# SALT CREEK SANITARY DISTRICT 201 S. ROUTE 83 VILLA PARK, ILLINOIS

Next Ordinance #566 Next Resolution #2023-06

# AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK SANITARY DISTRICT ON NOVEMBER 20, 2023 AT 6:00 P.M.

- 1. Call Regular Meeting to Order
  - a. Roll Call
- 2. Public Participation.
- 3. Action: 721 E Madison Fee Waiver Request
- 4. Action: 933 W North Ave Fee Waiver Request
- 5. Consider approval of minutes of the October 16, 2023 Regular meeting.
- 6. Approval of Bill Listing dated November 20, 2023 in the amount of \$228,849.40
- 7. Department Head Reports:

#### a. **BUSINESS ADMINISTRATOR**

- i. Action: Approval of November 2023 Water Shut-off List
- ii. Discussion
  - 1. Billing
  - 2. Collections
- iii. Action: Approval of October 2023 Reconciliation Report.
- iv. Maturing Investments
  - 1. Action: Corporate Fund
  - 2. Action: Debt Service Fund
- v. Discussion and Action: 2024 Health Insurance Renewal
- vi. Discussion: 6 Month Budget Update
- vii. Other as required.

#### b. ATTORNEY

i. Other as required

#### c. ENGINEER

i. Other as required

#### d. PLANT MANAGER

- i. Discussion and Action: Manager's Report for October 2023.
- ii. Discussion and Action: 2024 Workers Compensation Insurance
- iii. Other as required.

# 8. TRUSTEE REPORTS AND ANNOUNCEMENTS

a. Other as required.

## 9. MISCELLANEOUS CORRESPONDENCE & COMMUNICATIONS

a. Other as required.

# 10. <u>NEW BUSINESS</u>

a. Other as required

# 11. OLD BUSINESS

- a. Discussion and Action: Staffing and Hiring Updates
  - i. General Manager Appointment
  - ii. Plant Superintendent Hire
- 12. <u>EXECUTIVE SESSION</u> (All Executive Sessions will be tape recorded).
  - a. Other as required.

## 13. <u>ADJOURNMENT</u>