

**MINUTES OF THE REGULAR MEETING OF THE
IRA TOWNSHIP BOARD OF TRUSTEES
JULY 7, 2021**

The Ira Township Board of Trustees met in the board room of the Ira Township Hall on July 7, 2021 at 7:00 p.m. The meeting was called to order followed by the Pledge of Allegiance.

ROLL CALL:

Board members present: James Endres Jr., Thomas Lauer, James Jacob, Thomas Eder and Jean Corbat
Absent: None

MINUTES:

J. Jacob moved to approve the minutes of the 6/2/2021 special, 6/7/21 regular, 6/17/21 special and 6/28/2021 special meetings, supported by T. Eder.
All voting yes. Opposing: None **MOTION CARRIED**

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

2021 Local Millage Distribution Request

T. Lauer moved to approve the Local Millage request to the SCC Parks & Rec Commission and authorize the Supervisor to sign the application on behalf of the Township, supported by J. Corbat.
All voting yes. Opposing: None **MOTION CARRIED**

Insurance Proposal

T. Lauer moved to renew the Property and Casualty Insurance Proposal in the amount of \$87,667.00 provided by Nickel & Saph, Inc., supported by J. Jacob.
All voting yes. Opposing: None **MOTION CARRIED**

Varipro Medical HRA Plan

T. Lauer moved to renew the contract, in the amount of \$250.00, with Varipro for Medical HRA Plan Claim Administration, supported by J. Endres Jr.
All voting yes. Opposing: None **MOTION CARRIED**

Clay Police - Monthly Additional Charges

T. Eder moved to approve the additional monthly charge of \$2,052.00 from the Clay Township Police Department, for additional services rendered during the month of June 2021, supported by J. Jacob.
All voting yes. Opposing: None **MOTION CARRIED**

ADA Digital Accessibility for Website

T. Lauer moved to approve the one-year subscription, in the amount of \$490.00, to UserWay for ADA Digital Accessibility for the website, supported by T. Eder.
All voting yes. Opposing: None **MOTION CARRIED**

MTA Principles of Governance

J. Endres Jr., moved to adopt and authorize Board members to sign the MTA Principles of Governance, supported by J. Jacob.
All voting yes. Opposing: None **MOTION CARRIED**

Municode Online Hosting

T. Lauer moved to approve the invoice from Municode, in the amount of \$300.00, for annual online code hosting, supported by T. Eder.
All voting yes. Opposing: None **MOTION CARRIED**

Lawnmower Repair

J. Jacob moved to accept the recommendation of the DPS Supervisor and approve the quote from Zimmer's Sales & Service, in the amount of \$2,516.44, to purchase a new motor for a lawnmower, supported by J. Endres Jr.

All voting yes. Opposing: None **MOTION CARRIED**

Firefighter Resignations

T. Eder moved to accept the resignation letters from DeWayne Cook and Jonathan Falke and send a letter of thanks for service, supported by J. Jacob.

All voting yes. Opposing: None **MOTION CARRIED**

Fire Department Secretary Appointment

T. Lauer moved to approve the Fire Chief's recommendation and appoint Shelby Paul to the Secretary Position effective May 1, 2021, supported by T. Eder.

All voting yes. Opposing: None **MOTION CARRIED**

COVID-19 Preparedness and Response Plan

T. Lauer moved to approve revisions to the COVID-19 Preparedness and Response Plan outlining current MIOSHA recommendations, supported by T. Eder.

All voting yes. Opposing: None **MOTION CARRIED**

Assessor Contract

T. Lauer moved to approve a salary increase in the amount of \$2,000.00 for the Township Assessor, Roxanne Reeder, for an annual salary of \$47,000.00 effective July 1, 2021, and authorize the Supervisor to sign an open term contract on behalf of the Township, supported by J. Jacob.

All voting yes. Opposing: None **MOTION CARRIED**

Amendment to DPS Supervisor Contract

T. Eder moved to approve a salary increase in the amount of \$2,500.00 for the DPS Supervisor, Christopher Hiltunen, for an annual salary of \$52,500.00 effective July 1, 2021, and authorize the Supervisor to sign an amendment to the contract on behalf of the Township, supported by J. Corbat.

All voting yes. Opposing: None **MOTION CARRIED**

Amendment to Parks & Recreation Director Contract

T. Lauer moved to approve an open term contract and a salary increase in the amount of \$500.00 for the Parks & Recreation Director, Cindy Babisz, for an annual salary of \$11,000.00 effective July 1, 2021 and authorize the Supervisor to sign an amendment to the contract on behalf of the Township, supported by J. Jacob.

All voting yes. Opposing: None **MOTION CARRIED**

RES 21-07-01 Long Island Court Paving Special Assessment District Resolution #3A

J. Endres Jr. moved to adopt Resolution 21-07-01 to amend Resolution #3 and clarify the term of the Special Assessment District, supported by T. Eder.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Eder, James Jacob, Thomas Lauer, and Jean Corbat

Nays: None **MOTION CARRIED**

RES 21-07-02 Set 2nd Public Hearing RE: Long Island Court Paving Special Assessment District Resolution #4

J. Jacob moved to adopt Resolution 21-07-02 to set the 2nd Public Hearing for the Long Island Court Special Assessment District for August 4, 2021 at 7:00 p.m. at the Township Hall, supported by T. Lauer.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Eder, Thomas Lauer, James Jacob and Jean Corbat

Nays: None

MOTION CARRIED

REPORTS:

Police Run Report- June 2021

DPS

- Update on Parking Lot Project scheduled to start July 12, 2021;
- Update on stability of infrastructure and recent storms;
- Update on Long Island Court water line, stop box and fire hydrant replacement project;

Parks & Rec Director's Report - June 2021

Fire Run Report

- June Report - 69 calls;
- Update on additional calls during recent storms;
- Requested workshop to discuss apparatus and equipment which was scheduled for July 27, 2021 at 6:00 p.m. at the Fire Hall;

Supervisor:

- Kurt Sengstock new Code Enforcement Officer;
- Mike Bommarito new Building Official;
- Update on Long Island Court residents parking on Water Works Drive;

Treasurer:

- Bank Balances as of June 30, 2021;
- Water / Sewer Adjustments - June 2021;
- New AED installed at Township Hall; Fire Chief to provide a short training session and place on maintenance schedule;
- Attended Zoom court hearing with Judge Lane regarding delinquent personal property taxes and removal from rolls;

DISBURSEMENTS:

T. Lauer moved to pay the following disbursements, including add-ons, totaling \$212,654.09 and supported by J. Jacob.

All voting yes. Opposing: None

MOTION CARRIED

Reg	
Fund 101 General Government	\$60,179.15
Fund 206 Fire Fund	\$11,322.96
Fund 592 Water / Sewer Fund	\$52,006.83
ACH	
Fund 101 General Government	\$301.32
Fund 206 Fire Fund	\$21.21
Fund 592 Water / Sewer Fund	\$1,155.62
Add Ons	
Regular	
Fund 101 General Government	\$8,448.13
Fund 206 Fire Fund	\$28,849.65
Fund 592 Water / Sewer Fund	\$50,369.22
ACH	
Fund 101 General Government	
Fund 206 Fire Fund	
Fund 592 Water / Sewer Fund	
Total for All Funds	\$212,654.09

PUBLIC COMMENT:

Janeil Kelly - 7523 Dyke Road - status on Vacation Rental Ordinance;

Lyn Breen - 6547 Palms Road - inquired if Township has or would consider an ordinance for engine breaking which is occurring on Palms Road;

ADJOURNMENT:

With no further business to discuss and on the motion of J. Endres Jr., supported by T. Lauer, the meeting adjourned at 8:09 p.m.

Respectfully Submitted,

Jean Corbat, Clerk