



St. David's Episcopal Church & School

October 22, 2025

Vestry Meeting Minutes

Meeting Time & Location

October 22, 2025, 7:00 - 8:30 p.m. EST

St. David's Episcopal Church & School – Adult Education Room and via Zoom

Attending

Vestry Members

Present: The Rev. Stephen Hagerty (Rector), Bob Chirles (Sr. Warden), Margot Culhane (Jr. Warden), Katherine Beckett-Goodwin (Co-Treasurer), Betty Brown, Luke Donohue, Sharon Easley (Register), H.L. Norwich, Bill O'Donnell. Absent: Bobbie Johnson

Additional Officers

Greg Cross (Co-Treasurer) Absent: Carol Bonifant (Chaplain)

Also Attending

Meg Antwi (Preschool Director), Allan Steed, Marilyn Tracy

Call to Order

The Rev. Stephen Hagerty, Rector, called the St. David's Episcopal Church and School Vestry Meeting to order at 7:04 p.m.

Attendees said the Lord's Prayer together to start the meeting.

Luke Donohue, read the opening prayer:

Gracious Father, Your Presence in our meetings, in our lives, in our world brings great comfort! Only You can take the mess we live in to a place that brings satisfaction. We are forced to walk by faith, not by sight just as Scripture tells us. This humbles us as our pride is exposed when we try to fix things through our own understanding. Jesus keep us humble allowing us to see how You work through us. Use our gifts to align our ways with Yours, which are always higher than ours. Holy Spirit, inspire us to make discerned decisions pleasing to You via our finances, stewardship, and giving. Help us to know how to be generous, yet wise, always grateful for what we have and never stingy. It is Your money we spend, Your causes we vanquish and Your people we serve. You have made it possible for us to pay off our mortgage! Now without fear we count on You to further Your Kingdom! In the precious Name of our Savior we pray, **Amen!**

Scripture/Formation Study

Allan Steed read the scripture readings for the evening's meeting. Attendees discussed interpersonal communications and discussed the scripture readings using the suggested reflection points for consideration.



St. David's Episcopal Church & School

October 22, 2025

Vestry Meeting Minutes

Approval of Vestry Meeting Agenda

Rev. Stephen presented the previously distributed October 22, 2025 Vestry Meeting Agenda for final review, two amendments were submitted:

- Item #8 regarding the cemetery tabled for discussion at the November 2025 Vestry meeting.
- Item #11 regarding staff health insurance base plan will be discussed in Executive Session, the vote will be taken during the public portion of the Vestry meeting (after coming out of executive session).

Motion: Approve the October 22, 2025 Vestry Meeting Agenda as amended

Upon motion duly made and seconded, the Vestry unanimously approved the October 22, 2025 Vestry Meeting Agenda as amended.

Group Norms

Bob Chirles read the Group Norms for the group.

Start and stop on time, and vote to extend meeting time | Use "I" statements to show respect for one another | Revisit open issues & discern when to table an issue for another time | Commit to speak up and contribute at each meeting | Come prepared for the meeting by having read the material beforehand | Be present and focus on active listening.

Parishioner Comment Period

None

Property Report

Allan Steed presented the previously distributed Property Reports for [September](#). Highlights of the reports discussion:

- Lots of work done in August and September.
- Allan wanted to call attention to all of the work that was done by Chris Broadbent who provided electrician services (several times), replaced a large number of lights, installed new fixtures, and replaced 32 lightbulbs. Allan encouraged attendees to thank Chris and his wife Allison for all of the work provided to St. David's.
- Next Steps: Rev. Stephen will draft a letter of thanks to Chris and Allison from the Vestry.
- Marilyn Tracy discussed two previously received estimates for addressing water under the building. After discussing the estimates (which are both cost prohibitive at this time) Rev. Stephen asked the property team to prepare a list of their top two or three priorities for 2026 for discussion at the November 2025 Vestry meeting.

Ministry/Worship Report

Maureen Carey, Lay Pastoral Assistant and Director of Children & Youth Ministry, provided her report [Ministry/Worship Report](#) to the Vestry prior to the meeting. No questions/comments were presented about the report.



St. David's Episcopal Church & School

October 22, 2025

Vestry Meeting Minutes

Preschool Report

Meg Antwi, Preschool Director, provided her report [Preschool Report](#) to the vestry prior to the meeting. Highlights of Meg's report: One of the parents will be donating a new fence for the Preschool using a composite material which has a life span of 20 to 25 years.

Outreach Committee Report

Margot Culhane, Committee Co-Chair, provided her report [Outreach Committee Report](#) to the Vestry prior to the meeting. No questions/comments were presented about the report.

Warden's Report

Bob Chirles (Sr. Warden) discussed the previously distributed [Wardens' Report](#). No questions/comments were presented about the report.

Rector's Report

Rev. Stephen provided the [Rector's Report](#) to the Vestry prior to the meeting. No questions/comments were presented about the report.

Worship discussion: there was a discussion about some comments that have been received regarding the lack of activities for kids during the service and also about the lack of a nursery. Ideas presented were to reach out to families with young children that haven't attended in a while and inquire as to why, what is missing? Possibly Rev. Stephen and Vestry members could engage in informal discussions with families with small children to try to gather more information on how to better serve this segment of our parish.

Approval of Vestry Meeting Minutes

Sharon Easley presented the previously distributed October 1, 2025 Vestry Meeting Minutes for approval.

Motion: Approve the October 1, 2025 Vestry Meeting Minutes

Upon motion duly made and seconded, the Vestry unanimously approved the October 1, 2025 Vestry Meeting Minutes as submitted.

Treasurers' Report

Katherine Beckett-Goodwin and Greg Cross, Co-Treasurers, presented the previously distributed [Treasurers' Report as of September 30, 2025](#). Highlights of the report included:

- New format for the report with simplified cover sheet but still has detailed financials.
- \$35K in red, only \$1K more than August.
- Pledges higher in 2025 compared to 2024, expenses a little more as well.
- Financials are pretty well aligned with the budget. Pledge offerings are on track.
- Full year projected loss (adjusted) is expected to be \$30K to \$40K.
- Vestry Budget workshop will be held 10/25/2025.



St. David's Episcopal Church & School

October 22, 2025

Vestry Meeting Minutes

Motion: Approve the Treasurers' Report as of September 30, 2025 as presented

Upon motion duly made and seconded, the Vestry unanimously approved the Treasurers' Report as of September 30, as presented.

Preschool Budget Revision for 2025-2026

Meg inquired about the process for budget revisions.

- School Board approval is not required for budget revisions. However, the Vestry would benefit from their perspective on any proposed changes.
- Vestry approval is required.
- The current issue with the budget is that there are two staff that were previously not covered under the church's health insurance who now desire to take the St. David's health insurance.
- Meg suggested that the cost for the preschool director's health insurance should be paid by the church and the cost for the other employee should come out of the preschool budget.
- The Co-treasurers noted that the Church is responsible for all expenses and the separate budgets for the Preschool and the Church are allocations of this overall budget responsibility of the Church.
- Now that the budget has changed, and will be overbudget due to various reasons, including the health insurance costs, this change in the budget will need to be approved by the Vestry.
- There was one correction to the revised budget being presented: the line item that says "Tick Treatment" should say "Tick and Pest Treatment." This line item should be \$2,405, not \$1,500.
- Bottom line: the overage of the Preschool budget being considered is \$18,903.

Motion: Approve the Revised Preschool Budget, as amended

Upon motion duly made and seconded, the Vestry unanimously approved the Revised Preschool Budget, as amended.

Due to remaining time in the meeting and higher priority agenda items, the discussion of Vestry SOPs was postponed until next month's Vestry meeting.

Discussion: St. David's Health Insurance Base Plan for 2026

Rev. Stephen called for the Vestry to go into executive session at 8:20 p.m.

Motion: Move the Vestry to go into Executive Session.

Upon motion duly made and seconded, the Vestry unanimously approved going into Executive Session.

Motion: Move for the Vestry to end the Vestry Executive Session.

Upon motion duly made and seconded, the Vestry unanimously approved ending the Executive Session.

Meeting resumed at 8:36 p.m.

Decision: St. David's 2026 Health Insurance Base Plan



St. David's Episcopal Church & School

October 22, 2025

Vestry Meeting Minutes

Motion: Move the Vestry approve the St. David's chosen base health insurance plan to Anthem BCBS BlueCard PPO 80 MPP3 (80/20 coverage) for 2026, effective as of January 1, 2026. The chosen base health insurance plan will be reviewed annually by the Finance Committee and Vestry.

Upon motion duly made and seconded, the Vestry approved the St. David's chosen base health insurance plan to Anthem BCBS BlueCard PPO 80 MPP3 (80/20 coverage) for 2026, effective as of January 1, 2026. The chosen base health insurance plan will be reviewed annually by the Finance Committee and Vestry. All present Vestry members voted aye, the Rev. Stephen abstained.

Closing Prayer

H.L. offered a closing prayer:

Thank You Jesus for all the work our Wardens, Co-Treasurers, Stewardship Team, Staff, Preschool and Ministry leaders are doing. Glorify Yourself through their efforts. We plan, yet You chart our steps. Keep our eyes fixed on You so we can follow Your calling not only at St David's but, in our individual lives. No matter how hard it is we must trust You, for through our trust we rest assured where we will spend eternity when we take our last breath. Jesus in awe and wonder we pray, **Amen!**

Calendar Items

2026 Vestry Budget Workshop on October 25, 2025 in the Adult Ed Room.

St. David's Facility tour will be on November 8, 2025.

October 26, 2025 Vestry is hosting coffee hour.

Adjournment

The Rev. Stephen Hagerty adjourned the Vestry Meeting at 8:42 p.m.

The next Vestry Meeting will be held on November 19, 2025, at 7:00 p.m. in the Adult Christian Ed. Room and via Zoom.

Respectfully Submitted:

Sharon Easley, Register
St. David's Episcopal Church & School
November 19, 2025

Summary of Motions & Items of Note

Approved	October 22, 2025 Vestry Meeting Agenda as amended
Approved	October 1, 2025 Vestry Meeting Minutes as submitted
Approved	Treasurers' Report as of September 30 as presented
Approved	Revised Preschool Budget as amended



St. David's Episcopal Church & School

October 22, 2025

Vestry Meeting Minutes

Approved	St. David's chosen base health insurance plan to Anthem BCBS BlueCard PPO 80 MPP3 (80/20 coverage) for 2026, effective as of January 1, 2026. The chosen base health insurance plan will be reviewed annually by the Finance Committee and Vestry.
----------	--

St. David's Vestry Meeting Scripture Study

Wednesday, October 22, 2025

Scripture Reading (2 minutes)

"Post this at all the intersections, dear friends: Lead with your ears, follow up with your tongue, and let anger straggle along in the rear. God's righteousness doesn't grow from human anger. So throw all spoiled virtue and cancerous evil in the garbage. In simple humility, let our gardener, God, landscape you with the Word, making a salvation-garden of your life." (*James 1:19-21, The Message Translation*)

"Watch the way you talk. Let nothing foul or dirty come out of your mouth. Say only what helps, each word a gift." (*Ephesians 4:29, The Message Translation*)

Reflection (4 minutes)

Listening with Grace

- Consider how we are called to listen attentively, not just to respond but to understand others' perspectives.
- Think about how listening can be an act of love and humility, allowing the Spirit to guide us in our responses.

Communicating with Grace

- Our words should build up, inspire, and offer grace to those we speak with.
- In every conversation, especially within our vestry and community, aim to reflect Christ's love through kind and thoughtful communication.

Discussion & Closing Prayer (2 minutes)

- Invite insights or questions from the group about times they have experienced or practiced listening and communicating with grace.

Holy One, help us to listen with open hearts and speak with grace. Let our words reflect Your love and bring unity to our community. Guide us to be peacemakers and faithful listeners, always seeking to serve others as You serve us. Amen.



Property & Trustees Team Report

September 30, 2025

St. David's Episcopal Church and School
43600 Russell Branch Parkway
Ashburn, Virginia, USA 20147
property@sdlife.org / trustees@sdlife.org

Overall

Finalized cleaning contract with Smart Choice, to begin Oct 1

Marilyn obtained Sump Pump and Crawl Space repairs, replacement and modernization of these systems under the Office and Preschool floors. Summaries of each shown below.

Kim, Karl and Allan Obtained quotes for Fire Systems Panels repairs, modernization and addition of the ANNEX build from both JCI (Johnson Controls) and ADT Security for security system replacement of old technology and addition of the ANNEX building. Summaries shown below.

Identified necessary repairs and developed budget request for funding- to be approved at Oct 1 Vestry meeting

Buildings

Church

9/2 - Mike from Contemporary electric will be in the Narthex tomorrow morning around 6:30am to meet Marilyn and look at the narthex lights and made repairs or replacements as needed.

9/3 – Kim was contacted by Meg to get Environmental Pest Control to come out to spray the bees around the side entrance to the church when they are here this Friday, 9/5, for normal service visit.

Baldino's Lock and Key switched the Garden lock set with adult ed and rekey cylinder so Garden classroom door will lock

Adjusted hinges at door to Garden classroom so it could latch properly

Adjusted strike plate at Mercer room so it would latch properly

Sound team supported wedding rehearsal on 19 Sep and wedding on 21 Sep

Sold three old, no longer used, Sound items on eBay - proceeds of \$284.62 to be added back to Sound Budget. Thanks - Bruce

Marilyn updated and posted Building use Instructions for Visitors to help manage property usage.

The Narthex

Lights - slider controls are in the first hall closet, left wall. Each slider is labeled telling which lights are controlled. Push up for ON, push All the way DOWN until it clicks to shut the lights OFF.

The back Narthex hall light switch is on the wall near the **N** exit door

The two classrooms have their own light switches inside their respective doors.

Both the men's and ladies bathroom lights are on timers. The lights will shut off after 15 minutes of no movement in the room.

HVAC - includes the Narthex lobby, hallway, both bathrooms and the two rooms at the North end of the Church building

The system is centrally controlled, and the existing 4-wall DIAL thermostats are nonfunctioning.

Summer unoccupied temperature is set at 75 degrees.

Winter unoccupied temperature is set at 63 degrees

If there is any issue contact Allan at Property@sdlife.org

Ceiling Fans - the slider controls are located on the back wall of the vesting room. The fans are used mostly in the winter months to circulate warmer air down from the ceiling into the Narthex lobby.

Exterior doors (3 sets) should be locked when the Church is not occupied.

The right-hand door has a separate key to unlock the door and it automatically locks unless the Allen wrench is used. The Allen wrench can be used on both doors to lock/unlock from the inside of the Narthex lobby

9/19 - Marilyn spent the morning removing tape and residual glue from the exterior and interior Narthex windows



Re: PROPOSALS – Neds Home Gutter repairs quotes

Marilyn obtained a quote from Neds Home repair for gutter repairs.

\$865.47 total to replace with 6" gutters along two edges of church roof in back Garden area and extend four (4) downspouts at the front of the Church building

Install 2 new gutters on roof in Garden area
And extend 4 downspouts on Church building to avoid water pooling/damage

Minh Ngo

Director of Outside Sales

Office:(973)852-7111
Mobile:(240) 940-3620
ngom@nedshome.com
[Learn More About Ned's Home](#)

Mercer Hall (School)

Sorted and organized cleaning supplies and equipment- coordinated with Preschool for their allergy-friendly product needs

Boslaugh Hall (Church Office)

Sorted through historical building plans and documents with Jim Tracy to determine how to preserve and archive these documents - Part 1, more to be done!

Work Request Submitted by Kim!

Work request submission that I have made for the toilet in the ladies' room here in the Boslaugh building. She knows that Chris recently repaired this very issue, but it is still running constantly after flushing.

[Work Request Submission 9.30.25.pdf](#)
[84.5 kB](#)

Marilyn obtained Sump Pump and Crawl Space repairs, replacement and modernization of these systems under the Office and Preschool floors. Summaries of each shown below.

JES-Inspection-quotes-photos-2025Sept10-11

Re: JES Inspection



On Sep 10, 2025, at 3:33 PM, Rusty Mahla <rusty.mahla@jeswork.com> wrote:

Hi Marilyn,

Thank you again for having JES out today.

Like we discussed, the church office building has a traditional cast in place crawlspace foundation. I have attached 3 proposals for possible work in this location.

The 3 options would be:

First - replace all 3 pumps with new basins, battery backups and electrical, all 3 would be installed below where they currently are. **\$56,097.00**

Second- add drainage on interior of crawlspace to direct groundwater to pumps, 130-185 linear ft. **\$26,293.01**

Third option- Full encapsulation - add liner and block insulation to walls, fully enclose floors and walls with vapor barrier and install dehumidifier. **\$14,749.79**

Rusty Mahla

Senior Field Inspector
JES Foundation Repair
C:703.424.8630

<contract_St David Ep. Opt 1 .pdf>

<contract_ St David Ep. Opt 2 Just Drainage .pdf>

<contract_St David Ep. Opt 3 Just Pumps .pdf>

See next page for comparison of three options.

Option#1

43600 Russell Branch Parkway Ashburn, VA 20147

mtracy4104@comcast.net

PROPOSED PRODUCTS	QTY
AquaStop ExtremeBloc	776.0
AquaStop CrawlSeal	2090.0
AquaStop Air System - Crawlspace	1.0
Electrical Outlet	1.0
Permit Package A	1.0
AquaStop Drainage Matting	2090.0
AquaStop Crawlspace Door Black - 24" x 36"	1.0
3 Year Annual Service Plan PROMO	1.0
Additional Products Quantity (see page 2 for details)	194.0
	Contract Price
	\$56,097.00

Option#2

43600 Russell Branch Parkway Ashburn, VA 20147

mtracy4104@comcast.net

PROPOSED PRODUCTS	QTY
AquaStop Crawlspace Single w/ Backup	3.0
Additional Outlet (Crawl or Basement)	2.0
AquaStop CrawlDrain 75+	186.0
Engineering A	1.0
5 Year Annual Service Plan	1.0
Electrical Outlet	1.0
	Contract Price
	\$26,293.01

Option#3

43600 Russell Branch Parkway Ashburn, VA 20147

mtracy4104@comcast.net

PROPOSED PRODUCTS	QTY
AquaStop Crawlspace Single w/ Backup	3.0
Additional Outlet (Crawl or Basement)	2.0
5 Year Annual Service Plan	1.0
Electrical Outlet	1.0
Permit Package A	1.0
	Contract Price
	\$14,749.79

Comfenergy / 3 Pros Basement Systems-2025Sept14

Marilyn Tracy with St. David Episcopal Church for Crawlspace and Sump Pump work quote Requests.



Your proposals for the office building and the preschool are attached to the email, and within it you will see the planned drawing for the spaces, addendum, and warranty information.

Photos of the office crawlspace:

<https://app.companycam.com/galleries/r9Fududr>

Photos of the Pre-School crawlspace:

<https://app.companycam.com/galleries/V7jxd3vA>

I reviewed the project with our sump pump pro here within the company, and he made me aware that having multiple sump pumps connected to the same discharge line is severely against building code.

If you have any questions, you can reply to this email, call, or text me and I'll be happy to help!

Thank you for your time!

Aaron Howard

*BPI Certified Home Comfort, Energy Efficiency, & Waterproofing
Expert*

Comfenergy / 3 Pros Basement Systems

540-903-5259 ahoward@3-pros.com

www.comfenergy.com

[45714 Oakbrook Ct. #180 Sterling, VA 20166](https://www.comfenergy.com)

Itemized quote options shown on next page.

Office Building

Name: Marilyn Tracy
 Address: 43590 Russell Branch Parkway
 Ashburn, VA 20147
 Cell: (703) 447-5837
 Work: (703) 726-9351
 Primary: (703) 726-9351
 Email: property@sdlife.org

Prepared By: Aaron Howard

Job 43590 Russell Branch Parkway
 Location: Ashburn, VA 20147

				Total: \$39,023.32
- TripleSafe	1	\$3,500.00 per item		\$3,500.00
- Exterior Discharge Line	20 ft	\$33.00 per ft		\$660.00
- IceGuards	2	\$33.00 per item		\$66.00
- Soak-Away	1	\$1,034.59 per item		\$1,034.59
- Electrical - Double Circuit Through Finished Space Up to 100 Feet	1	\$2,308.05 per item		\$2,308.05
- WaterGuard	198 ft	\$78.66 per ft		\$15,574.68
- CleanSpace	2200 sqft	\$4.25 per sqft		\$9,350.00
- Drainage Matting	2200 sqft	\$2.00 per sqft		\$4,400.00
- Dispose of Insulation at Landfill	1	\$300.00 per item		\$300.00
- Miscellaneous Labor, Labor	2	\$180.00 per item		\$360.00
- Remove Crawl Space/Basement Insulation	350 square feet	\$1.50 per		\$525.00
- Install Fiberglass on ceiling	300	\$3.15 per item		\$945.00

Project Summary

My Crawl Space	\$39,023.32
Total Investment	\$39,023.32
Same Day Discount	\$1,951.17
Total Contract Price	\$37,072.15
Deposit Required - 20%	\$7,414.43
Deposit Paid	\$0.00
Amount Due Upon Installation	\$37,072.15

Pre-School Building

Name: Marilyn Tracy
 Address: 43586 Russell Branch Parkway
 Ashburn, VA 20147
 Cell: (703) 447-5837
 Work: (703) 726-9351
 Primary: (703) 726-9351
 Email: property@sdlife.org

Prepared By: Aaron Howard

Job 43586 Russell Branch Parkway
 Location: Ashburn, VA 20147

				Total: \$56,925.60
- Remove Crawl Space/Basement Insulation	5280 square feet	\$1.50 per		\$7,920.00
- Dispose of Insulation at Landfill	1	\$300.00 per item		\$300.00
- Replace Flexible Duct Work - 7" Diameter	20	\$195.00 per item		\$3,900.00
- Spray Foam Duct Encapsulation - Metal Trunks (Average of 2" thickness), High Pressure Spray Foam	1800	\$2.54 per item		\$4,572.00
- Spray Foam Insulation (High Pressure) Average 3" thick	5280	\$7.62 per item		\$40,233.60

Project Summary

My Crawl Space	\$56,925.60
Total Investment	\$56,925.60
Same Day Discount	\$2,846.28
Total Contract Price	\$54,079.32
Deposit Required - 20%	\$10,815.86
Deposit Paid	\$0.00
Amount Due Upon Installation	\$54,079.32

ANNEX Building

New Preschool class started in the ANNEX / Garden Room.

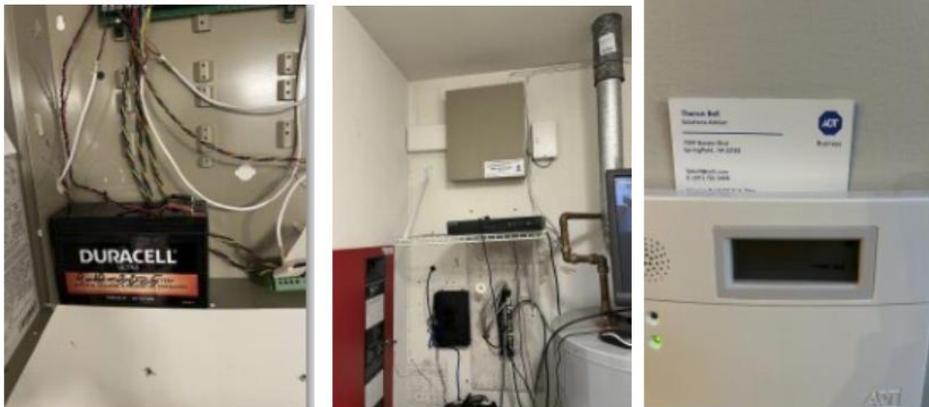
Property Safety & Security

ADT backup Battery replaced for Office - 2025Sept10

After work, Allan went to see Mike Ross at Batteries and Bulbs to get replacement for the Battery backup for the ADT panel box in the utility closet behind the ladies restroom in the office next to the water heater. I also got a call from ADT about the Battery alert warning after Marilyn altered me of the problem.

Thanks to our 10% discount and tax exempt status with Mike, I got the replacement for \$22.95.

This was done between 6 pm and 7 pm Wednesday night.



Note: The battery terminals are the smaller version vs the larger version that I got first, from Mike. I called him, when I was my way back to his store, and he was waiting for me, with the correct battery in hand, so I didn't even have to get out of my Jeep to get it. I gave him the old battery to recycle too.

ADT backup Battery replaced for School - 2025Sept13

It was time to replace the ADT Backup Battery in the School too, so Allan did that on Saturday.



This is in the closet with all of the interior light switches for the building.

Same Battery and cost - \$22.95 as the one for the office.

JCI-Fire-Systems-Full-Replacement-quotes-2025Sept11

Re: Fire Alarm Proposals for St. David's Episcopal Church
Hi Kim,

Thanks for pulling these together.

So, ~\$23K for the office and ~\$25K each for the Church, School and Annex = \$100K'ish.

From: Steven Derenberger <steven.derenberger@jci.com>
Sent: Thursday, September 11, 2025 11:50 AM
To: Kimberly Gauthier <kgauthier@sdlife.org>
Subject: Fire Alarm Proposals for St. David's Episcopal Church

Good morning Kim,

Attached to this email are the proposals for each of the 4 buildings on your campus for new fire alarm on control panels and field devices. Please let me know if you have any questions and I will give you a call tomorrow morning to see if you have any follow-up questions and explain the next steps.

Best Regards,

Steve Derenberger

Sales Representative – DC, Northern Virginia, Maryland & Delaware
Building Solutions, North America | **Johnson Controls Inc.**

Cell: +1(202) 525-9743

1101 Hampton Road Park Blvd Suite 100, Capital Heights, MD 20743

The power behind **your mission**

www.johnsoncontrols.com

JCI-Security-Systems-Full-Replacement-quotes-2025Sept19

Re: Security System Proposal

Hi Km,

Appreciate you and Karl getting this quote and proposal for us.

If my quick math is correct =

Option#1 = \$0 upfront costs, with \$3,070 per month for 60 months is \$184,200 over 5 years (Basically a Full Payout or \$1 Buyout Lease with maintenance and services included)

Option#2 = If we buy equipment up front for \$50K with \$1,695 per month for 60 months is \$151,700 over 5 years (Basically, an FMV Lease with upfront payment, instead of a traditional lease buyout, at the end of the lease)

Option#3 = Outright purchase = \$97,500 upfront + \$660 per month for 60 months is \$137,100 over 5 years (Basically like buying your new iPhone 17+ from Apple online store, and then paying AT&T, T-Mobile or Verizon the monthly usage fees for 5 years locked in)

And, this is in addition to the cost of full replacement of the Fire Alarms systems which includes adding coverage to the ANNEX, that we don't have now, for just under \$100K too.

At least, now we know.

Thanks
Allan

[JCI Security System Quote.pdf](#)
[6.3 MB](#)

Re: LCSO Security Lighting Assessment Update

Hi Karl,

Thanks for the heads up. I got some lights replaced on the School on Labor Day that I noticed last Friday night after doing my own drive-by after dark.

Allan

On Friday, September 5, 2025 at 10:13:31 AM EDT, Karl C. Colder <kc.coldersr@verizon.net> wrote:

All,

Please review the message below from LCSO Captain John Miller. He will be conducting an lighting assessment this evening and wanted us to be aware.

Karl

From: Miller, John <john.miller@loudoun.gov>
To: Karl C. Colder <kc.coldersr@verizon.net>
Sent: Friday, September 5, 2025 at 08:17:38 AM EDT
Subject: Lighting Assessment

FYI – I plan on stopping by St David’s later tonight once it’s dark to conduct the lighting assessment. No need for anyone else to be present since it will only be done outside. I would appreciate it if you could let the church staff know in case anyone will be there tonight, so they aren’t concerned if they see a deputy walking around the property. I don’t see anything listed on the church’s online event schedule, so I don’t think any groups will be there.

Thanks,
John

DFC John Miller, Badge #2958
Loudoun County Sheriff’s Office
Crime Prevention Unit
803 Sycolin Rd SE, P.O. Box 7200
Leesburg, VA 20175
Emergency: 9-1-1
LCSO Non-Emergency: 703-777-1021
Cell: 571-528-1279
John.Miller@Loudoun.gov

Property Management

9/5 -Hung church service sign along Russell Branch - Marilyn and Chris

9/7 - Dave Weitzel, Troop Committee Chair, sent an email to Marilyn about needing to reschedule the (9/7 1-4 P.M.) Troop project for St. David's, and sent his apologies for the late notice that morning.

Suggested BS TROOP projects for St. David's

Listed in priority preference

1. School playground
 - · ·
 - c . Stain all the wood
2. Butterfly Garden - weed - clean up surrounding area/ trim trees
3. Trim low hanging tree branches in the parking lot
4. General cleanup of grounds - get rid of old "stored" stumps

9/25 - Re: Keller Lawn Services - Seed/Aeration Fall scheduling

Hello, We have scheduled your seed and aeration for next Thursday, 09/25, arrival 7:30-8am.

Thank you,
Tori

Keller Lawn Services, LLC
13108 Laurel Glen Rd
Clifton, VA 20124
703-968-6907- office
kellerlawnservices@gmail.com - Todd

9/17 - Rev. Stephen received an unsolicited inquiry from a parking lot pavement repair company and sent to the property team who advised that a quote would be appreciated but not ready to act on it. The supplier did not follow up, so offer not received.

I'm with Paveco, the area's trusted commercial asphalt experts. We do a lot of work for churches and know how important your exterior is to your business success.

Cheers,
Alex @ Paveco
Customer Success Manager
11460 Franklin Woods Court, Nokesville City, Virginia 20181
Alex Bridwell <a.bridwell@mixturepavingmasters.com>

9/26 - Re: High Water Usage Alert

Kim found a note from Loudoun Water about High Water usage alert. She notified the property team for awareness and to investigate.

Marilyn and Adell gave her feedback about the Power Washing work that had been done during the July-Sept billing cycle.

Rich and Katherine power washing the playground fence.

The contractors used our water to power wash the Annex during the renovation and they spent a day power washing the pavement to clean up all the deck stain they got on the pavement.

Old shed September and preschool fence august were also power washed

HVAC Trimark quarterly service- recommendations for insulation and condensation sensors- researched options and secured funding

Obtained and studied repair history reports for 2020-2025 to develop Property budget input for 2026

Adell had the hanging new sign made with our current 10 A.M. Services with artwork provided by Buz Price

Adell and Chris cut down the old 9 and 11 am service sign so the new one could be installed.

Old Shed - donated repairs and painting

Before



After



Thanks Marilyn

Partial Power Outage at Church Facility Tuesday, 2025Sept09

We had a Partial campus Power Outage around 2:54 P.M. Tuesday afternoon.

It is Allan's understanding from Marilyn, that a local power outage was caused by the construction next door with the new Townhomes being built there. Not sure of the root cause, but whatever happened caused problems for us.

Allan knew the time stamp from the email Alert that he got from the Church Thermostat's going offline line around that time. He drove up to Church, after work, to check things out and see what was going on. He had seen this problem before, 3 or 4 times, so recognized what was going on, thanks to Chris Broadbent, who helped me with this scenario in the past, when he saw partial power with lights working in some parts of the church but other power not working, like the Fridge in the Vesting Room, the Verizon Router, ADT Security Router, the Sound System, the restrooms and Video Cameras had no power.

All of the Circuit Breakers were OK, which became intuitively obvious to him, what was going on, from my experience. We have the two (2) big Circuit Breaker Panels in the closet in the back of the Vesting Room, and the three (3) power panels in the back of the Vesting Room, that have details, by Circuit Breaker of what does what there for the building.

He reported the partial outage to Dominion Power around 6:10 P.M. on their website, using the Church Phone Number and my contact information, to follow up. I got a call back from Dominion at 6:28 P.M. and confirmed the customer (us) site address and problem.

Here is the fun stuff, that Allan has learned over the years, in Electricity Terms: we have two major "Phase Circuits" that feed power to our campus from the Utility Pole behind the Gray Sheds and the Green Power Box at ground level behind the garden the feeds power underground to each of our buildings on campus. In this scenario, one of the two Phase Circuits failed, which needed to be manually reset, by a Dominion Power Technician, to restore power to the buildings on campus.

The good news is, by the time Allan was able to send this email, power has been restored to the campus, between 7:40-7:45 P.M.'ish time-frame, because I got a follow up email notification, that the Church Thermostats were back online, which means the two thermostats, that controls the two HVAC systems, for the Sanctuary and Narthex had power restored and could turn the HVAC systems, in the HVAC Machine Room in the Attic over the Vesting room back online and get them going again.

Allan also got calls from JCI (for the Fire system) and ADT (for the security system), after Power was restored, to let me know of system interruptions for both companies. I'm not sure, why they didn't call me, when we lost power, but nevertheless, they did follow up respectively.

Thanks
Allan

P.S. - It would be helpful to him and the Property Team, to whoever has access to our Dominion Virginia Power account online, to update, our customer site address in their system. When he used our Church main phone number, to report the problem, our OLD address came up, from the old 19917 Ashburn RD address we had from the old dirt Carriage Road, before Russell Branch PKWY was built and our address officially changed to 43600 Russell Branch PKWY. Please let Allan know who can fix that for us and when the problem is resolved, so the next time, we need to report a power outage, our current address, with our phone number comes up in their systems.

The LSO will be performing two concerts at St. David's in the coming months.

Motives that Move Us

Saturday, November 1 at 4:00 PM. (concert should conclude by 5:30 PM)

Dress rehearsal is on 10/31 but we do not need sound support for the rehearsal

Holiday Favorites

Saturday, December 6 at 7:30 PM (concert should conclude by 8:45 PM)

Dress rehearsal for this concert will be on Wednesday, December 3; we do have a soprano soloist but we do not believe she will need a microphone. (she has a "big" voice) Also - she is not required to attend the dress rehearsal for both of our holiday concerts. We have asked her to make it a priority to attend the dress rehearsal at Lightridge HS on Friday, December 5th.

Warmest regards,
Karen

Karen Knobloch
Executive Director
Loudoun Symphony Association, Inc.
P.O. Box 4478
Leesburg, VA 20175
email: karen.knobloch@loudounsymphony.org
cell phone: 571-271-4482

Church Cemetery and Columbarium's

9/1 -Chris prepared a "Working Document" – "To the Reader" for the Wardens and Rector to review at their Warden's meeting to articulate the changes with explanation behind them, which was then added to the agenda for October 1st meeting for approval.

"Everyone Resting Peacefully; No Tenant Complaints Reported" this month.

Open Repair/Replace Items List as of May 2025

01) Install Door/Lock Management system to track and record all entries and exits through doors with keypads.

02) Sanctuary Doors - All 6 doors in the Church are worn out and need to be replaced; also identified as a safety issue from the Security Study Report done in 2019 - Estimated \$20K per set of 3 for \$60K plus \$10K for Badge and/or Keypad Access.

03) Doors in Boslaugh need to be replaced

04) Looking into placing a fourth sump pump inside the entrance to the crawl space (as when there is a heavy rainwater flooding in that portion of the concrete floor)

05) Install Lighted Security Bollards between Parking Lot and Buildings to reduce risk of vehicular damage to structures and improve sidewalk lighting.

06) Repaving of entire parking lot \$172,000, which is an update from the \$150K that Chris Smith estimate tool before he retired. City wide of Northern Virginia as of May 2025.

07) Update alarm systems dialers.

08) Church windows cleaning – removal of South plexiglass and replace with acoustical shades. There are 68 pieces of plexiglass. Not clear what removal of the curved Plexiglas would do to acoustics which was the reason for their installation.

For the Property and Trustees Team,

Property Stewards

Allan Steed, Sr. Property Steward, Bruce MacMonigle, Marilyn Tracy, Chris Smith, Jim Tracy and Adell Panetta with Kim Gauthier, Parish Administrator

Trustees (Cemetery and Property Management with Diocese of Virginia)

Allan Steed, Sr. Trustee, Bruce MacMonigle, Chris Smith, Marilyn Tracy

<https://www.sdlife.org/trustees>

Link to Canon's of the Diocese of Virginia for Reference – Property (Section 15)

<https://episcopalvirginia.org/who-we-are/governance/constitution-and-canons/>

September 2025
Worship/Children/Youth Ministry and Pastoral Care Report

Worship

- Maureen continues to support and serve with Rev. Stephen on Sunday mornings in September
- Arriving at 8:30 in office and then to check/prep altar set up/any last minute clean up
- Prep Seashell area
- Verger/ reader/chalice check in
- Check in with sound team and mic set up for seashells
- Check soft space. Soft space continues to be utilized during service. Maureen continues to sit in or near the soft space during the adult homily. Bible and liturgical appropriate soft activities are in the basket.
- On the third Sunday of each month, *The Kindness Rocks Project* will continue in the narthex and be available independently. All are invited to participate. This is intergenerational, all ages welcome.
- Messy Church took place on Saturday September 27th with 3 preschool families. 25 adults and children were in attendance.
- Compline has resumed Sun – Thurs at 9pm

Children and Youth Ministry

- 2025 Sunday School began September 21st
- 2025 Baking with the Bible began on Wednesday, September 24th

Preschool

- Chaplain Coner resumed in monthly preschool newsletter
- Attended parent orientation

Outreach

- Collection for Blessing of the Animals began

Pastoral Care

- Ongoing communication and scheduling PC visits
- 3 Pastoral Care meetings with parishioners

Social Media

- Creating Sunday School reels and “What’s happening at St. David’s” when able
- Social media/digital ministry continues to be an important component of communication and visibility. I am trying to regularly create reels/Tick/Tok/posts/take photos for ministry and repost information from the Episcopal Church as I see it and can fit into my schedule
- Looking for a youth social media intern to help with ministry posts

Administrative/Miscellaneous

- Seasonal supply organization ongoing with Adell
- Organized Sunday School Room for fall program year beginning

Submitted by Maureen Carey

Lay Pastoral Assistant/ Director of Children and Youth Ministry/Preschool Chaplain and Board Member

Messy Church USA Board Member

October 16, 2025



Preschool Report for Vestry Meeting on 10/22/25

Prepared by Meg Antwi, Preschool Director on 10/17/25

OVERALL:

- Successful Fall Festival with over 85% of families in attendance. POPS made over \$1100 through raffle tickets and brought in a huge amount of donations for Loudoun Hunger Relief!
- Enrollment update: 3's classes are all filled, 1 space left in 4's, 4 spaces left in the outdoor class, 1 space left in PreK, 4 spaces left in Monarchs. People continue to call for tours.
- Website and social media sites continue to be updated and refreshed.
- In discussions with a preschool parent regarding a donation towards a new fence
- 25-26 preschool budget is being updated with new information from 24-25 school year, new contracts, health coverage, new class, and additional staff. I will bring it before the preschool board again at the November meeting. I will also begin working on the 26-27 preschool budget.
- POPS is using Zeffy, a fundraising platform for nonprofits that does not incur additional fees.

PROPERTY:

- The preschool has been working closely with Adell to fine tune cleaning requests and needs.

UPCOMING:

- Fire Truck visits
- First teacher meetings
- Halloween parades and parties
- Parent Conferences

SDL September Outreach Report for October 2025 Vestry Meeting (10/22)

- ❖ Heeling House supply donations gathered and dropped off. Thanks to Maureen for spearheading this drive in conjunction with Blessing of the Animals Oct 5.
- ❖ LHR continues (Sneak peak at October and DOK had donations brought for LHR at their event and we had 61 pounds which is pretty amazing since a great deal was cereal as that is a “most requested item” right now. Thank you DOK!)
- ❖ Future:
 - Late Oct/Early Nov Good Shepherd Alliance
 - Nov Coats with Kops for Kids
 - Dec Toys 4 Tots
- ❖ Men’s Fellowship Group:
 - The ringing of the bells for the Salvation Army will be on December 13 and December 20 from 10:45 AM - 5:45 PM at the Giant.
 - The laying of the wreaths at Arlington Cemetery is on December 13 from 7 AM until noon

On the surface, it looks like a conflict, but they will try to do both. More info to come and will be put out to parish for anyone interested in helping.

We had no meeting in September.

Committee is: Margot, Mike, Maureen, Bobbie and Rev. Stephen.
Normally, meetings are 2nd Tuesday/month at 1pm in the Office.
Next meeting TBD.

Wardens' Report
October 22, 2025

- Prepared SOP's for consideration at 10/22 Vestry meeting.
- Reviewed Stewardship Campaign content, calendar, and goal. Issued a joint letter to the congregation and an individual letter from the Sr. Warden.
- Reviewed Health Insurance changes, preliminary budget proposal and various personnel matters.
- Spoke With Karl Colder who agreed to convene an initial meeting of the Property Team and Wardens to consider how to proceed with the Security/Safety Assessment provided by the Sheriff's Office.
- Approved and signed several repair and maintenance contracts, including HVAC repairs to Meadow, repairs to church windows and gutters.
- Participated in two meetings between Property Team and Treasurers regarding protocols and procedures.
- Participated in weekly meeting with our Rector.
- Met individually with various members of the vestry.

Rector's Report to the Vestry

Parish Name: St. David's Episcopal Church & School
Date of Meeting: Wednesday, Oct. 22, 2025
Prepared by: The Rev. Stephen Hagerty, *Rector & Pastor*

I. Spiritual and Pastoral Leadership

- **Worship Highlights:**

Here are the Average Sunday Attendance (ASA) numbers per service:

- Date: In-person (Online)
 - September 7, 2025: 110 (25)
 - September 14, 2025: 182 (26)
 - September 21, 2025: 104 (42)
 - September 28, 2025: 95 (30)
 - October 05, 2025: 111 (26)
 - October 12, 2025: 102 (37)
- As of today, our overall "2025 ASA" to date is 136 in person (33 on-line).

- **Pastoral Care:**

I was able to prepare another couple for holy matrimony (Christina Ennis & Adam Broeckaert) and conducted their wedding ceremony on Saturday, October 18 at 4:30PM at a wedding site in Blue Ridge, VA.

2. Ministry Updates

- **Christian Formation:**

Our Sunday "30 Good Minutes" continue to be lively and well-attended (between 20-30 folks per session). In addition, we are halfway through the Fall 2025 Small Groups.

- **Parish Life & Fellowship:**

I will be sharing some ideas about how we might continue to improve our communication with each other, particularly over email. I have noticed a few patterns that I would like us to avoid and work on improving together (certainly not unique to St. David's) that I think could be very beneficial.

3. Administration and Operations

- Very exciting news about Maureen's upcoming ordination to the diaconate on November 15, 2025, here at St. David's. More information will be shared momentarily.

4. Challenges and Needs

- I am a third of the way through Part 2 of the School of Emotionally Healthy (EH) Leadership, entitled, "EH Relationships for Leaders." More info can be found [here](#). This continues to be an amazing learning experience, particularly working with fellow lay and ordained leaders in my cohort from across the county as well as across denominations.

[Faithfully submitted by The Rev. Stephen Hagerty, *Rector & Pastor*]

Treasurers' Report – YTD September 2025

CHURCH OPERATING RESULTS through SEPTEMBER 2025



Operating deficit of \$35,000 through September 2025

YTD ACTUAL vs. YTD BUDGET



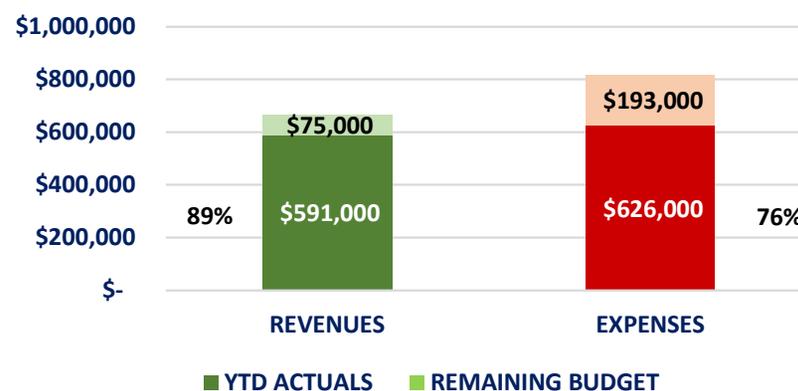
Exceeding YTD Budget on Revenues and Expenses

YTD 2025 vs. YTD 2024



YTD September operating deficit lower than 2024 by \$91,000

PROGRESS TO BUDGET



Mortgage Match accelerated the progress to our budget targets

Treasurers' Report – YTD September 2025

Highlights:

- Pledge offerings are on track with the budget YTD.
- Expenses higher in September than previous months but mainly due to planned quarterly payments...still better than expected YTD, adjusted for mortgage payoff.
- Projecting Full year 2025 deficit of \$30K - \$40K.

Take away:

- Mortgage Match gifts have brought the estimated 2025 operating deficit to less than \$50,000.

St. David's Episcopal Church & School

Condensed Consolidated Balance Sheet

As of September 30, 2025

	TOTAL
ASSETS	
Current Assets	\$336,938.50
Fixed Assets	\$3,602,627.42
Other Assets	\$633,497.60
TOTAL ASSETS	\$4,573,063.52
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	\$200,157.08
Long-Term Liabilities	\$0.00
Total Liabilities	\$200,157.08
Equity	\$4,372,906.44
TOTAL LIABILITIES AND EQUITY	\$4,573,063.52

St. David's Episcopal Church & School

Condensed Consolidated Income Statement

January - September, 2025

	TOTAL
Income	\$880,248.08
GROSS PROFIT	\$880,248.08
Expenses	\$941,899.68
NET OPERATING INCOME	\$ -61,651.60
Other Income	\$194,463.45
Other Expenses	\$49,026.41
NET OTHER INCOME	\$145,437.04
NET INCOME	\$83,785.44

St. David's Episcopal Church & School
Balance Sheet
As of September 30, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
1072 Bill.com Money Out Clearing	278
1200-00 Checking	-
1205-00 BB&T Checking-PPP-0513	-
1206-00 Capital Bank # 7911	-
1210-00 BB&T Checking 1605-Church	-
1211-00 Church Operating Account	27,008
1212-00 Self Funded Ministries	
1212-01 Bromley Ministry Reserve	11,048
1212-04 Domestic Outreach Ministry Rese	4,611
1212-05 VBS Ministry Reserve	1,744
1212-10 Youth Mission Reserves	12,983
Total for 1212-00 Self Funded Ministries	30,386
1213-00 Parish Ministry Reserves	
1213-02 Eden Ministry Reserve	(3,070)
1213-03 Prayer Quilt Ministry Reserve	1,003
1213-05 Youth MInistry Reserve	-
1213-06 Music Ministry Reserve	-
1213-07 DOK Ministry Reserves	1,061
1213-08 Men's Fellowship Group Reserves	1,367
1213-09 Messy Church Account	9,977
1213-10 Rector Ministry Fund	247
Total for 1213-00 Parish Ministry Reserves	10,585
1214-00 Repair Reserves	-
1214-01 Repair Reserves - Designated	57,356
Total for 1214-00 Repair Reserves	57,356
1215-00 Discretionary Funds	-
1215-01 Discretionary Fund - Rector	134
Total for 1215-00 Discretionary Funds	134
1216-00 Prepaid Pledges	-
1217-00 Transfer Account	-
Total for 1210-00 BB&T Checking 1605-Church	125,469
BB&T Checking 3351 - School	53,403
BB&T Checking 4028 - PoPS	-
BB&T Checking 8330 - Cemetery	-
Total for 1200-00 Checking	178,872

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Balance Sheet
As of September 30, 2025

Distribution account	Total
1300-00 Savings	
1320-00 BB&T Savings 0920 - JT Fund	7,174
1330-00 Truist Cash Reserve 3129 - Church	95,608
1340-00 Truist MMA 3102 - Cemetery	29,918
1350-00 Truist MMA 3110 - PoPS	18,306
Total for 1300-00 Savings	151,006
Total for Bank Accounts	330,156
Other Current Assets	
1500-00 Short Term Investments	
1500-01 STAMP	6,782
Total for 1500-00 Short Term Investments	6,782
Total for Other Current Assets	6,782
Total for Current Assets	336,939
Fixed Assets	
1700-00 Furniture & Equipment	361,856
1800-00 Property & Buildings	3,240,772
Total for Fixed Assets	3,602,627
Other Assets	
1600-00 Long Term Investments	
1600-01 TOTF 001 Endowment	47,078
1600-02 TOTF 002 Church Capital Fund	352,862
1600-03 TOTF 003 Cemet'y Perpetual Care	101,602
1600-04 TOTF 004 Cemetery Capital Fund	32,710
1600-05 TOTF 005 Church Pastoral Fund	99,246
Total for 1600-00 Long Term Investments	633,498
Total for Other Assets	633,498
Total for Assets	4,573,064
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 *Accounts Payable	14,850
Total for Accounts Payable	14,850
Credit Cards	
2500-00 Parent BOA Credit Card	-
BOA 8726	2,525
BOA 6765	120
BOA 9273	696
BOA 3645	5,202

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Balance Sheet
As of September 30, 2025

Distribution account	Total
BOA 9048	340
Total for 2500-00 Parent BOA Credit Card	8,882
Total for Credit Cards	8,882
Other Current Liabilities	
2100-00 Accounts Payable	
2101-00 Payroll Accounts Payable	-
2101-01 Pension Accts Payable	1,321
2101-02 Benefits Accts Payable	-
	-
Total for 2101-00 Payroll Accounts Payable	1,321
2102-00 Other Obligations	
2102-01 Future Cemetery Obligation	95,750
2102-02 Security Deposit for Facility Rental	1,500
Total for 2102-00 Other Obligations	97,250
Total for 2100-00 Accounts Payable	98,571
2200-00 Prepaid Accounts	-
2201-00 Prepaid Pledges	29,669
2202-00 Prepaid Tuition	-
2202-01 Prepaid Tuition - Preschool	45,035
2202-03 Prepaid Tuition - Enrichment	-
2202-04 Prepaid Tuition - Camp	-
2202-05 Prepays Lunch Bunch	1,650
2202-06 Prepaid DIne & Design	-
2202-07 Prepaid KWILD	1,500
Total for 2202-00 Prepaid Tuition	48,185
Total for 2200-00 Prepaid Accounts	77,854
Total for Other Current Liabilities	176,425
Total for Current Liabilities	200,157
Long-term Liabilities	
2400-00 Long Term Notes Payable	
2400-03 BB&T 2016 Mortgage	-
Total for 2400-00 Long Term Notes Payable	-
Total for Long-term Liabilities	-
Total for Liabilities	200,157
Equity	
3000 Opening Balance Equity	225,940
3100-00 Unrestricted Net Assets	3,339,642
3200-00 Designated Net Assets	78,936

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Balance Sheet
As of September 30, 2025

Distribution account	Total
3300-00 Temp Restricted Net Assets	212,840
3400-00 Perm Restricted Net Assets	12,716
32000 *Unrestricted Net Assets	419,047
Net Income	83,785
Total for Equity	4,372,906
Total for Liabilities and Equity	4,573,064

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Operating Income Statement - Church
January - September 2025

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025			Total		
									Actual	Budget	difference	Actual	Budget	difference
6504-02 Vestry Hospitality Expenses						200				42	\$ 41.67	200	500	300.00
6504-03 Other Parish Event Expenses										83	\$ 83.33	0	1,000	1,000.00
Total 6504-00 Hospitality Ministry Expenses	-38	-146	-22	-56	119	198	-41	127	-66	125	\$ 191.00	75	1,500	1,425.37
6505-00 Pastoral Care Ministry														
6505-01 Lay Eucharistic Ministry	81	17	20		35	26	2		124	13	\$ (111.03)	305	160	\$ (145.05)
Total 6505-00 Pastoral Care Ministry	81	17	20	0	35	26	2	0	124	13	\$ (111.03)	305	160	\$ (145.05)
6506-00 Spiritual Formation Ministry														
6506-01 Baptism	14									25	\$ 25.00	14	100	85.78
6506-02 Communion										0	0	0	250	250.00
6506-03 Confirmation							62	62		0	0	124	750	625.76
Total 6506-00 Spiritual Formation Ministry	14	0	0	0	0	0	0	62	0	25	\$ 25.00	138	1,100	961.54
6507-00 Christian Education Ministry														
6507-04 Christ Ed Curriculum & Expenses			74	32	58	101	62		199	50	\$ (148.71)	526	600	73.76
Total 6507-00 Christian Education Ministry	0	0	74	32	58	101	62	0	199	50	\$ (148.71)	526	600	73.76
6508-00 Youth Ministry	72	26		84	91	144				125	\$ 125.00	416	1,500	1,083.78
Total 6500-00 Ministry Expenses	365	-97	296	66	309	721	91	195	433	1,008	\$ 575.73	2,378	9,360	6,982.20
6600-00 Property Expenses														
6601-00 Mortgage/Building Use														
6601-01 Mortgage Interest	471	435	357	672						161	\$ 161.00	1,935	2,634	698.42
6601-04 Mortgage Principal Pymt	10,135	10,172	10,249	91,676						10,446	\$ 10,446.00	122,233	122,355	122.47
Total 6601-00 Mortgage/Building Use	10,607	10,607	10,607	92,348	0	0	0	0	0	10,607	\$ 10,607.00	124,168	124,989	820.89
6602-00 Property Protection														
6602-01 Insurance			3,758		3,758				3,758	3,600	\$ (158.12)	11,274	14,400	3,125.63
6602-02 Fire, Secur, permit, monitoring	1,747	460	460	460	460	460	1,672	477	2,397	1,083	\$ (1,313.68)	8,591	13,000	4,409.01
6602-03 Fire, alarm system repairs	1,688			3,245						280	\$ 280.00	4,933	4,500	\$ (432.98)
Total 6602-00 Property Protection	3,435	460	4,218	3,705	460	4,218	1,672	477	6,155	4,963	\$ (1,191.80)	24,798	31,900	7,101.66
6603-00 Funding to Repair Reserve	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	\$ 0.33	18,747	25,000	6,253.00
6604-00 Maintenance Contracts														
6604-01 Landscaping Contract			2,009	2,009	2,009	2,009		2,534	2,009	1,578	\$ (431.44)	12,582	14,200	1,618.36
6604-02 Janitorial Contract	1,271	1,271	1,271	1,421		1,271	2,542		1,375	1,300	\$ (75.00)	10,422	16,500	6,078.00
6604-03 HVAC Service Contract	655			655					1,140	716	\$ (424.00)	2,450	2,026	\$ (424.00)
6604-04 Pest Control Contract		150	75	75	250		328	178	328	150	\$ (177.50)	1,383	1,800	417.00
6604-05 Refuse Collection	86	86	86	176	90	90	91	101	101	87	\$ (14.47)	908	1,050	141.62
6604-06 Snow Removal	6,080	3,150								0	0	9,230	8,000	\$ (1,230.00)
Total 6604-00 Maintenance Contracts	8,092	4,657	3,442	4,337	2,349	3,370	2,961	2,813	4,953	3,831	\$ (1,122.41)	36,975	43,576	6,600.98
6605-00 Repairs & Maintenance														
6605-01 General Repairs & Maint	1,842	74	1,189	7,998	560			534	1,297	833	\$ (463.67)	13,495	17,211	3,716.41
6605-02 Landscaping Services							500			150	\$ 150.00	500	1,800	1,300.00
6605-03 HVAC Repairs & Maint	4,790		413		10,710	280	413			2,500	\$ 2,500.00	16,605	25,000	8,395.00
Total 6605-00 Repairs & Maintenance	6,632	74	1,602	7,998	11,270	280	913	534	1,297	3,483	\$ 2,186.33	30,600	44,011	13,411.41
Total 6600-00 Property Expenses	30,849	17,881	21,951	110,471	16,162	9,951	7,628	5,908	14,489	24,968	\$ 10,479.45	235,288	269,476	34,187.94
6700-00 Utilities														
6700-01 Telephone & Internet	845	846	845	846	542	542	1,478	826	826	917	\$ 90.45	7,597	11,000	3,403.14
6700-02 Natural Gas	4,230	5,798	13,446	6,032	1,508	31	108	579	583	525	\$ (57.84)	32,315	28,600	\$ (3,714.81)
6700-03 Electricity		1,498	2,361	1,340	1,489	1,786	1,913	2,591	2,374	1,875	\$ (499.42)	15,351	22,500	7,148.71
6700-04 Water & Sewer		373				343			370	333	\$ (36.21)	1,085	4,000	2,914.54
Total 6700-00 Utilities	5,075	8,514	16,652	8,218	3,539	2,702	3,498	3,997	4,153	3,650	\$ (503.02)	56,348	66,100	9,751.58
6800-00 General & Administrative														
6801-00 Office Supply Expenses														
6801-01 Office Administrative Supplies	159	206	36	367	25	59	29	92	368	200	\$ (167.52)	1,341	2,400	1,058.67

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Operating Income Statement - Church
January - September 2025

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025			Total		
									Actual	Budget	difference	Actual	Budget	difference
6801-02 Kitchen/Cleaning Supplies		836		32				292		167	\$ 166.67	1,161	2,000	838.79
Total 6801-00 Office Supply Expenses	159	1,043	36	399	25	59	29	385	368	367	\$ (0.85)	2,503	4,400	1,897.46
6802-00 Office Equipment Expense														
6802-02 IT Equipment & Software		331	331	331	331	353	353	353	268	448	\$ 179.18	2,986	5,371	2,385.40
6802-03 Office Contracts		290	695	191	269	980	349	191	191	459	\$ 268.10	3,985	5,508	1,523.15
Total 6802-00 Office Equipment Expense	621	1,026	522	600	1,311	702	544	1,183	459	907	\$ 447.28	6,970	10,879	3,908.55
6803-00 Office Services														
6803-01 Postage & Shipping		54		1,350	36			-36	10	100	\$ 100.00	1,414	1,200	\$ (214.10)
6803-02 Legal & Accounting	3,500	3,500	3,500	3,500	3,845	3,557	3,500	3,500	3,500	3,500	0	31,902	42,000	10,098.00
6803-03 IT Services	1,785	1,770	1,770	1,770	1,770	1,771	1,773	1,773	1,793	1,829	\$ 35.63	15,978	21,948	5,969.84
6803-04 Bank Charges	304	574	362	287	650	663	446	300	309	481	\$ 172.35	3,895	5,772	1,877.38
6803-05 Dues & Subscriptions		1,399	-1,399				69	69	139	42	\$ (97.33)	346	500	154.00
Total 6803-00 Office Services	5,589	7,298	4,233	6,907	6,302	6,061	5,751	5,652	5,741	5,952	\$ 210.65	53,535	71,420	17,885.12
6804-00 Advertising & Marketing	626	235	206						15	250	\$ 235.00	1,500	3,000	1,499.97
6805-00 Food & Catering														
6805-01 Catering										0	0	0	0	-
6805-02 Food & Beverage								9		83	\$ 83.33	9	1,000	990.95
Total 6805-00 Food & Catering	0	0	0	0	0	0	0	9	0	83	\$ 83.33	9	1,000	990.95
6806-00 Misc G&A														
6806-01 Miscellaneous G&A			15	15	15					17	\$ 16.67	45	200	155.00
Total 6806-00 Misc G&A	0	0	15	15	15	0	0	0	0	17	\$ 16.67	45	200	155.00
Total 6800-00 General & Administrative	6,996	9,602	5,013	7,922	7,654	6,822	6,325	7,647	6,583	7,575	\$ 992.08	64,562	90,899	26,337.05
Total 6000-00 Operating Expenses	73,030	68,705	74,362	159,495	65,590	49,977	47,239	49,350	57,127	71,153	\$ 14,025.99	644,875	843,827	198,952.42
Total Expenses	73,030	68,705	74,362	159,495	65,590	49,977	47,239	49,350	57,127	71,153	\$ 14,025.99	644,875	843,827	198,952.42
Net Operating Income	-10,196	-22,970	-23,970	12,095	-23,666	2,482	20,829	-5,246	-2,862	-20,584	\$ 17,722.71	-53,504	-177,240	123,736.01
Repair Reserve add back									2,083	2,083		18,747	25,000	\$ 6,253.00
Adjusted Net Operating Income									\$ (779)	\$ (18,501)		\$ (34,757)	\$ (152,240)	\$ 117,483.01

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Non-Operating Income Statement - Church
January - September 2025

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Total
Other Income										
5000-00 Non-Operating Income										0.00
5100-00 Long Term Investment Gain/Loss										0.00
5100-01 Gain/Loss TOTF001 Endowment	871	-94	-866	100	1,333	1,657	198	1,036	1,034	5,270
5100-02 Gain/Loss TOTF002 Captl Fund	6,526	-701	-6,494	750	9,992	12,422	1,486	7,767	7,749	39,497
5100-03 Gain/Loss TOTF005 Church Pastor	1,836	-197	-1,827	211	2,810	3,494	418	2,185	2,180	11,109
5100-06 Gain/Loss STAMP Fund	30	43	30	42	3	42	7	54	22	274
Total 5100-00 Long Term Investment Gain/Loss	9,263	-949	-9,157	1,103	14,138	17,616	2,109	11,042	10,985	56,149
5200-00 Capital Fundraising										0
5201-00 Repair Reserve Fund Rev										0
5201-02 RR - Designated	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	18,747
Total 5201-00 Repair Reserve Fund Rev	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	18,747
5202-00 Capital Improvement Gifts										0
5202-01 Capital Funds Gifts				42,727	47,172	4,710				94,608
Total 5202-00 Capital Improvement Gifts	0	0	0	42,727	47,172	4,710	0	0	0	94,608
Total 5200-00 Capital Fundraising	2,083	2,083	2,083	44,810	49,255	6,793	2,083	2,083	2,083	113,355
5300-00 Discretionary Fund Gifts										0
5300-01 Disc Fund Gifts - Rector			200			750	500			1,450
Total 5300-00 Discretionary Fund Gifts	0	0	200	0	0	750	500	0	0	1,450
5600-00 Self Funded Ministry Revenue										0
5601-00 SF Parish Life Ministry Rev										0
5601-03 SF Prayer Quilt Ministry		50				110				160
5601-05 DOK Ministry		61								61
5601-06 Men's Fellowship Group Ministry			1,045							1,045
5601-10 Rector Ministry Fund		1,000								1,000
Total 5601-00 SF Parish Life Ministry Rev	0	1,111	1,045	0	0	110	0	0	0	2,266
5602-00 VBS Revenue										0
5602-01 VBS Fees			1,265	605	385	-275				1,980
Total 5602-00 VBS Revenue	0	0	1,265	605	385	-275	0	0	0	1,980
Total 5600-00 Self Funded Ministry Revenue	0	1,111	2,310	605	385	-165	0	0	0	4,246
5700-00 Outreach Ministry Income										0
5704-00 Domestic Outreach										0
5704-01 Dom Outreach General Gifts			70							70
Total 5704-00 Domestic Outreach	0	0	70	0	0	0	0	0	0	70
Total 5700-00 Outreach Ministry Income	0	0	70	0	0	0	0	0	0	70
Total 5000-00 Non-Operating Income	11,346	2,245	-4,494	46,517	63,778	24,994	4,692	13,125	13,068	175,270
Total Other Income	11,346	2,245	-4,494	46,517	63,778	24,994	4,692	13,125	13,068	175,270

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Non-Operating Income Statement - Church
January - September 2025

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Total
Other Expenses										
7000-00 Non-Operating Expenses										0
7100-00 Capital Improvements										0
7100-01 Non-operating Expense Capital Improvements							20,255			20,255
Total 7100-00 Capital Improvements	0	0	0	0	0	0	20,255	0	0	20,255
7300-00 Discretionary Fund Expenses										0
7300-01 Disc. Fund Exp - Rector	2,119	2,979		296	450			960	1,214	8,017
Total 7300-00 Discretionary Fund Expenses	2,119	2,979	0	296	450	0	0	960	1,214	8,017
7600-00 Self Funded Ministry Expenses										0
7601-00 SF Parish Life Ministry Exp.										0
7601-02 Eden Ministry Expense				1,200	1,309				46	2,555
7601-03 Prayer Quilt Expense				262			254			517
7601-06 Men's Fellowship Group Expense		572								572
7601-07 Messy Church Expense	13		99	146			25		450	733
7601-10 Rector Ministry Fund	1,031	3,623	2,387	1,137	162	71	58			8,468
Total 7601-00 SF Parish Life Ministry Exp.	1,044	4,195	2,486	2,745	1,471	71	337	0	495	12,844
7602-00 Vacation Bible School Exp		227		433	858	1,093		-48		2,562
Total 7600-00 Self Funded Ministry Expenses	1,044	4,422	2,486	3,178	2,328	1,164	337	-48	495	15,407
7700-00 Outreach Ministry Expenses										0
7704-00 Domestic Outreach Expenses									42	42
Total 7700-00 Outreach Ministry Expenses	0	0	0	0	0	0	0	0	42	42
Total 7000-00 Non-Operating Expenses	3,163	7,401	2,486	3,474	2,778	1,164	20,592	912	1,752	43,721
Total Other Expenses	3,163	7,401	2,486	3,474	2,778	1,164	20,592	912	1,752	43,721
Net Other Income	8,183	-5,156	-6,980	43,044	61,000	23,830	-15,900	12,214	11,316	131,548

St. David's Episcopal Church & School
Income Statement - Cemetery
January-September, 2025

Distribution account	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	Total
Income										
4300-01-3 Dividends & Interest - CM		28	54	52	54	52	54	54	52	399
Total for 4300-00 Investment Income - Operations		28	54	52	54	52	54	54	52	399
4500-00 Fees & Other Income										
4500-04 Columbarium Fee			4,000		3,000	3,000				10,000
Total for 4500-00 Fees & Other Income			4,000		3,000	3,000				10,000
Total for 4000-00 Operating Income		28	4,054	52	3,054	3,052	54	54	52	10,399
Total for Income		28	4,054	52	3,054	3,052	54	54	52	10,399
Cost of Goods Sold										
Gross Profit		28	4,054	52	3,054	3,052	54	54	52	10,399
Expenses										
6606-03 Columbarium Burial Expense	194		16				242	985		1,437
Total for 6606-00 Operations	194		16				242	985		1,437
Total for 6600-00 Property Expenses	194		16				242	985		1,437
Total for 6000-00 Operating Expenses	194		16				242	985		1,437
Total for Expenses	194		16				242	985		1,437
Net Operating Income	(194)	28	4,038	52	3,054	3,052	(188)	(931)	52	8,962
Other Income										
5000-00 Non-Operating Income										
5100-00 Long Term Investment Gain/Loss										
5100-04 Gain/Loss TOTF003 Perp Care	1,879	(202)	(1,870)	216	2,877	3,577	428	2,237		9,141
5100-05 Gain/Loss TOTF004 Cmty Cap Fund	605	(65)	(602)	69	926	1,152	138	720		2,943
Total for 5100-00 Long Term Investment Gain/Loss	2,484	(267)	(2,472)	285	3,803	4,728	565	2,957		12,084
Total for 5000-00 Non-Operating Income	2,484	(267)	(2,472)	285	3,803	4,728	565	2,957		12,084
Total for Other Income	2,484	(267)	(2,472)	285	3,803	4,728	565	2,957		12,084
Other Expenses										
Net Other Income	2,484	(267)	(2,472)	285	3,803	4,728	565	2,957		12,084
Net Income	2,290	(239)	1,566	337	6,857	7,780	377	2,026	52	21,046

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Income Statement - Preschool
July 1-September 30, 2025

Distribution account	July 2025	August 2025	September 2025	Total
Income				
4000-00 Operating Income				
4400-00 School Tuition & Fees				
4401-00 Preschool Tuition & Fees				
4401-01 Registration - Preschool		1,350	1,050	2,400
4401-02 Tuition - Preschool		(400)	41,515	41,115
4401-03 Late Fees - Preschool			205	205
Total for 4401-00 Preschool Tuition & Fees		950	42,770	43,720
4405-00 Lunch Bunch Tuition and Fees				
4405-02 Tuition Lunch Bunch			1,500	1,500
Total for 4405-00 Lunch Bunch Tuition and Fees			1,500	1,500
4407-00 KWild Tuition & Fees				
4407-02 Tuition for KWild			1,800	1,800
Total for 4407-00 KWild Tuition & Fees			1,800	1,800
Total for 4400-00 School Tuition & Fees		950	46,070	47,020
Total for 4000-00 Operating Income		950	46,070	47,020
Total for Income		950	46,070	47,020
Cost of Goods Sold				
Gross Profit		950	46,070	47,020
Expenses				
6000-00 Operating Expenses				
6200-00 Personnel				
6230-00 Lay Compensation				
6230-01-2 Salary - Lay PS	8,325	8,325	9,068	25,718
Total for 6230-00 Lay Compensation	8,325	8,325	9,068	25,718
6250-00 School Teacher Compensation				

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**Income Statement - Preschool
July 1-September 30, 2025**

Distribution account	July 2025	August 2025	September 2025	Total
6250-01 Salary - PS Teachers			18,962	18,962
6250-05 Salary - Music S&C			225	225
6250-06 Salary - Subs/Floaters			777	777
6250-07 Salary- Lunch Bunch			348	348
6250-09 Salary - KWild			846	846
Total for 6250-00 School Teacher Compensation			21,158	21,158
6260-00 Personnel Benefits				
6260-01-2 FICA - PS	637	637	2,244	3,518
6260-02-2 Pension Exp - PS		1,510	749	2,260
Total for 6260-00 Personnel Benefits	637	2,147	2,994	5,778
6270-00 Misc Personnel Expense				
6270-01-2 Staffing Expense - PS	10	10	10	31
6270-02-2 Workers Comp Payroll - PS		584		584
6270-03-2 Payroll Processing - PS	65	118	150	333
6270-04-2 Continuing Education - PS	267	120	671	1,058
6270-05-2 Staff Recognition - PS	32	869		902
Total for 6270-00 Misc Personnel Expense	374	1,701	831	2,906
Total for 6200-00 Personnel	9,336	12,174	34,051	55,560
6400-00 School Educational Expenses				
6401-00 Class Supplies	429	308	84	821
6402-00 Class Equipment				
6402-01 Outdoor Equipment	222	184	87	494
6402-02 Indoor Equipment	698	9	120	827
Total for 6402-00 Class Equipment	921	193	207	1,321
6403-00 School Teaching Materials		447	13	460
Total for 6400-00 School Educational Expenses	1,350	948	305	2,603

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**Income Statement - Preschool
July 1-September 30, 2025**

Distribution account	July 2025	August 2025	September 2025	Total
6600-00 Property Expenses				
6601-00 Mortgage/Building Use				
6601-02 Building Use Fee - School	1,000	1,000	1,000	3,000
Total for 6601-00 Mortgage/Building Use	1,000	1,000	1,000	3,000
6602-00 Property Protection				
6602-01-2 Insurance - PS			3,758	3,758
Total for 6602-00 Property Protection			3,758	3,758
6604-00 Maintenance Contracts				
6604-02-2 Janitorial Contract - PS	2,542		1,375	3,917
6604-04-2 Pest Control Contract - PS	334	178	328	839
6604-05-2 Refuse Collection - PS	91	101	101	294
Total for 6604-00 Maintenance Contracts	2,967	279	1,804	5,050
6605-00 Repairs & Maintenance				
6605-01-2 General Repairs & Maint - PS	30	2,956		2,987
6605-04 Playground Maintenance		6,540		6,540
Total for 6605-00 Repairs & Maintenance	30	9,496		9,527
Total for 6600-00 Property Expenses	3,997	10,775	6,562	21,335
6700-00 Utilities				
6700-01-2 Telephone & Internet - PS	260	260	260	780
6700-02-2 Natural Gas - PS	26	42	42	111
6700-03-2 Electricity - PS	353	492	475	1,320
6700-04-2 Water & Sewer			516	516
Total for 6700-00 Utilities	640	794	1,293	2,727
6800-00 General & Administrative				
6801-00 Office Supply Expenses				
6801-01-2 Office Administrative Supplies - PS	114	72		186
6801-02-2 Kitchen/Cleaning Supplies - PS	6	544	43	593

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**Income Statement - Preschool
July 1-September 30, 2025**

Distribution account	July 2025	August 2025	September 2025	Total
Total for 6801-00 Office Supply Expenses	120	616	43	779
6802-00 Office Equipment Expense				
6802-01-2 Office Equipment & Maintenance - PS		805	143	948
Total for 6802-00 Office Equipment Expense		805	143	948
6803-00 Office Services				
6803-03-2 IT Services - PS	137	142	142	421
6803-05-2 Dues & Subscriptions - PS	145	376	120	641
Total for 6803-00 Office Services	282	518	262	1,062
6805-00 Food & Catering				
6805-01-2 Catering - PS		224		224
6805-02-2 Food & Beverage - PS	73	214	119	406
Total for 6805-00 Food & Catering	73	439	119	630
6806-00 Misc G&A				
6806-01-2 Miscellaneous G&A - PS	75			75
6806-02 School Parent Events			55	55
Total for 6806-00 Misc G&A	75		55	130
Total for 6800-00 General & Administrative	550	2,378	621	3,550
Total for 6000-00 Operating Expenses	15,873	27,069	42,832	85,774
Total for Expenses	15,873	27,069	42,832	85,774
Net Operating Income	(15,873)	(26,119)	3,237	(38,755)

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

St. David's Episcopal Church & School
Statement of Activities - POPS
July 1-September 30, 2025

Distribution account	July 2025	August 2025	September 2025	Total
Income				
4000-00 Operating Income				
4300-00 Investment Income - Operations				
4300-01-2 Dividends & Interest PS	34	34	33	100
Total for 4300-00 Investment Income - Operations	34	34	33	100
Total for 4000-00 Operating Income	34	34	33	100
Total for Income	34	34	33	100
Cost of Goods Sold				
Gross Profit	34	34	33	100
Expenses				
Net Operating Income	34	34	33	100
Other Income				
Other Expenses				
7000-00 Non-Operating Expenses				
7400-00 POPS Fundraising Expenses				
7401-00 POPS Misc Expenses		153	420	572
Total for 7400-00 POPS Fundraising Expenses		153	420	572
Total for 7000-00 Non-Operating Expenses		153	420	572
Total for Other Expenses		153	420	572
Net Other Income		(153)	(420)	(572)
Net Income	34	(119)	(387)	(472)

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

NS
Vestry approved
10/22/2025

2/26/26 - Register's note: this page has been updated to include edits as discussed during the Oct 2025 Vestry meeting and reflects the R1 budget as approved during the meeting.

2025-2026 School Year									
Revenues			Expenses						
Preschool Registration	\$	13,950	Facilities	\$	77,640 74,905				
Preschool Tuition		397,680	Personnel		367,703				
K-Wild		16,200	General & Administrative		14,525				
Lunch Bunch		16,200	Educational		10,600				
Camps		4,800							
Total Operating Funds	\$	448,830	Total Operating Expenses	\$	476,468 467,733	Anticipated Surplus/(Shortfall)	\$	(21,638)	(478,903)
Detailed Expenses									
Facility Expense		<i>Need</i>	Personnel Expense			G&A Expense			
Building Use Fee	\$	12,000	Admin. Compensation	\$	105,500	Office equipment/maintenance	\$	1,200	
PS Maintenance	\$	6,000	Teacher Compensation		207,722	IT Services (Headmaster)		2,000	
Electric Utilities		5,200	Personnel Benefits		54,481	Office administrative supplies		1,800	
Insurance		15,000	Total Personnel Expenses	\$	367,703	Advertising & Marketing		500	
Gas		2,000				Postage & Shipping		25	
Water & Sewer		2,600				Misc. G&A		1,000	
Cleaning fee		16,500	Administrative Compensation			Food and Beverage		1,700	
Tick and Pest Treatment		5,140 2,405	Preschool Director		62,500	Dues and Subscriptions		600	
Playground Maintenance		8,000	Social Media		-	Parent Events		900	
Telephone		3,200	Administrator		43,000	Photo Processing		500	
Refuse Collection		2,000	Total Admin. Compensation	\$	105,500	Staff Recognition		1,600	
Total Property Expenses		47,640 74,905				Kitchen/Cleaning Supplies		2,000	
						Catering		700	
						Total G&A Expense		14,525	
			Teacher Compensation						
			Teachers	\$	179,262				
			Substitute/Floater		10,000				
			Camp Staff		2,400	Educational Expense			
			KWild Staff		7,560	Class Supplies	\$	4,000	
			Music Staff		2,000	Indoor Equipment		2,500	
			Lunch Bunch Staff		6,500	School Teaching Materials		2,000	
			Total Teacher Compensation	\$	207,722	Outdoor Equipment		1,500	
						Language Screening Expenses		600	
						Total Educational Expense	\$	10,600	
			Personnel Benefits						
			Church Pension Fund	\$	9,000				
			Medical, Dental & Life Ins.(6 months)		17,781				
			Staffing expenses (background checks)		100				
			Payroll Taxes (FICA)		22,000				
			Workers Compensation		1,200				
			Cont.Education		2,000				
			Payroll Processing		2,400				
			Total Personnel Benefits	\$	54,481				

2025-2026 School Year					
Revenues		Expenses			
Preschool Registration	\$ 13,950	Facilities	\$ 68,100		
Preschool Tuition	377,190	Personnel	329,233		
K-Wild	14,850	General & Administrative	17,600		
Lunch Bunch	14,850	Educational	10,600		
Camps	4,600				
Total Operating Funds	\$ 425,440	Total Operating Expenses	\$ 425,533	Anticipated Surplus/(Shortfall)	\$ (93)
Detailed Expenses					
Facility Expense		Personnel Expense		G&A Expense	
Building Use Fee	\$ 12,000	Admin. Compensation	\$ 102,000	Office equipment/maintenance	\$ 1,200
PS Maintenance	\$ 4,000				
Electric Utilities	4,000	Teacher Compensation	188,533	IT Services (Headmaster)	1,500
Insurance	14,000	Personnel Benefits	38,700	Office administrative supplies	2,000
Gas	2,200	Total Personnel Expenses	\$ 329,233	Advertising & Marketing	500
Water & Sewer	1,500			Postage & Shipping	100
Cleaning fee	16,000			Misc. G&A	400
Tick Treatment	500			Food and Beverage	1,800
Playground Maintenance	9,500	Administrative Compensation		Dues and Subscriptions	1,000
Telephone	3,200	Preschool Director	58,000	Parent Events	1,000
Refuse Collection	1,200	Social Media	-	Photo Processing	600
Total Property Expenses	68,100	Administrator (includes both)	44,000	Staff Recognition	2,000
		Total Admin. Compensation	\$ 102,000	Kitchen/Cleaning Supplies	5,000
				Catering	500
					-
				Total G&A Expense	17,600
		Teacher Compensation			
		Teachers	\$ 160,493		
		Substitute/Floater	8,160		
		Camp Staff	2,300		
		KWild Staff	8,170	Educational Expense	
		Music Staff	2,300	Class Supplies	\$ 4,000
		Lunch Bunch Staff	7,110	Indoor Equipment	3,000
		Total Teacher Compensation	\$ 188,533	School Teaching Materials	2,000
				Outdoor Equipment	1,000
				Language Screening Expenses	600
				Total Educational Expense	\$ 10,600
		Personnel Benefits			
		Church Pension Fund	\$ 7,700		
		Medical, Dental & Life Ins.	650	9%	
		Staffing expenses (background checks)	150		
		Payroll Taxes	20,000		
		Workers Compensation	2,800	7.65%	
		Cont. Education	5,000		
		Payroll Processing	2,400		
		Total Personnel Benefits	\$ 38,700		