



Document Title:	Complaints Procedure
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If any member feels that he or she has suffered discrimination in any way or that the Club's Policies, Rules or Code of Conduct has been broken, they should follow the procedures below.

1. They should report the matter to the Club Secretary (secretary@eversleycaliforniayouthfc.co.uk) or another member of the committee (exec@eversleycaliforniayouthfc.co.uk).
2. The report should include:
 - i. Details of what, when, and where the occurrence took place
 - ii. Any witness statement and names
 - iii. Names of any others who have been treated in a similar way
 - iv. Details of any former complaints made about the incident, date, when and to whom made.
 - v. A preference for a solution to the incident.
3. The Club's Executive Committee will sit for any hearings that are requested.
4. The Club's Executive Committee will have the power to:
 - i. Warn as to future conduct
 - ii. Suspend from membership
 - iii. Remove from membership any person found to have broken the Club's Policies or Codes of Conduct.

If the complaint is with regard to the Club's Executive Committee, the member has the right to report the complaint direct to the relevant County Football Association. For our club, please refer any such matter to Hampshire FA (<http://www.hampshirefa.com>) or Berks and Bucks FA (<http://www.berks-bucksfa.com>).

As the governing body of the game, The FA is responsible for setting standards and values to apply throughout the game at every level.

Football belongs to, and should be enjoyed by, everyone equally. Our commitment is to promoting equality of access and opportunity – by recognising that inequalities exist and taking practical steps to address them.

The FA is committed to eliminating discrimination and harassment. This includes whether by reason of gender, sexual orientation, race, nationality, ethnic origin, colour, religion or ability.

The ethics and sports equity policy should be at the heart of your club's activities.

It is our combined responsibility to adhere to the FA's guidelines and report any occasions where they are not followed.