

**CITY OF LOG CABIN  
ORDINANCE 44B**

**POLICE DEPARTMENT**

**THIS ORDINANCE SUPERSEDES ANY PRIOR ORDINANCE OR AMENDMENTS FOR THIS ORDINANCE FOR THE POLICE DEPARTMENT. THIS ORDINANCE WILL ESTABLISH THE ROLES, RESPONSIBILITIES, AND CODE OF CONDUCT REQUIRED FOR THE CHIEF OF THE POLICE DEPARTMENT AND ALL OFFICERS.**

**SECTION I: CHIEF OF POLICE**

The chief of police shall be filled by some suitable person who possesses all the qualifications prescribed by the City Council. The interview process must be performed by the Mayor. Once all interviews have been performed the Mayor will present the best candidate (s) to the City Council. The City Council will then appoint said officer best qualified for the position. The Chief will be hired as salaried or hourly paid position to be decided by the City Council and will receive compensatory time at the rate of 1.5 hours per hour worked over 40 hours in one work week, in accordance with the City of Log Cabin's Personnel Manual. He/she shall serve for an indefinite term at the pleasure of the City Council. The person occupying the office of chief of police must then take the oath of office prescribed by the State Constitution and become a member of the police department, will be subject to all the ordinances and laws including all laws presently in force and which may be hereafter enacted. The chief of police shall answer to the Mayor and City Council.

The police chief shall be active in quelling riots, disorders and disturbances of the peace and violations of every kind within the city limits, and shall take into custody all persons thus offending, and may take good and sufficient bail for the appearance before the municipal court of any person charged with an offense which the municipal court has jurisdiction to try. It shall be his/her duty to arrest without warrant all violators of the laws and ordinances and all who obstruct or interfere with him/her in the discharge of his/her duties. In the prevention and suppression of crime and what arrest of offenders, he/she shall have all the powers as prescribed for by municipal peace officers under the laws of the State. He/she shall perform such other duties and have such other powers as the governing body may by resolution or ordinance require or confer, or as may be prescribed by State law.

The chief of police will be responsible for hiring all officers for his/her department. The department shall consist of the Chief of Police and at least 3 full-time officers. However, it may be difficult to hire individuals at times. The chief of police may hire more officers if he/she sees a need to and the budget can support it.

Chief of police shall assign each officer his/her duties and may order any of them to render such service in any part of the city whenever and wherever, in his/her opinion the occasion shall require it. He/she must also see that each peace officer is equipped with the proper arms and equipment required to perform his/her duties. The chief shall report to the Mayor any officer failing to perform said duties.

## **SECTION II: ASSISTANT CHIEF**

At the recommendation of either the Chief or City Council, an Assistant Chief may be appointed by the City Council to assist the Chief in administrative functions and to act as Chief in his/her absence. The Assistant Chief will be a salaried or hourly paid position to be decided by the City Council and will receive compensatory time at the rate of 1.5 hours per hour worked over 40 hours in one work week, in accordance with the City of Log Cabin's Personnel Manual.

## **SECTION III: PEACE OFFICERS**

It shall be the duty of all peace officers to be obedient to the orders communicated to them by the chief, whether it is in writing or verbal. If the police chief feels it necessary, he/she may bring any concerns regarding an officer to the mayor and or city council.

Each peace officer must keep faithful watch on the district which may be assigned to them, and they shall be further authorized to go into any dwelling house, store, or other place in which any person may have taken refuge or be who has in their presence or hearing, committed a felony, or where any felony is about to be committed, or an alarm or outcry is being made.

It shall be the duty of all officers to arrest all persons found in suspicious places and under circumstances which reasonably show they have been guilty of some felony or breach of the peace, or who threaten to or are about to commit some offense against the laws and ordinances. In all cases of the arrest of any person without a warrant, the officer making the arrest shall bring that person forthwith before the municipal court, if in session, and if said court be not in session, the said officer shall commit such person to the Henderson County Jail, there to be safely kept in custody until said court shall be in session, when such person shall be taken forthwith before the court, there to be tried according to law; provided that the chief of police or any officer duly authorized may take good and sufficient bail from such offender for his/her appearance before the municipal court.

No person shall be appointed as a member of the police department who has not a good moral character, and when required by the chief of police or the city council shall furnish testimonials and may be required to give bond in a sum fixed by the city council, if the same be deemed necessary.

## **SECTION IV: DUTIES AND RESPONSIBILITIES FOR THE ENTIRE POLICE DEPARTMENT**

It shall be the duty of all officers, including the chief, to make arrests without a warrant, when a state law or city ordinance has been violated in his/her presence; but in making such arrests, and in conveying the offender to the municipal or county jail, he/she shall use only such force as is necessary to affect his/her purpose.

It shall be the duty of all officers to treat all city employees, citizens, as well as anyone they meet in a courteous and respectful manner.

All officers shall wear a uniform and badge while on duty as designated by the chief of police.

The City of Log Cabin will be responsible for maintaining records for firearm qualifying required annually for any officer retiring from Log Cabin City Police Department.

#### **SECTION V: DISMISSAL**

Any member of the police department shall be subject to dismissal for neglect of duty, misconduct, violation of lawful orders, violating city ordinances and/or state laws, violating city policies or any other behavior unbecoming regardless of whether they are on duty or not.

#### **SECTION VI: UNAUTHORIZED/AUTHORIZED PASSENGERS**

No member of the Log Cabin Police Department shall permit any unauthorized passenger(s) to ride with him/her in any police vehicle. An unauthorized passenger is any person accompanying the officer as an observer or volunteer assistant who is not then and there on specific official business for the city which requires his/her presence in said vehicle.

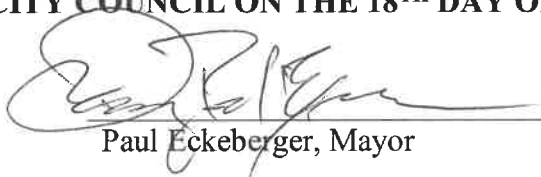
Authorized passengers may ride out with an officer after signing a waiver of liability, which must be notarized releasing the City from all liability. All passengers must remain in the vehicle when an officer is executing a stop or answering a call for their safety and the officer's safety. The following shall be exempt from the rules set forth in this section:

- A. Mayor and/ or any member of the city council.
- B. Designated police chaplains.
- C. Authorized medical personnel.
- D. Citizens on patrol accompanying the chief of police or officer, must have mayor and police chief approval.


No family member(s) or friend(s) are allowed to ride with unless he or she is covered by the above section A-D.

Any police officer who violates any part of this ordinance or permits an unauthorized passenger to ride with him/her in any police vehicle shall be subject to immediate discharge.

**PASSED AND APPROVED BY THE CITY COUNCIL ON THE 18<sup>TH</sup> DAY OF SEPTEMBER 2025.**

  
Paul Eckeberger, Mayor

ATTEST:

  
Leana Thorp, City Secretary