			Jeff off @ 2:00	
	City Hall	Bld. Maint.	Hand Tools				4	1		
	Maint Barn	Service Equip.						3		
	City Hall	Remove Lights	Ladder					1	1	
	2418 S. Tool Dr.	Dog @ Large	A/C Trk.						1	A/C Call - UTL Patroled for Dog
1111 Janice Cir	Dog @ Large	A/C Trk.						1	A/C Call - UTL - Patroled for Dog	
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1	1	34 Degrees	
	Park	Park Maint				7				
	Maint Barn	Ck.Equip./Grind Material	Grinder					2	1	
	Kingsway@Royalway	Patch	Trk.Hand Tools	Cold Mix	\$ 130.00			2.5	2.5	Patched where WCCMUD cut Road for Water leak
	Queens Dr.	Patch	Trk.Hand Tools	Cold Mix	\$ 75.00			1.5	1.5	WCCMUD install Water&Sewer
	Behind OWCC	Haul off old Dirt							1	
1913 Austin Isle	Stray Cats/Traps	A/C Trk.						2	A/C Call - Set & check Traps	
Wednesday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1	1		
	Park	Park Maint				7				
	Maint Barn	Ck. Equip.	Backhoe/Saw					2		
	Shoreline Dr.	Soft Spot/Saw Cut	Backhoe/Saw					5	3	W/O
	2033 Austin Isle	Momma Cat& Kittens	A/C Trk.						1	A/C Call - Set Trap for Momma Cat
	1913 Austin Isle	Trap Cats	A/C Trk.						3	A/C Call -Set & Check Trap - Relocate
Thursday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1		Troy in @ 9:30 ---- Brad in 7:30	
	Park	Park Maint				5.5				
	OWCC	Set up / Emp.Meeting				1		1		
	Maint Barn	Ck.Equip.	Backhoe / Dmp.Trk.					1	1	
	125 Shoreline	Dig Out Soft Spot	Backhoe / Dmp.Trk.					5	2	
	1111 Janice Cir.	Stray Cat	A/C Trk.						0.5	A/C Call -
2033 Austin Isle	Trapped Cats							1	A/C Call - 1 Momma Cat & 5 Kittens - H.S.	
Friday	Maint. Office	Reports/Emails/Sched.	Phone Calls			1	1	1		
	Park	Park Maint				7	0.5	0.5	Install (1) Faucet Mens RR	
	Dollar General / Circle S	Water & Ice	Trk.					0.5		
	Maint Barn	Ck.Equip.	Backhoe/Dmp.Trk.					1	1	
	125 Shoreline / Circle Dr.	Base / Patch	Backhoe/Dmp.Trk.	Base/Cold Mix	\$ 300.00			4	4	
	National Wholesale Supply	Pick up Faucets	Trk.					1	1	Athens Tx.

Total	\$ 505.00	39.5	38	37.5
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City Of Tool Maint Report for the week of: 3/23/2025 - 3/27/26

Day									
Monday	Maint Office	Reports/Emails/Sched.	Time Sheets/Phone Calls			1.5	1.5	1.5	
	Park	Park Maint				6.5			
	Maint Barn/Valero	Ck.Equip./Fuel/Grind	Loader/Grinder				1.5	0.5	
	125 Shoreline Dr.	Patch	Trk./Hand Tools	Cold Mix	\$ 75.00		2	2	
	Kalaura Way@Bora Bora	Patch Intersection	Trk./Hand Tools	Cold Mix	\$ 125.00		2	2	
	1104Maloma/1704Oakshore	Inspect for Culvert& Bids	Trk.				1		W/O
Austin Isle	Set&Check Traps	A/C Trk.					2	A/C Call - Set&Check Traps	
Tuesday	Maint Office	Reports/Emails/Sched	Phone Calls				1	1	Brad in @ 9:30
	Park	Park Maint				5.5			
	Maint Barn	Ck.Equip./Grind Material	Loader/Grinder/Mower				1.5	0.5	
	Paradise Bay	Patch Intersection Corners	Trk./Hand Tools	Cold Mix	\$ 200.00		5.5		
	City Hall & Lots	Mow	Mower					4.5	
	1913 Austin Isle	Set&Check Traps	A/C Trk.					2	A/C Call - Set & Check Traps
Wednesday	Maint Office	Reports/Emails/Sched	Phone Calls			1	1	1	
	Park	Park Maint.				7	2		
	Maint Barn	Ck.Equip.	Dmp.Trk./Backhoe/Brushhogs				2	1	
	1104 Maloma Ct.	Drop off/Wash Out/Driveway	Dmp.Trk./Backhoe	Base Rock	\$ 250.00		3	3	W/O
	1913 Austin Isle	Set & Ck. Traps	A/C Trk.					2	A/C Call - Set & Ck. Traps
	625 Hii Top	2 Cats Dumped	A/C Trk.					1	A/C Call - 2 Cats Dumped
Thursday	Maint Office	Reports/Emails/Sched	Phone Calls			1	1	1	
	Park	Park Maint				7			
	Groom&Sons/Tractor Supply	Doors/Culverts/Saw/Supplies	Trk./Trl.				5	2	
	Maint Barn / city Lots	Mow/Repair Equip.	Mower/Brushhog				2	2	
	1617 Austin Isle	Set & Check Traps	A/C Trk.					2	A/C Call -- Set & Check Traps
	712 Malakia	Dog @ Large	A/C Trk.					0.5	A/C Call - Warning
1323 Bora Bora	Dog @ Large /Dumped	A/C Trk.					0.5	A/C Call - 1 H.S.	
Friday	Maint Office	Reports/Emails/Sched.	Phone Calls			1	1	1	
	Park	Park Maint				7			
	National Wholesale Supply	Pick up Faucet	Trk.					1	
	City Hall	Bld.Maint./Install Doors	Trk./Power&Hand Tools				7	3.5	
	21 Wood Canyon	Welfare Check	A/C Trk.					0.5	A/C Call - Welfare Check - Turned over to Code/P.D.
	1617 Austin Isle	Set & Ck. Traps	A/C Trk.					2	A/C Call - Set & Check Traps
Total					\$ 650.00	37.5	40	40	



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City Of Tool Maint Report for the week of: 3/30/2026 - 3/31/26

Day	Maint Office	Reports/Emails/Sched	Phone Calls						
Monday	Maint Office	Reports/Emails/Sched	Phone Calls				1	1	Brad off 8hrs.
	Park	Park Maint						3	
	Sherwin Williams/ Low's	Paint / Lumber	Trk.				1	1	
	City Hall	Bld Maint.	Trk.				6	3	
Tuesday	Maint Office	Reports/Emails/Sched.	Phone Calls				1	1	1
	Park	Park Maint					7		
	City Hall	Bld. Maint.						7	1
	Maint Barn / Valero	Ck.Equip./Fuel	Kubota/Brush hog						1
	Arnold Hills Rd.	Mow ROW	Kubota/Brush hog						4
	Kingsway @ Hwy 274	Dog @ Large	A/C Trk.						0.5
605 Hill Top	Baby Kitten	A/C Trk.						0.5	A/C Call - 1 Kitten H.S.
Wednesday									
Thursday									
Friday									
Total									
	\$	-		8			16		16

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March 2026 Building Report- City of Tool

Type Of Construction	Permit Number	Subdivision	Project Address	Permit Issued Date	Project Fees Paid	Estimated Cost of Project (Valuation \$)
Concrete Flatwork Permit	26-000051	Oak Park	701 N. Tool Dr	3/17/2026	\$0.00	\$5,400.00
Construction Permit Extension, (Residential)	26-000055	Paradise Bay	508 Luzon St	3/30/2026	\$100.00	
Construction Permit Extension, (Residential)	25-000050	Paradise Bay	818 Kontiki Dr	3/16/2026	\$100.00	
Electrical Permit (Residential)	26-000047	Paradise Bay	1602 N Kanakoa	3/16/2026	\$200.00	\$2,000.00
Fence Permit (Residential)	25-000039	Westwood Beach	113 Oakwood Dr	3/4/2026	\$75.00	
Garage Sale Permit (Residential)	25-000048	Oak Park	717 Oak Cir	3/16/2026	\$5.00	
Garage Sale Permit (Residential)	25-000046	West Cedar Creek Homesites	1705 S Tool Dr	3/16/2026	\$5.00	
General Construction, (Decks, Patios, Patios Covers, Etc..)	25-000060	Paradise Bay	900 Lohaina CT	3/30/2026	\$200.00	
Neighborhood- Wide Garage sale	26-000042	Paradise Bay	106 Bora Bora Ct	3/11/2026	\$50.00	
New Manufactured Home	25-000053	Royal Oaks	204 Kingsway	3/19/2026	\$1,250.00	
Remodel / Additions (Residential)	26-000001		2500 S. Tool dr	3/17/2026	\$517.67	\$16,000.00
Remodel / Additions (Residential)	26-000028	Indian Hills	617 Keene Dr	3/16/2026	\$271.34	\$5,000.00
Residential Demolition Permit	26-000043	Forest Acres	625 Will White Rd	3/11/2026	\$0.00	
Residential Demolition Permit	26-000041	Paradise Bay	717 Midway	3/4/2026	\$0.00	
Residential Demolition Permit	26-000045	Royal Oaks	Regal Dr	3/16/2026	\$0.00	
Roofing Permit (Residential)	26-000044	Isle of View	1411 Carol Ln	3/12/2026	\$200.00	\$7,000.00
Roofing Permit (Residential)	26-000040	Royal Oaks	1101 Kingsway	3/3/2026	\$200.00	\$8,700.00

Report Search

Report Type: Arrest, Call for Service, Citation, Crash, DWI, Incident, Offense, Supplement, Criminal Trespass, Crash Supplement
 Start Date: 3/1/2026
 End Date: 3/31/2026

Case #	Ref #	Report Type	Report Date	Officer	Report Status	Court Date	Location	Locked
26-00156	N/A	Incident Report	3/25/2026 1:33 PM	Boyle, Kenny	Open		625 HILLTOP DR, TOOL, TX 75	No
CRUELTY TO ANIMALS								
26-00147	N/A	Offense Report	3/17/2026 3:23 PM	Boyle, Kenny	Approved		914 REGAL DR , TOOL, TX 75	No
NARCOTICS								
View Citation	24566	Citation	3/26/2026 12:37 PM	Boyle, Kenny	N/A	5/13/2026	700 n tool dr	No
Expired Registration								
View Citation	24566	Citation	3/26/2026 12:37 PM	Boyle, Kenny	N/A	5/13/2026	700 n tool dr	No
Failed to Maintain Financial Responsibility								
View Citation	31413	Citation	3/24/2026 10:42 AM	Boyle, Kenny	N/A	4/8/2026	805 REGAL DR.	No
DUMPING ON PROPERTY/TRASH- ORD. 96, SEC 5								
View Citation	31413	Citation	3/24/2026 10:42 AM	Boyle, Kenny	N/A	4/8/2026	805 REGAL DR.	No
FILTH PROHIBITED- ORD 91.02								
View Citation	31411	Citation	3/24/2026 10:02 AM	Boyle, Kenny	N/A	4/8/2026	806 REGAL DR	No
DANGEROUS BUILDING - ORD 151.027 (Warning)								
View Citation	31411	Citation	3/24/2026 10:02 AM	Boyle, Kenny	N/A	4/8/2026	806 REGAL DR	No
DUMPING ON PROPERTY/TRASH- ORD. 96, SEC 5 (Warning)								
View Citation	31411	Citation	3/24/2026 10:02 AM	Boyle, Kenny	N/A	4/8/2026	806 REGAL DR	No
FILTH PROHIBITED- ORD 91.02 (Warning)								
View Citation	31412	Citation	3/23/2026 10:39 AM	Boyle, Kenny	N/A	4/8/2026	805 REGAL DR.	No
DUMPING ON PROPERTY/TRASH- ORD. 96, SEC 5								
View Citation	31412	Citation	3/23/2026 10:39 AM	Boyle, Kenny	N/A	4/8/2026	805 REGAL DR.	No
FILTH PROHIBITED- ORD 91.02								

Report Type: Arrest, Call for Service, Citation, Crash, DWI, Incident, Offense, Supplement, Criminal Trespass, Crash Supplement

Start Date: 3/1/2026

End Date: 3/31/2026

Case #	Ref #	Report Type	Report Date	Officer	Report Status	Court Date	Location	Locked
View Citation	07390	Citation	3/2/2026 2:27 PM	Boyle, Kenny	N/A	3/16/2026	2000 BLK ISLAND CIRCLE	No
Fail to Display DL (Warning)								
View Citation	07390	Citation	3/2/2026 2:27 PM	Boyle, Kenny	N/A	3/16/2026	2000 BLK ISLAND CIRCLE	No
Failed to Maintain Financial Responsibility								
View Citation	07390	Citation	3/2/2026 2:27 PM	Boyle, Kenny	N/A	3/16/2026	2000 BLK ISLAND CIRCLE	No
Failed to Signal Required Distance Before Turning (Warning)								

12 Citations
 2 Animal Cruelty ~~07390~~ - Animal @ large X2
 2 Abatelements in Process



701 N. Tool Dr.
Tool, TX 75143

Office: 903.432.3522
Fax: 903.432.3867

www.tooltexas.org
fmartin@tooltexas.org

March Animal Control Report

CALLS FOR SERVICE	19
UNABLE TO LOCATE OWNER	3
RECOVERED	
HUMANE SOCIETY	8
TRAPS SET	8
ANIMALS TRAPPED	
Welfare Check	1
Dog Bite	1



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 16th, 2026

Requested By: Julius Kizzee, City Administrator

Department: Administration

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments:

Agenda
Item No.
10

Summary of Agenda Item to be considered:

Staff has requested MVBA, who is the city's contracted attorney group who collects delinquent taxes, according to Section 33 of the Tax Code.

Agenda Item, as listed on the agenda:

Receive report regarding delinquent tax collections in Tool from FY 2024-2025, as presented by McCreary Veselka Bragg & Allen PC, Attorneys at Law (MVBA)

Recommended Motion to Consider:

N/A

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 16th, 2026

Requested By: Vera Bennett, Mayor & Tommy Salvato, Councilmember

Department: Parks

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Ordinance 2026-04, Parks and Recreation

Agenda
Item No.
11

Summary of Agenda Item to be considered:

Mayor Vera Bennett and Councilmember Tommy Salvato have submitted changes to the existing Parks and Recreation ordinance, dealing with several sections:

- Section 2: Definitions
- Section 4: Park Use
- Section 6: Fees Established
- Section 7: Special Events Permits
- Section 8: Vehicles
- Section 9: Wildlife
- Section 13: Animals
- Section 15: Reservations
- Section 17: Use of Loudspeakers
- Section 21: Special Events
- Section 24: Park Signs
- Section 27: Enforcement

The submitted changes are minor in nature.

Agenda Item, as listed on the agenda:

Consider, Discuss and Take Action to adopt Ordinance 2026-04, Parks and Recreation

Recommended Motion to Consider:

“I make a motion to adopt Ordinance 2026-04, Parks and Recreation”

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.



Ordinance # 2026-04

Parks and Recreation

ORDINANCE NO. 2026-04, PARKS AND RECREATION

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TOOL, TEXAS, CREATING A CHAPTER OF “PARKS AND RECREATION” OF THE CODE OF ORDINANCES OF THE CITY OF TOOL; PROVIDING FOR A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PENALTIES OF A FINE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Tool, Texas has adopted the Code of Ordinances (the “Code”) for the City of Tool, Texas, hereinafter referred to as the “Code”, including, “Parks and Recreation”; and

WHEREAS, the Tool City Council has voted to create policies and guidelines related to use of City parks and recreational facilities, establishing charges and fees charged for use of City parks and recreational facilities, adopts a detailed policy regarding refunds of fees paid for parks and recreational facilities, services, and programs; and

WHEREAS, the proposed ordinance aims to provide for clarity of language, elimination of redundant and possibly conflicting sections, and easier administration and enforcement; and

WHEREAS, the City Council has reviewed and finds it in the public interest to adopt the recommended ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOOL, TEXAS, THAT:

Section 1. Inside of The City of Tool Code of Ordinances, “Parks and Recreation” shall be created in its entirety as follows:

Section 2. DEFINITIONS

As used in these Rules and Regulations, in accordance with Ordinance 2026-04:

- (1) ***Abandon*** means a person giving up custody of a domesticated pet or farm animal without making arrangements for another person to assume custody.
- (2) ***Alcoholic Beverage*** means any beverage containing more than one-half of one percent (0.5%) of alcohol by volume, which is suitable for use as a beverage, either alone or diluted.



Ordinance # 2026-04

Parks and Recreation

- (3) **Animal** means a non-domesticated living creature (e.g., ~~eat, dog,~~ chicken, or rabbit) or a wild living creature previously captured.
- (4) **City Administrator** means the employee employed by the City of Tool, as designated and defined as the “City Administrator.”
- (5) **City Council** means the City of Tool City Council.
- (6) **Closed field** means a playing field or a game field that has been closed for any use due to inclement weather or maintenance requirements by order of the ~~City Administrator or their designee. Director of Maintenance and Operations.~~
- (7) **Community Program** means a City or Department activity offered as a free service to the public with no admission or registration fee and which is considered to be a minimum essential level of park and recreation opportunities in a municipal environment. Expenses will be recovered by subsidies/sponsorships by businesses and corporations. Community programs include Department sponsored city-wide special events and educational and community service programs.
- (8) **County** means Henderson County, Texas.
- (9) **Department** means the Parks Division of the City of Tool. ~~of the Maintenance Department.~~
- (10) **Director** means the director of the Department or his or her authorized designee.
- ~~(11) **Director of Maintenance** means the Department Head assigned to lead the Parks Division.~~
- (12) **Explosive** means any chemical compound or mixture that is commonly used or intended for the purpose of producing an explosion.
- (13) **Fees** mean charges assessed or levied by the City through the Department to one or more people and/or entities for participation in programs, receipt of services, and/or use of a public park or recreational facility. Fees generally fall into one of the following categories:
 - (a) **Administration Fee** is a portion of a fee retained to cover administrative costs incurred in processing certain program registration and facility reservation refund requests;
 - (b) **Admission Fees**, which are charges made to enter a public building, structure, event, or other controlled area;
 - (c) **Online Convenience Fee** means a fee charged to an individual or entity for utilizing the City’s online registration/payment service.
 - (d) **Permit Fees** are charges for a permit issued by or under the authority of the City of Tool. ~~Director of Maintenance and Operations.~~
 - (e) **Rental Fees**, are charges for the privilege of exclusive use of any public



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Parks and Recreation

- park or recreation facility or equipment;
- (f) *Sales Revenues*, are revenues obtained from the operation of stores, concessions, etc. and from the sale of merchandise or other property;
 - (g) *Special Service Fees*, which are charges, made for supplying commodities, activities or services as an accommodation to the public; and
 - (h) *User Fees*, which are charges for the non-exclusive use of a public park e q u i p m e n t or recreation facility, participation in a park program or access to an activity, or a city-controlled area for which an admission fee is not otherwise charged.
- (14) ***Game field*** means any portion of a public park that is either owned or leased by the city that has been designated as an area in which athletic league games are played, including fields for football, soccer, softball, baseball or any other team sport activity, whether or not sponsored or cosponsored by the Department.
- (15) ***Individual*** means a single human being.
- (16) ***Park*** means a property owned, operated, or maintained by the City of Tool for recreation and enjoyment by the general public.
- (17) ***Peace Officer*** means a peace officer as defined in article 2.12 of the Texas Code of Criminal Procedure, as amended.
- (18) ***Person*** means any individual, group of individuals, organization, corporation, or other legal entity, but does not include the City.
- (19) ***Pet*** means a domesticated animal kept for pleasure rather than utility.
- (20) ***Private Event*** means an event to be held in an intimate nature, as requested by the organizer.
- (21) ***Public Event*** means an event generally to be enjoyed by the general public, without specific restrictions or conditions for admission.
- (22) ***Road*** means any road, or street, maintained or controlled by the City for public passage for vehicles within a park.
- (23) ***Special Event*** means a non-routine organized activity intended for more than ~~twenty-five (25)~~ **seventy-five (75)** individuals to share a common purpose as a group, or where members of the public are invited to the event.
- (24) ***Truck*** means a motor vehicle designed, used, or maintained primarily to transport property, with a carrying capacity exceeding two thousand (2,000) pounds.
- (25) ***Vehicle*** means every device in, upon, or by which any individual or property may be transported or drawn upon a road, except a device moved by human power.
- (26) ***Weapon*** means those objects defined as weapons or prohibited weapons in



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Chapter 46 of the Texas Penal Code.

(27) *Wildlife* means living creatures that are neither human nor domesticated.

Section 3. Areas Covered

Except as specifically noted, these Rules and Regulations also apply to all City parks located within the City of Tool, Texas.

Section 4. Park Use

No person or organization shall use a park, or any area or facility therein, for any purpose other than for the purpose for which it was designed or designated. Any activity that will disrupt the normal purpose of the park is prohibited. Anyone seeking to use the park facilities for the purposes of video recordings and/or photography for profit is strictly prohibited without proper permission from the person designated by the City Administrator or their designee. ~~Director of Maintenance and Operations.~~

Section 5. Park Hours of Operation

No person shall enter into or remain within a park at any time other than during such time as the park is open to the public, as designated on the signage posted at or near the entrance of the park, or on the city's website, unless given prior written approval by a designated City of Tool official.

Section 6. Fees Established

Rentals, Concessions, Food Court and other adjacent fees for use of public parks and recreation facilities shall be assessed in a manner consistent with this ordinance. The City Administrator or their designee may reduce or waive any fees, within reason. ~~Said fees are established by the Tool City Council.~~

Fees and charges are reviewed from time to time using the following methodology presented to the City Council for approval:

- (a) Determine the service classification or cost recovery level;
- (b) Determine the direct costs of providing the service;
- (c) Compare the current market rate or fee being charged for a similar service



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and adjust accordingly:

Section 7. Special Events Permits

- (1) *A person engaging in or sponsoring a special event shall apply for a special event permit, after approval from the City and pay all fees as applicable.*
 - (a) No fees shall be required under this article for the following: The Armed Forces of the United States of America, the military forces of the State of Texas, political municipalities in the State of Texas, and the police and fire departments acting within the scope of their duties;
 - (a) Funeral procession proceeding by vehicle under the most reasonable route from a funeral home, place of worship, or residence to the place of service or place of interment;
 - (b) A peaceful demonstration at a fixed location which is not a park street, road or trail; or
 - (c) A park sidewalk procession which observes and complies with the traffic regulations and traffic control devices, using that portion of a sidewalk nearest the street, but at no time using more than one-half of the sidewalk.
- (2) *A person or organization desiring to hold a special event shall apply for a special event permit by filing it with the Parks Division, a written application upon a form provided for that purpose. Each application shall be accompanied by a non-refundable application fee in an amount determined from time to time by the City Council. An application for a permit for special events shall be made not less than ~~30~~ 45 days prior to the date and time of the commencement of the special event. The City may waive the ~~30-day~~ 45-day filing requirements for school functions or charitable fundraisers; however, in no case may an application for a permit be filed less than 15 days before the special event, unless approved by the City Administrator. The special event application must include:*
 - (a) The name, home address and telephone number, office address and



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telephone number, date of birth, and a state-issued driver's license number of the promoter, the promoter, and of any other persons responsible for the conduct of the special event;

- (b) A description of the special event;
 - Requested date, location, and hours of operation;
- (c) Route to be used for a parade, if applicable, including starting and termination locations;
- (d) Proposed number, size, type, and location of structures to be used during the special event, including, but not limited to tents, fences, barricades, signs, banners and portable restroom facilities;
- (e) The estimated number of persons participating in or expected to attend the special event;
- (f) Request if there would need to be security provided by the City of Tool Police Department. (If no request for security, applicants should supply information if they have security).
- (g) The time and location of street closings, if any are requested;
- (h) Details of the offering, merchandising, or serving of concessions or alcoholic beverages at the special event, designating any street vendors or peddlers involved, and whether or not a vendor permit has been obtained;
- (i) Proof that the promoter possesses or is able to obtain all licenses and permits required by this Code or other City ordinance or by state law for the conduct of the special event;
- (j) If applicable, proof of notification signed by a majority of all of the households or businesses of the area affected by a block party;



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~~(k) Proof of insurance, (Special Events Insurance, in some cases) as deemed appropriate by the City. When deemed appropriate, a Certificate of Insurance shall be submitted to the City listing the City of Tool as an additional insured.~~

The Issuance of a permit shall be subject to the applicant receiving city approval of the plans submitted to the city pursuant to this Section 7, not less than 30 days before the start of the special event. The city assumes no liability or responsibility for the conduct of the special event merely by approving the plans submitted with an application for a special event as require by this Section 7. The applicant must submit adequate information relative to facilities, fire and police protection, concession service, parking, medical service or sanitation needs, as requested by the City's designee for permitting. City staff shall determine whether the application and plans meet City safety and other requirements. An applicant may be requested to modify an application to meet the requirements of this Section 7. Should any of the submitted plans fail to give, and after notice, the applicant is unable to provide for, adequate assurances that the plans will be implemented and carried out, the permit application may be denied.

Upon receipt of an application for a special event, the ~~City Administrator or their designee Director of Maintenance and Operations~~ shall forward a copy of the application to the City departments that may be affected by the special event or asked to provide support for the special event and shall issue its approval or denial of the application within 21 days of receipt.

A requirement to obtain licenses and permits required by other City ordinances or applicable law, restrictions, regulations, requirement to pay the cost for City services, safeguards, and other conditions determined necessary by the ~~City Administrator or their designee Director of Maintenance and Operations~~ for safe and orderly conduct of a special event may incorporated a condition for issuance of a permit for a special event.

- (3) The City may deny a special event permit if:
- A special event permit has been granted for another special event at the same place and time or within two hours of commencement or conclusion of a previously permitted special event;
 - The proposed special event will unreasonably disrupt the orderly flow of traffic and no reasonable means of rerouting traffic or otherwise meeting



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traffic needs is available;

- The promoter fails to comply with, or the proposed special event will violate, a City ordinance or other applicable law, unless the prohibited conduct or activity would be allowed under this article;
 - The promoter makes a false statement of material fact on an application for a special event permit;
 - The promoter has had a special event permit revoked within the preceding 12 months or the applicant has committed two or more violations of a condition or provision of a special event permit or of this article within the preceding 12 months;
 - The promoter fails to provide proof that the promoter possesses or is able to obtain a license or permit required by City ordinance or other applicable law for the conduct of all activities included as part of the special event;
 - The promoter fails to pay any outstanding costs owed to the City for a past special event permit;
 - The promoter fails to submit the required deposit (if charged) and agree in writing to reimburse the City for the estimated costs to be incurred by the City for the special event;
 - The proposed special event would unduly burden City services; or
 - The special event begins or ends outside the City limits, unless the promoter supplies proof of approval of any other affected governmental entity.
 - The promoter fails to supply proof of requested insurance.
- (4) If the City denies the issuance of a permit or revokes a permit, it may choose to send to the applicant in writing or via email of the denial or revocation and of the right to appeal. The applicant must appeal the decision in writing or via email to the City Administrator, not later than three days after receipt of the notice of denial or revocation. The City Administrator will present the appeal to the City Council at its next regularly scheduled meeting. The City Council shall consider all the evidence in support of or against the action appealed and render a decision either sustaining or reversing the denial or revocation. The decision of the City Council shall be final.

Section 8. Vehicles

- (1) No person shall operate a motorized vehicle within a park except on the designated roads or parking lots therein. An excerpt to this subsection shall be if the person with a mobility disability is operating a motorized wheelchair or other type of



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- mobility devices and can show “credible assurance” by producing a State-issued, disability parking placard or card, or other State-issued proof of disability.
- (2) No person shall operate a truck within a park, other than assigned, on-duty City of Tool vehicles.
 - (3) It shall be unlawful to ride a bicycle within or on:
 - (a) any playground, special display area, pickleball court, athletic fields, sidewalk(s), pavilion or other monument type structure, or in any area where other activities are in progress; or
 - (b) any area within a park designated by the Director of Maintenance and Operations or pursuant to other ordinance and posted with a sign stating "No Bicycles" or similar sign.
 - (4) No person shall operate a vehicle in a park at a speed in excess of the posted speed limit.
 - (5) This Section (8) does not apply to the operation of a city-owned or leased vehicle operated by a city employee while in the act of performing the employee’s official duties.
 - (6) It shall be unlawful to operate or ride any non-motorized scooter, bicycle, in-line skates, skateboard, or other recreational vehicle with wheels within 100 feet of any recreational field, regardless of whether on any paved or unpaved surface, during the hours of operation of the recreational field. The City Administrator or their designee ~~Director~~ shall designate the area within 100 feet of a recreational field by signs stating "pedestrians only, non-motorized scooters, bicycles, in-line skates, skateboards or other recreational vehicles prohibited during game or practice times" or other similar signs.
 - (7) No person shall cause a vehicle to be parked within a park, except in a designated parking area.
 - (8) The operation or placement of any vehicle through, around or beyond a restrictive sign, barricade, fence, or traffic control device is prohibited.
 - (9) No person shall cause a vehicle to remain within a park after-hours or in excess of twenty-four (24) hours at any given time unless a designated Parks representative is notified and approval is granted. Vehicles remaining within a park for which approval has not been granted will be towed at the owner’s expense.

Section 9. Wildlife

- (1) No person shall willfully harm, harass, disturb, trap, confine, catch, possess, feed, hunt, release, or remove any wildlife within a park, without specific authority.



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- (2) Fishing in accordance with State of Texas laws and regulations shall be permitted within all parks, except as specifically prohibited.

Section 10. Plant Life and Structures

No person shall intentionally or knowingly pick, damage, cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench or other structure, apparatus, or property, dealing with any wildlife, plant life (including the butterfly garden) or natural green areas; or to pluck, pull, cut, take or remove any shrub, plant or flower; or to mark or write upon, paint, or deface any building, monument, fence, bench or other structure.

Section 11. Fires/Smoking

Except in designated areas, no person may light, build, or maintain a fire within a park other than within a camp stove or barbecue pit. Smoking of tobacco products shall be confined to those areas designated for such in the park. If a burn ban is in effect, no fires or smoking will be allowed, except during special events and in facilities with a preapproved fire prevention plan reviewed by the Henderson County Fire Marshal.

Section 12. Weapons

The constitution and laws of the State of Texas, including the Texas Penal Code and City of Tool, Texas Code of Ordinances, and those of the United States of America, govern the possession of Weapons within a city-owned park.

Section 13. Animals

No person may bring into or possess in a park any animal other than a registered dog or domestic cat. Any person bringing a dog or domestic cat into a park shall keep the dog or domestic cat confined or secured by a leash not exceeding six (6) feet in length (including retractable leashes), keeping the dog or domestic cat under control at all times and a safe distance from people and other dogs or domestic cats in the park, in accordance with Ordinance 2016-03; A3.

Section 14. Glass Beverage Containers

No person shall use or possess any glass containers in a park, except in designated areas.



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Section 15. Reservations

Any person may reserve an amphitheater, pickleball court or other designated park facility (e.g., meeting room).

Reservations may be made by submitting a written or digital request to the Parks Division in which the park is located during the posted hours of operation.

Use of an amphitheater or other park facility will be approved by the applicable Park Division on a first-come, first-served basis (via the City of Tool Park's Rental Policy). Requests should be made prior to the proposed use, but no person, except a concessionaire who has contracted with the City, shall be entitled to continuous, exclusive use of a park or park facility.

- (1) A person who desires to use the facility must make a reservation, pay the appropriate user fee, and furnish the refundable deposit for cleanup costs and damages, if any.
- (2) If the area is not cleaned up after an event, or if the facility or its furnishings are damaged, the City Administrator ~~Director of Maintenance and Operations~~ shall determine the amount necessary to compensate the City of Tool for the expense of damage or cleanup. This amount shall be deducted from the deposit, and the balance, if any, shall be refunded to the person who paid the deposit. In addition, the person making the reservation must employ and pay the required number of uniformed Texas certified peace officers who will provide security during the reserved period, if requested by the ~~City of Tool~~.
- (3) A person who desires to use a facility must make a reservation and furnish a deposit, as determined by the Rental Policy, for cleanup costs and damages, if any. If the area is not cleaned up after an event, or if the facility or its furnishings are damaged, the ~~City Administrator~~ ~~Director of Maintenance and Operations~~ shall determine the amount necessary to compensate the City of Tool for the expense of damage or cleanup. This amount shall be deducted from the deposit, and the balance, if any, shall be refunded to the person who paid the deposit. In addition, the person making the reservation must employ and pay the required number of uniformed Texas certified peace officers who will provide security during the reserved



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period, if requested by the ~~City Administrator~~ ~~Director of Maintenance and Operations~~.

- (4) The person using the area or facility must employ and pay the required number of uniformed Texas certified peace officers who will provide security during the reserved period, if a security concern is established by the ~~City Administrator~~ ~~Director of Maintenance and Operations~~, within viable reason. The minimum number of such peace officers required for security shall be determined by the Tool Police Department.

~~(5) — Alcoholic beverages may be consumed only if authorized in the concessionaire's agreement or rental policy, or if approved by City Administrator.~~

Section 16. Other Unlawful Acts

(1) It shall be unlawful for any person to do any of the following acts within any public park or recreation facility except as may be otherwise provided:

- (a) To swim, wade, or boat in any stream or pond.
- (b) To cut, excavate or remove any wood, turf, grass, soil, rock, sand, gravel or fertilizer from a public park or recreation facility;
- (c) To commit or perform any obscene, lewd or indecent act or create any nuisance that would disrupt, interfere with or obstruct in any manner any authorized, permissible and/or organized activity, program or use;
- (d) To play golf or hit golf balls.
- (e) To use any public tennis or pickleball court for any purpose other than playing tennis or pickleball;
- (f) To wear any footwear on the playing surface of a tennis or pickleball court other than tennis shoes;
- (g) To use metal detectors without the written permission of the ~~City of Tool; Director of Maintenance and Operations~~ ~~City~~ of Tool; ~~Director of Maintenance and Operations~~;



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(h) To enter any portion of a public park or recreation facility posted as “Closed,” unless approved in writing by the **City of Tool Director of Maintenance and Operations** (possibly for construction);

(i) To cause or participate in the construction, placement, or existence of any permanent or temporary structure (including, but not limited to, roads, trails, signs, non-portable hunting stands or blinds, buoys, docks, or landscape features) of any kind under, upon, in or over public parks and recreation facilities, or waters except in accordance with the terms and conditions of a City approved permit, lease, license or other appropriate written documentation. Unauthorized structures are subject to summary removal or impoundment by the City of Tool. **Director of Maintenance and Operations.**

(j) To erect and/or use an inflatable recreational attraction commonly (sometimes referred to as a “bounce house” prior to:

(1) A permit from the city.

(2) naming the City as additional insured on the person’s or entity’s general liability insurance; and

(3) providing City an original certificate of insurance showing the insurance required by subparagraph (2), above, has been endorsed as required.

Section 17. Use of Loudspeakers

The use of loudspeakers within a park shall be governed by sections 42.01 of the Texas Penal Code, *Disorderly Conduct*.

Amplified music may be played only between the hours of 7:00 a.m. and 10:00 p.m., unless otherwise approved by the **City of Tool. Director of Maintenance and Operations.**

Section 18. Dumping and Littering

The disposal of rubbish in any manner other than by depositing it in trash cans provided for this purpose; the willful destruction of or damage to or theft of City property; the creation of any hazard to persons or things; walking through and the climbing upon



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plant bedding areas or any part of a public building or structure are prohibited. No person shall bring into a park any trash, refuse, or waste material.

Section 19. Solicitations and Sale of Goods and Services

No person or business shall charge fees or solicit donations or contributions for any activity; to sell or offer for sale any food, drinks, confections, merchandise or commercial services; to conduct any commercial business activities of any kind; and/or post, place or erect on any public park or recreation facility any advertising, notice, billboard, paper or other advertising device without an approved permit; provided, however, this subsection shall not apply to city officials, employees or agents performing authorized activities or providing notice of official city meetings or functions.

Section 20. Camping

No person shall engage in overnight camping in a park, without a permit.

Section 21. Special Events

No person shall solicit for, hold, or sponsor a special event in a park or park facility without the prior written permission of the **City Administrator or their designee Director of Maintenance and Operations**, through a Special Events Permit, who shall require the provision of liability insurance in the amount of \$1,000,000 for injury or death to one person, \$2,000,000 for injury or death to more than one person, and \$1,000,000 for injury or damages to property in any one accident or occurrence, with the City named as **additional** insured.

Section 22. Special Rules For Specific Park Facilities

Each park facility (including, but not limited to, dog and skate parks, **landscaped** areas, recreation areas, and nature centers) may develop rules and regulations that address problems specific to that facility, which shall be in writing and approved by the **City Administrator Director of Maintenance and Operations** through written policy. All persons shall comply with the rules and regulations posted for individual facilities or special events.

Section 23. Procedures and guidelines.

- (1) Procedures for naming public park and recreation facilities.



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- (k) The Tool City Council will be responsible for recommending a name for public park and recreation facilities, whom shall be responsible for research, study and recommendation of a proposed name to the City Council. Rationale for the recommended name shall be given in writing and accompany the recommendation. Names of public parks and recreation facilities should be familiar to the majority of citizens, easy to recall, unique and lasting.
- (l) Public park and recreational facilities may be named immediately prior to or during development.
- (m) Public parks and recreational facilities shall be named in their entirety. Sections of a named park may be eligible for a different name than the name given to the entire park.

Section 24. Park Signs

All persons shall comply with signs and markers installed, or caused to be installed, in a park by the Director of Maintenance and Operations and/or the City of Tool.

Section 25. Non-Discrimination Clause

All public park and recreation facilities shall be available to the public without regard to sex, race, color, creed, age, nationality or place of origin. No lessee, licensee, or concessionaire shall discriminate against any person because of sex, race, color, creed, age, nationality or place of origin.

Section 26. Effect on Existing Law

These Rules and Regulations are in addition to, and not in lieu of, all federal, state, and municipal laws, rules, and regulations applicable within a park.

Section 27. Enforcement

The ~~Director of Maintenance and Operations~~ City of Tool or their designee (which may be the Tool Police Department) shall request any individual to leave the Park, who may violate any of these Rules and Regulations from the park. In addition to removal from the park, charges may be filed against a violator under Section 31.



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Section 28. Severability

The provisions of these Rules and Regulations are severable. If any word, phrase, clause, sentence, section, provision, or part of these Rules and Regulations should be held invalid or unconstitutional, it shall not affect the validity of the remaining provisions, and it is hereby declared to be the intent of the City of Tool that these Rules and Regulations would have been adopted as to the remaining portions, regardless of the invalidity of any part.

Section 29. Amendments

These Rules and Regulations, per this Ordinance, may be amended at any time at the discretion of the Tool City Council.

Section 30. Posting

These Rules and Regulations shall be conspicuously posted at, inside or near the entrance of all City parks.

Section 31. Offenses

A violation of the terms and conditions of this ordinance shall be punishable as a class C misdemeanor, unless damages or violations exceed the jurisdiction's limits of a Class C misdemeanor.

Section 32. Effective Date and Passage

This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the laws of the State of Texas.

Passed and approved by the Tool City Council on the 16th, day of April, 2026 and effective upon passage.

Seal

Vera Bennett, Mayor

Kimberley Price, City Secretary



City of Tool City Council

City Council Agenda Request

Meeting Date Requested: April 16th, 2026

Requested By: Vera Bennett, Mayor & Tommy Salvato, Councilmember

Department: Parks

Is this a Budgeted Item? Yes No

Contract/Agreement General Discussion Ordinance Report Resolution

Attachments: Ordinance 2024-10, Parks and Recreation

Agenda
Item No.
12

Summary of Agenda Item to be considered:

Staff has received a request from Mayor Vera Bennett and councilmember Tommy Salvato in regards to revisions to an existing Ordinance 2024-10, Parks and Recreation. For consistency purposes, repealing Ordinance 2024-10, Parks and Recreation, would be the correct option if the council were to adopt Ordinance 2026-04, Parks and Recreation.

Agenda Item, as listed on the agenda:

Consider, Discuss and Take Action on repealing Ordinance 2024-10, Parks and Recreation

Recommended Motion to Consider:

“I make a motion to repeal Ordinance 2024-10, Parks and Recreation”

The deadline for agenda requests is by the end of the day on the first day of the month, prior to the scheduled Council Meeting. If you have any additional information you would like for Council to view, please attach it to this form. Please send this form to Kimberley Price, City Secretary when finished.