



## **2025 Burbank Chamber of Commerce Sponsor a Tree Guidelines**

Contact the Burbank Chamber of Commerce @ 708-425-4668 or [burbankchamber@att.net](mailto:burbankchamber@att.net) with any questions

### **WINTER NIGHTS IN THE PARK TREE LIGHT**

Tuesday, December 9<sup>th</sup> starting at 6:00 pm at Fusion Recplex 6100 W. 85<sup>th</sup> St.

### **OBTAINING YOUR TREE**

Each participant will be provided with an anchored live tree, with extension cord and a sign noting the organization's name.

**LIGHTS, ORNAMENTS, AND DECORATIONS** are the responsibility of the participants.

### **DONATIONS**

In lieu of decorating, a monetary donation of any amount can be made.

### **DECORATING TIME AND INFORMATION**

Decorations may be placed on trees **Wednesday, December 3<sup>rd</sup> through Sunday, December 7<sup>th</sup>**

The adjacent Fusion building is open M-F 5am-10pm and Sat/Sun 7am-3pm.

708-599-3872 (Fusion Recplex) for information

Carts for moving any items from vehicles to park can be provided inside Fusion Recplex

### **DECORATING GUIDELINES**

This is a community tree "Garden" and the Winterfest is a family friendly event - all decorations must be family friendly.

No profanity, inappropriate or offensive decorations are allowed on your tree.

**No glass ornaments allowed.** Please keep all ornaments shatter resistant.

### **OUTDOOR LIGHTS ONLY**

- Your tree will be full and approximately 6-7 feet tall.
- Use sturdy ties to attach ornaments to your tree to prevent them from blown, knocked, or stolen off the tree. **Standard ornament hangers will not be adequate.**
- Groups will need to bring their own tools such as pliers, scissors, ladder, etc. to help with the decorating process.
- Keep in mind, the trees will be viewed from all sides. Be sure to decorate the entire tree.
- Painting and flocking of trees are strictly prohibited and no candles or flammable items.
- Do not use water soluble glue on ornaments – it doesn't work with rain/snow. Spray any fabrics with Scotch Guard to prevent mildew.

The Burbank Park District has the sole discretion to prohibit participation for failing to comply with the guidelines and rules set forth above.

### **TEAR DOWN INFORMATION**

The display will end on Friday, January 2<sup>nd</sup>

**ALL decorations MUST BE REMOVED BY end of day MONDAY, JANUARY 5<sup>th</sup>**