#### **Terms of Use**

NOTICE: By accessing and using any website managed or operated by the Slovenian Logistic Association (hereinafter: SLA), including but not limited to the domains slz.si and other event-related or project-specific websites administrated by SLA (hereinafter collectively: *Websites*), users agree to comply with all provisions set out in these General Terms of Use. By visiting the Website and/or subscribing to newsletters, users expressly consent to these general terms of use. If a user does not agree with these Terms, the use of the Websites, subscription to e-newsletters, and the submission of any forms on the Websites are not permitted.

#### 1. General Provisions

The General Terms of Use (hereinafter: Terms of Use) govern the access to and use of content and services available on the Websites. These Terms represent a legally binding agreement between the SLOVENIAN LOGISTIC ASSOCIATION, located at Dimičeva ulica 13, 1000 Ljubljana, Slovenia (hereinafter: Provider), and each individual who visits or uses the Websites in any way (hereinafter: User).

The Provider reserves the right to modify and/or delete any part of the Websites without prior notice. To ensure the best possible experience for the User, the Provider is committed to regularly updating the Websites. The User acknowledges and agrees that the format and nature of the Websites may change periodically without prior notice to the User.

## 2. Website Accessibility

The Websites are generally accessible 24 hours a day. The Provider reserves the right to temporary interruptions in access to the Websites due to technical reasons. Furthermore, the Provider reserves the right to longer interruptions in access in cases related to maintenance works and/or equipment replacement. The Provider does not guarantee access to the Websites in cases of outages in the internet connection networks of providers or any failures, errors, and/or other technical disturbances or interruptions caused by the malfunctioning of third parties (internet connection outage, power supply failure, etc.), as well as in cases of force majeure.

These provisions apply to all websites and event-related domains operated by the Provider.

## 3. Access Restriction to the Website

The Provider reserves the right to limit or terminate access to the Websites' content for an individual user's IP address in cases of suspected abuse, as mentioned in point 6 of these Terms of Use.

## 4. Age Restrictions and Liability

There are no age restrictions for using the Websites. The Websites is intended for the user's personal use only. Registering other individuals or completing forms on behalf of others is not permitted. The User is fully responsible for the accuracy of submitted data and for any consequences arising from unauthorised submissions.

These provisions apply equally to all websites operated by the Provider.

## 5. Disclaimer of Liability

The User acknowledges that:

- Web technologies for transmitting and accessing content on the Websites are not 100 % reliable at all times. In the case of outages in the operation of third-party systems required for accessing the Websites (internet service providers, electricity providers, etc.), the Provider does not assume any liability.
- The Provider is not responsible for inaccurately operating the services resulting from improper use or lack of knowledge by the User in utilizing the services.
- The use of services requires appropriate software and hardware (computer, web browser, internet access).

- The Provider technically cannot guarantee the operation of services in case of network outages
  of contractual partners, power outages, or other technical disturbances that could temporarily
  disrupt the operation of services.
- All information, materials, and other content on the Websites are of an informational nature. The Provider endeavours to ensure the best possible presentation and operation of the Websites and the currency, completeness, and accuracy of the data presented on the Websites. Despite these efforts, the Provider assumes no responsibility for their correctness, timeliness, or completeness.
- The Provider operates several websites and online domains related to its activities and events; therefore, technical or content differences may occur between individual websites. The Provider assumes no responsibility for temporary inconsistencies between these websites.
- Without prior permission from the Provider, it is not permitted to copy, print, or store published images on the Website. Likewise, the use of graphic elements and trademarks without the prior permission of the Provider is expressly prohibited.

#### 6. User Commitments

The User agrees to:

- Not use the contents published on the Websites for commercial, illegal, or other purposes beyond those specified in these Terms of Use.
- Not distribute content that is copyrighted or found on the Websites.
- Do not attempt to obtain, collect, and/or store personal data of other Websites users.
- Not in any way copy, store, or transmit the whole or parts of the Websites' contents.
- Do not use computer codes, malicious software, or anything that could disrupt, disable, or damage the Websites and/or the Provider and its software and hardware.

## 7. Complaints

For any concerns or questions please feel free to contact SLA at info@slz.si.

#### 8. Violation of Terms of Use

The Provider reserves the right to deny access to any of its Websites to users who violate the Terms of Use or the general business terms. If a user's conduct causes any form of damage to the Provider, they shall be fully morally, materially, and criminally liable for such damage. Instances of violations of the terms of business and/or general terms of business by other users can be reported to the email address info@slz.si.

# 9. Amendments and Supplements

The Provider may modify and/or supplement these Terms of Use in the case of changes in regulations governing the operation of the Websites, data protection, and other areas related to the Provider's websites operations, as well as due to changes in its business policy. Users will be appropriately informed of such changes, mainly through notification on the main website www.slz.si or via email, especially if the changes pertain to personal data protection policy or significantly affect the use of any of the Provider's Websites.

Any amendments and/or supplements to the Terms of Use shall become effective and applicable upon the expiration of eight days after their publication. If an amendment and/or supplement to the General Business Terms is urgently required to comply with regulations, these changes may exceptionally come into force and be applied in a shorter timeframe. A user who disagrees with the amendments and/or supplements to these Terms of Use must cancel their registration or stop using the services, contents, or anything else from the Websites within eight days of the publication of the notice of the amendment and/or supplement. After this period, it is assumed, and contrary evidence is not admissible, that the user accepts the changes and/or supplements to the Terms of Use. To cancel the registration, the user must send a written statement to the Provider indicating the cancellation. Discontinuation of use is considered to occur when the user no longer uses the Provider's website in any way.

These General Business Terms were adopted by the President of the Provider. Ljubljana, October 2025

#### Cookies

Integral to these general terms of business are also web cookies.

Upon your first visit to our websites, we request your permission to install cookies that enable the normal functioning of the webpage. You can refuse to accept cookies, or you can disable all cookies in your web browser. In this case, however, it may happen that your experience on website will be limited.

The Websites may include links to third-party websites. Such websites are not part of SLA's network and have their own privacy policies. SLA is not responsible for the operation, content, security, or practices of websites linked in this manner.

## **General Conditions**

#### 1. Scope

The General Terms and Conditions govern the registration and cancellation procedure for each event before it takes place, the ordering of publications, the protection of personal data and the organisation of events.

The general terms and conditions for registrations and cancellations before events of the Slovenian Logistics Association (hereinafter: Terms and Conditions) apply to all events (conferences, seminars, workshops, and other events) organized by the Slovenian Logistics Association and publications that can be ordered through SLA.

These Terms and Conditions apply equally to all events and participants, unless otherwise specified by SLA in the registration for a particular event. The Terms and Conditions are an integral part of each registration form for each event, regardless of the form of registration for the event (written, via the website, or in any other way that demonstrates the person and the event to which this person has registered). Any person who applies for a particular event entirety, irrevocably, and unconditionally accepts these Terms and Conditions.

The Terms and Conditions are published in their currently valid version on the website www.slz.si and may occasionally change. At the time of registration for a particular event, the Terms and Conditions published on the website www.slz.si at that time apply.

# 2. Registrations and Payment of Registration Fees

Registration Form

Registration for an event is done by completing the online registration form at <a href="www.slz.si">www.slz.si</a> (or the event website) - for each event, by emailing <a href="info@slz.si">info@slz.si</a> (or any other email), or by filling in the physical registration form and submitting it to the person in charge.

Data on Registration Form

Each registration, regardless of the method, requires the entry of necessary information, typically:

- participant's name and surname,
- information about the payer/registrant of the event: company, address, tax ID number,
- job position,
- Phone/mobile number,
- Email.

Registration Fee and Payment Terms

The registration fee (and what it includes) is specified on the event webpage.

Accommodation or parking costs are not included in the registration fee unless explicitly stated otherwise on the event website or communicated through other official channels.

For paid events, participants will receive a pro forma invoice upon registration, which must be settled within the deadline indicated on the invoice or in accordance with the payment method specified for the respective event (such as credit card or PayPal payment).

Any early-bird discount applies only if the pro forma invoice is paid by the last day specified for early registration.

The registration fees and any discounts or benefits available to SLA members are specified in the respective membership level packages or in the general description of each event. To be eligible for member discounts or complimentary participation, the membership fee for the current year must be fully paid at the time of registration; otherwise, the member discount or free participation does not apply.

SLA will issue an invoice to the company or individual stated on the registration form.

## 3. Cancellation of Event Registration

Cancellation of an event registration can only be made in written, sent via email to <a href="info@slz.si">info@slz.si</a> or to another dedicated email address for the event. For paid events the deadline for written cancellation without the obligation to pay any registration fee is seven (7) working days before the announced start of the event. If the participant cancels the registration between six (6) and three (3) working days before the event, SLA is entitled to charge administrative costs amounting to 30 % of the registration fee. If the participant cancels the registration less than three (3) working days before the event or fails to attend the event without cancellation in accordance with these Terms, SLA is entitled to charge the full registration.

For free events, the deadline for cancellation is one (1) working day before the event. The cancellation must be made in writing. If the participant cancels on the day of the event or fails to attend without prior written cancellation, SLA is entitled to charge organisational costs in the amount of EUR 40.00 + VAT.

# 3.1. Cancellation of the Event by the Slovenian Logistic Association

The Slovenian Logistic Association reserves the right to cancel an event due to insufficient number of applications, other objective reasons, or force majeure. In this case, the organizer will notify all registered participants at least two working days before the scheduled event. Notification will be done via email or phone. In case of event cancellation, the organiser will refund all due payments in full or, by agreement with the participant, retain the funds for participation in another event in the current year.

## 4. Speakers Presentations

The presentations used by presenters or speakers to present the content at workshops, seminars, conferences, ... are their intellectual property. They may be published on the Websites after the event only with the speaker's consent.

# 5. Photography and Video Recording

The Slovenian Logistic Association reserves the right to audio, video, and photo documentation of the events. Such materials are the property of SLA and may be used for promotional and information purposes (e.g., on the Websites, in publications, or on social media). By registering for or attending any SLA event, participants are informed that photography and video/audio recording may take place and that such materials may be publicly available.

Where required by applicable law, SLA will ensure appropriate notices and/or obtain individual consent at the venue or during registration.

#### 6. Applicability

This Terms and Conditions shall apply as of 1 October 2025.

# Personal data protection policy

At the Slovenian Logistic Association (hereinafter SLA) we respect your privacy and are aware of the responsibility associated with handling the personal data of our members, supporters, participants, visitors to the SLA website, and all individuals who disclose their personal date upon contacting us (hereinafter "users"). This is why on our website www.slz.si we take all measures to ensure the protection and ethical handling of your personal data as stated below and in compliance with the relevant versions of the Personal Data Protection Act, the Electronic Communications Act and the EU's General Data Protection Regulation – GDPR.

Personal Data Controller Slovensko logistično združenje / Slovenian Logistic Association (SLA) Dimičeva ulica 13 SI-1000 Ljubljana Email: <u>info@slz.si</u>

#### 1. Data Protection

SLA ensures a high level of personal data protection and commits to carefully storing and using all personal data received in the registration form only to analyse data about event participants and present SLA services. The applicants for each event authorize the processing of their personal data and the data of persons listed on the registration form for the above-described purpose, for which they have all the appropriate authorizations.

Persons listed on the registration form may at any time request that the Slovenian Logistics Association permanently or temporarily cease using their personal data to directly market services. SLA is obliged to appropriately prevent using personal data for direct marketing of SLA services within 15 days and inform the person who requested this within the next five days. SLA covers the costs of all actions related to this.

## 2. What Data is Collected and for Which Purpose

- Basic contact information: name, surname, company, e-mail address;
- Upon membership in the SLA also: home address, phone/mobile number, business address, your position in the company, year of birth;
- Data necessary for issuing invoices (address, tax ID number);
- Data about the use of our website (such clicks on links, time spent on the site and technical data including the user's IP address processed for the technical functioning of the website on te basis of our legitimate interest), as well as data regarding responses to our email messages (whether the message was opened, which links were clicked).

SLA uses your personal data only for the work, activities and initiatives of SLA, which are necessary to enforce rights, fulfilment of obligations, utilization of benefits, and participation in activities and initiatives to which SLA members or other interested public are entitled. In particular, these concerns:

- informing about events,
- receiving SLA newsletters,
- providing useful information,
- informing about member's benefits,
- any information necessary for the functioning of the SLA and the awareness of its members or other interested public,
- ensuring the best possible user experience.

## 3. Lawful Basis for the Processing of Personal Data

We may process your personal data on the following lawful bases:

- When it is necessary to fulfil our legal obligations (e.g., issuing invoices for ordered services);
- When you have given your consent for the processing of your data for a specific processing purpose, and you always have the right to cancel your consent;
- · when we have a legitimate interest in processing your personal data

#### 4. How Long We Storage your Personal Data and What Happens with Them After That

We store your basic personal data as long as you are a member of the Slovenian Logistic Association, you are a subscriber to our newsletters, you have registered for our events or applied on tender. Personal data processed based on your consent are stored permanently or until you cancel your consent.

Data on issued invoices are kept for 10 years from the date of issue. Data necessary for the conclusion and fulfilment of a contract between you and us are kept for another 5 years after the fulfilment of the contract (the service provided).

After the retention period expires, we effectively delete or anonymize personal data, which means we process it in such a way that it can no longer be associated with or attributed to you.

#### 5. Who Has Access to Your Personal Data

In the SLA, we do not transfer personal data to third parties except to contractual partners (data processors), such as accounting and IT services providers with whom we have a data processing agreement, to public authorities when and where required and to contractual partners with whom we collaborate in organising events and who provide at least the same level of personal data protection as SLA. Such transfers are made only when necessary for the realisation of the purposes described above. Personal data may also be disclosed to law enforcement authorities where required by law.

Contract processors may only process personal data within the scope of our instructions and must not process the data for their purposes. They and their employees are committed to maintaining the confidentiality of your personal data.

# 6. Your Rights Concerning Personal Data, How to Cancel Consent for Processing, And the Consequences of Cancelation

Consent to the processing of personal data can be fully or partially cancelled at any time with a written statement addressed to the email address info@slz.si. The SLA will cease processing personal data based solely on consent no later than 15 (fifteen) days after receiving the cancellation.

Requests for access to personal data, correction, deletion, restriction of processing, data transfer, or objection to processing can be addressed at any time to the email address info@slz.si, which is also the contact of the SLA as the data controller.

Complaints against the data controller's decision on an individual's request, to whom the personal data pertains, can be filed with the SLA Supervisory Board.

#### 7. Change In Personal Data Protection Policy

The SLA reserves the right to change the personal data protection policy at any time without notice. Changes take effect immediately upon publication.

The current version is dated October 2025.