

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
AUGUST 18, 2025 – 6:00 P.M.
WELCOME CENTER
335 SIOUX POINT ROAD, DAKOTA DUNES, SOUTH DAKOTA

MINUTES (UNAPPROVED)

The Board of Supervisors met in a regular session on August 18, 2025, at 6:00 p.m., at Welcome Center, 335 Sioux Point Road, Dakota Dunes. Members present were: Messrs. Beaulieu, Wetz, Shorma (arrived at 6:02 pm), Ms. Shanafelt, and Ms. Finzen. Also present were: Mr. Jesse, of Crary Law Firm counsel for the CID. Employees present were: Andrew Tramp and Katelyn Irby. Public present were: Larry Wiese, Dalton Hanson, Kathy VanRooyan, and Ross VanRooyan, Dakota Dunes residents.

1. CALL TO ORDER

The regular meeting was called to order by Chairman Beaulieu.

2. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was passed by Ms. Shanafelt and seconded by Ms. Finzen to approve the agenda.

Motion passed 4-0.

4. CONFLICTS OF INTEREST DISCLOSURE

No conflicts of interest were presented.

5. APPROVAL OF JULY 21, 2025, REGULAR MEETING MINUTES AND AUGUST 8, 2025, SPECIAL MEETING MINUTES

Following discussion, a motion was made by Ms. Shanafelt and seconded by Mr. Wetz to approve the July 21, 2025, regular meeting minutes with a correction as discussed.

Motion passed 4-0.

A motion was made by Ms. Shanafelt and seconded by Ms. Finzen to approve the August 8, 2025, special meeting minutes.

Motion passed 5-0.

6. PUBLIC COMMENT

Public present: Larry Wiese, Dalton Hanson, Kathy and Ross VanRooyan.

Kathy and Ross VanRooyan asked to purchase land behind their residence from the Dakota Dunes CID for the purpose of installing a pool. This will be considered at the next board meeting on September 15, 2025.

No other public comments.

7. TREASURER/FINANCIAL REPORT

A motion was made by Mr. Shorma and seconded by Mr. Wetz to approve the July 2025 financial statements and the August 2025 vouchers payable of \$843,389.68.

Motion passed 5-0.

8. NEW BUSINESS

- REVIEW OF OPEN MEETING LAWS

Mr. Tramp and Mr. Jesse reviewed the 2025 Open Meetings Brochure as required annually by Senate Bill 74, which took effect July 1, 2025.

- 1ST READING ORDINANCE NO. 2025-03 AMENDING NAME OF TITLE 3 TO STREETS, SIDEWALKS AND PUBLIC SPACES

Following discussion, a motion was made by Ms. Shanafelt and seconded by Mr. Wetz to approve the first reading of Ordinance 2025-03 amending name of Title 3 to Streets, Sidewalks and Public Spaces. The second reading will take place September 15, 2025. This is planned to be effective in October 2025.

Motion passed 5-0.

- 1ST READING ORDINANCE NO. 2025-04 FISHING REGULATIONS

Following discussion, a motion was made by Mr. Wetz and seconded by Ms. Finzen to approve the first reading of Ordinance 2025-04 Fishing Regulations. The second reading will take place September 15, 2025. This is planned to be effective in October 2025.

Motion passed 5-0.

- 1ST READING ORDINANCE NO. 2025-05 TRAILS, PARKS AND GREEN SPACES

Following discussion, a motion was made by Mr. Shorma and seconded by Ms. Shanafelt to approve the first reading of Ordinance 2025-05 Trails, Parks and Green Spaces with the changes discussed. The second reading will take place September 15, 2025. This is planned to be effective in October 2025.

Motion passed 5-0.

8. NEW BUSINESS (CONTINUED)

- 1ST READING ORDINANCE NO. 2025-06 PEDDLERS AND SOLICITORS

Following discussion, a motion was made by Ms. Shanafelt and seconded by Mr. Wetz to approve the first reading of Ordinance 2025-06 Peddlers and Solicitors. The second reading will take place September 15, 2025. This is planned to be effective in October 2025.

Motion passed 5-0.

- REVIEW OF TRAFFIC STUDY TASKS AND RECOMMENDATIONS

Mr. Tramp provided a summary of the 2025 Traffic Study performed by HDR, Inc for the following tasks:

- Task #1 Traffic Impact Study – Intersection Operations Analysis
- Task #2 Dakota Dunes Boulevard & Sawgrass Trail Traffic Circle
- Task #3 Crosswalk Needs and Enhancements Review
- Task #4 Sidewalk Connectivity Review
- Task #5 Golf Cart Route Review
- Task #7 Traffic Calming Review
- Task #8 Intersection Geometrics Review

Following discussion, the board will further consider tasks at the next regular meeting.

- PAY APPLICATION #7 BIG SIOUX LEVEE PROJECT LIEBER CONSTRUCTION

This item was tabled until the next regular meeting, with no pay application to consider.

- SRF FORCE MAIN DRAWDOWN REQUEST #1

Following discussion, a motion was made by Mr. Wetz and seconded by Ms. Finzen to ratify the SRF Force Main Drawdown Request #1 for \$205,077.69 from ARPA grant funds.

Motion passed 5-0.

- PAY APPLICATION #2 SRF FORCE MAIN PROJECT SUBSURFCO

Following discussion, a motion was made by Mr. Wetz and seconded by Ms. Shanafelt to approve Pay Application #2 to SuBSurfco, LLC for the SRF Force Main project in the amount of \$162,974.63 for the work completed through August 14, 2025.

Motion passed 5-0.

- SRF FORCE MAIN DRAWDOWN REQUEST #2

This item was tabled until the next regular meeting, with no drawdown request to consider.

8. NEW BUSINESS (CONTINUED)

- PAY APPLICATION #2 DD CID MAINTENANCE BUILDING L&L BUILDERS

Following discussion, a motion was made by Mr. Shorma and seconded by Mr. Wetz to approve Pay Application #2 to L&L Builders for the Dakota Dunes CID Maintenance Building project in the amount of \$22,800 for the work completed through July 31, 2025.

Motion passed 5-0.

- 1ST DRAFT 2026 GENERAL FUND OPERATING AND CAPITAL BUDGET

Mr. Tramp presented the first draft of the 2026 General Fund Budget. The final draft budget will be presented for approval at the next regular board meeting on September 15, 2025.

9. EXECUTIVE SESSION – ECONOMIC DEVELOPMENT & LEGAL

A motion was made by Ms. Shanafelt and seconded by Mr. Wetz to move into an executive session at 8:40 p.m. to discuss economic development and a legal matter.

Roll call was taken: Beaulieu – aye, Shanafelt – aye, Finzen – aye, Wetz – aye, Shorma - aye. Motion passed 5-0. Also in attendance were Jesse, Tramp, Irby.

A motion was made by Ms. Shanafelt and seconded by Ms. Finzen to move out of executive session at 8:49 p.m.

Roll call was taken: Beaulieu – aye, Shanafelt – aye, Finzen – aye, Wetz – aye, Shorma - aye. Motion passed 5-0.

No action was taken.

10. OTHER

Mr. Tramp reported that the first draft of the 2024 audit is complete. Eide Bailly will present the final draft of the 2024 audit at the next regular meeting.

The next regular meeting will be September 15, 2025 at 6:00 pm.

11. ADJOURNMENT

A motion was made by Ms. Finzen and seconded by Mr. Wetz to adjourn at 8:52 p.m.

Motion passed 5-0.

Submitted by,
Katelyn Irby, District Secretary