

Landscape Maintenance Operator

Summary: Operates a variety of equipment and trucks utilized in maintenance and repair activities; performs a variety of maintenance of streets, parks, facilities and snow removal.

Supervision Received: Works under the general direction of the District Manager.

Supervision Exercised: None

FLSA Status: Full-time, Non-Exempt

Essential Functions:

1. Duties and Responsibilities

- Operates light and heavy equipment including but not limited to city vehicles, trucks, tractors, power mowers, street sweeper, snowplow, dump truck, backhoe and front end loader and similar equipment
- Performs maintenance, cleaning and repairs of city vehicles, equipment, streets, park facilities, city building and facilities
- Performs general grounds maintenance to include lawn care, mowing, trimming or removing of trees, cutting or burning of weeds and spraying pesticides and herbicides
- Assists with street repair activities, including cold and hot mix asphalt patching, resurfacing, and seal coating of streets, crack sealing and concrete repair
- Performs snow and ice removal including plowing, sanding, loading trucks, and hauling snow
- Assists in street sign installation and maintenance
- Presents professional appearance and attitude at all times and maintains a high standard of customer service.
- Must maintain confidentiality of work related information and materials.
- Other duties as assigned by District Manager.

Qualifications and Requirements:

1. Education and Work Experience

- Graduation from high school or GED certification
- Experience in general maintenance and light and heavy equipment operations

2. Requirements

- Valid driver's license and a current CDL or ability to obtain one
- Steel toe boots

3. Skills, Knowledge and Abilities

- Knowledge of the occupational hazards connected with chemical sprays, machinery, electricity and general maintenance and construction operations
- Knowledge of street maintenance
- Knowledge and mechanical ability of tools and methods
- Knowledge and ability of correct operation of trucks, tractors, loaders and other power driven equipment
- Must have excellent organizational skills, being able to multi-task
- Must have ability to meet deadlines
- Must have effective interpersonal skills, with the ability to adapt to various situations and people

4. Physical Capabilities

- Work is primarily performed in an outdoor setting. Hand-eye coordination is necessary to operate computers and various pieces of equipment
- Ability to perform heavy manual labor; including up to 50+ pounds, stooping, reaching, standing, sitting, walking, pushing, pulling, working high up and withstanding exposure to variable weather conditions as may be required
- Exposure to direct sunlight of extended periods of time is likely
- Requires some travel to business meetings, worksites and training
- Must be able to operate normal office equipment, review work products, file and retrieve files
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.
- Vision abilities required for this position include extended periods of computer monitor viewing, close vision and ability to adjust focus.

Work Environment:

- The work environment characteristics described are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to individuals with disabilities to perform the essential functions.

NOTE:

- Dakota Dunes Community Improvement District (CID) is an Equal Opportunity Employer, and will consider applicants for all positions without regard to race, religion, creed, color, national origin, genetic information, sex, age, disability, political affiliation, veteran status, or any other basis prohibited by South Dakota or federal law.
- In accordance with the American's with Disabilities Act, Dakota Dunes CID will consider reasonable accommodations for qualified individuals with disabilities.
- This position description is intended to provide a fairly comprehensive and accurate description of the position, but it will not cover all aspects, details or tasks required. Other functions, responsibilities and requirements may be assigned, and this position description may be changed at the direction of the District Manager and Board of Directors at any time.
- This position description does not constitute an employment agreement between the employer and employee.