**St. David's Episcopal Church & School**
**June 25, 2025**
**Vestry Meeting Minutes**

**Meeting Time & Location**
June 25, 2025, 7:00 - 8:30 p.m. EST
St. David's Episcopal Church & School – Adult Education Room and via Zoom

**Attending**
*Vestry Members*
The Rev. Stephen Hagerty (Rector), Bob Chirles (Sr. Warden), Margot Culhane (Jr. Warden) attended until 9:05 pm, Betty Brown, Katherine Beckett-Goodwin (Co-Treasurer), Luke Donohue, Sharon Easley (Register), Bobbie Johnson, H.L. Norwich, Bill O'Donnell

*Additional Officers*
Carol Bonifant (Chaplain to the Vestry), Greg Cross (Co-Treasurer)

*Also Attending*
Meg Antwi (Preschool Director), Maureen Carey, Karen Kunc (Preschool Admin), Taylor Johnston (Clerk to the Vestry), Adell Panetta, Allan Steed, Marilyn Tracy

**Call to Order**
The Rev. Stephen Hagerty, Rector, called the St. David's Episcopal Church and School Vestry Meeting to order at 7:03 p.m.

Carol Bonifant, Chaplain to the Vestry, offered an opening prayer:

Holy Father, You have called each of us to work with You in Christian leadership. You know each of our gifts and talents, weaving them together to serve Your purposes and plans for St. David's. You have provided in ways that stagger our beliefs, humble our thoughts, and stretch our faith. Holy Spirit, You breathed generosity into the hearts of Your people, and they gave! You have revived our hope that "A church that looks and acts like Jesus" is possible at St. David's, and we are part of that! Not one of us are here by mistake. Each of us are hand-picked to provide the service You gifted us for. Help us to trust You more, not doubting Your power, but depending on You to help us dream so big that we know we cannot do it without You! Help us not to focus on the details. Instead ask You; "Is this what You want? Does this fit into our mission? Are we listening to each other? Do we need to pause and pray? You Lord Jesus, the essential part of our transformation, weave us into a tapestry of faith that honors and pleases You! In the Name of the Father, the Son, and the Holy Spirit we pray. Amen.

**Dwelling in the Word**
Rev. Stephen facilitated the Dwelling in the Word exercise discussing Gibb's Trust Development Model. Rev. Stephen also provided an overview on the work that he had done the week of June 15 at the College of Congregational Development (CCD) at the Claggett Center (in Maryland). The evenings discussion and the graphic where from information that was presented during one of the exercises there. Rev. Stephen invited others to join him next summer to participate in CCD.

**Parishioner Comment Period**

H.L. Norwich expressed their concern regarding the recent invitation from the St. David's Men's Group which was extended to the "men of the parish." The concern is how can we as a church be welcoming if we are excluding people from events that are offered. The group discussed the approach to extending invitations to the Men's Group events. After the discussion, Rev. Stephen shared a plan to have H.L. and the Men's Group leader meet to discuss their concerns. Rev. Stephen will also meet with each of them separately to discuss the issue further. Bill O'Donnell (a member of the men's group) noted it would be a good opportunity for H.L. to share their experiences with this issue.

**Approval of Vestry Meeting Agenda**

Rev. Stephen presented the previously distributed June 25, 2025 Vestry Meeting Agenda for final review; there were no changes.

*Motion: Approve the June 25, 2025 Vestry Meeting Agenda as presented*

Upon motion duly made and seconded, the Vestry unanimously approved the June 25, 2025 Vestry Meeting Agenda as presented.

**Approval of Vestry Meeting Minutes**

Rev. Stephen presented the previously distributed April 23, 2025 Vestry Meeting Minutes for approval.

*Motion: Approve the April 23, 2025 Vestry Meeting Minutes as presented*

Upon motion duly made and seconded, the Vestry unanimously approved the April 23, 2025 Vestry Meeting Minutes as presented.

Rev. Stephen presented the previously distributed May 28, 2025 Vestry Meeting Minutes for approval. There were a number of revisions, which were displayed via screenshare for the group to examine prior to voting.

*Motion: Approve the May 28, 2025 Vestry Meeting Minutes as amended*

Upon motion duly made and seconded, the Vestry unanimously approved the May 28, 2025 Vestry Meeting Minutes as amended.

**Delegates to Diocesan Convention and Northern Piedmont Region Representative**

Bob Chirles, Sr. Warden, provided information about the election and terms of delegates to the Diocesan Convention. He shared that Bobbie Johnson will serve as an alternate delegate. Katie Graham is currently serving as the voting delegate after her previous term as an alternate delegate.

Bob shared that while the deadline to file delegates with the Diocese was in April, the deadline is flexible. The group decided to postpone the vote until a later date, pending a response from Katie and the plan to extend representation opportunities to the congregation. It was also noted that there is an option for the Piedmont Region to participate in meetings online.

**Change to *Opening Prayer* and Diocese of Virginia Canons**
Rev. Stephen announced that per the Canons in the Diocese of Virginia, Vestry meetings are to begin with the Collect and the Lord's Prayer. He solicited feedback from the group.

The group determined that a compromise would be to begin the meetings with the Lord's Prayer, followed by Carol Bonifant's written prayers.

*Motion: Approve beginning Vestry Meetings with the Lord's Prayer, followed by a prayer written by Carol Bonifant, Chaplain to the Vestry*
Upon motion duly made and seconded, the Vestry unanimously approved beginning Vestry Meetings with the Lord's Prayer, followed by a prayer written by Carol Bonifant, Chaplain to the Vestry.

**Property Report**
Allan Steed, Sr. Property Steward, presented the previously distributed Property Report. Highlights of the report included:

- Repairs to the Church building doors;
- The installment of a new gas meter for the Church;
- The Preschool's consideration of replacing the tile floor in the Ark with LVP;
- HVAC unit replacement in a Preschool classroom and Adell Panetta's conversations to determine Trimark's responsibility for any damage to the floor caused by a condensate leak in the unit;
- Efforts to clean and organize the campus, to include inventory activities; and
- The committal service held for Denise Ann Booth.

Additional discussion:

- It was also discussed that Greg Cross met with a representative from Washington Gas regarding the unusually high gas bill and the fact that the gas meter had to be replaced. Washington Gas' investigation concluded there was no gas leak so they are not going to issue a refund. Greg plans to escalate this issue.
- Facilities contracts were also discussed, including having language to address the situation like we are having now with the HVAC leak, in order to provide vendors with additional motivation to satisfactorily resolve issues when we feel that the job has not been completed properly. Katherine asked about the registration of the new HVAC system (which is a requirement for the warranty). Adell will follow up and confirm that the unit was registered by Trimark.

**Ministry/Worship Report**
Maureen Carey, Lay Pastoral Assistant and Director of Children & Youth Ministry, presented the Ministry/Worship Report. She spoke about the success of Vacation Bible School, which served 41 children through an intergenerational group of volunteers. Maureen expressed appreciation for the spirit of collaboration across the Church community that contributed to holding Vacation Bible School (VBS). She also noted that next year she would like to investigate the option of having VBS later in the day (such as 5 to 730pm or 530 to 8pm) to allow working parents the opportunity to participate.

**Outreach Committee Report**
Margot Culhane, Committee Co-Chair, presented the previously distributed Outreach Committee Report. Highlights of the report included:

- The visit by guest speaker Jennifer Montgomery from Loudoun Hunger Relief;
- The invitation to tour the new Loudoun Hunger Relief facility on July 20 after church; and
- Ongoing collections for Loudoun Hunger Relief.

**Treasurers' Report**
Katherine Beckett-Goodwin and Greg Cross, Co-Treasurers, presented the previously distributed Treasurers' Report as of May 31, 2025. Highlights of the report included:

- A contribution match campaign for up to $50k was underway between March 26 and June 7, 2025. Contributions of $50k have been fully matched for a total of $100k of gifts that have been recorded as operating income and was used to pay the mortgage off in April. This was applied toward the scheduled 2025 mortgage expenses for March-December. Contributions from the mortgage match campaign that exceed $100k will be used to replenish the Church Capital Fund. As of 5/31/2025, $90k of additional contributions have been reported in Capital Fund Gifts as non-operating income and are currently held in the Transfer Account ($47k) and the Truist Cash Reserve Account ($43k) on the balance sheet. Proceeds from the Mortgage Match Campaign totaled $194k as of 6/18/25!
- The TOTF accounts had total gains of $18k for the month of May.
- There was a Net Operating Loss for the Church of $58k (adjusted for Repair Reserve funding) YTD, likely due in part to lower pledge fulfillment during the contribution match campaign;
- The Preschool had net income of $30k through May for the Preschool's fiscal year (July 2024 to June 2025) and had net income of $47k YTD May. For calendar year 2025 income will decrease in June because school is out and there are trailing administrative costs and no income. The Preschool had a loss of $25k in June of 2024; and
- The restructuring of the Finance Committee, whose members now include: Katherine Beckett-Goodwin & Greg Cross (Co-Chairs), Sharon Easley and Bill O'Donnell, (Vestry), Lori Maller and Joseph La Pilusa (Parishioners), Rev. Stephen Hagarty (Rector), and Bob Chirles (Warden). The current intent of the Finance Committee is to expand the execution capacity beyond just the Treasurers to DO the necessary work, as well as extend the opportunity for parishioners to participate with their time and talent beyond the core volunteer base;
- Facility Use contracts are being updated and the process for payments, including security deposits, is being refined and documented;
- The financial impact of expanding the Preschool was discussed and it was noted that based on the projected incremental income from the new class, the income is expected to cover or exceed the estimated cost based on a pro forma financial schedule prepared by Greg Cross (Co-Treasurer) and Meg Antwi (Preschool Director). Additional cost information regarding capital improvements to the annex for the expansion is pending but the plan is that the cost for those improvements will be paid for with Preschool bank account funds.
- Adell suggested that someone from the property team also sit on the finance committee.

Greg also presented the drafted Operating Income Statement Forecast for the Church.

*Motion: Approve the Treasurers' Report as of May 31, 2025 as presented*
Upon motion duly made and seconded, the Vestry unanimously approved the Treasurers' Report as of May 31 as presented.

**Annex/Meadow Proposal**
Meg Antwi, Preschool Director, presented the previously distributed Preschool Annex/Meadow Proposal. The introduction to the proposal read:

> In recent years, the preschool has observed a growing trend among families opting for homeschooling instead of enrolling their children in public school kindergarten. While some parents have considered private education, the associated costs are often prohibitive. Consequently, many families have expressed interest in St. David's establishing a private kindergarten. After conducting research, including online inquiries and in-person meetings, the preschool believes that now is an opportune moment to introduce an "enrichment" kindergarten program aimed at supporting parents who have chosen to homeschool their children. Should this program be successful, we can see a definite opportunity for growth.

The proposal addressed the budget, including a draft income statement for the Preschool prepared by Greg Cross. It also addressed responses to health and safety concerns, such as the lack of running water and a restroom. During discussions, Meg noted that the Preschool has existing funds to pay for all needed improvements as long as they do not exceed $20,000. Greg noted that at full capacity the new class will pay for itself.

To address the need for the Annex to be a shared space, the proposal acknowledged that other groups utilize the Annex periodically throughout the month and will continue to have access to the space, which will be arranged as a classroom. Meg noted she will make sure there is a cleared-out space for every night there are events scheduled. There will be an area of the room open for tables and chairs to be set up for adult groups using the space.

Meg opened the floor for discussion of the proposal and next steps. There was a robust discussion of considerations surrounding the exterior painting of the Annex, flooring materials and ensuring whatever is chosen is durable enough for a classroom, the logistics of sharing the space with other groups, the importance of the Annex to be welcoming and appear as part of the Preschool, and the need to obtain more accurate estimates from contractors in collaboration with the Property team (Adell and Marilyn) before proceeding with contracts. Rev. Stephen noted his support for the project but cautioned against allowing the time constraints to run the decision making.

*Motion: Approve the proposal to proceed with contract work to make the necessary improvements to the Annex in consultation with the Property team, with the exception of the selection of exterior paint color*
Upon motion duly made and seconded, the Vestry unanimously approved the proposal to proceed with contract work to make the necessary improvements to the Annex in consultation with the Property team, with the exception of the selection of exterior paint color.

**Junior Warden's Report**
Margot Culhane, Jr. Warden, distributed Junior Wardens' Report prior to the meeting. Highlights of the report included:

- Meetings with Co-Treasurers to discuss financials;
- Reviewing Property Team efforts by Adell and the reorganization efforts;
- Reviewed Vestry Election timeline and documents;
- Welcomed Bob Chirles as new Sr. Warden;
- Reviewed Mortgage Match marketing efforts and progress; and
- The need to update policy documents and the Bylaws.

**Average Sunday Attendance Update**
Rev. Stephen provided an update on the Service Attendance Chart displaying worship attendance data, which would be circulated to the Vestry at a later date.

**Closing Prayer**
Carol offered a closing prayer:

We cannot praise You too much Jesus. You are our strength, You are our vision, You are the best thought of our day, making each of our moments essential. You see us as precious, beyond earthly value, so you gave up Your life because You did not want to spend eternity without us. You heap blessings on us daily. You created the heavens, the earth and all that is in it to provide and give us pleasure. You correct, redeem, and revive us, how can we not love You? Humbly we off our to love to You with the desire to please You.  Amen, and Amen!

**Adjournment**
The Rev. Stephen Hagerty adjourned the Vestry Meeting at 9:17 p.m.

The next Vestry Meeting will be held on July 23, 2025, at 7:00 p.m. in the Adult Christian Ed. Room and via Zoom.

Respectfully Submitted:

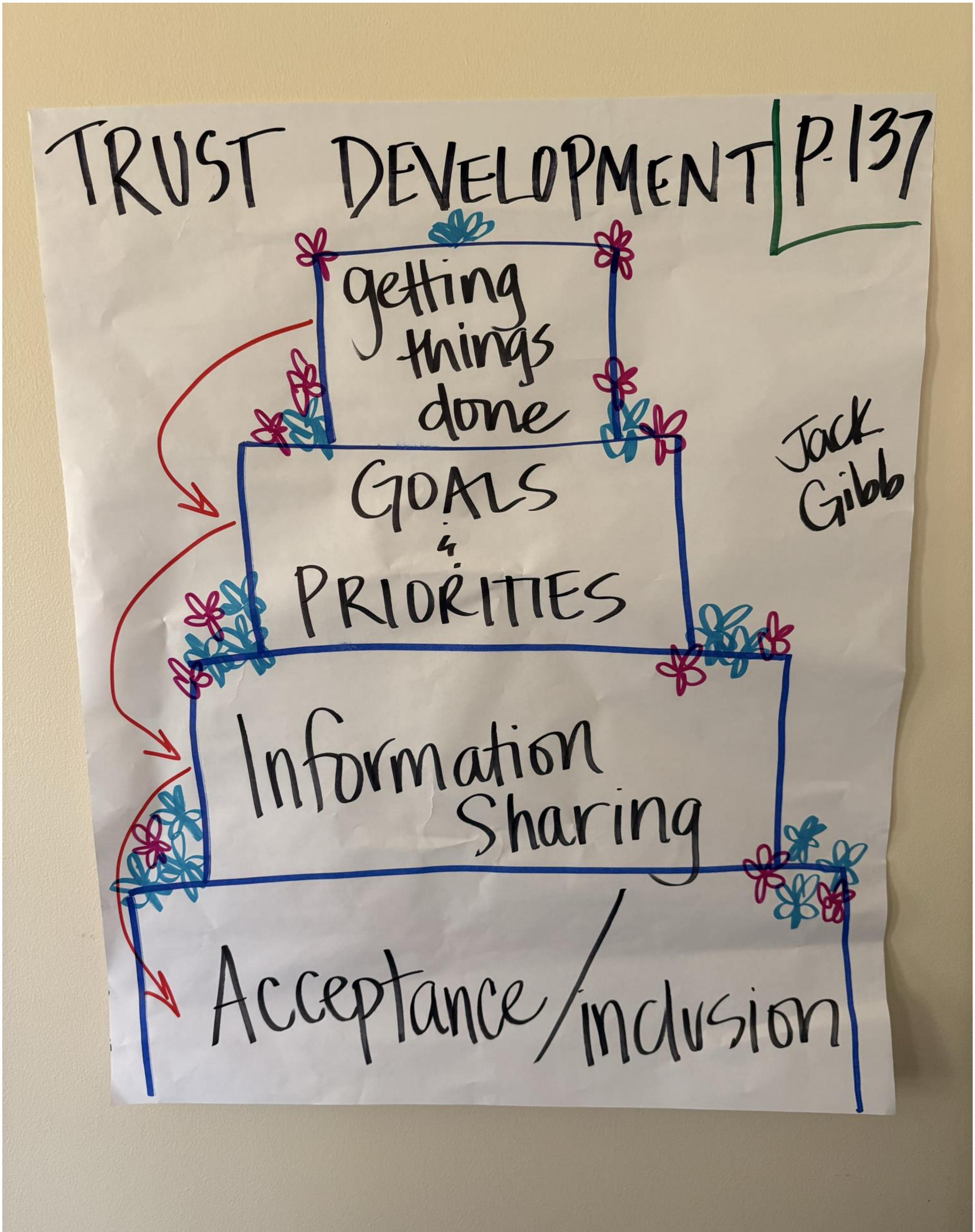
Sharon Easley

Sharon Easley, Register
Taylor Johnston, Clerk to the Vestry
St. David's Episcopal Church & School
July 23, 2025

**Summary of Motions & Items of Note**

| | |
|---|---|
| Approved | June 25, 2025 Vestry Meeting Agenda as presented |
| Approved | April 23, 2025 Vestry Meeting Minutes as presented |
| Approved | May 28, 2025 Vestry Meeting Minutes as amended |

| | |
|---|---|
| Approved | Beginning Vestry Meetings with the Lord’s Prayer, followed by a prayer written by Carol Bonifant, Chaplain to the Vestry |
| Approved | Treasurers’ Report as of May 31, 2025 as presented |
| Approved | Proposal to proceed with contract work to make the necessary improvements to the Annex in consultation with the Property team, with the exception of the selection of exterior paint color |


TRUST DEVELOPMENT
P. 137
getting things done
GOALS & PRIORITIES
Information Sharing
Acceptance/inclusion
Jack Gibb

# MODEL 7: TRUST DEVELOPMENT

What is trust? One way to define "trust" is the confidence we have that something or someone can be counted on. This confidence is important both in interpersonal relationships and in the organizations, institutions and the congregations to which we are connected.

Within this theory of Trust Development (that is derived from Jack Gibb's work on Trust Development in Groups), trust is understood as something that is built in a group or organization through attention to specific areas of that organization's life. The graphic below represents those areas that leaders can focus on in organizations and congregations in order to build trust within the system.

**Getting Things Done**
How do we form and structure ourselves to accomplish our goal?
Who is in control and will I have some control?

↑

**Forming Goals and Priorities**
What can we do together? What do I want to accomplish?

↑

**Letting Information Flow**
How do we make decisions? Will I be heard?

↑

**Accepting and Including People**
Who will belong? Can I be me and add value?

FIGURE A-17: MODEL 7—TRUST DEVELOPMENT

Groups of people have concerns/needs that, when addressed, tend to build trust. These concerns or needs tend to arise in a predictable order and build upon one another. They are (with the first concern/need at the bottom): (1) Who will belong, and will I be able to both be myself and add value? (2) How do we make decisions, and will I be heard in the process? (3) What can we do together, and what do I in particular want to accomplish? and (4) How do we form and structure ourselves to accomplish our goal, and who is in control/will I have some control?

The main idea here is that in order to build trust in the congregational system, leaders need to pay attention to these four areas and they need to build trust *from the bottom up*. Additionally, if there is an issue with one area, the conventional wisdom is that a leader or leaders may need to go back to building the area or areas below the one that is vexing them.

For specific actions that may assist in building trust, see p 141-143 of the year A manual.

# Property & Trustees Team Report

# May 31, 2025

St. David's Episcopal Church and School
43600 Russell Branch Parkway
Ashburn, Virginia, USA 20147
property@sdlife.org / trustees@sdlife.org

**Overall**

Team met with Rev. Stephen via ZOOM call to catch up on activities happening and he gave his expression of gratitude to the team for efforts, which was much appreciated and happy to help.

**Buildings**

**Church**

Environmental Pest placed three mouse stations in the Kitchenette, Narthex Hospitality closet, and near the refrigerator in the Vesting Room.

FQ Doors here in April to replace rod mechanisms in the Church front doors. Multiple issues in May. The technician returned as left door not closing because the rod is dragging at the bottom. It is questionable as to if the doors will close completely every time.

A technician from FQ Doors came back out, and he spent some time figuring out what is going on with the door sticking. It seems that sometimes, as the door is swinging closed, the rod on the bottom catches on a depression/crack at the threshold. The rod is meant to release once it reaches the threshold, but it is catching on this spot before it gets there. The technician has tried to "sand" down the concrete in that spot to allow the mechanism to reach the correct spot before it catches. This will at least allow the door to be pushed closed and not jam in that spot.

Chris followed up and did some more sanding to help with the door closing properly.

A new gas meter was installed for the Church thanks to Greg Cross and his insistence/persistence with Washington Gas!

For context and history, this is the two (2) inch pipe that feeds the Church building Natural Gas that comes in off of the six (6) inch pipe that runs along Russell Branch PKWY that was installed in 2015 when the Belmont Chase Shopping center was built and we were able to convert from the two 500 Gallon Propane tanks that used to sit on the concreate pad where the Gray and White shed now sits.

The School is looking to replace the tile floor in the Ark with LVP.

The preschool has been considering the idea of new floors in the Ark (Church Nursery). The linoleum that is currently in there is dated from when we had the Fire Suppression Pipe Burst in the Narthex in January 2014 and we think it is time for a warmer, cozier look that fits in with the preschool building. We would like to use the same LVP that was used in the Adult Ed Room so there is consistency between the two. Doug is planning to get 3 estimates, so we have an idea of price.

Cleaned out vesting room cleaning closet and Annex storage room

**<u>Mercer Hall (School)</u>**

Trimark replaced the HVAC unit in the Nest classroom (2 days). $10,710 Trimark (Zack) and had to come back the following week to fix a condensate leak (found because of a wet rug).

Assisted with Preschool year end cleanup

**<u>Boslaugh Hall (Church Office)</u>**

Nothing new to report.

**ANNEX Building**

The trim panels along the North end of the building under the two HVAC Units has detached from the building and needs to be repaired or replaced.

The damage appears to be cause by water runoff from the hill behind the basketball hoop pole hitting the based on the North side of the building.

Assisted with repair plans for the Annex

**Property Safety & Security**

Adjusted Building and Parking Lot Timers to keep up with the SUN for summer.

**Property Management**

Gathering and comparing contracts and product usage for new cleaning contract

Inventoried all current cleaning products in hopes the new cleaners will use them before charging us for products

Inventoried all leftover paint

Inventoried, cleaned and organized storage of all large banners that fit in the metal frame out front and at the road

Located, cleaned and stored all BBQ tools for the Men's Group

Assessing Cleaning contracts and Pest Control contracts for better solutions or making improvements to what we have now.

Kim received an unsolicited bid to completely resurface our entire parking lot for $171,875 from City Wide of Virginia.

Environmental Pest – placed (staked) three exterior “pest stations” around the campus buildings and three mouse stations in the Church near food areas. The company came back the next week to spray for flying insects.

Sent email to Home Paramount Pest Control to constitute written notification that St David’s Episcopal Church and School terminated their pest control services effective May 7, 2025. Our account ID is 672117 and our ID is 894672.

**Church Cemetery and Columbarium’s**

The committal service for Denise Ann Booth was held on Saturday, May 3, 2025 at 3:30 P.M. – Niche # C129

Janet Talaferro and family purchased Niche C074 $6,000

Attached an engraved name plaque on Mary Riley’s urn
Future interment C023 for Brueckmann, Allison Richardson’s Mother

Parker and Son have everything they need for engraving the four cover stones. We are now waiting for a date for the work. It's weather dependent and they only engrave a couple days a month. Cost is $215 per Tenant Engraving.

Considering Rules Revision for these areas – more work and discussion to be done when able.

5a—Transferring the Right of Burial in the Cemetery to the Columbaria
7a—Placing Cremains in the Cemetery

## Open Repair/Replace Items List as of May 2025

01) Install Door/Lock Management system to track and record all entries and exits through doors with keypads.

02) Sanctuary Doors - All 6 doors in the Church are worn out and need to be replaced; also identified as a safety issue from the Security Study Report done in 2019 - Estimated $20K per set of 3 for $60K plus $10K for Badge and/or Keypad Access.

03) Doors in Boslaugh need to be replaced

04) Looking into placing a fourth sump pump inside the entrance to the crawl space (as when there is a heavy rainwater flooding in that portion of the concrete floor)

05) Install Lighted Security Bollards between Parking Lot and Buildings to reduce risk of vehicular damage to structures and improve sidewalk lighting.

06) Repaving of entire parking lot $172,000, which is an update from the $150K that Chris Smith estimate tool before he retired. City wide of Northern Virginia as of May 2025.

07) Update alarm systems dialers.

08) Church windows cleaning – removal of South plexiglass and replace with acoustical shades. There are 68 pieces of plexiglass. Not clear what removal of the curved Plexiglas would do to acoustics which was the reason for their installation.

**For the Property and Trustees Team,**

**Property Stewards**
Allan Steed, Sr. Property Steward Jim Tracy, Sr. Warden
Bruce MacMonigle, Marilyn Tracy, Chris Smith, and Adell Panetta
with Kim Gauthier, Parish Administrator

**Trustees (Cemetery and Property Management with Diocese of Virginia)**
Allan Steed, Sr. Trustee, Bruce MacMonigle, Chris Smith, Marilyn Tracy
https://www.sdlife.org/trustees

Link to Canon's of the Diocese of Virginia for Reference – Property (Section 15)
https://episcopalvirginia.org/who-we-are/governance/constitution-and-canons/

**June 2025**
**Worship/Children/Youth Ministry and Pastoral Care Report**

**Worship**

- Maureen preached on Sunday June 22nd
- Maureen continues to support and serve with Rev. Stephen on Sunday mornings in June
  Arriving at 8:30 to check/prep altar set up/any last minute clean up
  Prep Seashell area
  Verger/server check in
  Check in with sound team and mic set up for seashells
  Check soft space
- Soft space continues to be utilized during service. Maureen continues to sit with the children during the adult homily. Bible and liturgical appropriate soft activities are in the basket.
- Messy Church plans for the fall, coordinating with Meg and Rev. Stephen.

**Children and Youth Ministry**

- Sunday School
  Sunday School is paused June – August. Planning/organizing for fall
  Adell has been helping organize Sunday School and youth supplies
- Baking with the Bible
  Baking with the Bible is paused during the summer
  Fall Baking with the Bible schedule and prep underway
- On the third Sunday of each month, Sunday School continues to be held in the narthex. *The Kindness Rocks Project*. All are invited to participate. This is *Intergenerational Sunday School,* all ages welcome.
- VBS
  It was a great week. 41 children attended VBS. 13 adult volunteers, and 15 youth have enthusiastically stepped up to volunteer. Jerien Okoh volunteered to lead the music/drama portion of VBS and mentor the youth in leadership roles, Leah Watson and Jake Krasilovsky co-lead the drama portion. The music and drama was fantastic! Jonathan Vish did sound. Leah also assisted me as she has been in the teacher cadet program in Loudoun County.

**Preschool**

- Maureen is planning/coordinating with Meg, the 2025/2026 preschool and kindergarten enrichment class children's chapel

**Outreach**

- There was no outreach meeting in June

**Pastoral Care**

- Ongoing communication and scheduling PC visits along with LEM to a few parishioners
- 3 Pastoral Care meetings with parishioners

**Social Media**

- Maureen created posts for VBS. The VBS reel was shared by the Diocese
- Maureen created a VBS slide show for happenings and to be shared after service
- Social media/digital ministry continues to be an important component of communication and visibility. I am trying to regularly create reels/Tick/Tok/posts/take photos for ministry and repost information from the Episcopal Church as I see it and can for into my schedule
- We need to look at how to effectively continue with social media.

**Administrative/Miscellaneous**

- Met with Adell Panetta about property and children/youth ministry supply organization
- Worked closely with parishioner/volunteer who is doing some administrative work for VBS

- 4 trips to Costco for VBS supplies
- Prepped church for VBS

Submitted by Maureen Carey
Lay Pastoral Assistant/ Director of Children and Youth Ministry/Preschool Chaplain and Board Member
Messy Church USA Board Member
July 20, 2025

# St. David's Episcopal Church & School
# Treasurers' Report Financial Summary
# as of May 31, 2025

DRAFT 6/25/2025

**May 2025 CHURCH Operating**

| **Total Oper. Income** | **May Actual** | **YTD Actual** | **Budget** | **Remaining Budget** | |
|---|---|---|---|---|---|
| | $ 41,924 | $ 372,474 | $ 666,587 | $ 294,113 | 44% |
| **Total Oper. Expense** | **May Actual** | **YTD Actual** | **Budget** | **Remaining Budget** | |
| | $ 65,590 | $ 441,182 | $ 843,827 | $ 402,645 | 48% |
| **Net Oper. Income** | **May Actual** | **YTD Actual** | **Budget** | **Remaining Budget** | |
| | $ (23,666) | $ (68,708) | $ (177,240) | $ (108,532) | |
| w/RRF add back | $ (21,583) | $ (58,293) | | $ (93,947) | |

**Church Operating Cash**

- 01/01/2025: $ 61,962
- 05/31/2025: $ 42,010

Mortgage:

- The mortgage was paid in full in April. St. David's is debt free!!
- A contribution match campaign for up to $50k was underway between March 26 and June 7, 2025. Contributions of $50k have been fully matched for a total of $100k of gifts that have been recorded as operating income and was used to pay the mortgage off in April. This was applied toward the scheduled 2025 mortgage expenses for March-December. Contributions from the mortgage match campaign that exceed $100k will be used to replenish the Church Capital Fund. As of 5/31/2025, $90k of additional contributions have been reported in Capital Fund Gifts as non-operating income and are currently held in the Transfer Account ($47k) and the Truist Cash Reserve Account ($43k) on the balance sheet. Proceeds from the Mortgage Match Campaign totaled $194k as of 6/18/25!

| **Operating CASH** | 05/31/2025 |
|---|---|
| 1211-00 Church Operating Account | $ 42,010 |
| 1214-00 Repair Reserve | $ 49,024 |
| 1217-00 Transfer Account | $ 47,172 |
| 1330-00 Truist Cash Reserve | $ 47,783 |
| 1500-01 STAMP (Repair Reserve) | $ 6,657 |
| 1600-02 TOTF 002 Church Capital Fund | $323,437 |
| **Total:** | **$516,083** |

**Notes**

- Provided are condensed organization Balance Sheet and Income Statement reports with details following.

# St. David's Episcopal Church & School
# Treasurers' Report Financial Summary
# as of May 31, 2025

DRAFT 6/25/2025

- Thanks to the generous contributions from the Mortgage Match campaign, the whole organization had Net Income of $88k through May, including operating and non-operating for Church, School and Cemetery.
- There was a Net Operating Loss for the Church of $58k (adjusted for Repair Reserve funding) YTD May 2025.
  - Operating income in May is the lowest monthly amounts through the first 5 months of the year. The decrease is expected as the first few months of the year is usually strong and there are many quarterly payments made in April, however, there appears to have been some amounts marked for the mortgage match campaign that would have otherwise been given as pledge fulfillment. An analysis is underway to understand the magnitude of diverted pledge payments to the mortgage match payments and a reclassification may result so that better information is available for planning purposes.
  - Musician invoices still appear to be behind in submissions, underrepresenting the music expenses YTD.
  - The May invoice for janitorial expenses was not received, underrepresenting the janitorial expense YTD.
  - Health insurance expense is higher than budgeted due to receipt in May of the expected catchup bill noted in April related to the new employee added in February.
  - The HVAC unit replacement cost of $11k for the school building, which was previously approved by the Vestry, was recognized in May and was the primary reason for total Operating Expenses to be greater than forecasted Operating Expenses for the month by $9k. Note this amount was paid for using Repair Reserve Funds.
  - The cost to maintain the campus continues to be a significant risk to managing overall costs within budget.
  - A draft forecast calculated for all of 2025 based on the approved 2025 budget, with adjustments for the actual results from the first 5 months of the year, and the extraordinary operating income from the mortgage match campaign of $100k, indicates:
    - a forecasted 2025 adjusted net loss (NL) of $71k.
    - a budgeted 2025 adjusted NL of $52k.
    - additional forecasted loss of $19k primarily attributed to 1) a shortfall in unrestricted (pledge, loose cash, Easter) income of $13k, and 2) unplanned property related expenses of $9k.
- The TOTF accounts had total gains of $18k for the month of May.
- The Preschool had net income of $30k through May for the Preschool's fiscal year (July 2024 to June 2025) and had net income of $47k YTD May for calendar year 2025. Preschool fiscal and YTD 2025 income will decrease in June because school is out and there are trailing administrative costs and no income. The Preschool had a loss of $25k in June of 2024.
- The estimated cash reserves give St. David's a "cushion" of time to become operationally break-even (i.e. bring in enough income through contributions and facilities rental to cover operating expenses).

# St. David's Episcopal Church & School
# Treasurers' Report Financial Summary
# as of May 31, 2025

DRAFT 6/25/2025

**Finance Committee (FC):**

Members: Katherine Beckett-Goodwin & Greg Cross (Co-Chairs), Sharon Easley and Bill O'Donnell (Vestry), Lori Maller and Joseph La Pilusa (Parishioners), Rev. Stephen Hagarty (Rector), and Bob Chirles (Warden).

- The Finance Committee met on 6/18/2025 to discuss May 2025 financials, and other finance related matters. In attendance: Katherine, Greg, Bob Chirles (Sr. Warden), Margot Culhane (Jr. Warden), Bill O'Donnell, and Joseph La Pilusa. Welcome to our new members – Bob, Bill and Joseph!
- The Finance Committee structure, purpose and member composition has been revised since the April Vestry meeting. The Finance Committee membership now consists of the Rector, a Warden, Treasurers, two parishioners, two additional Vestry members. The current intent of the Finance Committee is to expand the execution capacity beyond just the Treasurers to **DO** the necessary work, as well as extend the opportunity for parishioners to participate with their time and talent beyond the core volunteer base.
- A list of finance projects/initiatives was reviewed with the new Finance Committee members and plans for addressing these matters are to come. Updating the St. David's Financial/Accounting Policies & Procedures manual is a priority. The income processing (contributions, counting, classifications, entry) procedures section has been drafted and is under review.
- The financial impact of expanding the Preschool was discussed and it was noted that based on the projected incremental income from the new class, the income is expected to cover or exceed the estimated cost based on a pro forma financial schedule prepared by Greg Cross (Co-Treasurer) and Meg Antwi (Preschool Director). Additional cost information regarding capital improvements to the annex for the expansion is pending but the plan is that the cost for those improvements will be paid for with Preschool bank account funds.
- Washington Gas contractors rebuilt the church gas meter on Wednesday May 28th. Washington Gas is currently investigating St. David's eligibility for a refund due to a faulty meter.
- Facility Use contracts are being updated and the process for payments, including security deposits, is being refined and documented.
- Service contracts are coming up for renewal and/or rebidding. Additional clarity on the review and approval process is needed to effectively administer the operations of the church but in any case, the Treasurers must be consulted on the financial impact of any new contracts prior to execution.
- Next Finance Committee meeting: Tentatively planned for July 16, 2025, 6pm via Teams.
- The Budget Management Subcommittee (Greg, Katherine, Sharon, Lori) continues to meet weekly to discuss budget management and facilities use contracts.

**Halstead and Halstead**

Financial Reports:

- Church Operating Actuals
- Church Non-Operating Actuals
- Cemetery
- School
- PoPs
- Balance Sheet

Respectfully submitted 06/25/2025,

| | |
|---|---|
| Katherine Beckett-Goodwin | Gregory J. Cross |
| Co-Treasurer | Co-Treasurer |
| kbgoodwin@sdlife.org | gcross@sdlife.org |

# St. David's Episcopal Church & School

## Consolidated Balance Sheet

As of May 31, 2025

| | TOTAL |
|---|---|
| ASSETS | |
| Current Assets | **$411,190.38** |
| Fixed Assets | **$3,602,627.42** |
| Other Assets | **$580,671.00** |
| **TOTAL ASSETS** | **$4,594,488.80** |
| LIABILITIES AND EQUITY | |
| Liabilities | **$216,966.44** |
| Equity | **$4,377,522.36** |
| **TOTAL LIABILITIES AND EQUITY** | **$4,594,488.80** |

# St. David's Episcopal Church & School

## Consolidated Income Statement

January - May, 2025

| | TOTAL |
|---|---|
| Income | |
| 4000-00 Operating Income | 604,411.95 |
| **Total Income** | **$604,411.95** |
| GROSS PROFIT | $604,411.95 |
| Expenses | $619,320.94 |
| NET OPERATING INCOME | $ -14,908.99 |
| Other Income | $127,344.90 |
| Other Expenses | $24,034.55 |
| NET OTHER INCOME | $103,310.35 |
| NET INCOME | $88,401.36 |

**St. David's Episcopal Church & School**
**Balance Sheet**
**As of May 31, 2025**

| | Total |
|---|---|
| **ASSETS** | |
| **Current Assets** | |
| **Bank Accounts** | |
| **1072 Bill.com Money Out Clearing** | 278.14 |
| **1211-00 Church Operating Account** | 42,010.60 |
| **1212-00 Self Funded Ministries** | |
| **1212-01 Bromley Ministry Reserve** | 11,048.28 |
| **1212-04 Domestic Outreach Ministry Rese** | 4,653.46 |
| **1212-05 VBS Ministry Reserve** | 2,064.44 |
| **1212-10 Youth Mission Reserves** | 12,982.95 |
| **Total 1212-00 Self Funded Ministries** | **$ 30,749.13** |
| **1213-00 Parish Ministry Reserves** | |
| **1213-02 Eden Ministry Reserve** | -1,824.93 |
| **1213-03 Prayer Quilt Ministry Reserve** | 893.12 |
| **1213-07 DOK Ministry Reserves** | 1,061.00 |
| **1213-08 Men's Fellowship Group Reserves** | 1,367.04 |
| **1213-09 Messy Church Account** | 11,426.35 |
| **1213-10 Rector Ministry Fund** | 375.84 |
| **Total 1213-00 Parish Ministry Reserves** | **$ 13,298.42** |
| **1214-01 Repair Reserves - Designated** | 49,023.80 |
| **Total 1214-00 Repair Reserves** | **$ 49,023.80** |
| **1215-01 Discretionary Fund - Rector** | 1,057.68 |
| **Total 1215-00 Discretionary Funds** | **$ 1,057.68** |
| **1217-00 Transfer Account** | 47,171.64 |
| **Total 1210-00 BB&T Checking 1605-Church** | **$ 183,311.27** |
| **BB&T Checking 3351 - School** | 117,128.01 |
| **Total 1200-00 Checking** | **$ 300,439.28** |
| **1300-00 Savings** | |
| **1320-00 BB&T Savings 0920 - JT Fund** | 7,172.92 |
| **1330-00 Truist Cash Reserve 3129 - Church** | 47,783.04 |
| **1340-00 Truist MMA 3102 - Cemetery** | 29,705.35 |
| **1350-00 Truist MMA 3110 - PoPS** | 18,554.29 |
| **Total 1300-00 Savings** | **$ 103,215.60** |
| **Total Bank Accounts** | **$ 403,933.02** |
| **Accounts Receivable** | |
| **1400-00 Accts Receivable** | |
| **1400-10 Parking Space A/R** | 600.00 |
| **Total 1400-00 Accts Receivable** | **$ 600.00** |
| **Total Accounts Receivable** | **$ 600.00** |

**St. David's Episcopal Church & School**
**Balance Sheet**
**As of May 31, 2025**

| | |
|---|---|
| **Other Current Assets** | |
| **1500-00 Short Term Investments** | |
| **1500-01 STAMP** | 6,657.36 |
| **Total 1500-00 Short Term Investments** | **$ 6,657.36** |
| **Total Other Current Assets** | **$ 6,657.36** |
| **Total Current Assets** | **$ 411,190.38** |
| **Fixed Assets** | |
| **1700-00 Furniture & Equipment** | 361,855.83 |
| **1800-00 Property & Buildings** | 3,240,771.59 |
| **Total Fixed Assets** | **$ 3,602,627.42** |
| **Other Assets** | |
| **1600-00 Long Term Investments** | |
| **1600-01 TOTF 001 Endowment** | 43,152.16 |
| **1600-02 TOTF 002 Church Capital Fund** | 323,437.18 |
| **1600-03 TOTF 003 Cemet'y Perpetual Care** | 93,129.27 |
| **1600-04 TOTF 004 Cemetery Capital Fund** | 29,982.38 |
| **1600-05 TOTF 005 Church Pastoral Fund** | 90,970.01 |
| **Total 1600-00 Long Term Investments** | **$ 580,671.00** |
| **Total Other Assets** | **$ 580,671.00** |
| **TOTAL ASSETS** | **$ 4,594,488.80** |
| **LIABILITIES AND EQUITY** | |
| **Liabilities** | |
| **Current Liabilities** | |
| **Accounts Payable** | |
| **20000 *Accounts Payable** | 14,426.56 |
| **Total Accounts Payable** | **$ 14,426.56** |
| **Credit Cards** | |
| **BOA 9273** | 2,944.26 |
| **BOA 8726** | 5,543.21 |
| **BOA 6765** | 513.53 |
| **BOA 1982** | 0.00 |
| **BOA 3645** | 3,985.41 |
| **BOA 9048** | 1,630.38 |
| **Total 2500-00 Parent BOA Credit Card** | **$ 14,616.79** |
| **Total Credit Cards** | **$ 14,616.79** |
| **Other Current Liabilities** | |
| **2100-00 Accounts Payable** | |
| **2101-01 Pension Accts Payable** | 1,240.64 |
| **Total 2101-00 Payroll Accounts Payable** | **$ 1,240.64** |
| **2102-00 Other Obligations** | |
| **2102-01 Future Cemetery Obligation** | 95,750.00 |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

## St. David's Episcopal Church & School
## Balance Sheet
## As of May 31, 2025

| | |
|---|---|
| **2102-02 Security Deposit for Facility Rental** | 1,000.00 |
| **Total 2102-00 Other Obligations** | **$ 96,750.00** |
| **Total 2100-00 Accounts Payable** | **$ 97,990.64** |
| **2201-00 Prepaid Pledges** | 57,002.45 |
| **2202-01 Prepaid Tuition - Preschool** | 30,680.00 |
| **2202-05 Prepaids Lunch Bunch** | 1,350.00 |
| **2202-07 Prepaid KWILD** | 900.00 |
| **Total 2202-00 Prepaid Tuition** | **$ 32,930.00** |
| **Total 2200-00 Prepaid Accounts** | **$ 89,932.45** |
| **Total Other Current Liabilities** | **$ 187,923.09** |
| **Total Current Liabilities** | **$ 216,966.44** |
| **Total Liabilities** | **$ 216,966.44** |
| **Equity** | |
| **3000 Opening Balance Equity** | 225,940.31 |
| **3100-00 Unrestricted Net Assets** | 3,339,641.96 |
| **3200-00 Designated Net Assets** | 78,936.17 |
| **32000 *Unrestricted Net Assets** | 419,046.82 |
| **3300-00 Temp Restricted Net Assets** | 212,839.90 |
| **3400-00 Perm Restricted Net Assets** | 12,715.84 |
| **Net Income** | 88,401.36 |
| **Total Equity** | **$ 4,377,522.36** |
| **TOTAL LIABILITIES AND EQUITY** | **$ 4,594,488.80** |

**St. David's Episcopal Church & School**
**DRAFT Budget vs. Actuals Operating Income Statement - CHURCH**
**January - May 2025**

| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 Actual | May 2025 Budget | May 2025 Variance | Total YTD Actual | Total 2025 Budget | Total Remaining | Total % of Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Income | | | | | | | | | | | |
| 4000-00 Operating Income | | | | | | | | | | | |
| 4100-00 Unrestricted Offerings | | | | | | | | | | | |
| 4101-00 Pledged Offerings | 53,988.33 | 40,564.67 | 44,294.67 | 52,218.67 | 37,171.67 | 38,541.41 | $ (1,369.74) | 228,238.01 | 562,846.18 | $ (334,608.17) | 40.55% |
| 4102-00 Unpledged Offerings | 4,050.42 | 2,690.00 | 3,799.00 | 9,576.00 | 2,595.00 | 5,661.00 | $ (3,066.00) | 22,710.42 | 51,815.08 | $ (29,104.66) | 43.83% |
| 4103-00 Loose Cash Offerings | 1,435.00 | 1,176.00 | 599.00 | 577.00 | 793.00 | 692.28 | $ 100.72 | 4,580.00 | 10,225.80 | $ (5,645.80) | 44.79% |
| 4104-00 Special Offerings | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 4104-01 Spec Offer - Christmas | 1,350.00 | | | | | 0.00 | 0.00 | 1,350.00 | 10,000.00 | $ (8,650.00) | 13.50% |
| 4104-02 Spec Offer - Easter | | | | 6,180.00 | | | 0.00 | 6,180.00 | 10,000.00 | $ (3,820.00) | 61.80% |
| 4104-03 Spec Gifts - Unrestricted | | | | 100,000.00 | | | 0.00 | 100,000.00 | 0.00 | $ 100,000.00 | |
| Total 4104-00 Special Offerings | $ 1,350.00 | $ 0.00 | $ 0.00 | $ 106,180.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 107,530.00 | $ 20,000.00 | $ 87,530.00 | 537.65% |
| Total 4100-00 Unrestricted Offerings | $ 60,823.75 | $ 44,430.67 | $ 48,692.67 | $ 168,551.67 | $ 40,559.67 | $ 44,894.69 | $ (4,335.02) | $ 363,058.43 | $ 644,887.06 | $ (281,828.63) | 56.30% |
| 4200-00 Restricted Offerings | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 4203-00 Restr Gifts - Liturgical | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 4203-01 Restr Gifts - Flowers | | | 50.00 | 525.00 | | 0.00 | 0.00 | 575.00 | 1,000.00 | $ (425.00) | 57.50% |
| Total 4203-00 Restr Gifts - Liturgical | $ 0.00 | $ 0.00 | $ 50.00 | $ 525.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 575.00 | $ 1,000.00 | $ (425.00) | 57.50% |
| Total 4200-00 Restricted Offerings | $ 0.00 | $ 0.00 | $ 50.00 | $ 525.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 575.00 | $ 1,000.00 | $ (425.00) | 57.50% |
| 4300-00 Investment Income - Operations | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | |
| 4300-01 Dividends & Interest | | 4.67 | 9.06 | 8.78 | 34.03 | | $ 34.03 | 56.54 | 0.00 | $ 56.54 | |
| Total 4300-00 Investment Income - Operations | $ 0.00 | $ 4.67 | $ 9.06 | $ 8.78 | $ 34.03 | $ 0.00 | $ 34.03 | $ 56.54 | $ 0.00 | $ 56.54 | |
| 4500-00 Fees & Other Income | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 4500-01 Facility Rental Income | 1,310.00 | 600.00 | 940.00 | 1,380.00 | 630.00 | 833.33 | $ (203.33) | 4,860.00 | 10,000.00 | $ (5,140.00) | 48.60% |
| 4500-05 Misc Income | | | | 424.52 | | | 0.00 | 424.52 | 500.00 | $ (75.48) | 84.90% |
| 4500-09 Preschool Rent received | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 0.00 | 3,500.00 | 10,200.00 | $ (6,700.00) | 34.31% |
| Total 4500-00 Fees & Other Income | $ 2,010.00 | $ 1,300.00 | $ 1,640.00 | $ 2,504.52 | $ 1,330.00 | $ 1,533.33 | $ (203.33) | $ 8,784.52 | $ 20,700.00 | $ (11,915.48) | 42.44% |
| Total 4000-00 Operating Income | $ 62,833.75 | $ 45,735.34 | $ 50,391.73 | $ 171,589.97 | $ 41,923.70 | $ 46,428.02 | $ (4,504.32) | $ 372,474.49 | $ 666,587.06 | $ (294,112.57) | 55.88% |
| Total Income | $ 62,833.75 | $ 45,735.34 | $ 50,391.73 | $ 171,589.97 | $ 41,923.70 | $ 46,428.02 | $ (4,504.32) | $ 372,474.49 | $ 666,587.06 | $ (294,112.57) | 55.88% |
| Gross Profit | $ 62,833.75 | $ 45,735.34 | $ 50,391.73 | $ 171,589.97 | $ 41,923.70 | $ 46,428.02 | $ (4,504.32) | $ 372,474.49 | $ 666,587.06 | $ (294,112.57) | 55.88% |
| Expenses | | | | | | | | | | | |
| 6000-00 Operating Expenses | | | | | | | | | | | |
| 6100-00 External Expenses | | | | | | | | | | | |
| 6101-00 Diocesan Related Expense | | | | | | | | | | | |
| 6101-01 Diocesan Pledge | | | | | | 0.00 | 0.00 | 0.00 | 5,000.00 | $ 5,000.00 | 0.00% |
| 6101-02 Diocesan Delegates | | | | | | 0.00 | 0.00 | 0.00 | 1,000.00 | $ 1,000.00 | 0.00% |
| 6101-03 Region 13 Dues | | | | | | 0.00 | 0.00 | 0.00 | 300.00 | $ 300.00 | 0.00% |
| Total 6101-00 Diocesan Related Expense | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 6,300.00 | $ 6,300.00 | 0.00% |
| 6102-00 Outreach Efforts | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total 6100-00 External Expenses | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 6,300.00 | $ 6,300.00 | 0.00% |
| 6200-00 Personnel | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6210-00 Pastoral Compensation | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6210-01 Clergy Salary | 4,791.66 | 4,791.66 | 4,791.66 | 4,791.66 | 4,791.66 | 4,791.67 | $ 0.01 | 23,958.30 | 57,500.00 | $ 33,541.70 | 41.67% |
| 6210-03 Clergy Housing Allowance | 3,666.66 | 3,666.66 | 3,666.66 | 3,666.66 | 3,666.66 | 3,666.67 | $ 0.01 | 18,333.30 | 44,000.00 | $ 25,666.70 | 41.67% |

**St. David's Episcopal Church & School**
**DRAFT Budget vs. Actuals Operating Income Statement - CHURCH**
**January - May 2025**

| | | | | | May 2025 | | | Total | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | Actual | Budget | Variance | YTD Actual | 2025 Budget | Remaining | % of Budget |
| 6210-04 Supply Clergy | | | | | | 500.00 | $ 500.00 | 0.00 | 1,500.00 | $ 1,500.00 | 0.00% |
| **Total 6210-00 Pastoral Compensation** | **$ 8,458.32** | **$ 8,458.32** | **$ 8,458.32** | **$ 8,458.32** | **$ 8,458.32** | **$ 8,958.34** | **$ 500.02** | **$ 42,291.60** | **$ 103,000.00** | **$ 60,708.40** | **41.06%** |
| 6230-00 Lay Compensation | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6230-01 Salary - Lay | 8,022.04 | 8,618.14 | 9,214.22 | 9,214.20 | 9,214.20 | 9,214.22 | $ 0.02 | 44,282.80 | 112,075.38 | $ 67,792.58 | 39.51% |
| 6230-03 Music P/Roll Compensation | 2,626.56 | 2,626.56 | 2,626.56 | 2,626.56 | 2,626.56 | 2,626.56 | 0.00 | 13,132.80 | 31,518.72 | $ 18,385.92 | 41.67% |
| 6230-05 Communications | 1,000.00 | 1,000.00 | | | | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 100.00% |
| **Total 6230-00 Lay Compensation** | **$ 11,648.60** | **$ 12,244.70** | **$ 11,840.78** | **$ 11,840.76** | **$ 11,840.76** | **$ 11,840.78** | **$ 0.02** | **$ 59,415.60** | **$ 145,594.10** | **$ 86,178.50** | **40.81%** |
| 6260-00 Personnel Benefits | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6260-01 FICA | 1,461.99 | 1,509.88 | 1,562.03 | 1,561.66 | 1,555.57 | 1,578.00 | $ 22.43 | 7,651.13 | 18,753.87 | $ 11,102.74 | 40.80% |
| 6260-02 Pension Exp | 2,410.32 | 2,429.07 | 2,429.07 | 2,728.27 | 2,728.27 | 2,750.00 | $ 21.73 | 12,725.00 | 32,307.39 | $ 19,582.39 | 39.39% |
| 6260-03 Health Insurance Expense | 3,977.00 | 3,977.00 | 4,008.00 | 4,008.00 | 10,423.00 | 5,084.30 | $ (5,338.70) | 26,393.00 | 58,797.00 | $ 32,404.00 | 44.89% |
| 6260-04 Life Insurance Expense | 42.01 | 42.01 | 42.01 | 42.01 | 42.01 | 100.00 | $ 57.99 | 210.05 | 1,200.00 | $ 989.95 | 17.50% |
| 6260-05 LTD Expense | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| **Total 6260-00 Personnel Benefits** | **$ 7,891.32** | **$ 7,957.96** | **$ 8,041.11** | **$ 8,339.94** | **$ 14,748.85** | **$ 9,512.30** | **$ (5,236.55)** | **$ 46,979.18** | **$ 111,058.26** | **$ 64,079.08** | **42.30%** |
| 6270-00 Misc Personnel Expense | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6270-01 Staffing Expense | | 367.71 | | | | 0.00 | 0.00 | 367.71 | 500.00 | $ 132.29 | 73.54% |
| 6270-02 Workers Comp Payroll Tax | | | | 89.00 | | 0.00 | 0.00 | 89.00 | 200.00 | $ 111.00 | 44.50% |
| 6270-03 Payroll Processing | 203.29 | 76.81 | 87.59 | 83.90 | 83.09 | 83.33 | $ 0.24 | 534.68 | 1,000.00 | $ 465.32 | 53.47% |
| 6270-04 Continuing Education | 25.00 | 900.00 | 58.00 | | | 458.33 | $ 458.33 | 983.00 | 5,500.00 | $ 4,517.00 | 17.87% |
| 6270-06 Travel Expense | | | | | | 0.00 | 0.00 | 0.00 | 2,500.00 | $ 2,500.00 | 0.00% |
| **Total 6270-00 Misc Personnel Expense** | **$ 228.29** | **$ 1,344.52** | **$ 145.59** | **$ 172.90** | **$ 83.09** | **$ 541.66** | **$ 458.57** | **$ 1,974.39** | **$ 9,700.00** | **$ 7,725.61** | **20.35%** |
| **Total 6200-00 Personnel** | **$ 28,226.53** | **$ 30,005.50** | **$ 28,485.80** | **$ 28,811.92** | **$ 35,131.02** | **$ 30,853.08** | **$ (4,277.94)** | **$ 150,660.77** | **$ 369,352.36** | **$ 218,691.59** | **40.79%** |
| 6300-00 Liturgical Worship Expenses | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6300-01 Liturgical Worship Expenses Misc | | | | | 295.65 | | $ (295.65) | 295.65 | 1,625.00 | $ 1,329.35 | 18.19% |
| 6301-00 Altar Supplies | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6301-01 Wine & Host Expense | | | | | 178.40 | 200.00 | $ 21.60 | 178.40 | 500.00 | $ 321.60 | 35.68% |
| 6301-03 Liturgical - Misc Expenses | 39.59 | 10.59 | | 126.99 | 30.72 | 83.33 | $ 52.61 | 207.89 | 1,000.00 | $ 792.11 | 20.79% |
| **Total 6301-00 Altar Supplies** | **$ 39.59** | **$ 10.59** | **$ 0.00** | **$ 126.99** | **$ 209.12** | **$ 283.33** | **$ 74.21** | **$ 386.29** | **$ 1,500.00** | **$ 1,113.71** | **25.75%** |
| 6302-00 Flowers | | | | 858.10 | | | 0.00 | 858.10 | 1,000.00 | $ 141.90 | 85.81% |
| 6303-00 Music Supplies & Equip | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6303-01 Common Music Expense | | | 300.00 | | 195.00 | 0.00 | $ (195.00) | 495.00 | 1,000.00 | $ 505.00 | 49.50% |
| 6303-04 Music Equip-Tuning Expense | | | 250.00 | | | 0.00 | 0.00 | 250.00 | 400.00 | $ 150.00 | 62.50% |
| **Total 6303-00 Music Supplies & Equip** | **$ 0.00** | **$ 0.00** | **$ 550.00** | **$ 0.00** | **$ 195.00** | **$ 0.00** | **$ (195.00)** | **$ 745.00** | **$ 1,400.00** | **$ 655.00** | **53.21%** |
| 6304-00 Audio/Visual Expenses | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6304-03 AV Expenses - Other | | | | 121.98 | | 0.00 | 0.00 | 121.98 | 1,000.00 | $ 878.02 | 12.20% |
| **Total 6304-00 Audio/Visual Expenses** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 121.98** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 121.98** | **$ 1,000.00** | **$ 878.02** | **12.20%** |
| 6306-00 Musicians | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6306-03 Musicians - Special Events | | | | | | 0.00 | 0.00 | 0.00 | 1,225.00 | $ 1,225.00 | 0.00% |
| 6306-05 Musicians | 1,480.00 | 2,790.00 | 1,415.00 | 2,900.00 | 2,095.00 | 2,215.00 | $ 120.00 | 10,680.00 | 24,590.00 | $ 13,910.00 | 43.43% |
| **Total 6306-00 Musicians** | **$ 1,480.00** | **$ 2,790.00** | **$ 1,415.00** | **$ 2,900.00** | **$ 2,095.00** | **$ 2,215.00** | **$ 120.00** | **$ 10,680.00** | **$ 25,815.00** | **$ 15,135.00** | **41.37%** |
| **Total 6300-00 Liturgical Worship Expenses** | **$ 1,519.59** | **$ 2,800.59** | **$ 1,965.00** | **$ 4,007.07** | **$ 2,794.77** | **$ 2,498.33** | **$ (296.44)** | **$ 13,087.02** | **$ 32,340.00** | **$ 19,252.98** | **40.47%** |
| 6500-00 Ministry Expenses | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |

**St. David's Episcopal Church & School**
**DRAFT Budget vs. Actuals Operating Income Statement - CHURCH**
**January - May 2025**

| | | | | | May 2025 | | | Total | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | Actual | Budget | Variance | YTD Actual | 2025 Budget | Remaining | % of Budget |
| 6501-00 Welcoming & Incorporation | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6501-01 Welcoming | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6501-02 The Connection | 5.99 | 5.99 | 5.99 | 5.99 | 5.99 | 170.00 | $ 164.01 | 29.95 | 1,500.00 | $ 1,470.05 | 2.00% |
| 6501-03 Stewardship | | | | | | 0.00 | 0.00 | 0.00 | 1,000.00 | $ 1,000.00 | 0.00% |
| Total 6501-00 Welcoming & Incorporation | $ 5.99 | $ 5.99 | $ 5.99 | $ 5.99 | $ 5.99 | $ 170.00 | $ 164.01 | $ 29.95 | $ 2,500.00 | $ 2,470.05 | 1.20% |
| 6502-00 Ministries - Parish Life | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6502-01 Youth & Children's Music Pgm | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6502-02 Pentecost Festival Expenses | | | | | | 0.00 | 0.00 | 0.00 | 500.00 | $ 500.00 | 0.00% |
| 6502-03 Advent Festival Expenses | | | | | | 0.00 | 0.00 | 0.00 | 500.00 | $ 500.00 | 0.00% |
| 6502-05 Parish Life | 229.50 | | 217.50 | | | 0.00 | 0.00 | 447.00 | 1,000.00 | $ 553.00 | 44.70% |
| Total 6502-00 Ministries - Parish Life | $ 229.50 | $ 0.00 | $ 217.50 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 447.00 | $ 2,000.00 | $ 1,553.00 | 22.35% |
| 6504-00 Hospitality Ministry Expenses | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6504-01 Sunday Fellowship Expenses | 114.15 | | 42.94 | | 192.40 | 43.33 | $ (149.07) | 349.49 | 520.00 | $ 170.51 | 67.21% |
| 6504-01-2 Sunday Fellowship collections | -152.00 | -146.00 | -65.00 | -56.00 | -73.00 | -43.33 | $ 29.67 | -492.00 | -520.00 | $ (28.00) | 94.62% |
| Total 6504-01 Sunday Fellowship Expenses | -$ 37.85 | -$ 146.00 | -$ 22.06 | -$ 56.00 | $ 119.40 | $ 0.00 | $ (119.40) | -$ 142.51 | $ 0.00 | $ 142.51 | |
| 6504-02 Vestry Hospitality Expenses | | | | | | 41.67 | $ 41.67 | 0.00 | 500.00 | $ 500.00 | 0.00% |
| 6504-03 Other Parish Event Expenses | | | | | | 83.33 | $ 83.33 | 0.00 | 1,000.00 | $ 1,000.00 | 0.00% |
| Total 6504-00 Hospitality Ministry Expenses | -$ 37.85 | -$ 146.00 | -$ 22.06 | -$ 56.00 | $ 119.40 | $ 125.00 | $ 5.60 | -$ 142.51 | $ 1,500.00 | $ 1,642.51 | -9.50% |
| 6505-00 Pastoral Care Ministry | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6505-01 Lay Eucharistic Ministry | 80.80 | 16.91 | 20.46 | 0.00 | 34.82 | 13.33 | $ (21.49) | 152.99 | 160.00 | $ 7.01 | 95.62% |
| Total 6505-00 Pastoral Care Ministry | $ 80.80 | $ 16.91 | $ 20.46 | $ 0.00 | $ 34.82 | $ 13.33 | $ (21.49) | $ 152.99 | $ 160.00 | $ 7.01 | 95.62% |
| 6506-00 Spiritual Formation Ministry | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6506-01 Baptism | 14.22 | | | | | 0.00 | 0.00 | 14.22 | 100.00 | $ 85.78 | 14.22% |
| 6506-02 Communion | | | | | | 0.00 | 0.00 | 0.00 | 250.00 | $ 250.00 | 0.00% |
| 6506-03 Confirmation | | | | | | 0.00 | 0.00 | 0.00 | 750.00 | $ 750.00 | 0.00% |
| Total 6506-00 Spiritual Formation Ministry | $ 14.22 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 14.22 | $ 1,100.00 | $ 1,085.78 | 1.29% |
| 6507-00 Christian Education Ministry | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6507-04 Christ Ed Curriculum & Expenses | | | 73.96 | 31.75 | 58.40 | 50.00 | $ (8.40) | 164.11 | 600.00 | $ 435.89 | 27.35% |
| Total 6507-00 Christian Education Ministry | $ 0.00 | $ 0.00 | $ 73.96 | $ 31.75 | $ 58.40 | $ 50.00 | $ (8.40) | $ 164.11 | $ 600.00 | $ 435.89 | 27.35% |
| 6508-00 Youth Ministry | 71.85 | 25.63 | | 101.02 | 90.72 | 125.00 | $ 34.28 | 289.22 | 1,500.00 | $ 1,210.78 | 19.28% |
| Total 6500-00 Ministry Expenses | $ 364.51 | -$ 97.47 | $ 295.85 | $ 82.76 | $ 309.33 | $ 483.33 | $ 174.00 | $ 954.98 | $ 9,360.00 | $ 8,405.02 | 10.20% |
| 6600-00 Property Expenses | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6601-00 Mortgage/Building Use | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6601-01 Mortgage Interest | 471.38 | 434.85 | 357.17 | 671.90 | | 326.00 | $ 326.00 | 1,935.30 | 4,845.00 | $ 2,909.70 | 39.94% |
| 6601-04 Mortgage Principal Pymt | 10,135.16 | 10,171.69 | 10,249.37 | 91,676.31 | | 10,280.00 | $ 10,280.00 | 122,232.53 | 122,355.00 | $ 122.47 | 99.90% |
| Total 6601-00 Mortgage/Building Use | $ 10,606.54 | $ 10,606.54 | $ 10,606.54 | $ 92,348.21 | $ 0.00 | $ 10,606.00 | $ 10,606.00 | $ 124,167.83 | $ 127,200.00 | $ 3,032.17 | 97.62% |
| 6602-00 Property Protection | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6602-01 Insurance | | | 3,758.12 | | | 0.00 | 0.00 | 3,758.12 | 14,400.00 | $ 10,641.88 | 26.10% |
| 6602-02 Fire,Secur,permit,monitoring | 1,746.99 | 459.61 | 459.61 | 459.61 | 459.61 | 1,083.33 | $ 623.72 | 3,585.43 | 13,000.00 | $ 9,414.57 | 27.58% |
| 6602-03 Fire, alarm system repairs | 1,688.00 | | | 3,244.98 | | 280.00 | $ 280.00 | 4,932.98 | 4,500.00 | $ (432.98) | 109.62% |
| Total 6602-00 Property Protection | $ 3,434.99 | $ 459.61 | $ 4,217.73 | $ 3,704.59 | $ 459.61 | $ 1,363.33 | $ 903.72 | $ 12,276.53 | $ 31,900.00 | $ 19,623.47 | 38.48% |
| 6603-00 Funding to Repair Reserve | 2,083.00 | 2,083.00 | 2,083.00 | 2,083.00 | 2,083.00 | 2,083.33 | $ 0.33 | 10,415.00 | 25,000.00 | $ 14,585.00 | 41.66% |

**St. David's Episcopal Church & School**
**DRAFT Budget vs. Actuals Operating Income Statement - CHURCH**
**January - May 2025**

| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | | | Total | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Actual | Budget | Variance | YTD Actual | 2025 Budget | Remaining | % of Budget |
| 6604-00 Maintenance Contracts | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6604-01 Landscaping Contract | | | 2,009.44 | 2,009.44 | 2,009.44 | 1,578.00 | $ (431.44) | 6,028.32 | 14,200.00 | $ 8,171.68 | 42.45% |
| 6604-02 Janitorial Contract | 1,271.00 | 1,271.00 | 1,271.00 | 1,421.00 | | 1,300.00 | $ 1,300.00 | 5,234.00 | 16,500.00 | $ 11,266.00 | 31.72% |
| 6604-03 HVAC Service Contract | 655.00 | | | 655.00 | | 655.00 | $ 655.00 | 1,310.00 | 2,026.00 | $ 716.00 | 64.66% |
| 6604-04 Pest Control Contract | | 150.00 | 75.00 | 75.00 | 250.00 | 150.00 | $ (100.00) | 550.00 | 1,800.00 | $ 1,250.00 | 30.56% |
| 6604-05 Refuse Collection | 86.19 | 86.19 | 86.18 | 176.22 | 90.04 | 88.00 | $ (2.04) | 524.82 | 1,050.00 | $ 525.18 | 49.98% |
| 6604-06 Snow Removal | 6,080.00 | 3,150.00 | | | | 0.00 | 0.00 | 9,230.00 | 8,000.00 | $ (1,230.00) | 115.38% |
| **Total 6604-00 Maintenance Contracts** | **$ 8,092.19** | **$ 4,657.19** | **$ 3,441.62** | **$ 4,336.66** | **$ 2,349.48** | **$ 3,771.00** | **$ 1,421.52** | **$ 22,877.14** | **$ 43,576.00** | **$ 20,698.86** | **52.50%** |
| 6605-00 Repairs & Maintenance | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6605-01 General Repairs & Maint | 1,842.00 | 74.18 | 1,189.29 | 7,998.18 | 559.95 | 833.33 | $ 273.38 | 11,663.60 | 10,000.00 | $ (1,663.60) | 116.64% |
| 6605-02 Landscaping Services | | | | | | 150.00 | $ 150.00 | 0.00 | 1,800.00 | $ 1,800.00 | 0.00% |
| 6605-03 HVAC Repairs & Maint | 4,790.00 | | 412.50 | | 10,710.00 | 2,500.00 | $ (8,210.00) | 15,912.50 | 30,000.00 | $ 14,087.50 | 53.04% |
| **Total 6605-00 Repairs & Maintenance** | **$ 6,632.00** | **$ 74.18** | **$ 1,601.79** | **$ 7,998.18** | **$ 11,269.95** | **$ 3,483.33** | **$ (7,786.62)** | **$ 27,576.10** | **$ 41,800.00** | **$ 14,223.90** | **65.97%** |
| 6605-01-3 General Repairs and Maintenance | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| **Total 6600-00 Property Expenses** | **$ 30,848.72** | **$ 17,880.52** | **$ 21,950.68** | **$ 110,470.64** | **$ 16,162.04** | **$ 21,306.99** | **$ 5,144.95** | **$ 197,312.60** | **$ 269,476.00** | **$ 72,163.40** | **73.22%** |
| 6700-00 Utilities | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6700-01 Telephone & Internet | 845.05 | 845.51 | 845.36 | 846.15 | 542.35 | 916.67 | $ 374.32 | 3,924.42 | 11,000.00 | $ 7,075.58 | 35.68% |
| 6700-02 Natural Gas | 4,229.67 | 5,797.71 | 13,445.77 | 6,032.26 | 1,508.48 | 1,550.00 | $ 41.52 | 31,013.89 | 28,600.00 | $ (2,413.89) | 108.44% |
| 6700-03 Electricity | | 1,497.99 | 2,360.89 | 1,339.76 | 1,488.63 | 1,875.00 | $ 386.37 | 6,687.27 | 22,500.00 | $ 15,812.73 | 29.72% |
| 6700-04 Water & Sewer | | 372.88 | | | | 333.33 | $ 333.33 | 372.88 | 4,000.00 | $ 3,627.12 | 9.32% |
| **Total 6700-00 Utilities** | **$ 5,074.72** | **$ 8,514.09** | **$ 16,652.02** | **$ 8,218.17** | **$ 3,539.46** | **$ 4,675.00** | **$ 1,135.54** | **$ 41,998.46** | **$ 66,100.00** | **$ 24,101.54** | **63.54%** |
| 6800-00 General & Administrative | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6801-00 Office Supply Expenses | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6801-01 Office Administrative Supplies | 159.26 | 206.41 | 36.29 | 366.55 | 25.39 | 200.00 | $ 174.61 | 793.90 | 2,400.00 | $ 1,606.10 | 33.08% |
| 6801-02 Kitchen/Cleaning Supplies | | 836.41 | | 32.34 | | 166.67 | $ 166.67 | 868.75 | 2,000.00 | $ 1,131.25 | 43.44% |
| **Total 6801-00 Office Supply Expenses** | **$ 159.26** | **$ 1,042.82** | **$ 36.29** | **$ 398.89** | **$ 25.39** | **$ 366.67** | **$ 341.28** | **$ 1,662.65** | **$ 4,400.00** | **$ 2,737.35** | **37.79%** |
| 6802-00 Office Equipment Expense | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6802-02 IT Equipment & Software | 331.40 | 331.40 | 331.40 | 331.40 | 331.40 | 447.58 | $ 116.18 | 1,657.00 | 5,371.00 | $ 3,714.00 | 30.85% |
| 6802-03 Office Contracts | 289.90 | 695.00 | 190.90 | 268.80 | 979.82 | 459.00 | $ (520.82) | 2,424.42 | 5,508.00 | $ 3,083.58 | 44.02% |
| **Total 6802-00 Office Equipment Expense** | **$ 621.30** | **$ 1,026.40** | **$ 522.30** | **$ 600.20** | **$ 1,311.22** | **$ 906.58** | **$ (404.64)** | **$ 4,081.42** | **$ 10,879.00** | **$ 6,797.58** | **37.52%** |
| 6803-00 Office Services | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6803-01 Postage & Shipping | | 54.10 | | 1,350.00 | 36.42 | 100.00 | $ 63.58 | 1,440.52 | 1,200.00 | $ (240.52) | 120.04% |
| 6803-02 Legal & Accounting | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,845.00 | 3,500.00 | $ (345.00) | 17,845.00 | 42,000.00 | $ 24,155.00 | 42.49% |
| 6803-03 IT Services | 1,785.39 | 1,770.39 | 1,770.39 | 1,753.60 | 1,770.39 | 1,829.00 | $ 58.61 | 8,850.16 | 21,948.00 | $ 13,097.84 | 40.32% |
| 6803-04 Bank Charges | 303.94 | 574.36 | 361.73 | 287.08 | 650.13 | 481.00 | $ (169.13) | 2,177.24 | 5,772.00 | $ 3,594.76 | 37.72% |
| 6803-05 Dues & Subscriptions | | 1,399.00 | -1,399.00 | | | 41.67 | $ 41.67 | 0.00 | 500.00 | $ 500.00 | 0.00% |
| **Total 6803-00 Office Services** | **$ 5,589.33** | **$ 7,297.85** | **$ 4,233.12** | **$ 6,890.68** | **$ 6,301.94** | **$ 5,951.67** | **$ (350.27)** | **$ 30,312.92** | **$ 71,420.00** | **$ 41,107.08** | **42.44%** |
| 6804-00 Advertising & Marketing | 625.67 | 235.00 | 205.97 | | | 250.00 | $ 250.00 | 1,066.64 | 3,000.00 | $ 1,933.36 | 35.55% |
| 6805-00 Food & Catering | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6805-01 Catering | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6805-02 Food & Beverage | | | | | | 83.33 | $ 83.33 | 0.00 | 1,000.00 | $ 1,000.00 | 0.00% |
| **Total 6805-00 Food & Catering** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | | **$ 83.33** | **$ 83.33** | **$ 0.00** | **$ 1,000.00** | **$ 1,000.00** | **0.00%** |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**St. David's Episcopal Church & School**
**DRAFT Budget vs. Actuals Operating Income Statement - CHURCH**
**January - May 2025**

| | | | | | May 2025 | | | Total | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | Actual | Budget | Variance | YTD Actual | 2025 Budget | Remaining | % of Budget |
| 6806-00 Misc G&A | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 6806-01 Miscellaneous G&A | | | 15.00 | 15.00 | 15.00 | 16.67 | $ 1.67 | 45.00 | 200.00 | $ 155.00 | 22.50% |
| Total 6806-00 Misc G&A | $ 0.00 | $ 0.00 | $ 15.00 | $ 15.00 | $ 15.00 | $ 16.67 | $ 1.67 | $ 45.00 | $ 200.00 | $ 155.00 | 22.50% |
| Total 6800-00 General & Administrative | $ 6,995.56 | $ 9,602.07 | $ 5,012.68 | $ 7,904.77 | $ 7,653.55 | $ 7,574.92 | $ (78.63) | $ 37,168.63 | $ 90,899.00 | $ 53,730.37 | 40.89% |
| Total 6000-00 Operating Expenses | $ 73,029.63 | $ 68,705.30 | $ 74,362.03 | $ 159,495.33 | $ 65,590.17 | $ 67,391.65 | $ 1,801.48 | $ 441,182.46 | $ 843,827.36 | $ 402,644.90 | 52.28% |
| Total Expenses | $ 73,029.63 | $ 68,705.30 | $ 74,362.03 | $ 159,495.33 | $ 65,590.17 | $ 67,391.65 | $ 1,801.48 | $ 441,182.46 | $ 843,827.36 | $ 402,644.90 | 52.28% |
| Net Operating Income | -$ 10,195.88 | -$ 22,969.96 | -$ 23,970.30 | $ 12,094.64 | -$ 23,666.47 | -$ 20,963.63 | $ (2,702.84) | -$ 68,707.97 | -$ 177,240.30 | $ 108,532.33 | 38.77% |
| Repair Reserve Add Back | | | | | 2,083.00 | 2,083.33 | | 10,415.00 | 25,000.00 | $ (14,585.00) | |
| Adjusted Net Operating Income | | | | | $ (21,583.47) | $ (18,880.30) | | $ (58,292.97) | $ (152,240.30) | $ 93,947.33 | |

# St. David's Episcopal Church & School
## DRAFT Non-Operating Income Statement - CHURCH
### January - May 2025

| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total |
|---|---|---|---|---|---|---|
| **Other Income** | | | | | | |
| **5000-00 Non-Operating Income** | | | | | | 0.00 |
| **5100-00 Long Term Investment Gain/Loss** | | | | | | 0.00 |
| **5100-01 Gain/Loss TOTF001 Endowment** | 870.70 | -93.58 | -866.47 | 100.00 | 1,333.10 | 1,343.75 |
| **5100-02 Gain/Loss TOTF002 Captl Fund** | 6,526.14 | -701.41 | -6,494.47 | 749.58 | 9,991.95 | 10,071.79 |
| **5100-03 Gain/Loss TOTF005 Church Pastor** | 1,835.54 | -197.28 | -1,826.63 | 210.82 | 2,810.34 | 2,832.79 |
| **5100-06 Gain/Loss STAMP Fund** | 30.26 | 42.89 | 30.27 | 42.44 | 2.87 | 148.73 |
| **Total 5100-00 Long Term Investment Gain/Loss** | **$ 9,262.64** | **-$ 949.38** | **-$ 9,157.30** | **$ 1,102.84** | **$ 14,138.26** | **$ 14,397.06** |
| **5200-00 Capital Fundraising** | | | | | | 0.00 |
| **5201-00 Repair Reserve Fund Rev** | | | | | | 0.00 |
| **5201-02 RR - Designated** | 2,083.00 | 2,083.00 | 2,083.00 | 2,083.00 | 2,083.00 | 10,415.00 |
| **Total 5201-00 Repair Reserve Fund Rev** | **$ 2,083.00** | **$ 2,083.00** | **$ 2,083.00** | **$ 2,083.00** | **$ 2,083.00** | **$ 10,415.00** |
| **5202-00 Capital Improvement Gifts** | | | | | | 0.00 |
| **5202-01 Capital Funds Gifts** | | | | 42,726.50 | 47,171.64 | 89,898.14 |
| **Total 5202-00 Capital Improvement Gifts** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 42,726.50** | **$ 47,171.64** | **$ 89,898.14** |
| **Total 5200-00 Capital Fundraising** | **$ 2,083.00** | **$ 2,083.00** | **$ 2,083.00** | **$ 44,809.50** | **$ 49,254.64** | **$ 100,313.14** |
| **5300-00 Discretionary Fund Gifts** | | | | | | 0.00 |
| **5300-01 Disc Fund Gifts - Rector** | | | 200.00 | | | 200.00 |
| **Total 5300-00 Discretionary Fund Gifts** | **$ 0.00** | **$ 0.00** | **$ 200.00** | **$ 0.00** | **$ 0.00** | **$ 200.00** |
| **5600-00 Self Funded Ministry Revenue** | | | | | | 0.00 |
| **5601-00 SF Parish Life Ministry Rev** | | | | | | 0.00 |
| **5601-03 SF Prayer Quilt Ministry** | | 50.00 | | | | 50.00 |
| **5601-05 DOK Ministry** | | 61.00 | | | | 61.00 |
| **5601-06 Men's Fellowship Group Ministry** | | | 1,045.00 | | | 1,045.00 |
| **5601-10 Rector Ministry Fund** | | 1,000.00 | | | | 1,000.00 |
| **Total 5601-00 SF Parish Life Ministry Rev** | **$ 0.00** | **$ 1,111.00** | **$ 1,045.00** | **$ 0.00** | **$ 0.00** | **$ 2,156.00** |
| **5602-00 VBS Revenue** | | | | | | 0.00 |

St. David's Episcopal Church & School

DRAFT Non-Operating Income Statement - CHURCH

January - May 2025

| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total |
|---|---|---|---|---|---|---|
| **5602-01 VBS Fees** | | | 1,265.00 | 605.00 | 385.00 | 2,255.00 |
| **Total 5602-00 VBS Revenue** | **$ 0.00** | **$ 0.00** | **$ 1,265.00** | **$ 605.00** | **$ 385.00** | **$ 2,255.00** |
| **Total 5600-00 Self Funded Ministry Revenue** | **$ 0.00** | **$ 1,111.00** | **$ 2,310.00** | **$ 605.00** | **$ 385.00** | **$ 4,411.00** |
| **5700-00 Outreach Ministry Income** | | | | | | 0.00 |
| **5704-00 Domestic Outreach** | | | | | | 0.00 |
| **5704-01 Dom Outreach General Gifts** | | | 70.00 | | | 70.00 |
| **Total 5704-00 Domestic Outreach** | **$ 0.00** | **$ 0.00** | **$ 70.00** | **$ 0.00** | **$ 0.00** | **$ 70.00** |
| **5705-00 Music Outreach Income** | | | | 0.00 | | 0.00 |
| **Total 5700-00 Outreach Ministry Income** | **$ 0.00** | **$ 0.00** | **$ 70.00** | **$ 0.00** | **$ 0.00** | **$ 70.00** |
| **Total 5000-00 Non-Operating Income** | **$ 11,345.64** | **$ 2,244.62** | **-$ 4,494.30** | **$ 46,517.34** | **$ 63,777.90** | **$ 119,391.20** |
| **Total Other Income** | **$ 11,345.64** | **$ 2,244.62** | **-$ 4,494.30** | **$ 46,517.34** | **$ 63,777.90** | **$ 119,391.20** |
| **Other Expenses** | | | | | | 0.00 |
| **7000-00 Non-Operating Expenses** | | | | | | 0.00 |
| **7300-00 Discretionary Fund Expenses** | | | | | | 0.00 |
| **7300-01 Disc. Fund Exp - Rector** | 2,119.00 | 2,978.87 | | 295.78 | 450.00 | 5,843.65 |
| **Total 7300-00 Discretionary Fund Expenses** | **$ 2,119.00** | **$ 2,978.87** | **$ 0.00** | **$ 295.78** | **$ 450.00** | **$ 5,843.65** |
| **7600-00 Self Funded Ministry Expenses** | | | | | | 0.00 |
| **7601-00 SF Parish Life Ministry Exp.** | | | | | | 0.00 |
| **7601-02 Eden Ministry Expense** | | | | 1,200.00 | 1,309.09 | 2,509.09 |
| **7601-03 Prayer Quilt Expense** | | | | 262.41 | | 262.41 |
| **7601-06 Men's Fellowship Group Expense** | | 572.15 | | | | 572.15 |
| **7601-07 Messy Church Expense** | 12.72 | | 99.19 | 146.34 | | 258.25 |
| **7601-10 Rector Ministry Fund** | 1,031.34 | 3,622.96 | 2,386.74 | 1,136.56 | 161.56 | 8,339.16 |
| **Total 7601-00 SF Parish Life Ministry Exp.** | **$ 1,044.06** | **$ 4,195.11** | **$ 2,485.93** | **$ 2,745.31** | **$ 1,470.65** | **$ 11,941.06** |
| **7602-00 Vacation Bible School Exp** | | 226.60 | | 432.64 | 857.74 | 1,516.98 |
| **Total 7600-00 Self Funded Ministry Expenses** | **$ 1,044.06** | **$ 4,421.71** | **$ 2,485.93** | **$ 3,177.95** | **$ 2,328.39** | **$ 13,458.04** |
| **Total 7000-00 Non-Operating Expenses** | **$ 3,163.06** | **$ 7,400.58** | **$ 2,485.93** | **$ 3,473.73** | **$ 2,778.39** | **$ 19,301.69** |

## St. David's Episcopal Church & School

## DRAFT Non-Operating Income Statement - CHURCH

## January - May 2025

| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total |
|---|---|---|---|---|---|---|
| **Total Other Expenses** | **$ 3,163.06** | **$ 7,400.58** | **$ 2,485.93** | **$ 3,473.73** | **$ 2,778.39** | **$ 19,301.69** |
| **Net Other Income** | **$ 8,182.58** | **-$ 5,155.96** | **-$ 6,980.23** | **$ 43,043.61** | **$ 60,999.51** | **$ 100,089.51** |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

## St. David's Episcopal Church & School
## DRAFT Income Statement - CEMETERY
## January - May, 2025

| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| **4000-00 Operating Income** | | | | | | 0.00 |
| **4300-00 Investment Income - Operations** | | | | | | 0.00 |
| **4300-01 Dividends & Interest** | | 27.57 | | | | 27.57 |
| **4300-01-3 Dividends & Interest - CM** | | | 53.50 | 51.86 | 53.69 | 159.05 |
| **Total 4300-00 Investment Income - Operations** | **$ 0.00** | **$ 27.57** | **$ 53.50** | **$ 51.86** | **$ 53.69** | **$ 186.62** |
| **4500-00 Fees & Other Income** | | | | | | 0.00 |
| **4500-04 Columbarium Fee** | | | 4,000.00 | | 3,000.00 | 7,000.00 |
| **Total 4500-00 Fees & Other Income** | **$ 0.00** | **$ 0.00** | **$ 4,000.00** | **$ 0.00** | **$ 3,000.00** | **$ 7,000.00** |
| **Total 4000-00 Operating Income** | **$ 0.00** | **$ 27.57** | **$ 4,053.50** | **$ 51.86** | **$ 3,053.69** | **$ 7,186.62** |
| **Total Income** | **$ 0.00** | **$ 27.57** | **$ 4,053.50** | **$ 51.86** | **$ 3,053.69** | **$ 7,186.62** |
| **Gross Profit** | **$ 0.00** | **$ 27.57** | **$ 4,053.50** | **$ 51.86** | **$ 3,053.69** | **$ 7,186.62** |
| **Expenses** | | | | | | 0.00 |
| **6000-00 Operating Expenses** | | | | | | 0.00 |
| **6600-00 Property Expenses** | | | | | | 0.00 |
| **6606-00 Operations** | | | | | | 0.00 |
| **6606-03 Columbarium Burial Expense** | 193.85 | | 15.95 | | | 209.80 |
| **Total 6606-00 Operations** | **$ 193.85** | **$ 0.00** | **$ 15.95** | **$ 0.00** | **$ 0.00** | **$ 209.80** |
| **Total 6600-00 Property Expenses** | **$ 193.85** | **$ 0.00** | **$ 15.95** | **$ 0.00** | **$ 0.00** | **$ 209.80** |
| **Total 6000-00 Operating Expenses** | **$ 193.85** | **$ 0.00** | **$ 15.95** | **$ 0.00** | **$ 0.00** | **$ 209.80** |
| **Total Expenses** | **$ 193.85** | **$ 0.00** | **$ 15.95** | **$ 0.00** | **$ 0.00** | **$ 209.80** |
| **Net Operating Income** | **-$ 193.85** | **$ 27.57** | **$ 4,037.55** | **$ 51.86** | **$ 3,053.69** | **$ 6,976.82** |
| **Other Income** | | | | | | 0.00 |
| **5000-00 Non-Operating Income** | | | | | | 0.00 |
| **5100-00 Long Term Investment Gain/Loss** | | | | | | 0.00 |
| **5100-04 Gain/Loss TOTF003 Perp Care** | 1,879.11 | -201.96 | -1,869.99 | 215.83 | 2,877.04 | 2,900.03 |
| **5100-05 Gain/Loss TOTF004 Cmty Cap Fund** | 604.97 | -65.02 | -602.03 | 69.48 | 926.25 | 933.65 |

## St. David's Episcopal Church & School
## DRAFT Income Statement - CEMETERY
## January - May, 2025

| | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total |
|---|---|---|---|---|---|---|
| Total 5100-00 Long Term Investment Gain/Loss | $ 2,484.08 | -$ 266.98 | -$ 2,472.02 | $285.31 | $ 3,803.29 | $ 3,833.68 |
| Total 5000-00 Non-Operating Income | $ 2,484.08 | -$ 266.98 | -$ 2,472.02 | $285.31 | $ 3,803.29 | $ 3,833.68 |
| Total Other Income | $ 2,484.08 | -$ 266.98 | -$ 2,472.02 | $285.31 | $ 3,803.29 | $ 3,833.68 |
| Net Other Income | $ 2,484.08 | -$ 266.98 | -$ 2,472.02 | $285.31 | $ 3,803.29 | $ 3,833.68 |
| Net Income | $ 2,290.23 | -$ 239.41 | $ 1,565.53 | $337.17 | $ 6,856.98 | $ 10,810.50 |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**St. David's Episcopal Church & School**
**DRAFT Income Statement - SCHOOL**
**July 2024 - May 2025**

| | Jul 2024 | Aug 2024 | Sep 2024 | Oct 2024 | Nov 2024 | Dec 2024 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total | Budget Remaining | Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | | | | | | | | |
| **4000-00 Operating Income** | | | | | | | | | | | | 0.00 | | 0.00 |
| **4400-00 School Tuition & Fees** | | | | | | | | | | | | 0.00 | | 0.00 |
| **4401-00 Preschool Tuition & Fees** | | | | | | | | | | | | 0.00 | | 0.00 |
| **4401-01 Registration - Preschool** | | 300.00 | 600.00 | 150.00 | 300.00 | | 150.00 | 7,350.00 | 4,510.00 | 1,050.00 | 290.00 | 14,700.00 | 2,400.00 | 12,300.00 |
| **4401-02 Tuition - Preschool** | | 975.00 | 37,885.50 | 42,939.00 | 35,328.00 | 37,598.00 | 35,549.50 | 36,731.50 | 36,831.50 | 38,226.00 | 43,195.00 | 345,259.00 | -22,031.00 | 367,290.00 |
| **4401-03 Late Fees - Preschool** | | | 75.00 | 175.00 | 140.00 | | 315.00 | 25.00 | 50.00 | 280.00 | | 1,060.00 | 1,060.00 | 0.00 |
| **Total 4401-00 Preschool Tuition & Fees** | **$ 0.00** | **$ 1,275.00** | **$ 38,560.50** | **$ 43,264.00** | **$ 35,768.00** | **$ 37,598.00** | **$ 36,014.50** | **$ 44,106.50** | **$ 41,391.50** | **$ 39,556.00** | **$ 43,485.00** | **$ 361,019.00** | **-$18,571.00** | **$ 379,590.00** |
| **4404-00 Camp Tuition & Fees** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **4404-02 Tuition Camp** | | | | | | | | | | 5,200.00 | 800.00 | 6,000.00 | -1,000.00 | 7,000.00 |
| **Total 4404-00 Camp Tuition & Fees** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 5,200.00** | **$ 800.00** | **$ 6,000.00** | **-$ 1,000.00** | **$ 7,000.00** |
| **4405-00 Lunch Bunch Tuition and Fees** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **4405-02 Tuition Lunch Bunch** | | | 1,360.00 | 1,500.00 | 1,340.00 | 2,250.00 | 1,200.00 | 1,350.00 | 1,350.00 | 1,500.00 | 1,500.00 | 13,350.00 | -1,500.00 | 14,850.00 |
| **Total 4405-00 Lunch Bunch Tuition and Fees** | **$ 0.00** | **$ 0.00** | **$ 1,360.00** | **$ 1,500.00** | **$ 1,340.00** | **$ 2,250.00** | **$ 1,200.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,500.00** | **$ 1,500.00** | **$ 13,350.00** | **-$ 1,500.00** | **$ 14,850.00** |
| **4407-00 KWild Tuition & Fees** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **4407-02 Tuition for KWild** | | | 1,200.00 | 1,050.00 | 1,300.00 | 1,350.00 | 1,350.00 | 1,350.00 | 1,350.00 | 1,200.00 | 1,950.00 | 12,100.00 | -5,450.00 | 17,550.00 |
| **Total 4407-00 KWild Tuition & Fees** | **$ 0.00** | **$ 0.00** | **$ 1,200.00** | **$ 1,050.00** | **$ 1,300.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,200.00** | **$ 1,950.00** | **$ 12,100.00** | **-$ 5,450.00** | **$ 17,550.00** |
| **Total 4400-00 School Tuition & Fees** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$26,521.00** | **$ 418,990.00** |
| **Total 4000-00 Operating Income** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$26,521.00** | **$ 418,990.00** |
| **Total Income** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$26,521.00** | **$ 418,990.00** |
| **Gross Profit** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$26,521.00** | **$ 418,990.00** |
| **Expenses** | | | | | | | | | | | | 0.00 | | |
| **6000-00 Operating Expenses** | | | | | | | | | | | | 0.00 | | 0.00 |
| **6200-00 Personnel** | | | | | | | | | | | | 0.00 | | 0.00 |
| **6230-00 Lay Compensation** | | | | | | | | | | | | 0.00 | | 0.00 |
| **6230-01-2 Salary - Lay PS** | 7,324.50 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 94,311.10 | 16,918.90 | 111,230.00 |
| **Total 6230-00 Lay Compensation** | **$ 7,324.50** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 94,311.10** | **$ 16,918.90** | **$ 111,230.00** |
| **6250-00 School Teacher Compensation** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **6250-01 Salary - PS Teachers** | 0.00 | 0.00 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 146,058.48 | 8,041.52 | 154,100.00 |
| **6250-04 Salary - Camp** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,300.00 | 2,300.00 |
| **6250-05 Salary - Music S&C** | 0.00 | 0.00 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 2,084.22 | 215.78 | 2,300.00 |
| **6250-06 Salary - Subs/Floaters** | 0.00 | 0.00 | 353.00 | 916.00 | 1,238.00 | 817.00 | 340.00 | 842.00 | 835.00 | 1,410.00 | 1,185.00 | 7,936.00 | 2,364.00 | 10,300.00 |
| **6250-07 Salary- Lunch Bunch** | 0.00 | 0.00 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 6,537.24 | 962.76 | 7,500.00 |
| **6250-08 Salary - Dine & Design** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **6250-09 Salary - KWild** | 0.00 | 0.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 7,776.00 | 449.00 | 8,225.00 |
| **Total 6250-00 School Teacher Compensation** | **$ 0.00** | **$ 0.00** | **$ 18,403.66** | **$ 18,966.66** | **$ 19,288.66** | **$ 18,867.66** | **$ 18,390.66** | **$ 18,892.66** | **$ 18,885.66** | **$ 19,460.66** | **$ 19,235.66** | **$ 170,391.94** | **$ 14,333.06** | **$ 184,725.00** |
| **6260-00 Personnel Benefits** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **6260-01-2 FICA - PS** | 560.32 | 665.44 | 2,046.81 | 2,091.79 | 2,123.31 | 2,080.32 | 2,054.61 | 2,090.72 | 2,084.83 | 2,130.36 | 2,119.26 | 20,047.77 | 453.23 | 20,501.00 |
| **6260-02-2 Pension Exp - PS** | 900.00 | | 654.36 | 654.36 | 654.36 | 663.72 | 663.36 | 654.36 | 654.36 | 822.58 | 822.58 | 7,144.04 | -2,544.04 | 4,600.00 |
| **6260-03-2 Health Insurance Expense - PS** | | | | | | | | | | | | 0.00 | 414.50 | 414.50 |
| **6260-04-2 Life Insurance Expense - PS** | | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 569.10 | -154.60 | 414.50 |
| **Total 6260-00 Personnel Benefits** | **$ 1,460.32** | **$ 722.35** | **$ 2,758.08** | **$ 2,803.06** | **$ 2,834.58** | **$ 2,800.95** | **$ 2,774.88** | **$ 2,801.99** | **$ 2,796.10** | **$ 3,009.85** | **$ 2,998.75** | **$ 27,760.91** | **-$ 1,830.91** | **$ 25,930.00** |
| **6270-00 Misc Personnel Expense** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **6270-01-2 Staffing Expense - PS** | | | | | | | | 22.00 | | | | 22.00 | 328.00 | 350.00 |
| **6270-02-2 Workers Comp Payroll - PS** | 1,173.00 | | | 278.00 | | 0.00 | -361.00 | | | 89.00 | | 1,179.00 | 759.00 | 1,938.00 |
| **6270-03-2 Payroll Processing - PS** | 115.90 | 117.72 | 143.05 | 177.42 | 179.22 | 184.65 | 473.74 | 179.22 | 181.02 | 195.78 | 193.87 | 2,141.59 | -341.59 | 1,800.00 |
| **6270-04-2 Continuing Education - PS** | | 600.00 | 345.00 | | | 90.00 | | 65.00 | 52.00 | | | 1,152.00 | 2,848.00 | 4,000.00 |
| **6270-05-2 Staff Recognition - PS** | | | 248.95 | | 219.80 | 76.73 | 25.00 | | | | 526.94 | 1,097.42 | 1,902.58 | 3,000.00 |
| **Total 6270-00 Misc Personnel Expense** | **$ 1,288.90** | **$ 717.72** | **$ 737.00** | **$ 455.42** | **$ 399.02** | **$ 351.38** | **$ 137.74** | **$ 266.22** | **$ 233.02** | **$ 284.78** | **$ 720.81** | **$ 5,592.01** | **$ 5,495.99** | **$ 11,088.00** |
| **Total 6200-00 Personnel** | **$ 10,073.72** | **$ 10,138.73** | **$ 30,597.40** | **$ 30,923.80** | **$ 31,220.92** | **$ 30,718.65** | **$ 30,001.94** | **$ 30,659.53** | **$ 30,613.44** | **$ 31,453.95** | **$ 31,653.88** | **$ 298,055.96** | **$ 34,917.04** | **$ 332,973.00** |
| **6400-00 School Educational Expenses** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **6401-00 Class Supplies** | 239.67 | 311.59 | 947.46 | 389.39 | 114.09 | 110.80 | 136.11 | 402.04 | 262.44 | 36.99 | 154.27 | 3,104.85 | 1,395.15 | 4,500.00 |
| **6402-00 Class Equipment** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **6402-01 Outdoor Equipment** | 33.88 | 67.99 | 179.34 | | -20.99 | | | | 50.19 | 112.81 | -420.08 | 3.14 | 1,996.86 | 2,000.00 |
| **6402-02 Indoor Equipment** | 190.50 | | 281.57 | | | | 133.65 | 90.38 | | 13.68 | | 709.78 | 1,290.22 | 2,000.00 |

St. David's Episcopal Church & School

DRAFT Income Statement - SCHOOL

July 2024 - May 2025

| | Jul 2024 | Aug 2024 | Sep 2024 | Oct 2024 | Nov 2024 | Dec 2024 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total | Budget Remaining | Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Total 6402-00 Class Equipment | $ 224.38 | $ 67.99 | $ 460.91 | $ 0.00 | -$ 20.99 | $ 0.00 | $ 133.65 | $ 90.38 | $ 50.19 | $ 126.49 | -$ 420.08 | $ 712.92 | $ 3,287.08 | $ 4,000.00 |
| 6403-00 School Teaching Materials | | 251.29 | 459.20 | 2.65 | | 133.30 | 114.00 | 229.23 | 123.01 | | 29.78 | 1,342.46 | 657.54 | 2,000.00 |
| 6404-00 Language Screening Expenses | | | | 500.00 | | | | | 85.70 | | | 585.70 | -85.70 | 500.00 |
| Total 6400-00 School Educational Expenses | $ 464.05 | $ 630.87 | $ 1,867.57 | $ 892.04 | $ 93.10 | $ 244.10 | $ 383.76 | $ 721.65 | $ 521.34 | $ 163.48 | -$ 236.03 | $ 5,745.93 | $ 5,254.07 | $ 11,000.00 |
| 6600-00 Property Expenses | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6601-00 Mortgage/Building Use | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6601-02 Building Use Fee - School | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 7,700.00 | 700.00 | 8,400.00 |
| Total 6601-00 Mortgage/Building Use | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 7,700.00 | $ 700.00 | $ 8,400.00 |
| 6602-00 Property Protection | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6602-01-2 Insurance - PS | | | 3,497.13 | | | 3,758.12 | | | 3,758.13 | | | 11,013.38 | 1,986.62 | 13,000.00 |
| 6602-02-2 Fire, secur, permit, monitoring - PS | | | | | | 90.00 | | | | | | 90.00 | -90.00 | 0.00 |
| Total 6602-00 Property Protection | $ 0.00 | $ 0.00 | $ 3,497.13 | $ 0.00 | $ 0.00 | $ 3,848.12 | $ 0.00 | $ 0.00 | $ 3,758.13 | $ 0.00 | $ 0.00 | $ 11,103.38 | $ 1,896.62 | $ 13,000.00 |
| 6604-00 Maintenance Contracts | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6604-02-2 Janitorial Contract - PS | 1,452.99 | 1,821.00 | 1,751.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | | 13,921.99 | 3,578.01 | 17,500.00 |
| 6604-04-2 Pest Control Contract - PS | | | | | | | | 150.00 | 75.00 | 75.00 | 250.00 | 550.00 | -50.00 | 500.00 |
| 6604-05-2 Refuse Collection - PS | 86.19 | 86.18 | 86.19 | 86.19 | | 86.18 | 86.19 | 86.19 | 86.18 | 176.22 | 90.04 | 955.75 | 244.25 | 1,200.00 |
| Total 6604-00 Maintenance Contracts | $ 1,539.18 | $ 1,907.18 | $ 1,837.19 | $ 1,357.19 | $ 1,271.00 | $ 1,357.18 | $ 1,357.19 | $ 1,507.19 | $ 1,432.18 | $ 1,522.22 | $ 340.04 | $ 15,427.74 | $ 3,772.26 | $ 19,200.00 |
| 6605-00 Repairs & Maintenance | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6605-01-2 General Repairs & Maint - PS | | | 300.22 | | 408.00 | 99.00 | 29.66 | | 119.23 | | | 956.11 | 2,043.89 | 3,000.00 |
| 6605-02 Landscaping Services | | | | | | | | | 100.00 | | | 100.00 | -100.00 | 0.00 |
| 6605-04 Playground Maintenance | 3,420.00 | | 1,245.00 | | | | | | | | | 4,665.00 | -165.00 | 4,500.00 |
| Total 6605-00 Repairs & Maintenance | $ 3,420.00 | $ 0.00 | $ 1,545.22 | $ 0.00 | $ 408.00 | $ 99.00 | $ 29.66 | $ 0.00 | $ 219.23 | $ 0.00 | $ 0.00 | $ 5,721.11 | $ 1,778.89 | $ 7,500.00 |
| Total 6600-00 Property Expenses | $ 5,659.18 | $ 2,607.18 | $ 7,579.54 | $ 2,057.19 | $ 2,379.00 | $ 6,004.30 | $ 2,086.85 | $ 2,207.19 | $ 6,109.54 | $ 2,222.22 | $ 1,040.04 | $ 39,952.23 | $ 8,147.77 | $ 48,100.00 |
| 6700-00 Utilities | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6700-01-2 Telephone & Internet - PS | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 2,860.00 | 404.00 | 3,264.00 |
| 6700-02-2 Natural Gas - PS | 26.71 | 49.77 | 49.39 | 48.08 | 69.88 | 131.92 | 187.56 | 336.31 | 256.55 | 129.40 | 91.62 | 1,377.19 | 1,622.81 | 3,000.00 |
| 6700-03-2 Electricity - PS | 407.43 | 395.67 | 393.72 | 327.56 | 220.08 | 390.65 | | 505.75 | | 451.29 | 297.38 | 3,389.53 | 210.47 | 3,600.00 |
| 6700-04-2 Water & Sewer - PS | | 340.34 | | | 618.35 | | | 835.95 | | | | 1,794.64 | -394.64 | 1,400.00 |
| Total 6700-00 Utilities | $ 694.14 | $ 1,045.78 | $ 703.11 | $ 635.64 | $ 1,168.31 | $ 782.57 | $ 447.56 | $ 1,938.01 | $ 516.55 | $ 840.69 | $ 649.00 | $ 9,421.36 | $ 1,842.64 | $ 11,264.00 |
| 6800-00 General & Administrative | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6801-00 Office Supply Expenses | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6801-01-2 Office Administrative Supplies - PS | 655.42 | 31.18 | 299.00 | 136.71 | 28.94 | 7.26 | 64.84 | 149.44 | 123.34 | 4.98 | 79.83 | 1,580.94 | 1,419.06 | 3,000.00 |
| 6801-02-2 Kitchen/Cleaning Supplies - PS | | | 273.01 | 107.53 | 102.36 | 47.24 | 51.70 | 58.23 | 108.68 | 238.98 | 16.49 | 1,004.22 | 3,295.78 | 4,300.00 |
| Total 6801-00 Office Supply Expenses | $ 655.42 | $ 31.18 | $ 572.01 | $ 244.24 | $ 131.30 | $ 54.50 | $ 116.54 | $ 207.67 | $ 232.02 | $ 243.96 | $ 96.32 | $ 2,585.16 | $ 4,714.84 | $ 7,300.00 |
| 6802-00 Office Equipment Expense | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6802-01-2 Office Equipment & Maintenance - PS | | | | | | | | | | | 207.97 | 207.97 | 792.03 | 1,000.00 |
| Total 6802-00 Office Equipment Expense | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 207.97 | $ 207.97 | $ 792.03 | $ 1,000.00 |
| 6803-00 Office Services | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6803-01-2 Postage & Shipping - PS | | | | | | 73.00 | | | | | | 73.00 | 77.00 | 150.00 |
| 6803-03-2 IT Services - PS | 129.00 | 273.99 | 258.00 | 129.00 | 129.00 | 137.00 | 137.00 | 137.00 | 137.00 | 137.00 | 137.00 | 1,740.99 | -340.99 | 1,400.00 |
| 6803-04-2 Bank Charges -PS | | | -35.00 | | | 2.38 | | | | | 0.00 | -32.62 | 32.62 | 0.00 |
| 6803-05-2 Dues & Subscriptions - PS | | | 110.00 | | | | 69.00 | | | | 356.00 | 535.00 | 465.00 | 1,000.00 |
| 6803-06 Photo Processing | | | | 40.00 | | | 13.62 | 8.67 | | | 227.24 | 289.53 | 510.47 | 800.00 |
| Total 6803-00 Office Services | $ 129.00 | $ 273.99 | $ 333.00 | $ 169.00 | $ 129.00 | $ 212.38 | $ 219.62 | $ 145.67 | $ 137.00 | $ 137.00 | $ 720.24 | $ 2,605.90 | $ 744.10 | $ 3,350.00 |
| 6804-00-2 Advertising & Marketing - PS | | | 610.21 | | | | 85.71 | | 144.10 | | | 840.02 | -440.02 | 400.00 |
| 6805-00 Food & Catering | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6805-01-2 Catering - PS | | | 220.44 | | | 29.45 | 30.77 | | 57.61 | 47.47 | 34.94 | 420.68 | 79.32 | 500.00 |
| 6805-02-2 Food & Beverage - PS | 39.98 | 19.99 | 505.94 | 121.02 | 95.65 | 166.35 | 311.65 | 82.82 | 118.26 | 173.82 | 20.51 | 1,655.99 | -155.99 | 1,500.00 |
| Total 6805-00 Food & Catering | $ 39.98 | $ 19.99 | $ 726.38 | $ 121.02 | $ 95.65 | $ 195.80 | $ 342.42 | $ 82.82 | $ 175.87 | $ 221.29 | $ 55.45 | $ 2,076.67 | -$ 76.67 | $ 2,000.00 |
| 6806-00 Misc G&A | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6806-01-2 Miscellaneous G&A - PS | | | 25.00 | | | | 6.69 | | | | | 31.69 | 368.31 | 400.00 |
| 6806-02 School Parent Events | | | | 236.61 | 98.33 | 61.56 | | | 95.14 | 74.62 | 185.97 | 752.23 | 747.77 | 1,500.00 |
| Total 6806-00 Misc G&A | $ 0.00 | $ 0.00 | $ 25.00 | $ 236.61 | $ 98.33 | $ 61.56 | $ 6.69 | $ 0.00 | $ 95.14 | $ 74.62 | $ 185.97 | $ 783.92 | $ 1,116.08 | $ 1,900.00 |
| Total 6800-00 General & Administrative | $ 824.40 | $ 325.16 | $ 2,266.60 | $ 770.87 | $ 454.28 | $ 524.24 | $ 770.98 | $ 436.16 | $ 784.13 | $ 676.87 | $ 1,265.95 | $ 9,099.64 | $ 6,850.36 | $ 15,950.00 |
| Total 6000-00 Operating Expenses | $ 17,715.49 | $ 14,747.72 | $ 43,014.22 | $ 35,279.54 | $ 35,315.61 | $ 38,273.86 | $ 33,691.09 | $ 35,962.54 | $ 38,545.00 | $ 35,357.21 | $ 34,372.84 | $ 362,275.12 | $ 57,011.88 | $ 419,287.00 |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**St. David's Episcopal Church & School**
**DRAFT Income Statement - SCHOOL**
**July 2024 - May 2025**

| | Jul 2024 | Aug 2024 | Sep 2024 | Oct 2024 | Nov 2024 | Dec 2024 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total | Budget Remaining | Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Total Expenses** | $ 17,715.49 | $ 14,747.72 | $ 43,014.22 | $ 35,279.54 | $ 35,315.61 | $ 38,273.86 | $ 33,691.09 | $ 35,962.54 | $ 38,545.00 | $ 35,357.21 | $ 34,372.84 | $ 362,275.12 | $ 57,011.88 | $ 419,287.00 |
| **Net Operating Income** | -$ 17,715.49 | -$ 13,472.72 | -$ 1,893.72 | $ 10,534.46 | $ 3,092.39 | $ 2,924.14 | $ 4,873.41 | $ 10,843.96 | $ 5,546.50 | $ 12,098.79 | $ 13,362.16 | $ 30,193.88 | -$30,490.88 | -$ 297.00 |
| **Net Income** | -$ 17,715.49 | -$ 13,472.72 | -$ 1,893.72 | $ 10,534.46 | $ 3,092.39 | $ 2,924.14 | $ 4,873.41 | $ 10,843.96 | $ 5,546.50 | $ 12,098.79 | $ 13,362.16 | $ 30,193.88 | -$30,490.88 | -$ 297.00 |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**St. David's Episcopal Church & School**
**DRAFT Statement of Activities - POPS**
**July 2024 - May 2025**

| | Jul 2024 | Aug 2024 | Sep 2024 | Oct 2024 | Nov 2024 | Dec 2024 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | | | | | | |
| **4000-00 Operating Income** | | | | | | | | | | | | |
| **4300-00 Investment Income - Operations** | | | | | | | | | | | | |
| **4300-01-2 Dividends & Interest PS** | | | | | | | | 13.39 | 25.99 | 25.30 | 30.70 | 95.38 |
| **Total 4300-00 Investment Income - Operations** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 13.39** | **$ 25.99** | **$ 25.30** | **$ 30.70** | **$ 95.38** |
| **Total 4000-00 Operating Income** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 13.39** | **$ 25.99** | **$ 25.30** | **$ 30.70** | **$ 95.38** |
| **Total Income** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 13.39** | **$ 25.99** | **$ 25.30** | **$ 30.70** | **$ 95.38** |
| **Gross Profit** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 13.39** | **$ 25.99** | **$ 25.30** | **$ 30.70** | **$ 95.38** |
| **Expenses** | | | | | | | | | | | | |
| **Total Expenses** | | | | | | | | | | | | |
| **Net Operating Income** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 13.39** | **$ 25.99** | **$ 25.30** | **$ 30.70** | **$ 95.38** |
| **Other Income** | | | | | | | | | | | | |
| **5000-00 Non-Operating Income** | | | | | | | | | | | | |
| **5400-00 POPs Fundraising** | | | | | | | | | | | | 0.00 |
| **5401-00 POPs Misc Income** | | | 28.00 | | 255.69 | | | | | | 86.34 | 370.03 |
| **5406-00 POPs Silent Auction Income** | | | | | | | | | | 1,677.68 | 2,356.00 | 4,033.68 |
| **Total 5400-00 POPs Fundraising** | **$ 0.00** | **$ 0.00** | **$ 28.00** | **$ 0.00** | **$ 255.69** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$1,677.68** | **$2,442.34** | **$4,403.71** |
| **Total 5000-00 Non-Operating Income** | **$ 0.00** | **$ 0.00** | **$ 28.00** | **$ 0.00** | **$ 255.69** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$1,677.68** | **$2,442.34** | **$4,403.71** |
| **Total Other Income** | **$ 0.00** | **$ 0.00** | **$ 28.00** | **$ 0.00** | **$ 255.69** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$1,677.68** | **$2,442.34** | **$4,403.71** |
| **Other Expenses** | | | | | | | | | | | | |
| **7000-00 Non-Operating Expenses** | | | | | | | | | | | | |
| **7400-00 POPS Fundraising Expenses** | | | | | | | | | | | | 0.00 |
| **7401-00 POPS Misc Expenses** | | | 1,976.78 | | 536.95 | | | | | | | 2,513.73 |
| **7406-00 POPS Silent Auction Expenses** | | | | | | | | | | 262.46 | 1,970.40 | 2,232.86 |
| **Total 7400-00 POPS Fundraising Expenses** | **$ 0.00** | **$ 0.00** | **$ 1,976.78** | **$ 0.00** | **$ 536.95** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 262.46** | **$1,970.40** | **$4,746.59** |
| **7500-00 External Gift Disbursement** | | | | | | | | | | | | 0.00 |
| **7500-01 POPS Special Events** | | | | | 100.00 | | | | | | | 100.00 |
| **Total 7500-00 External Gift Disbursement** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 100.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 100.00** |
| **Total 7000-00 Non-Operating Expenses** | **$ 0.00** | **$ 0.00** | **$ 1,976.78** | **$ 0.00** | **$ 636.95** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 262.46** | **$1,970.40** | **$4,846.59** |
| **Total Other Expenses** | **$ 0.00** | **$ 0.00** | **$ 1,976.78** | **$ 0.00** | **$ 636.95** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 262.46** | **$1,970.40** | **$4,846.59** |
| **Net Other Income** | **$ 0.00** | **$ 0.00** | **-$ 1,948.78** | **$ 0.00** | **-$381.26** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$1,415.22** | **$ 471.94** | **-$ 442.88** |
| **Net Income** | **$ 0.00** | **$ 0.00** | **-$ 1,948.78** | **$ 0.00** | **-$381.26** | **$ 0.00** | **$ 0.00** | **$ 13.39** | **$ 25.99** | **$1,440.52** | **$ 502.64** | **-$ 347.50** |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**St. David's Episcopal Church & School**

**DRAFT Operating Income Statement Forecast - CHURCH**

| | YTD May Actual | Jun - Dec Budget | 2025 Forecast | 2025 Budget | Variance |
|---|---|---|---|---|---|
| **Income** | | | | | |
| **4000-00 Operating Income** | | | | | |
| Total 4100-00 Unrestricted Offerings | $ 263,058.43 | $ 368,771.42 | $ 631,829.85 | $ 644,887.06 | $ (13,057.21) |
| Total 4200-00 Restricted Offerings | $ 575.00 | $ 250.00 | $ 825.00 | $ 1,000.00 | $ (175.00) |
| Total 4300-00 Investment Income - Operations | $ 56.54 | $ 0.00 | $ 56.54 | $ 0.00 | $ 56.54 |
| Total 4500-00 Fees & Other Income | $ 8,784.52 | $ 12,533.31 | $ 21,317.83 | $ 20,700.00 | $ 617.83 |
| **Total Income** | **$ 272,474.49** | **$ 381,554.73** | **$ 654,029.22** | **$ 666,587.06** | **$ (12,557.84)** |
| **Expenses** | | | | | |
| **6000-00 Operating Expenses** | | | | | |
| Total 6100-00 External Expenses | $ 0.00 | $ 6,300.00 | $ 6,300.00 | $ 6,300.00 | $ 0.00 |
| Total 6200-00 Personnel | $ 150,660.77 | $ 218,641.28 | $ 369,302.05 | $ 369,352.36 | $ 50.31 |
| Total 6300-00 Liturgical Worship Expenses | $ 13,087.02 | $ 17,882.08 | $ 30,969.10 | $ 32,340.00 | $ 1,370.90 |
| Total 6500-00 Ministry Expenses | $ 954.98 | $ 7,058.33 | $ 8,013.31 | $ 9,360.00 | $ 1,346.69 |
| Total 6600-00 Property Expenses | $ 197,312.60 | $ 81,154.98 | $ 278,467.58 | $ 269,476.00 | $ (8,991.58) |
| Total 6700-00 Utilities | $ 41,998.46 | $ 24,676.00 | $ 66,674.46 | $ 66,100.00 | $ (574.46) |
| Total 6800-00 General & Administrative | $ 37,168.63 | $ 53,024.73 | $ 90,193.36 | $ 90,899.00 | $ 705.64 |
| **Total Expenses** | **$ 441,182.46** | **$ 408,737.40** | **$ 849,919.86** | **$ 843,827.36** | **$ (6,092.50)** |
| **Ordinary Net Operating Income** | **$ (168,707.97)** | **$ (27,182.67)** | **$ (195,890.64)** | **$ (177,240.30)** | **$ (18,650.34)** |
| **Repair Reserve add back** | 10,415.00 | 14,583.33 | 24,998.33 | 25,000.00 | **$ (1.67)** |
| **Mortgage Match Contribution** | 100,000.00 | 0.00 | 100,000.00 | 100,000.00 | **$ 0.00** |
| **Adjusted Net Operating Income** | **$ (58,292.97)** | **$ (12,599.33)** | **$ (70,892.30)** | **$ (52,240.30)** | **$ (18,652.00)** |

# MEMORANDUM

TO: Staff, Vestry, Property Team
FROM: Rev. Stephen Hagerty
DATE: June 25, 2025
RE: St. David's Google Calendar Proposal

On Friday, June 06, 2025, the staff met for 4.5 hours to create and review the draft 2025-2026 calendar for St. David's Church & Preschool. The proposed plan going forward includes the following:

- To continue to utilize the parish Google Calendar, which is associated with the sdlifefacilities@gmail.com account
    - This is to ensure as much as possible that we are all working from one calendar.
- This calendar can be found on the website here: https://www.sdlife.org/calendar
- The last week of each month (in that week's *Holy Happenings)*, we would send a PDF of the *next month's events* for easy review and access of those would benefit (or prefer) a document rather than using the Google Calendar.
    - *Please see the sample June 2025 PDF of what this will look like.
- Each Google calendar event will be reformatted so that they are all listed in a uniform way:
    - Event "title," "where" (i.e., room location), and "description" (kept brief with links to the website when helpful)
- We propose new name listings for spaces as follows:
    - Boslaugh Bldg would be: "**Church Office (Boslaugh Bldg.)**"
    - New Meeting Room (adjacent to rector's office) would be: **"Margaret Mercer Meeting Room"**
    - Purple Meeting Room (soon to be painted) would be: **"Fr. Johnson Meeting Room."**
    - Annex Room would be: **"Annex/Meadow"**
    - Sanctuary would by default be listed as: **"Sanctuary/Narthex"**
        - These spaces could be rented *separately*, but the discussion was that most often when the sanctuary is in use, the Narthex is used either before/after or at the same time.
    - The space outside the bathrooms & copy room: **"Church Office Parlour"**
        - We were getting giddy and liked the idea of "parlour" with the British spelling!
    - The grounds located by the old chapel remains and behind the preschool: **"Outdoor Chapel"**
    - The columbarium behind the church: **"Outdoor Columbarium"**
        - This is to contrast with the **"Indoor Columbarium"** in the church proper.
    - The **Adult Education Room** would remain the same.
    - The other outdoors space not designated would be: **The Grounds**
    - The garden off the Narthex would be: **Restoring Eden Contemplative Garden**

- The **Preschool** may want to rename as "The School" depending on progress with the Kindergarten class.

## All Campus

### Tue Jul 1, 2025

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**10am - 11am Office Staff Meeting**
**Where:** Church Office Parlour

### Wed Jul 2, 2025

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

### Thu Jul 3, 2025

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**10am - 12pm Warden's Meeting - Church Office (Boslaugh Bldg)**
**Where:** Margaret Mercer Meeting Room

**12pm - 1pm Centering Prayer**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

### Fri Jul 4, 2025

**All day Independence Day**
Fri Jul 4, 2025
**Description:** Federal Holiday - Church Office closed

**6pm - 7pm Cleaning Contract - Church Office**
**Where:** Church Office (Boslaugh Bldg)

### Sat Jul 5, 2025

**6:30pm - 8:30pm Cleaning Contract - Church Building**
**Where:** Church Building and Ark Classroom

### Sun Jul 6, 2025

**All day Ordinary Time, Proper 9**
Sun Jul 6, 2025
**Description:**
Year C / I Green Psalm 30 or Psalm 66:1-82 Kings 5:1-14 or Isaiah 66:10-14Galatians 6:(1-6)7-16Luke 10:1-11,16-20

**9am - 9:30am Band/Choir Rehearsal**
**Where:** Sanctuary/Narthex
**Description:** Band/Choir at St. David's

**10am - 11am Worship Service**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

## All Campus

**7pm - 8pm NA Meeting**
**Where:** Annex/Meadow

### Mon Jul 7, 2025

**8pm - 9:30pm AA Meeting**
**Where:** Annex/Meadow

### Tue Jul 8, 2025

**10am - 11am Office Staff Meeting**
**Where:** Church Office Parlour

**1pm - 2pm Outreach Ministry - Church Office (Boslaugh Bldg)**
**Where:** Margaret Mercer Meeting Room
**Description:** Outreach Ministry at St. David's

### Thu Jul 10, 2025

**10am - 12pm Warden's Meeting - Church Office (Boslaugh Bldg)**
**Where:** Margaret Mercer Meeting Room

**12pm - 1pm Centering Prayer**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

**7pm - 8pm The Compassionate Friends**
**Where:** Annex/Meadow
**Description:** Compassionate Friend Organization

### Fri Jul 11, 2025

**6pm - 7pm Cleaning Contract - Church Office**
**Where:** Church Office (Boslaugh Bldg)

### Sat Jul 12, 2025

**9am - 11am Men's Fellowship Group**
**Where:** Annex/Meadow
**Description:** Men's Fellowship Group at St. David's Bi-Monthly Event

**6:30pm - 8:30pm Cleaning Contract - Church Building**
**Where:** Church Building and Ark Classroom

### Sun Jul 13, 2025

**All day Ordinary Time, Proper 10**
Sun Jul 13, 2025
**Description:**
Year C / I Green Psalm 82 or Psalm 25:1-9Amos 7:7-17 or Deuteronomy 30:9-14Colossians 1:1-14Luke 10:25-37

**9am - 9:30am Band/Choir Rehearsal**
**Where:** Sanctuary/Narthex
**Description:** Band/Choir at St. David's

**10am - 11am Worship Service**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

## All Campus

**7pm - 8pm NA Meeting**
**Where:** Annex/Meadow

**Mon Jul 14, 2025**

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**8pm - 9:30pm AA Meeting**
**Where:** Annex/Meadow

**Tue Jul 15, 2025**

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**10am - 11am Office Staff Meeting**
**Where:** Church Office Parlour

**Wed Jul 16, 2025**

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**Thu Jul 17, 2025**

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**10am - 12pm Warden's Meeting - Church Office (Boslaugh Bldg)**
**Where:** Margaret Mercer Meeting Room

**12pm - 1pm Centering Prayer**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

**Fri Jul 18, 2025**

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**6pm - 7pm Cleaning Contract - Church Office**
**Where:** Church Office (Boslaugh Bldg)

**Sat Jul 19, 2025**

**10am - 12pm Prayer Quilt Ministry/Needleworkers**
**Where:** Adult Education Room
**Description:** Prayer Quilt Ministry at St. David's

**6:30pm - 8:30pm Cleaning Contract - Church Building**
**Where:** Church Building and Ark Classroom

## All Campus

### Sun Jul 20, 2025

**All day Ordinary Time, Proper 11**

Sun Jul 20, 2025
**Description:**
Year C / I Green Psalm 52 or Psalm 15Amos 8:1-12 or Genesis 18:1-10aColossians 1:15-28Luke 10:38-42

**9am - 9:30am Band/Choir Rehearsal**

**Where:** Sanctuary/Narthex
**Description:** Band/Choir at St. David's

**10am - 11am Worship Service**

**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

**11am - 12pm Kindness Rocks Project/Intergenerational Sunday School**

**Where:** Narthex
**Description:**
Kindness Rocks Project/Intergenerational Sunday School Third Sunday of the month Kindness Rocks Project

**7pm - 8pm NA Meeting**

**Where:** Annex/Meadow

### Mon Jul 21, 2025

**9am - 4pm Drama Kids Summer Camp**

**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**8pm - 9:30pm AA Meeting**

**Where:** Annex/Meadow

### Tue Jul 22, 2025

**All day Saint Mary Magdalene**

Tue Jul 22, 2025
**Description:** Year C / I Ordinary Time White Psalm 42:1-7Judith 9:1,11-142 Corinthians 5:14-18John 20:11-18

**9am - 4pm Drama Kids Summer Camp**

**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**10am - 11am Office Staff Meeting**

**Where:** Church Office Parlour

### Wed Jul 23, 2025

**9am - 4pm Drama Kids Summer Camp**

**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**7pm - 9pm Vestry Meeting**

**Where:** Adult Education Room
**Description:** The Vestry of St. David's

## All Campus

### Thu Jul 24, 2025

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**10am - 12pm Warden's Meeting - Church Office (Boslaugh Bldg)**
**Where:** Margaret Mercer Meeting Room

**12pm - 1pm Centering Prayer**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

### Fri Jul 25, 2025

**All day Saint James the Apostle**
Fri Jul 25, 2025
**Description:** Year C / I Ordinary Time Red Psalm 7:1-10Jeremiah 45:1-5Acts 11:27--12:3Matthew 20:20-28

**9am - 4pm Drama Kids Summer Camp**
**Where:** Sanctuary/Narthex
**Description:** Drama Kids International

**6pm - 7pm Cleaning Contract - Church Office**
**Where:** Church Office (Boslaugh Bldg)

### Sat Jul 26, 2025

**9am - 11am Men's Fellowship Group**
**Where:** Annex/Meadow
**Description:** Men's Fellowship Group at St. David's Bi-Monthly Meeting

**6:30pm - 8:30pm Cleaning Contract - Church Building**
**Where:** Church Building and Ark Classroom

### Sun Jul 27, 2025

**All day Ordinary Time, Proper 12**
Sun Jul 27, 2025
**Description:**
Year C / I Green Psalm 85 or Psalm 138Hosea 1:2-10 or Genesis 18:20-32Colossians 2:6-15(16-19)Luke 11:1-13

**9am - 9:30am Band/Choir Rehearsal**
**Where:** Sanctuary/Narthex
**Description:** Band/Choir at St. David's

**10am - 11am Worship Service**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

**7pm - 8pm NA Meeting**
**Where:** Annex/Meadow

### Mon Jul 28, 2025

**8pm - 9:30pm AA Meeting**
**Where:** Annex/Meadow

## All Campus

### Tue Jul 29, 2025

**10am - 11am Office Staff Meeting**
**Where:** Church Office Parlour

### Thu Jul 31, 2025

**10am - 12pm Warden's Meeting - Church Office (Boslaugh Bldg)**
**Where:** Margaret Mercer Meeting Room

**12pm - 1pm Centering Prayer**
**Where:** Sanctuary/Narthex
**Description:** Worship Services at St. David's

**St. David's Episcopal Church & School**
**Income Statement - SCHOOL ANNEX PRO FORMA**
**July 2025 - April 2026**

| | Jul-25 | Aug-25 | Sep-25 | Oct-25 | Nov-25 | Dec-25 | Jan-26 | Feb-26 | Mar-26 | Apr-26 | May-26 | Jun-26 | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | | | | | | | |
| **4000-00 Operating Income** | | | | | | | | | | | | | |
| **4401-02 Tuition - Monarchs** | 0.00 | 0.00 | 3,762.00 | 3,762.00 | 3,762.00 | 3,762.00 | 3,762.00 | 3,762.00 | 3,762.00 | 3,762.00 | 3,762.00 | 0.00 | 33,858.00 |
| **Total 4401-00 Preschool Tuition & Fees** | **$ 0.00** | **$ 0.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 0.00** | **$ 33,858.00** |
| **Total 4000-00 Operating Income** | **$ 0.00** | **$ 0.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 3,762.00** | **$ 0.00** | **$ 33,858.00** |
| **Expenses** | | | | | | | | | | | | | |
| **6000-00 Operating Expenses** | | | | | | | | | | | | | |
| **6200-00 Personnel** | | | | | | | | | | | | | |
| **6250-00 School Teacher Compensation** | | | | | | | | | | | | | |
| **6250-01 Salary - PS Teachers** | 0.00 | 0.00 | 1,656.00 | 1,656.00 | 1,656.00 | 1,656.00 | 1,656.00 | 1,656.00 | 1,656.00 | 1,656.00 | 1,656.00 | 0.00 | 14,904.00 |
| **Total 6250-00 School Teacher Compensation** | **$ 0.00** | **$ 0.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 1,656.00** | **$ 0.00** | **$ 14,904.00** |
| **6260-00 Personnel Benefits** | | | | | | | | | | | | | |
| **6260-01-2 FICA - PS** | 0.00 | 0.00 | 125.86 | 125.86 | 125.86 | 125.86 | 125.86 | 125.86 | 125.86 | 125.86 | 125.86 | 0.00 | 1,006.85 |
| **Total 6260-00 Personnel Benefits** | **$ 0.00** | **$ 0.00** | **$ 125.86** | **$ 125.86** | **$ 125.86** | **$ 125.86** | **$ 125.86** | **$ 125.86** | **$ 125.86** | **$ 125.86** | **$ 125.86** | **$ 0.00** | **$ 1,006.85** |
| **Total 6200-00 Personnel** | **$ 0.00** | **$ 0.00** | **$ 1,781.86** | **$ 1,781.86** | **$ 1,781.86** | **$ 1,781.86** | **$ 1,781.86** | **$ 1,781.86** | **$ 1,781.86** | **$ 1,781.86** | **$ 1,781.86** | **$ 0.00** | **$ 16,036.70** |
| **6400-00 School Educational Expenses** | | | | | | | | | | | | | 0.00 |
| **6402-00 Class Equipment** | | | | | | | | | | | | | 0.00 |
| **6402-02 Indoor Equipment** | 3,200.00 | | | | | | | | | | | | 3,200.00 |
| **Total 6402-00 Class Equipment** | **$ 3,200.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 3,200.00** |
| **Total 6400-00 School Educational Expenses** | **$ 3,200.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 3,200.00** |
| **6600-00 Property Expenses** | | | | | | | | | | | | | 0.00 |
| **6604-00 Maintenance Contracts** | | | | | | | | | | | | | 0.00 |
| **6604-02-2 Janitorial Contract - PS** | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 | 2,000.00 |
| **Total 6604-00 Maintenance Contracts** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 200.00** | **$ 2,000.00** |
| **6605-00 Repairs & Maintenance** | | | | | | | | | | | | | 0.00 |
| **6605-01-2 General Repairs & Maint - PS** | | | 50.00 | | | 50.00 | | | 50.00 | | | 50.00 | 200.00 |
| **Total 6605-00 Repairs & Maintenance** | **$ 0.00** | **$ 0.00** | **$ 50.00** | **$ 0.00** | **$ 0.00** | **$ 50.00** | **$ 0.00** | **$ 0.00** | **$ 50.00** | **$ 0.00** | **$ 0.00** | **$ 50.00** | **$ 150.00** |
| **Total 6600-00 Property Expenses** | **$ 200.00** | **$ 200.00** | **$ 250.00** | **$ 200.00** | **$ 200.00** | **$ 250.00** | **$ 200.00** | **$ 200.00** | **$ 250.00** | **$ 200.00** | **$ 200.00** | **$ 250.00** | **$ 2,150.00** |
| **6700-00 Utilities** | | | | | | | | | | | | | 0.00 |
| **6700-03-2 Electricity - PS** | 170.65 | 205.93 | 115.55 | 52.72 | 86.39 | 397.98 | 530.63 | 646.63 | 448.50 | 213.14 | 88.64 | 79.71 | 3,036.47 |
| **Total 6700-00 Utilities** | **$ 170.65** | **$ 205.93** | **$ 115.55** | **$ 52.72** | **$ 86.39** | **$ 397.98** | **$ 530.63** | **$ 646.63** | **$ 448.50** | **$ 213.14** | **$ 88.64** | **$ 79.71** | **$ 3,036.47** |
| **Total 6000-00 Operating Expenses** | **$ 3,570.65** | **$ 405.93** | **$ 2,147.41** | **$ 2,034.58** | **$ 2,068.25** | **$ 2,429.84** | **$ 2,512.49** | **$ 2,628.49** | **$ 2,480.36** | **$ 2,195.00** | **$ 2,070.50** | **$ 329.71** | **$ 24,873.17** |
| **Total Expenses** | **$ 3,570.65** | **$ 405.93** | **$ 2,147.41** | **$ 2,034.58** | **$ 2,068.25** | **$ 2,429.84** | **$ 2,512.49** | **$ 2,628.49** | **$ 2,480.36** | **$ 2,195.00** | **$ 2,070.50** | **$ 329.71** | **$ 24,873.17** |
| **Net Operating Income** | **-$ 3,570.65** | **-$ 405.93** | **$ 1,614.59** | **$ 1,727.42** | **$ 1,693.75** | **$ 1,332.16** | **$ 1,249.51** | **$ 1,133.51** | **$ 1,281.64** | **$ 1,567.00** | **$ 1,691.50** | **-$ 329.71** | **$ 8,984.83** |

Notes:

- Tuition assumes Monarchs class is full but discounted by 5% to account for unplanned changes, based on historical practice.
- Although Owls class will use the space, the financial impact of the Owls class has been excluded from this schedule as it is already in the 25/26 approved budget.
- The amount for the janitorial contract represents the best estimated cost at this time as this contract is pending current negotations.
- The electricity amounts represent the actual electricity costs for the annex for the prior year, with estimates for May and June.

# Preschool Annex/Meadow Proposal

In recent years, the preschool has observed a growing trend among families opting for homeschooling instead of enrolling their children in public school kindergarten. While some parents have considered private education, the associated costs are often prohibitive. Consequently, many families have expressed interest in St. David's establishing a private kindergarten. After conducting research, including online inquiries and in-person meetings, the preschool believes that now is an opportune moment to introduce an "enrichment" kindergarten program aimed at supporting parents who have chosen to homeschool their children. Should this program be successful, we can see a definite opportunity for growth.

ENVIRONMENT:

The large, middle area of the building would be set up as a preschool classroom, much like a classroom in our preschool building. The room will have rugs, tables and chairs, cubbies, bulletin boards, sensory tables, and easels. There will be a large section of the room left open for tables and chairs to be put up by other groups over the weekend.

It is proposed that the BACK LEFT room remains storage space. The FRONT LEFT room would remain the Sunday School room. The BACK RIGHT space would become a music studio that would house Ginny's music materials and could potentially become a rentable space for others to give music lessons. This leaves the FRONT RIGHT room as the youth room.

BUDGET:

Please see attached DRAFT Income Statement-School provided by Greg Cross.

The preschool had a successful year financially, currently has a healthy checking account, and was given over $5,000 from POPS. Given the state of our finances, the preschool offers to pay for all needed repairs of the Annex/Meadow, to include siding repair, deck repair, and painting. *A sample picture is included*. (Credit to Betty.) If the preschool budget allows, we suggest new flooring in the Ark and Annex/Meadow to match that of the Adult Education Room. All estimates are getting funneled in to Kim.

There have been several financial meetings to ensure that the preschool can take on these initial investments.

3 contractors have been contacted to provide estimates for work. Kim will be compiling all the estimates. No work will be done until the Vestry makes a final determination.

HEALTH AND SAFETY:

As the contractors have been on site, it has been requested that they check for the safety of the building. It has been determined that there are no current structural or health (mold) issues. The suggestion is that once the siding is replaced, an inch or 2 is left off the bottom to allow for drainage from the hill to the left of the building.

In the event of bad weather, teachers and students will continue to use the bathroom in the church. They bring raincoats, rain boots, and will have umbrellas provided. Should the weather be dangerous, the class will use either the Narthex or the Preschool building.

The lack of water and a functioning bathroom is our biggest concern. Because there is no proper bathroom, we will only be able to occupy the space with "enrichment" classes. To have a primary classroom, we would need to have a bathroom. At this point, the plan is for the classes to use the church bathrooms/sinks at specific times throughout the day, such as arrival, before snack, and after playing outside. We will also have hand sanitizer available in the classroom for the students and teachers. There is a possibility of putting an outdoor sink (similar to what is currently used by our outdoor class) on the back deck. A hose would run from the church to the sink to provide water for the classroom. The hose would be removed and cleaned up at the end of each day.

SHARED SPACE:

The preschool acknowledges that other groups utilize the Annex/Meadow periodically throughout the month. We are pleased to share this space with those groups with the understanding that it will be arranged as a classroom. There will be an area of the room open for tables and chairs to be set up for adult groups using the space over the weekend.

We hope that the planned capital improvements will enhance the usability of the space for various groups. The large area could potentially be rented by organizations serving children, while the music space may be available for teachers offering lessons.

PLAN B:

We are optimistic about the successful implementation of a kindergarten enrichment program in the Annex/Meadow. By making the above improvements, we can market the program better and conduct informational tours. Our intention is to proceed with this initiative. We already have families enrolled in the program and turning them away would have negative consequences for any future growth.

SUMMARY:

The preschool has fostered a remarkable community for our families, and there is a growing demand for additional services. Although the pace of these changes may seem rapid, the time to act is now. Both St. David's Episcopal Church and the preschool stand to benefit from these developments. We are presented with a unique opportunity to better serve our expanding community.

ESTIMATE

**Prepared For**

Doug Porfa/ c/o St David’s Episcopal Preschool
3600 Russell Branch Pkwy
Ashburn, VA 20147
(703) 585-3888

**Empire Pro Painters**

Burke, VA 22015
Phone: (571) 245-7040
Email: contact@empirepropainters.com

| | |
|---|---|
| Estimate # | 1359 |
| Date | 06/09/2025 |

| Description | Rate |
|---|---|
| Exterior Project (Labor & paint included)<br>Scope of Work<br>• Power wash the exterior walls<br>• Repair damaged siding<br>• Caulk damaged areas<br>• Paint the exterior walls<br>• Trim the bottom of the siding around the building<br>• Power wash and stain the front deck<br>• Paint both sides of the exterior doors. | $8,100.00 |
| Install 785 square feet of LVP flooring (Labor only) | $4,000.00 |
| Install 425 LVP flooring (Labor only) | $1,800.00 |

| | |
|---|---|
| **Subtotal** | $13,900.00 |
| **Total** | **$13,900.00** |

By signing this document, the customer agrees to the services and conditions outlined in this document.

Doug Porfa/ c/o St David's Episcopal Preschool

Doug
703-585-3888

Begin forwarded message:
**From:** ronald jimenez <jimenez-ronald@hotmail.com>
**Date:** June 12, 2025 at 9:48:20 PM EDT
**To:** Doug Kunc <dougkunc@gmail.com>
**Subject: ESTIMATE FOR 43600 RUSSELL BRANCH PKW**

FLOORING WORK
Install approximately 450 sqft of floor in a small room $ 985
Install approximately 750 sqft of floor in a big room $1,650

Prices include labor only
Client needs supply shoe molding and transition boards

CARPENTRY WORK
Re frame one wall to re install siding in one wall
Replace all hardy plank siding in one wall, and some damaged boards in other walls
Replace a few damaged corners boards

| | |
|---|---|
| Total labor | $1,950 |
| Materials and supplies | $ 885 |
| Total labor and materials | $2,835 |

Pressure wash all siding and two sections of decking walkway $ 850 (labor & materials)

EXTERIOR PAINTING WORK
Preparation work (caulk and primer as need it)
Two coats of paint on siding
Two coats of paint on trim
Primer and paint exterior side of two doors

| | |
|---|---|
| Total labor | $4,850 |
| Materials & supplies | $ 820 |
| Total labor & materials | $5,670 |

All materials to use from Sherwin Williams

OPTIONAL WORK
One coat of sealer on 2 decking walkways $1,650 (labor & materials)

SAMS MARBLE AND FLOORING

# INVOICE

Number: INV0019
Date: Jun 11, 2025
Due date: On receipt


**BILL TO:**

## Dough Kunc

703-585-3888
dougkunc@gmail.com
43600 Russell Branch Pkwy. Ashburn



**INVOICE FROM:**

## Sams Marble And Flooring

703-628-1894
samkhoji@gmail.com
21760 Beaumeade circle suite #115
,ashburn , 20147 , VA


| Description | Quantity | Unit price | TAX | Amount |
|---|---|---|---|---|
| MATERIAL AND INSTALLATION OF 1200 SQ FT LVP EASTERN. GLUE DOWN. 30053 | 1 | $4,400.00 | 0 % | $4,400.00 |
| MATERIAL AND INSTALLATION OF 450 SQ FT LVP EASTERN. GLUE DOWN 30053 | 1 | $2,850.00 | 0 % | $2,850.00 |
| DELIVERY FEE | 1 | $150.00 | 0 % | $150.00 |

| | |
|---|---|
| SUBTOTAL: | $7,400.00 |
| TAX: | $0.00 |
| TOTAL: | $7,400.00 |
| PAID: | $0.00 |

**BALANCE DUE** **$7,400.00**

# NSK home improvement LLC

# Proposal

| | | | |
|---|---|---|---|
| Date: | 6/14/2025 | | |
| Customer: | St. David's Episcopal Church/School | Home No.: | |
| Street Address: | 43600 Russel branch Parkway | Cell No.: | |
| City/State/Zip: | Ashburn, VA | Work No: | |

The Contractor proposes to furnish all listed material and labor necessary for the completion of the following job specifications: Premium exterior paint and premium deck stain.

**Exterior siding and painting scope of work**

1. Remove and install lower loose siding.
2. Install framing to support to lower siding.
3. Power wash siding and deck
4. Prep and paint exterior siding.
5. Stain deck
6. Haul away all thrashes.
   Total amount is $5,475

The Contractor proposes hereby to furnish material and labor with above specifications or the sum of: Five thousand four hundred seventy-five Dollars ($5,475).

Payment schedule as follows:
50% upon acceptance
50% upon completion

All material is guaranteed to be as specified and the work will be completed in a workmanlike manner in accordance to specifications. Any and all alterations or deviations from the stated specifications involving extra costs and materials will be executed only upon written orders. These changes turn into an extra charge, over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond contractor's control. Owner of property to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation
insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

Submitted by: ______________________________

This proposal may be withdrawn if not accepted within ______ days.

**Acceptance of Proposal**
As stated in the above specifications, the costs, materials and specifications are satisfactory and are hereby accepted. I authorized the contractor to perform the work as specified and payments will be made as summarize above.

Customer Signature: ____________________________________ Date: ____________

St. David's Episcopal Church & School
DRAFT Income Statement - SCHOOL
July 2024 - May 2025

| | Jul 2024 | Aug 2024 | Sep 2024 | Oct 2024 | Nov 2024 | Dec 2024 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 | Total | Budget Remaining | Budget |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Income** | | | | | | | | | | | | | | |
| **4000-00 Operating Income** | | | | | | | | | | | | 0.00 | | 0.00 |
| **4400-00 School Tuition & Fees** | | | | | | | | | | | | 0.00 | | 0.00 |
| **4401-00 Preschool Tuition & Fees** | | | | | | | | | | | | 0.00 | | 0.00 |
| **4401-01 Registration - Preschool** | | 300.00 | 600.00 | 150.00 | 300.00 | | 150.00 | 7,350.00 | 4,510.00 | 1,050.00 | 290.00 | 14,700.00 | 2,400.00 | 12,300.00 |
| **4401-02 Tuition - Preschool** | | 975.00 | 37,885.50 | 42,939.00 | 35,328.00 | 37,598.00 | 35,549.50 | 36,731.50 | 36,831.50 | 38,226.00 | 43,195.00 | 345,259.00 | -22,031.00 | 367,290.00 |
| **4401-03 Late Fees - Preschool** | | | 75.00 | 175.00 | 140.00 | | 315.00 | 25.00 | 50.00 | 280.00 | | 1,060.00 | 1,060.00 | 0.00 |
| **Total 4401-00 Preschool Tuition & Fees** | **$ 0.00** | **$ 1,275.00** | **$ 38,560.50** | **$ 43,264.00** | **$ 35,768.00** | **$ 37,598.00** | **$ 36,014.50** | **$ 44,106.50** | **$ 41,391.50** | **$ 39,556.00** | **$ 43,485.00** | **$ 361,019.00** | **-$ 18,571.00** | **$ 379,590.00** |
| **4404-00 Camp Tuition & Fees** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **4404-02 Tuition Camp** | | | | | | | | | | 5,200.00 | 800.00 | 6,000.00 | -1,000.00 | 7,000.00 |
| **Total 4404-00 Camp Tuition & Fees** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 5,200.00** | **$ 800.00** | **$ 6,000.00** | **-$ 1,000.00** | **$ 7,000.00** |
| **4405-00 Lunch Bunch Tuition and Fees** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **4405-02 Tuition Lunch Bunch** | | | 1,360.00 | 1,500.00 | 1,340.00 | 2,250.00 | 1,200.00 | 1,350.00 | 1,350.00 | 1,500.00 | 1,500.00 | 13,350.00 | -1,500.00 | 14,850.00 |
| **Total 4405-00 Lunch Bunch Tuition and Fees** | **$ 0.00** | **$ 0.00** | **$ 1,360.00** | **$ 1,500.00** | **$ 1,340.00** | **$ 2,250.00** | **$ 1,200.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,500.00** | **$ 1,500.00** | **$ 13,350.00** | **-$ 1,500.00** | **$ 14,850.00** |
| **4407-00 KWild Tuition & Fees** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **4407-02 Tuition for KWild** | | | 1,200.00 | 1,050.00 | 1,300.00 | 1,350.00 | 1,350.00 | 1,350.00 | 1,350.00 | 1,200.00 | 1,950.00 | 12,100.00 | -5,450.00 | 17,550.00 |
| **Total 4407-00 KWild Tuition & Fees** | **$ 0.00** | **$ 0.00** | **$ 1,200.00** | **$ 1,050.00** | **$ 1,300.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,350.00** | **$ 1,200.00** | **$ 1,950.00** | **$ 12,100.00** | **-$ 5,450.00** | **$ 17,550.00** |
| **Total 4400-00 School Tuition & Fees** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$ 26,521.00** | **$ 418,990.00** |
| **Total 4000-00 Operating Income** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$ 26,521.00** | **$ 418,990.00** |
| **Total Income** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$ 26,521.00** | **$ 418,990.00** |
| **Gross Profit** | **$ 0.00** | **$ 1,275.00** | **$ 41,120.50** | **$ 45,814.00** | **$ 38,408.00** | **$ 41,198.00** | **$ 38,564.50** | **$ 46,806.50** | **$ 44,091.50** | **$ 47,456.00** | **$ 47,735.00** | **$ 392,469.00** | **-$ 26,521.00** | **$ 418,990.00** |
| **Expenses** | | | | | | | | | | | | 0.00 | | |
| **6000-00 Operating Expenses** | | | | | | | | | | | | 0.00 | | 0.00 |
| **6200-00 Personnel** | | | | | | | | | | | | 0.00 | | 0.00 |
| **6230-00 Lay Compensation** | | | | | | | | | | | | 0.00 | | 0.00 |
| **6230-01-2 Salary - Lay PS** | 7,324.50 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 8,698.66 | 94,311.10 | 16,918.90 | 111,230.00 |
| **Total 6230-00 Lay Compensation** | **$ 7,324.50** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 8,698.66** | **$ 94,311.10** | **$ 16,918.90** | **$ 111,230.00** |
| **6250-00 School Teacher Compensation** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **6250-01 Salary - PS Teachers** | 0.00 | 0.00 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 16,228.72 | 146,058.48 | 8,041.52 | 154,100.00 |
| **6250-04 Salary - Camp** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,300.00 | 2,300.00 |
| **6250-05 Salary - Music S&C** | 0.00 | 0.00 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 231.58 | 2,084.22 | 215.78 | 2,300.00 |
| **6250-06 Salary - Subs/Floaters** | 0.00 | 0.00 | 353.00 | 916.00 | 1,238.00 | 817.00 | 340.00 | 842.00 | 835.00 | 1,410.00 | 1,185.00 | 7,936.00 | 2,364.00 | 10,300.00 |
| **6250-07 Salary- Lunch Bunch** | 0.00 | 0.00 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 726.36 | 6,537.24 | 962.76 | 7,500.00 |
| **6250-08 Salary - Dine & Design** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **6250-09 Salary - KWild** | 0.00 | 0.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 864.00 | 7,776.00 | 449.00 | 8,225.00 |
| **Total 6250-00 School Teacher Compensation** | **$ 0.00** | **$ 0.00** | **$ 18,403.66** | **$ 18,966.66** | **$ 19,288.66** | **$ 18,867.66** | **$ 18,390.66** | **$ 18,892.66** | **$ 18,885.66** | **$ 19,460.66** | **$ 19,235.66** | **$ 170,391.94** | **$ 14,333.06** | **$ 184,725.00** |
| **6260-00 Personnel Benefits** | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| **6260-01-2 FICA - PS** | 560.32 | 665.44 | 2,046.81 | 2,091.79 | 2,123.31 | 2,080.32 | 2,054.61 | 2,090.72 | 2,084.83 | 2,130.36 | 2,119.26 | 20,047.77 | 453.23 | 20,501.00 |
| **6260-02-2 Pension Exp - PS** | 900.00 | | 654.36 | 654.36 | 654.36 | 663.72 | 663.36 | 654.36 | 654.36 | 822.58 | 822.58 | 7,144.04 | -2,544.04 | 4,600.00 |
| **6260-03-2 Health Insurance Expense - PS** | | | | | | | | | | | | 0.00 | 414.50 | 414.50 |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 6260-04-2 Life Insurance Expense - PS | | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 56.91 | 569.10 | -154.60 | 414.50 |
| Total 6260-00 Personnel Benefits | $ 1,460.32 | $ 722.35 | $ 2,758.08 | $ 2,803.06 | $ 2,834.58 | $ 2,800.95 | $ 2,774.88 | $ 2,801.99 | $ 2,796.10 | $ 3,009.85 | $ 2,998.75 | $ 27,760.91 | -$ 1,830.91 | $ 25,930.00 |
| 6270-00 Misc Personnel Expense | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6270-01-2 Staffing Expense - PS | | | | | | | | 22.00 | | | | 22.00 | 328.00 | 350.00 |
| 6270-02-2 Workers Comp Payroll - PS | 1,173.00 | | | 278.00 | | 0.00 | -361.00 | | | 89.00 | | 1,179.00 | 759.00 | 1,938.00 |
| 6270-03-2 Payroll Processing - PS | 115.90 | 117.72 | 143.05 | 177.42 | 179.22 | 184.65 | 473.74 | 179.22 | 181.02 | 195.78 | 193.87 | 2,141.59 | -341.59 | 1,800.00 |
| 6270-04-2 Continuing Education - PS | | 600.00 | 345.00 | | | 90.00 | | 65.00 | 52.00 | | | 1,152.00 | 2,848.00 | 4,000.00 |
| 6270-05-2 Staff Recognition - PS | | | 248.95 | | 219.80 | 76.73 | 25.00 | | | | 526.94 | 1,097.42 | 1,902.58 | 3,000.00 |
| Total 6270-00 Misc Personnel Expense | $ 1,288.90 | $ 717.72 | $ 737.00 | $ 455.42 | $ 399.02 | $ 351.38 | $ 137.74 | $ 266.22 | $ 233.02 | $ 284.78 | $ 720.81 | $ 5,592.01 | $ 5,495.99 | $ 11,088.00 |
| Total 6200-00 Personnel | $ 10,073.72 | $ 10,138.73 | $ 30,597.40 | $ 30,923.80 | $ 31,220.92 | $ 30,718.65 | $ 30,001.94 | $ 30,659.53 | $ 30,613.44 | $ 31,453.95 | $ 31,653.88 | $ 298,055.96 | $ 34,917.04 | $ 332,973.00 |
| 6400-00 School Educational Expenses | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6401-00 Class Supplies | 239.67 | 311.59 | 947.46 | 389.39 | 114.09 | 110.80 | 136.11 | 402.04 | 262.44 | 36.99 | 154.27 | 3,104.85 | 1,395.15 | 4,500.00 |
| 6402-00 Class Equipment | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6402-01 Outdoor Equipment | 33.88 | 67.99 | 179.34 | | -20.99 | | | | 50.19 | 112.81 | -420.08 | 3.14 | 1,996.86 | 2,000.00 |
| 6402-02 Indoor Equipment | 190.50 | | 281.57 | | | | 133.65 | 90.38 | | 13.68 | | 709.78 | 1,290.22 | 2,000.00 |
| Total 6402-00 Class Equipment | $ 224.38 | $ 67.99 | $ 460.91 | $ 0.00 | -$ 20.99 | $ 0.00 | $ 133.65 | $ 90.38 | $ 50.19 | $ 126.49 | -$ 420.08 | $ 712.92 | $ 3,287.08 | $ 4,000.00 |
| 6403-00 School Teaching Materials | | 251.29 | 459.20 | 2.65 | | 133.30 | 114.00 | 229.23 | 123.01 | | 29.78 | 1,342.46 | 657.54 | 2,000.00 |
| 6404-00 Language Screening Expenses | | | | 500.00 | | | | | 85.70 | | | 585.70 | -85.70 | 500.00 |
| Total 6400-00 School Educational Expenses | $ 464.05 | $ 630.87 | $ 1,867.57 | $ 892.04 | $ 93.10 | $ 244.10 | $ 383.76 | $ 721.65 | $ 521.34 | $ 163.48 | -$ 236.03 | $ 5,745.93 | $ 5,254.07 | $ 11,000.00 |
| 6600-00 Property Expenses | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6601-00 Mortgage/Building Use | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6601-02 Building Use Fee - School | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 | 7,700.00 | 700.00 | 8,400.00 |
| Total 6601-00 Mortgage/Building Use | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 700.00 | $ 7,700.00 | $ 700.00 | $ 8,400.00 |
| 6602-00 Property Protection | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6602-01-2 Insurance - PS | | | 3,497.13 | | | 3,758.12 | | | 3,758.13 | | | 11,013.38 | 1,986.62 | 13,000.00 |
| 6602-02-2 Fire, secur, permit, monitoring - PS | | | | | | 90.00 | | | | | | 90.00 | -90.00 | 0.00 |
| Total 6602-00 Property Protection | $ 0.00 | $ 0.00 | $ 3,497.13 | $ 0.00 | $ 0.00 | $ 3,848.12 | $ 0.00 | $ 0.00 | $ 3,758.13 | $ 0.00 | $ 0.00 | $ 11,103.38 | $ 1,896.62 | $ 13,000.00 |
| 6604-00 Maintenance Contracts | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6604-02-2 Janitorial Contract - PS | 1,452.99 | 1,821.00 | 1,751.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | 1,271.00 | | 13,921.99 | 3,578.01 | 17,500.00 |
| 6604-04-2 Pest Control Contract - PS | | | | | | | | 150.00 | 75.00 | 75.00 | | 300.00 | 200.00 | 500.00 |
| 6604-05-2 Refuse Collection - PS | 86.19 | 86.18 | 86.19 | 86.19 | | 86.18 | 86.19 | 86.19 | 86.18 | 176.22 | 90.04 | 955.75 | 244.25 | 1,200.00 |
| Total 6604-00 Maintenance Contracts | $ 1,539.18 | $ 1,907.18 | $ 1,837.19 | $ 1,357.19 | $ 1,271.00 | $ 1,357.18 | $ 1,357.19 | $ 1,507.19 | $ 1,432.18 | $ 1,522.22 | $ 90.04 | $ 15,177.74 | $ 4,022.26 | $ 19,200.00 |
| 6605-00 Repairs & Maintenance | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6605-01-2 General Repairs & Maint - PS | | | 300.22 | | 408.00 | 99.00 | 29.66 | | 119.23 | | | 956.11 | 2,043.89 | 3,000.00 |
| 6605-02 Landscaping Services | | | | | | | | | 100.00 | | | 100.00 | -100.00 | 0.00 |
| 6605-04 Playground Maintenance | 3,420.00 | | 1,245.00 | | | | | | | | | 4,665.00 | -165.00 | 4,500.00 |
| Total 6605-00 Repairs & Maintenance | $ 3,420.00 | $ 0.00 | $ 1,545.22 | $ 0.00 | $ 408.00 | $ 99.00 | $ 29.66 | $ 0.00 | $ 219.23 | $ 0.00 | $ 0.00 | $ 5,721.11 | $ 1,778.89 | $ 7,500.00 |
| Total 6600-00 Property Expenses | $ 5,659.18 | $ 2,607.18 | $ 7,579.54 | $ 2,057.19 | $ 2,379.00 | $ 6,004.30 | $ 2,086.85 | $ 2,207.19 | $ 6,109.54 | $ 2,222.22 | $ 790.04 | $ 39,702.23 | $ 8,397.77 | $ 48,100.00 |
| 6700-00 Utilities | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6700-01-2 Telephone & Internet - PS | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 260.00 | 2,860.00 | 404.00 | 3,264.00 |
| 6700-02-2 Natural Gas - PS | 26.71 | 49.77 | 49.39 | 48.08 | 69.88 | 131.92 | 187.56 | 336.31 | 256.55 | 129.40 | 91.62 | 1,377.19 | 1,622.81 | 3,000.00 |
| 6700-03-2 Electricity - PS | 407.43 | 395.67 | 393.72 | 327.56 | 220.08 | 390.65 | | 505.75 | | 451.29 | 297.38 | 3,389.53 | 210.47 | 3,600.00 |
| 6700-04-2 Water & Sewer - PS | | 340.34 | | | 618.35 | | | 835.95 | | | | 1,794.64 | -394.64 | 1,400.00 |
| Total 6700-00 Utilities | $ 694.14 | $ 1,045.78 | $ 703.11 | $ 635.64 | $ 1,168.31 | $ 782.57 | $ 447.56 | $ 1,938.01 | $ 516.55 | $ 840.69 | $ 649.00 | $ 9,421.36 | $ 1,842.64 | $ 11,264.00 |
| 6800-00 General & Administrative | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6801-00 Office Supply Expenses | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6801-01-2 Office Administrative Supplies - PS | 655.42 | 31.18 | 299.00 | 136.71 | 28.94 | 7.26 | 64.84 | 149.44 | 123.34 | 4.98 | 79.83 | 1,580.94 | 1,419.06 | 3,000.00 |

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 6801-02-2 Kitchen/Cleaning Supplies - PS | | | 273.01 | 107.53 | 102.36 | 47.24 | 51.70 | 58.23 | 108.68 | 238.98 | 16.49 | 1,004.22 | 3,295.78 | 4,300.00 |
| **Total 6801-00 Office Supply Expenses** | **$ 655.42** | **$ 31.18** | **$ 572.01** | **$ 244.24** | **$ 131.30** | **$ 54.50** | **$ 116.54** | **$ 207.67** | **$ 232.02** | **$ 243.96** | **$ 96.32** | **$ 2,585.16** | **$ 4,714.84** | **$ 7,300.00** |
| 6802-00 Office Equipment Expense | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6802-01-2 Office Equipment & Maintenance - PS | | | | | | | | | | | 207.97 | 207.97 | 792.03 | 1,000.00 |
| **Total 6802-00 Office Equipment Expense** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 207.97** | **$ 207.97** | **$ 792.03** | **$ 1,000.00** |
| 6803-00 Office Services | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6803-01-2 Postage & Shipping - PS | | | | | | 73.00 | | | | | | 73.00 | 77.00 | 150.00 |
| 6803-03-2 IT Services - PS | 129.00 | 273.99 | 258.00 | 129.00 | 129.00 | 137.00 | 137.00 | 137.00 | 137.00 | 137.00 | 137.00 | 1,740.99 | -340.99 | 1,400.00 |
| 6803-04-2 Bank Charges -PS | | | -35.00 | | | 2.38 | | | | | 0.00 | -32.62 | 32.62 | 0.00 |
| 6803-05-2 Dues & Subscriptions - PS | | | 110.00 | | | | 69.00 | | | | 356.00 | 535.00 | 465.00 | 1,000.00 |
| 6803-06 Photo Processing | | | | 40.00 | | | 13.62 | 8.67 | | | 227.24 | 289.53 | 510.47 | 800.00 |
| **Total 6803-00 Office Services** | **$ 129.00** | **$ 273.99** | **$ 333.00** | **$ 169.00** | **$ 129.00** | **$ 212.38** | **$ 219.62** | **$ 145.67** | **$ 137.00** | **$ 137.00** | **$ 720.24** | **$ 2,605.90** | **$ 744.10** | **$ 3,350.00** |
| 6804-00-2 Advertising & Marketing - PS | | | 610.21 | | | | 85.71 | | 144.10 | | | 840.02 | -440.02 | 400.00 |
| 6805-00 Food & Catering | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6805-01-2 Catering - PS | | | 220.44 | | | 29.45 | 30.77 | | 57.61 | 47.47 | 34.94 | 420.68 | 79.32 | 500.00 |
| 6805-02-2 Food & Beverage - PS | 39.98 | 19.99 | 505.94 | 121.02 | 95.65 | 166.35 | 311.65 | 82.82 | 118.26 | 173.82 | 20.51 | 1,655.99 | -155.99 | 1,500.00 |
| **Total 6805-00 Food & Catering** | **$ 39.98** | **$ 19.99** | **$ 726.38** | **$ 121.02** | **$ 95.65** | **$ 195.80** | **$ 342.42** | **$ 82.82** | **$ 175.87** | **$ 221.29** | **$ 55.45** | **$ 2,076.67** | **-$ 76.67** | **$ 2,000.00** |
| 6806-00 Misc G&A | | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| 6806-01-2 Miscellaneous G&A - PS | | | 25.00 | | | | 6.69 | | | | | 31.69 | 368.31 | 400.00 |
| 6806-02 School Parent Events | | | | 236.61 | 98.33 | 61.56 | | | 95.14 | 74.62 | 185.97 | 752.23 | 747.77 | 1,500.00 |
| **Total 6806-00 Misc G&A** | **$ 0.00** | **$ 0.00** | **$ 25.00** | **$ 236.61** | **$ 98.33** | **$ 61.56** | **$ 6.69** | **$ 0.00** | **$ 95.14** | **$ 74.62** | **$ 185.97** | **$ 783.92** | **$ 1,116.08** | **$ 1,900.00** |
| **Total 6800-00 General & Administrative** | **$ 824.40** | **$ 325.16** | **$ 2,266.60** | **$ 770.87** | **$ 454.28** | **$ 524.24** | **$ 770.98** | **$ 436.16** | **$ 784.13** | **$ 676.87** | **$ 1,265.95** | **$ 9,099.64** | **$ 6,850.36** | **$ 15,950.00** |
| **Total 6000-00 Operating Expenses** | **$ 17,715.49** | **$ 14,747.72** | **$ 43,014.22** | **$ 35,279.54** | **$ 35,315.61** | **$ 38,273.86** | **$ 33,691.09** | **$ 35,962.54** | **$ 38,545.00** | **$ 35,357.21** | **$ 34,122.84** | **$ 362,025.12** | **$ 57,261.88** | **$ 419,287.00** |
| **Total Expenses** | **$ 17,715.49** | **$ 14,747.72** | **$ 43,014.22** | **$ 35,279.54** | **$ 35,315.61** | **$ 38,273.86** | **$ 33,691.09** | **$ 35,962.54** | **$ 38,545.00** | **$ 35,357.21** | **$ 34,122.84** | **$ 362,025.12** | **$ 57,261.88** | **$ 419,287.00** |
| **Net Operating Income** | **-$ 17,715.49** | **-$ 13,472.72** | **-$ 1,893.72** | **$ 10,534.46** | **$ 3,092.39** | **$ 2,924.14** | **$ 4,873.41** | **$ 10,843.96** | **$ 5,546.50** | **$ 12,098.79** | **$ 13,612.16** | **$ 30,443.88** | **-$ 30,740.88** | **-$ 297.00** |
| **Net Income** | **-$ 17,715.49** | **-$ 13,472.72** | **-$ 1,893.72** | **$ 10,534.46** | **$ 3,092.39** | **$ 2,924.14** | **$ 4,873.41** | **$ 10,843.96** | **$ 5,546.50** | **$ 12,098.79** | **$ 13,612.16** | **$ 30,443.88** | **-$ 30,740.88** | **-$ 297.00** |

NOTE: These statements are not audited or reviewed and no financial assurance is provided.

**SDL May Outreach Report for June 2025 Vestry Meeting**
**Margot**

Bobbie arranged for Jennifer Montgomery from Loudoun Hunger Relief to speak to the congregation during service briefly and then after service on 5/4. After service session was very well attended with questions and answers and deeper dives. From that came: Karl Colder volunteered to drive for them and is through the volunteer process. We have an invite from Jennifer to visit the new facility 7/20 after church. Bobbie is getting final details for this field trip. Then we will publicize to try to get a good group. Would appreciate any vestry or other leadership that are interested or available to attend… Thank you Bobbie!

We continue to collect for LHR.

Future notes:

June will kick off our "planning summer" for outreach especially tying it closer to worship/liturgical direction – into 2026.
July – August is School Supplies to benefit Mobile Hope,
October – November the coat drive for Kops4Kids and
November – December Toys4Tots.
Any other ideas on potential outreach as we don't know what our community may need given the ~~complete insanity social upheava~~l current activities of the Federal government and new direction the country is going?

Committee is: Margot, Mike, Maureen, Bobbie and Rev. Stephen.
Meetings are 2nd Tuesday/month at 1pm in the Office Want to know more? Join us!

# SDL May Wardens' Report for June 2025 Vestry Meeting

**Margot 6/23/25**

- Reviewed several emails regarding planning balance of 2025 and 2026
- Met with Co-treasurers to discuss financials and updating each other (What's goin' on, man?)
- Reviewed Property Team efforts by Adell and the reorganization efforts
- Reviewed Vestry Election timeline and documents
- Held Vestry elections and confirmed all officers and other positions (exception Diocesan Rep – being confirmed…)
- Welcomed Bob Chirles as new Sr Warden
- Reviewed Mortgage Match "marketing" efforts as well as progress
- Began working through Preschool Expansion Proposal issues

Among other topics and discussions

"Seeds Growing"

- Mortgage match continues to grow!
- Staff and job descriptions underway
- Preschool expansion

"Planting Seeds"

- Planning for planning is underway Vestry workshop set for 6/21
- Many procedures and policies have been written BUT are woefully out of date – looking at July – August to have time to make headway on that. Start praying and discerning on anything you may be skilled in and interested in working on – everything from Bylaws to HR manual to the yearly vestry planning document.
- Ditto some committees like Marketing, Social Media, Stewardship (!!!!!!)

*Praise God from whom these blessings flow!*