

**MINUTES OF THE REGULAR MEETING OF THE  
IRA TOWNSHIP BOARD OF TRUSTEES  
NOVEMBER 3, 2025**

The Ira Township Board of Trustees met at the Ira Township Fire Hall on October 6, 2025 at 7:00 p.m. The meeting was called to order followed by the Pledge of Allegiance.

**ROLL CALL:**

Board members present: James Endres Jr., Thomas Eder, Thomas Lauer, Stella Ruhlman and Jean Corbat

**MINUTES:**

T. Lauer moved to approve the minutes of the 10/6/25 regular meeting, supported by S. Ruhlman.

All voting yes.      Opposing: None

**MOTION CARRIED**

**CORRESPONDENCE: None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

Clay Police - October 2025 Additional Charges

T. Eder moved to approve the additional monthly charge of \$1,190.00 for the month of October 2025 from the Clay Township Police Department, supported by S. Ruhlman.

All voting yes.      Opposing: None

**MOTION CARRIED**

Bethuy Recycling and Aggregate Supply Temporary Fabric Enclosure

S. Ruhlman moved to administratively approve the request of M. L. Chartier Aggregate, LLC d/b/a Bethuy Recycling & Aggregate Supply, to install a temporary fabric enclosure over the topsoil and sand bins, from October 15, 2025 to April 15, 2026, at the Bethuy Recycling & Aggregate Supply location, supported by T. Eder.

All voting yes.      Opposing: None

**MOTION CARRIED**

Application for Special Land Use - 10177 Marine City Highway Bldg E Suite C (Dance Studio) PC-25-463

T. Lauer moved to accept the recommendation of the Planning Commission and approve the Special Land Use Application of Owner, Robert Kehrig, at 10177 Marine City Highway, Building E, Suite C, as presented. This approval is conditioned upon the Applicant and Dance Studio Tenant, to be named, to provide a signed and notarized Notice of Special Land Use for review and approval by the Township Attorney and submittal to the Township Clerk for recording with the St. Clair County Register of Deeds along with the \$30.00 recording fee. No permits will be issued until the Notice of Special Land Use is recorded, supported by S. Ruhlman.

All voting yes.      Opposing: None

**MOTION CARRIED**

RES 25-11-01 Delinquent Water / Sewer Utility Bills to 2025 Winter Tax Roll

T. Eder moved to adopt Resolution 25-11-01 to Add Delinquent Utility Bills totaling \$41,623.02 to the 2025 Winter Tax Roll, supported by S. Ruhlman.

Roll Call Vote:

Ayes:      James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat

Nays:      None      **MOTION CARRIED**      **RESOLUTION ADOPTED**

RES 25-11-02 Delinquent Garbage Charges to 2025 Winter Tax Roll  
S. Ruhlman moved to adopt Resolution 25-11-02 to Add Delinquent Garbage Bills totaling \$109,624.02 to the 2025 Winter Tax Roll, supported by T. Eder  
Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat

Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

RES 25-11-03 Delinquent Water Lateral Line Charges to 2025 Winter Tax Roll

S. Ruhlman moved to adopt Resolution 25-11-03 to Add Delinquent Water Lateral Line charges, costs and interest totaling \$7,535.86 to the 2025 Winter Tax Roll, supported by T. Lauer.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat

Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

RES 25-11-04 Delinquent Sewer Lateral Line Charges to 2025 Winter Tax Roll

S. Ruhlman moved to adopt Resolution 25-11-04 to Add Delinquent Sewer Lateral Line charges, costs and interest totaling \$1,050.49 to the 2025 Winter Tax Roll, supported by T. Eder.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat

Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

RES 25-11-05 Delinquent Invoices to 2025 Winter Tax Roll

T. Lauer moved to adopt Resolution 25-11-05 to Add Delinquent Invoices totaling \$2,750.00 to the 2025 Winter Tax Roll, supported by S. Ruhlman.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat

Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

RES 25-11-06 Delinquent Long Island Court Special Assessment District Invoices to 2025 Winter Tax Roll

S. Ruhlman moved to adopt Resolution 25-11-06 to Add Delinquent Long Island Court Special Assessment District Invoices totaling \$636.19 to the 2025 Winter Tax Roll, supported by T. Eder.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat

Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

Retirement Letter

S. Ruhlman moved to accept the retirement letter of Michael Wrightner, effective January 6, 2026, supported by T. Eder.

All voting yes. Opposing: None **MOTION CARRIED**

RES 25-11-07 Authorizing Participation in Improvements to Wastewater Treatment Plant

T. Lauer moved to adopt Resolution 25-11-07 Authorizing Participation in Improvements to Wastewater Treatment Plant, supported by T. Eder.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat

Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

2026 Township Meeting Calendar

S. Ruhlman moved to accept the recommendation of the Clerk and approve the 2026 Township Meeting Calendar as presented, supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

Savings Plan and Stipend Payouts

T. Lauer moved to approve the payout of the 2025 Savings Plan the week of November 10, 2025 and stipends the week of December 8, 2025, for participating employees, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Schedule 2025 Audit Meeting

S. Ruhlman moved to schedule a special meeting on December 1, 2025 at 6:00 p.m. to review the audit with the Township's Accounting Firm, supported by T. Lauer.

All voting yes. Opposing: None

**MOTION CARRIED**

Newspaper of Record

T. Lauer moved to utilize The Times Herald as the newspaper of record for the Township, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Auction Items

S. Ruhlman moved to authorize the DPS Superintendent to auction the items cited on the Auction Activity Report prepared by Chuck Crydeman and Associates and assign the funds, in the amount of \$11,280.00, to the appropriate account, supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

VAC Truck Accessories

J. Endres Jr., moved to accept the recommendation of the DPS Superintendent and approve a quote from JDC, in an amount not to exceed \$24,127.80, to purchase various accessories for the VAC truck, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Employee Applicant

T. Lauer moved to approve the request of the Fire Chief to hire Dylan Dysarczyk for a paid-on-call position at the Fire Department, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Land Combination 7544 Zobl Court (74-23-024-3032-050 and 74-23-024-3032-000)

S. Ruhlman moved to accept the request of the Assessor and approve the Application for Property Combination, as presented, for property located at 7544 Zobl Court and Parcel Identification Numbers 74-23-024-3032-050 and 74-23-024-3032-000, supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

Employee Hours

T. Lauer moved to accept the recommendation of the Fire Chief and authorize, on a three-month trial basis, additional work hours, up to 53 hours per week or 106 hours over a two-week pay period, for certain part-time firefighters who provide proof of private medical insurance coverage and waiver of medical coverage by the Township, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

## Apprentice Laborer Position

J. Endres Jr., moved to authorize discussions with the DPS Union Representative for a Letter of Understanding for an apprentice laborer position, supported by S. Ruhlman. All voting yes. Opposing: None **MOTION CARRIED**

## Donation of Motorola Radios

T. Lauer moved to approve the request of the Fire Chief to donate certain Motorola Radios to the EOC for distribution to other fire departments, supported by S. Ruhlman. All voting yes. Opposing: None **MOTION CARRIED**

OCTOBER 2025 REPORTS:

## Police Run Report

Building Department Permits and Year-To-Date

## Code Enforcement

### DPS Superintendent

- Update on Zobl Court construction; service tie-ins by end of week; Clay Township staging for tie-in;
- Fire hydrant moved at Mayea Marina;
- Update on Long Island Court Bridge replacement;
- Looking for more positions for DPS, cross-training employees for Water and DPS work; Need apprentice position and probationary trainee option;
- Issues continue with Electronic Sign;

## Parks & Recreation Director Reports

- Update on Trick and Treat in the Trials;
- Christmas Tree Lighting is December 6, 2025 at 5:30 pm;
- Starting work on 2026 events;

## Fire Chief Reports:

- 102 calls in October;
- Attending Chief Association meeting on November 18<sup>th</sup>;
- Parks & Recreation using building on November 20<sup>th</sup>;
- New protocol in place for threats at area schools;
- Purchasing items for Utility 2 Command Vehicle;
- Awaiting update on Tower 1 repairs;
- Donation of old Motorola Radios to EOC;
- New reporting agency will be used as of 12/1/2025; current program compliant with new reporting requirements;
- Exhaust system should be completed this month;

Supervisor:

- Update on CLEMIS program with Clay Police;
- Special meeting set for November 19<sup>th</sup>, 2025 for Ordinance 57 amendments RE delinquent accounts, shutoffs and fee schedule;
- On November 6, 2025, attending Zoom meeting with representatives of Lisa McClain's office RE available funding with sewer plant in mind;
- SWMA meetings held at the Township on 10/7/2025 and 10/21/2025;
- Attended both Pancake Breakfast at the Fire Department and Trick & Treat in the Trails; both events were phenomenal;

Clerk:

- Special Election tomorrow for police millage;
- Thank you, Parks & Rec and DPS for all the work for the Halloween event;
- Offices will be closed on November 11, 2025 for observance of Veterans Day;

Treasurer:

- Bank balances and interest income provided;
- Water / Sewer Adjustments;
- Building Department Adjustments;

Trustee Eder:

- I appreciate all the work of the Clay Township PD;

Trustee Ruhlman:

- Update on Duke Broadband - hook up is complete;

### ***DISBURSEMENTS:***

S. Ruhlman moved to pay the following bills totaling \$353,770.78 and affirm all disbursements, totaling \$510,478.96, supported by T. Eder.

All voting yes. Opposing: None **MOTION CARRIED**

<b>Reg Accounts Payable</b>	
Fund 101 General Government	\$75,144.05
Fund 206 Fire Fund	\$5,396.60
Fund 592 Water / Sewer Fund	\$174,545.62

<b>ACH Accounts Payable</b>	
Fund 101 General Government	\$1,637.67
Fund 206 Fire Fund	\$95,575.09
Fund 592 Water / Sewer Fund	<u>\$1,471.75</u>
<b>Total Bills</b>	<b>\$353,770.78</b>

<b>Tax Account</b>	<b>\$155,967.30</b>
<b>Trust and Agency</b>	<b>\$740.88</b>

**TOTAL DISBURSEMENTS ALL ACCOUNTS** **\$510,478.96**

**PUBLIC COMMENT: NONE**

***ADJOURNMENT:***

With no further business to discuss, T. Lauer moved, with the support of J. Endres Jr., to close the meeting at 8:20 p.m.

Respectfully Submitted,

Jean Corbat, Clerk