

**MINUTES OF THE REGULAR MEETING OF THE
IRA TOWNSHIP BOARD OF TRUSTEES
JULY 7, 2025**

The Ira Township Board of Trustees met in the boardroom of the Ira Township Hall on July 7, 2025 at 7:00 p.m. The meeting was called to order followed by the Pledge of Allegiance.

ROLL CALL:

Board members present: James Endres Jr., Thomas Eder, Thomas Lauer, Stella Ruhlman and Jean Corbat

MINUTES:

T. Eder moved to approve the minutes of the 6/2/25 regular and 6/24/25 special meetings, supported by S. Ruhlman.

All voting yes. Opposing: None **MOTION CARRIED**

CORRESPONDENCE:

The Council on Aging, Inc.

Tri-Hospital EMS

Acknowledged and filed

OLD BUSINESS:

Purchase of Tax Foreclosed Property

S. Ruhlman moved to amend the Board's prior Motion of June 2, 2025, and approve the purchase of four (4) tax foreclosed parcels identified as parcel numbers 74-23-580-0025-000, 74-23-580-0025-100, 74-23-580-0026-000 and 74-23-580-0027-000, all identified as vacant Dixie Highway (the Property), from the St. Clair County Treasurer, for a purchase price not to exceed \$23,000.00, said Property to be used specifically for the purpose of future expansion of Township public facilities, and authorize the Supervisor to sign the necessary documents to complete the land purchase on behalf of the Township, supported by T. Eder.

All voting yes. Opposing: None **MOTION CARRIED**

NEW BUSINESS:

Eagle Scout Service Project

Scout Keegan Murphy, of Scout Troop 149, addressed the Board with a proposed project to build a cabinet to replace the existing toy box at the Municipal Park. The project will also include the purchase of sports equipment and toys for the park. Scout Keegan Murphy plans to complete this Eagle Scout Service Project by November 2025. Moved by S. Ruhlman to approve the proposed cabinet project at the Municipal Park, as presented, supported by J. Endres, Jr.

All voting yes. Opposing: None **MOTION CARRIED**

Reappointments to Planning Commission

J. Endres Jr., supported by T. Eder, moved to reappoint James Inman, Charles Freese and Michael Sommers to the Planning Commission for a three-year term of July 1, 2025 through June 30, 2028.

All voting yes. Opposing: None **MOTION CARRIED**

EDA Placemaking Grant

No action required by the Board on this Agenda item.

Clay Police - June 2025 Additional Charges

S. Ruhlman moved to approve the additional monthly charge of \$935.00 for the month of June 2025 from the Clay Township Police Department, supported by T. Eder.

All voting yes. Opposing: None **MOTION CARRIED**

Fire Hall Roof Repairs

T. Lauer moved to accept the recommendation of the Fire Chief and approve the invoice from Zimmer Roofing, in the amount of \$2,750.00, for emergency repairs to the Fire Hall roof, supported by S. Ruhlman.
All voting yes. Opposing: None **MOTION CARRIED**

Fire Department Work Schedule

S. Ruhlman moved to accept the recommendation of the Fire Chief and approve a revised Work Schedule, as presented, to begin July 13, 2025 with bi-monthly review for the next six months, supported by T. Lauer.
All voting yes. Opposing: None **MOTION CARRIED**

Mutual Aid Request of St Clair Fire Department RE Annual Boat Races

S. Ruhlman moved to accept the recommendation of the Fire Chief and authorize the Fire Department to assist the St. Clair Fire Department at the Annual Boat Races on July 27, 2025, as presented, supported by T. Eder.
All voting yes. Opposing: None **MOTION CARRIED**

Purchase Stihl K-12 Cut Off Saw

T. Eder moved to accept the recommendation of the Fire Chief and approve the quote from Zimmer's Sales and Service, in the amount of \$1,179.19, for a new Stihl TS420 Cut Off Saw with Diamond Blade, supported by S. Ruhlman.
All voting yes. Opposing: None **MOTION CARRIED**

Blessing Box Project

S. Ruhlman moved to approve the request of the Firefighters Association to install a Blessing Box on Township grounds, with the Supervisor and Treasurer to determine location, supported by T. Lauer.
All voting yes. Opposing: None **MOTION CARRIED**

Firefighter Resignation

T. Lauer moved to accept the resignation letter from Carl Billings effective July 2, 2025, supported by S. Ruhlman.
All voting yes. Opposing: None **MOTION CARRIED**

Saw and Trash Pump Purchase

S. Ruhlman moved to accept the recommendation of the DPS Superintendent and approve a quote from Contractors Connection Inc., in the amount of \$3,496.95, to purchase a Tsurumi 3" Trash Pump and Stihl 16" Gas Cutquick Saw, supported by T. Lauer.
All voting yes. Opposing: None **MOTION CARRIED**

Administrative Policy No. 2

S. Ruhlman moved to adopt Administrative Policy No. 2, as amended, regarding Purchasing & Bidding, supported by T. Eder.
Roll Call Vote:
Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat
Nays: None **MOTION CARRIED** **POLICY ADOPTED**

Administrative Policy No. 14

T. Eder moved to adopt Administrative Policy No. 14 regarding Social Media and Public Contact, supported by S. Ruhlman.
Roll Call Vote:
Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat
Nays: None **MOTION CARRIED** **POLICY ADOPTED**

RES 25-07-07 Reapprove Purchase Contract and Approve and Authorize an Installment Purchase Agreement for Water and Sewer Department Apparatus
S. Ruhlman moved to adopt Resolution 25-07-07 to reapprove the Purchase Contract and approve and authorize the Installment Purchase Agreement for the Water and Sewer Department Apparatus, supported by T. Eder.
Roll Call Vote:
Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat
Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

Firefighter Probationary Status
T. Lauer moved to accept the recommendation of the Fire Chief and to move Payton Yost from probationary status to full member status, supported by S. Ruhlman.
All voting yes. Opposing: None **MOTION CARRIED**

Pump for Ira Road Lift Station
T. Lauer moved to accept the recommendation of the DPS Superintendent and approve a quote from Kennedy Industries, in the amount of \$14,850.00, to purchase a Flygt Explosion Proof, Submersible Sewage Pump Model NP3085.070-453 for the Ira Road Lift Station, supported by S. Ruhlman.
All voting yes. Opposing: None **MOTION CARRIED**

JUNE 2025 REPORTS:

- Police Run Report
- Building Department Permits and Year-To-Date
- Code Enforcement Report
- DPS Superintendent
 - New Water Department Employee now running shifts;
 - Zobl Court Project to start soon with a completion date of 9/5/2025;
 - Waterview Park Estates working on water and sewer underground utilities;
- Parks & Recreation Director Reports
- Fire Chief Reports:
 - Emergency Network up and running;
 - As of June 18, 2025 all rigs have same licensure;
 - I-Pads are in and assigned;
 - Will be ordering batteries for pagers;
 - Located file on Air Vent System and contacted the company;
 - Helmut's have started to slowly arrive;
 - 75 calls in June 2025 - reported by incident type;
- Supervisor:
 - Provide update on SMUA meetings and anticipated costs for improvements;
- Treasurer:
 - Bank balances and interest income provided;
 - Water / Sewer Adjustments
 - Update on finalizing Business Licensing Ordinance with assistance from Fire Chief; projected to begin early 2026;
- Trustee Ruhlman:
 - Noted Duke Broadband advertising in area;

DISBURSEMENTS:

S. Ruhlman moved to pay the following disbursements, totaling \$623,196.05, supported by T. Eder.
All voting yes. Opposing: None **MOTION CARRIED**

Reg	
Fund 101 General Government	\$153,242.50
Fund 206 Fire Fund	\$115,170.78
Fund 592 Water / Sewer Fund	\$341,962.94
ACH	
Fund 101 General Government	\$1,120.76
Fund 206 Fire Fund	\$800.10
Fund 592 Water / Sewer Fund	\$526.61
Tax Account	\$0
Trust and Agency	10,372.36

PUBLIC COMMENT: None

ADJOURNMENT:

With no further business to discuss, J. Endres Jr. moved, with the support of T. Eder, to close the meeting at 8:06 p.m.

Respectfully Submitted,

Jean Corbat, Clerk