

Rolland Township  
Rolland Township Regular Board Meeting  
January 13, 2026

**Opening –**

The regular meeting of the Rolland Township was called to order 7:00 pm on Tuesday, January 13, 2026 at Millbrook Rolland Fire Department by Supervisor, Dan Shaw.

**Present:**

Dan Shaw (Supervisor), Javan Quackenbush (Treasurer), Mary Ellen Butler (Clerk), and Kevin Mitchell (Trustee), Laura Karcher (Trustee), Jacki Fredricks (Deputy Clerk)

**Commissioner Comments:**

N/A

**Visitors Present:**

Two community members were in attendance

**Public Concerns:**

N/A

**Approval of Agenda**

The electronically shared agenda was approved

**Assessor's Report:**

Board of Review training will be held on February 7, 2026 at Chippewa Hills High School. All Rolland Township BOR members will attend: Jeff Simon, Paul Chamberlain, Adam Brookens, Dan Shaw

**Approval of Minutes:** Regular Board Meeting Dated: December 9, 2025

Motion to approve: Trustee Mitchell Motion 2<sup>nd</sup> by: Treasurer Quackenbush

Minutes approved without discussion

**Approval of Treasurer's Report**

Motion to Approve: Clerk Butler Motion 2<sup>nd</sup> by: Trustee Karcher

Treasurer's report was approved without discussion

**Paying of Bills**

Motion to approve paying township bills.

Motion to Approve: Trustee Mitchell Motion 2<sup>nd</sup> By: Trustee Karcher

Motion to pay all bills carried by a 5-0 roll call vote.

## Old Business:

Auditor Contract was received from Boge, Wybenga and Bradley for auditing services for Rolland Township. This is a 3-year contract for \$690 per month from December 2025 – November 2026; \$710/month December 2026 – November 2027; \$745/month December 2027 – August 2028.

Approval of the contract was tabled until additional information is provided at the February meeting.

## New Business:

- Snow Removal at the Pine River Cemetery. Considering the requirement of winter internment, we would like to add the Pine River Cemetery to the HD Seasonal Care Contract for \$50.00 when required. This will follow the current contract language as we have from the Fire Department and Recycle Depot.

Motion to Approve: Trustee Mitchell      Motion 2<sup>nd</sup> By: Trustee Karcher

Motion to include Pine River Cemetery snow removal to the current contract carried by a 5-0 roll call vote.

- Pine River Cemetery – Autumn Olives are encroaching on the graves on the west side of the cemetery. HD Seasonal Care submitted a bid for \$1,800 to remove autumn olives, remove a dead tree before it falls and clean out underbrush along the property line.

Motion to Accept the Bid: Clerk Butler      Motion 2<sup>nd</sup> By: Treasurer Quackenbush

Motion Carried with a 5-0 Roll Call Vote

- Payden Park Storm Damage. A branch fell on the fence at Payden Park during the ice storm. Message was sent to John's Custom Carpentry for a quote to repair the fence. Waiting for a bid.
- Township Property storm damage – Supervisor Shaw will inspect Blanchard Cemetery, Francis Bishop Park and Payden Park for storm damage and request a bid from a tree removal company if there is clean up to be completed.
- Request to replace the chairs at the table for the Conference Room was made. Supervisor Shaw will get a bid on new chairs to present at the February meeting.
- Appointment of Adam Brookens to the vacant Board of Review position was approved.

Motion to Approve: Trustee Mitchell      Motion 2<sup>nd</sup> By: Treasurer Quackenbush

Motion passed: All Board of Review positions are full

Motion to Adjourn: Trustee Mitchell      Motion 2<sup>nd</sup> By: Trustee Karcher

Meeting was adjourned at 7:47 pm by Supervisor, Dan Shaw. The next general meeting will be at 7:00 pm on Tuesday, February 10, 2026 at the Millbrook/Rolland Fire Department in the Rex Foster Memorial Meeting Room.

