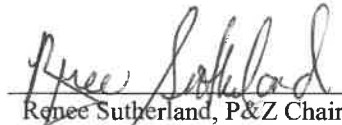




July 10th, 2025 at 7:00pm
Planning and Zoning Commission Meeting Minutes

1. **Call to Order:** Chair Renee Sutherland called the meeting to order at 7:01pm.
 - A. Roll Call and Certification of a Quorum
 - **Present:** Chair Renee Sutherland, Vice-Chair Brandon Reyes, and Commission Member Joe Clark, Dave Peterson, and Bill Sims. **Absent:** None. Quorum Established.
 - B. U.S. & Texas Pledges of Allegiance – Led by Chair Renee Sutherland
 - C. Invocation – Led by Commission Member Bill Sims
2. **Consent Agenda:** Brandon Reyes motioned to accept the minutes. Bill Sims seconded. All in Favor. Motion Passed.
 - A. Minutes from June 12th, 2025 P&Z Commission Meetings
3. **Citizen Communication:** None.
4. **Action Items:** *The Commission will discuss, consider, and take any action deemed necessary on items listed in this section.*
 - A. Hector Roman, 5820 Wyatt Earp, building permit review for new 759 sq. ft. single-family residence, fence, and carport – Hector Roman was present. The Commission reviewed the permit application. It was noted that new plans were submitted that day (another bedroom was added) and that the current plans would not fit the required setbacks. The variance process was reviewed. Dave Peterson made a motion to approve it based on the city granting the variances needed. The Commission discussed further, and Dave Peterson withdrew his motion. Joe Clark motioned to take no action on the permit review for 5820 Wyatt Earp at this time. Dave Peterson seconded. All in Favor. Motion Passed. The Commission provided additional information Mr. Roman regarding the permit application.
 - B. Discuss/brainstorm updates to Ordinance 31 Zoning and Building Standards – The Commission reviewed proposed changes to the ordinance. Renee Sutherland stepped out of the meeting for a minute at 8:12pm and returned two minutes later. No action.
5. **Adjournment** – Chair Sutherland adjourned the meeting at 8:20pm.


Leara Thorp, City Secretary


Renee Sutherland, P&Z Chair

Approved by Commission on: August 14th, 2025

Posted on: 9/3/2025