

**MINUTES OF THE REGULAR MEETING OF THE  
IRA TOWNSHIP BOARD OF TRUSTEES  
DECEMBER 6, 2021**

The Ira Township Board of Trustees met in the board room of the Ira Township Hall on December 6, 2021 at 7:00 p.m. The meeting was called to order followed by the Pledge of Allegiance.

**ROLL CALL:**

Board members present: James Endres Jr., Thomas Lauer, Thomas Eder, Stella Ruhlman and Jean Corbat.

**MINUTES:**

T. Lauer moved to approve the minutes of the 11/1/2021 regular meeting, supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

**CORRESPONDENCE:**

- St. Clair County MTA Annual Meeting
- Group Program Dividend Statement

Acknowledged

**OLD BUSINESS:**

Bethuy Road Investments Special Land Use Application and Site Plan (PC# 21-431)

T. Lauer moved to accept the Planning Commission's recommendation to approve Special Land Use Application and Site Plan for Case #21-431, supported by J. Corbat, with the following conditions:

- No permits will be issued until the submitted drawings are corrected and accepted by the Township Building Official and Township Planner.
- Floor plan and elevation drawings will be part of the submitted drawings.
- Elevation drawings will indicate construction materials used for the facade.
- Hard surface materials will be specified.
- This approval is for Parcels 74-23-420-0007-000 and 74-23-420-0014-000 only.
- Applicant will execute a Notice of Special Approval Land Use or other documents as requested by the Township.

All voting yes. Opposing: None

**MOTION CARRIED**

Long Island Court Hydrant & Curb Replacement Project; Change Order #1; Application for Payment #2-Final.

T. Lauer moved to accept the recommendation of the DPS Superintendent and Township Engineer and approve Change Order #1 and Application for Payment #2-Final, in the amount of \$68,598.28, to Robert Clancy Contracting, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Fire and Water Department Paving Project; Application Payment #2

S. Ruhlman moved to accept the recommendation of the DPS Superintendent and Township Engineer and approve Change Order #1 and Application for Payment #2, in the amount of \$256,848.86, to Raymond Excavating, Inc., supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

2023 Large Culvert Replacement Program

T. Eder moved to approve additional funding in the amount of \$15,000.00 for the 2023 Large Culvert Replacement Program, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Amendment to Agreement for Planning Consulting Services

S. Ruhlman moved to approve the amendment to the Agreement for Planning Consulting Services with Cassin Planning Group LLC as presented, to include on-site office time at \$45.00 per hour, supported by T. Lauer.

All voting yes. Opposing: None

**MOTION CARRIED**

**NEW BUSINESS:**

Economic Development Alliance of St. Clair County Annual Dues

T. Lauer moved to approve payment of annual dues to the Economic Development Alliance of St. Clair County, in the amount of \$2,589.00, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Clay Police - Monthly Additional Charges

S. Ruhlman moved to approve the additional monthly charge of \$1,596.00 from the Clay Township Police Department, for additional services rendered during the month of November 2021, supported by J. Endres Jr.

All voting yes. Opposing: None

**MOTION CARRIED**

SEMCOG 2021-2022 Designated Management Agency Fee

T. Eder moved to approve payment of the Designated Management Agency Fee, in the amount of \$500.00, to SEMCOG supported by J. Corbat.

All voting yes. Opposing: None

**MOTION CARRIED**

Vacation/Sick/Personal/Comp Time Payout

T. Lauer moved to approve payment of earned vacation, sick, personal and comp time to former employee Robert Jacobs, in the amount of \$3,196.80, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Vision Insurance Options

S. Ruhlman moved to approve the quote for Option 2 from VSP Vision Care at renewal on March 1, 2022, supported by J. Corbat.

All voting yes. Opposing: None

**MOTION CARRIED**

RES 21-12-01 Waive Penalties for Non-Filing of Property Transfer Affidavits Under MCL 211.27b.

T. Eder moved to adopt Resolution 21-12-01 to Waive Penalties for Non-Filing of Property Transfer Affidavits Under MCL 211.27b, supported by S. Ruhlman.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Eder, Thomas Lauer, Stella Ruhlman and Jean Corbat

Nays: None

Resolution Adopted

RES 21-12-02 2022 Poverty Guidelines and Asset Level Test.

S. Ruhlman moved to adopt Resolution 21-12-02 for 2022 Poverty Guidelines and Asset Level Test, supported by T. Eder.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Eder, Thomas Lauer, Stella Ruhlman and Jean Corbat

Nays: None

Resolution Adopted

Appointment of Board Liaison to Parks and Recreation Commission  
 J. Endres Jr. moved to appoint Stella Ruhlman as the Board Liaison to the Parks and Recreation Commission, supported by T. Lauer.  
 All voting yes.                    Opposing: None                    **MOTION CARRIED**

Appointment of Board Liaison to the Fire Department  
 J. Endres Jr. moved to appoint Thomas Eder as the Board Liaison to the Fire Department, supported by J. Corbat.  
 All voting yes.                    Opposing: None                    **MOTION CARRIED**

Waiver Request RE Sewer Charges RE 6652 Church Road  
 S. Ruhlman moved to accept the recommendation of the DPS Superintendent and waive sewer charges, in the amount of \$280.72, for the property at 6652 Church Road, supported by T. Eder.  
 All voting yes.                    Opposing: None                    **MOTION CARRIED**

Waiver Request RE Sewer Charges RE 7689 Palms Road  
 T. Lauer moved to accept the recommendation of the DPS Superintendent and deny the request to waive sewer charges for the property at 7689 Palms Road, supported by S. Ruhlman.  
 All voting yes.                    Opposing: None                    **MOTION CARRIED**

Sadlowski Lot Split (Parcels 74-23-640-0129-000 and 74-23-640-0129-100)  
 S. Ruhlman moved to approve the lot split for parcels 74-23-640-0129-000 and 74-23-640-0129-100 as presented, supported by T. Eder.  
 All voting yes.                    Opposing: None                    **MOTION CARRIED**

Kosinski/Marine City Holdings LLC Split / Combo Application (Parcel 74-23-460-0011-000)  
 J. Endres Jr. moved to table this matter to the next scheduled meeting, supported by T. Lauer.  
 All voting yes.                    Opposing: None                    **MOTION CARRIED**

Newspaper / Attorney of Record / Engineer  
 T. Eder moved to retain Christine Anderson of Seibert & Dloski as the Township attorney, to retain John T. Monte of Project Control Engineering as the Township engineer and to utilize The Bay Voice as the newspaper of record, supported by S. Ruhlman.  
 All voting yes.                    Opposing: None                    **MOTION CARRIED**

RES 21-12-03 Performance and Indemnification Resolution  
 S. Ruhlman moved to adopt Resolution 21-12-03 Performance and Indemnification Resolution, supported by T. Lauer.  
 Roll Call Vote:  
 Ayes:            James Endres Jr., Thomas Eder, Thomas Lauer, Stella Ruhlman and Jean Corbat  
 Nays:            None  
 Resolution Adopted

RES 21-12-04 Performance Resolution for Governmental Agencies  
 J. Corbat moved to adopt Resolution 21-12-04 Performance Resolution for Governmental Agencies, supported by T. Eder.  
 Roll Call Vote:  
 Ayes:            James Endres Jr., Thomas Eder, Thomas Lauer, Stella Ruhlman and Jean Corbat  
 Nays:            None  
 Resolution Adopted

Manhole Structure Repairs

S. Ruhlman moved to accept the recommendation of the DPS Superintendent and approve the quote from Core & Mann to repair three manhole structures, for an amount not to exceed \$2,100.00, supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

Lift Station Hatches

J. Corbat moved to accept the recommendation of the DPS Superintendent and approve the quote from Kennedy Industries to replace hatches for the lift stations, for an amount not to exceed \$20,157.00, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Code Enforcement RE 8324 Dixie Highway

S. Ruhlman moved to accept the recommendation of the Code Enforcement Officer and proceed to litigation RE 8324 Dixie Highway, supported by T. Lauer.

All voting yes. Opposing: None

**MOTION CARRIED**

Code Enforcement RE 7993 Bouvier Bay

T. Lauer moved to accept the recommendation of the Code Enforcement Officer and proceed to litigation RE 7993 Bouvier Bay, supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

Arbor Professional Service RE Tomasek

S. Ruhlman moved to table this matter to the next regular meeting for more information, supported by T. Lauer.

All voting yes. Opposing: None

**MOTION CARRIED**

Bridge to Bay Trail Grant

S. Ruhlman moved to approve the request of the St. Clair County Regional Trail Board and support its grant application to the Ralph C. Wilson Design and Access Fund for the Bridge to Bay Trail Wayfinding and Signage Project and authorize match funding up to \$6,192.60, supported by J. Corbat.

All voting yes. Opposing: None

**MOTION CARRIED**

Security at Municipal Park

J. Corbat moved to accept the recommendation of the Parks and Recreation Director and DPS Superintendent and approve the purchase of four (4) Cellular and Solar Trail Cameras for the Municipal Park, as a General Fund allocation for a sum not to exceed \$1,000.00, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

M Parks Membership

J. Endres Jr. moved to accept the recommendation of the Parks and Recreation Director and approve the M Parks Agency Membership, as a General Fund allocation for the sum of \$500.00, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

M Parks Annual Conference

J. Corbat moved to accept the recommendation of the Parks and Recreation Director and approve the sum of \$360.00 toward the cost to attend the M Parks Annual Conference, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Budget Revision 21/22 #2

<b>Budget Revision 21/22 #2</b>		12/6 Meeting
<b>General Fund</b>		
Revenues		
101-000-506	Federal Grants - American Rescue Plan Act	-300,000
101-000-528	Federal Grants - American Rescue Plan Act	267,167
Net effect on budget will be a \$ 32,833.00 decrease to the revenues		
Expenditures		
Executive Activities		
101-173-818.001	Contractual Services - Computers	10,000
101-173-935	Property Liability Insurance	1,000
Township Office		
101-265-930	Land & Building Repairs	10,000
Net effect on budget will be a \$ 16,000.00 increase to the Expenditures		
<b>Water/Sewer Fund</b>		
592-536-855	Engineering Services	5,000
Net effect on budget will be a \$ 5,000.00 increase to the expenses		

J. Endres Jr. moved to approve Budget Revision 21/22 #2 for the General Fund and Water/Sewer Fund, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Budget Amendment 21/22 #2

<b>Budget Amendment 21/22 #2</b>		12/6 Meeting
<b>Fire Fund</b>		
206-000-975	Capital Outlay - Fire Truck	32,000
206-000-985	Capital Outlay - Grant	(32,000)

S. Ruhlman moved to approve Budget Amendment 21/22 #2 for the Fire Fund, supported by T. Lauer.

All voting yes. Opposing: None

**MOTION CARRIED**

Network Switch

S. Ruhlman moved to accept the recommendation of the Financial Accountant and approve the quote from Hi-Tech, in the amount of \$853.00, for a Network Switch upgrade at the Fire Department, supported by T. Eder.

All voting yes. Opposing: None

**MOTION CARRIED**

Computer Time Block

T. Lauer moved to accept the recommendation of the Financial Accountant and approve the quote from Hi-Tech, in the amount of \$11,000.00, for a 100-hour block for service and IT projects, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

New Computers

T. Lauer moved to accept the recommendation of the Financial Accountant and approve the quote from Hi-Tech, in the amount of \$977.00, to purchase a new computer for the Assessor, and table the request to purchase a new computer and monitor for the Parks and Recreation Director pending verification with Hi-Tech, supported by S. Ruhlman.

All voting yes. Opposing: None

**MOTION CARRIED**

Firefighter Resignation

T. Eder moved to accept the resignation letter from Thomas Angellotti from his contingent position with the Ira Township Fire Department, supported by S. Ruhlman.

All voting yes. Opposing: None **MOTION CARRIED**

New Equipment for Mini-Pumper

J. Endres Jr. moved to accept the recommendation of the Fire Chief and approve the purchase of equipment for the new Mini-Pumper, for a sum not to exceed \$20,000.00, supported by S. Ruhlman.

All voting yes. Opposing: None **MOTION CARRIED**

**REPORTS:**

Police Run Report- November 2021

Building Department Permits - November 2021

Code Enforcement - November 2021

DPS Superintendent - November 2021:

- New DPS employee Jacob Alessandri;
- Requesting work study with Board to discuss heating and cooling quotes for Water Plant;
- Meeting with Plante Moran on Waterworth;
- Update rate study and ordinance amendment;
- Update on meeting with County RE big rain events;
- Reviewing recommendations from the Saw Grant project;

Parks & Rec Director's Report - November 2021

- Great November;

Fire Chief's Fire Run Recap and Report:

- 64 calls last month;
- Picked up new Mini Pumper;

Supervisor:

- Discussed Library Light Pole;
- Total Life Changes Tree Lighting event;
- Attending Supervisors' Meeting on December 9th;
- Attended Township Tree Lighting Event;

Treasurer:

- Bank Balances as of November 30, 2021;
- Water / Sewer Adjustments - November 2021;
- Building Department Adjustments - November 2021;

Trustee Eder:

- Very favorable Auditor's Report;
- Happy Holiday Season to everyone;

Trustee Ruhlman:

- Enjoyed Township Christmas event;

**DISBURSEMENTS:**

T. Lauer moved to pay the following disbursements totaling \$494,652.94 and supported by S. Ruhlman.

All voting yes. Opposing: None **MOTION CARRIED**

Reg	
Fund 101 General Government	\$88,365.76
Fund 206 Fire Fund	\$341,986.09
Fund 592 Water / Sewer Fund	\$63,675.60
ACH	
Fund 101 General Government	\$612.78
Fund 206 Fire Fund	\$12.71
<b>Total for All Funds</b>	<b>\$494,652.94</b>

**PUBLIC COMMENT:**

David Furtah (9520 Short Cut Road) complimented both Cindy Babisz, Parks and Recreation Director and Jason Keller, Fire Chief, on their work and performance.

**ADJOURNMENT:**

With no further business to discuss J. Endres Jr. moved, with the support of T. Eder, to close the meeting at 8:40 p.m.

Respectfully Submitted,

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Jean Corbat, Clerk