

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON MARCH 16, 2026.**

The Regular Meeting was called to order by Trustee Wagner at 6:00 p.m.: Trustee Sullivan called role.
Present: Trustees Robert Wagner – President, Ann Marie Testa- Vice President, Willie Sullivan - Clerk.

Also present: General Manager Darryl Carstensen, Superintendent Steve Moore, and Attorney John Wise.

Public Participation: There were no members of the public present.

Minutes Approved: Trustee Testa made a motion to approve the minutes of the budget workshop and regular meeting of February 16, 2026, seconded by Trustee Sullivan. Ayes: Sullivan, Testa and Wagner.
Motion Carried

Bill Listing: Trustee Testa made a motion to approve the bill listing dated March 16, 2026, in the amount of \$141,475.06, seconded by Trustee Sullivan and to pay when funds are available prior to their due date.
Ayes: Sullivan, Testa and Wagner. Motion Carried

General Manager Contract: The Board discussed a proposed ordinance authorizing an employment agreement for incoming General Manager Darryl Carstensen. Trustee Wagner suggested a revision to remove the ability of the Board President to unilaterally terminate the employment of the General Manager and, instead, require a majority decision of the Board to take such action. The revision was agreeable to the Board. Trustee Testa made a motion to approve the ordinance, seconded by Trustee Sullivan. Ayes: Sullivan, Testa and Wagner. Motion carried. Ordinance No. 578 enacted.

Water Shut Off List: General Manager Darryl Carstensen presented a list of delinquent accounts dated March 12, 2026. The list represented a total amount due to the district of \$22,151.33. Trustee Testa made a motion, seconded by Trustee Sullivan, to approve the water shut off list dated March 12, 2026, as presented. Ayes: Sullivan, Testa and Wagner. Motion Carried.

Reconciliation Report – February 2026: General Manager Darryl Carstensen presented the February 2026 Reconciliation report for review and discussion. Trustee Testa made a motion, seconded by Trustee Sullivan, to approve the Reconciliation report for February 2026 as presented. Ayes: Sullivan, Testa and Wagner. Motion Carried.

Discussion of Consent Agenda: General Manager Darryl Carstensen opened a discussion regarding the potential use of a consent agenda for future Board meetings, suggesting that monthly meeting minutes, bill listing, shut-off list, and reconciliation report could be included in the consent agenda. Trustee Wagner requested that the reconciliation report remain separate from the consent agenda.

Resolution 2026-02: Amend authorized signers on District bank accounts by removing former General Manager Ray Hoving and adding General Manager Darryl Carstensen. Trustee Testa made a motion, seconded by Trustee Sullivan, to approve removal of Ray Hoving and addition of Darryl Carstensen to the list of authorized signers for District bank accounts. Ayes: Sullivan, Testa and Wagner. Motion Carried.

DCEO Grant 24-203583 Authorized Signatory: The DCEO required changing the authorized signatory for official actions related to administration of Grant No. 24-203583 to General Manager Darryl Carstensen. Trustee Testa made a motion, seconded by Trustee Sullivan, to approve changing the DCEO Grant 24-203583 authorized signatory from Ray Hoving to Darryl Carstensen. Ayes: Sullivan, Testa and Wagner. Motion Carried.

North Parcel Deed and LUST Incident Closure: General Manager Darryl Carstensen found no deed for the north parcel of the plant in easily accessible GIS databases. An Environmental Land Use Covenant (ELUC) was

previously drafted to prohibit installation of potable water wells at the plant property in response to a Leaking Underground Storage Tank (LUST) incident. Such ELUC is typically recorded with a property deed by the County Recorder. General Manager Carstensen and Attorney John Wise reported they ordered a title search for the parcel.

Congressionally Directed Spending (CDS) Update: General Manager Darryl Carstensen reported that he submitted a FY2027 CDS request in the amount of \$2.5 million to the office of Rep. Sean Casten. The CDS portal window for Sen. Tammy Duckworth also just opened and closes on March 24, 2026. Mr. Carstensen plans to submit the same request to Sen. Duckworth for the Streambank Stabilization project.

Streambank Stabilization Update: General Manager Carstensen noted that Fehr Graham was preparing a proposal to complete wetland screening at the plant, survey the streambank, and prepare an updated planning memorandum for streambank stabilization. Mr. Carstensen recommended authorizing the wetland screening task now and first checking on the possibility of receiving US Army Corps of Engineers Continuing Authorities Program (CAP) Section 14 funding before authorizing the other tasks. Trustee Testa made a motion, seconded by Trustee Sullivan, to authorize General Manager Darryl Carstensen to enter into an agreement with Fehr Graham not to exceed \$10,000 for wetland screening services. Ayes: Sullivan, Testa and Wagner. Motion Carried

Phase 7 Improvements Project Update: General Manager Carstensen noted that the Funding Nomination Form (FNF) for the upcoming Fiscal Year 2026-27 had already been submitted to and received by the IEPA. The IEPA project manager requested an updated Project Plan to add the emergency generator and primary sludge pumping station to the project scope, update the cost estimate and user rate projections, and to update the clearances on the environmental checklist. Most of this work is complete. The wetland screening for the Streambank Stabilization project will also be used for the Phase 7 Improvements storm water permitting. Mr. Carstensen will maintain an active role in project management of the Phase 7 Improvements while working with Fehr Graham to finalize the plans and specifications and the IEPA to secure funding under the Water Pollution Control Loan Program (WPCLP).

Water Shutoff Procedures Discussion: General Manager Carstensen noted that the Intergovernmental Agreements (IGA) with the Village of Villa Park and with Illinois American Water (IAW) were executed over 12 years ago and should be reviewed for compliance with current regulations regarding procedures for shutting off utilities. Mr. Carstensen was concerned that the IGAs do not include indemnity to the District in case the Village or IAW shut off water to a customer in a non-compliant or negligent manner. Mr. Carstensen also questioned the need for signature and notarization on each shut-off notification letter and if all required information is provided to the customers in the notification letter. Mr. Carstensen intends to review the procedures with Attorney John Wise.

Attorney's Report: Attorney John Wise had nothing to report

Superintendents Report – February 2026: Superintendent Steve Moore presented his report for the month of February 2026. No permit excursions were reported for the month of February. Mr. Moore reported that the belt press experienced a torn upper belt due to loose hardware on the machine. The operations staff repaired the machine and it is working better. Other deficiencies with the machine hardware were noted during inspection. Mr. Moore is working with Alfa Laval, the machine manufacturer, to correct the deficiencies under warranty. Mr. Moore, Dylan Moore, and Malcolm Loebach will attend the Illinois Wastewater Professionals Conference held in East Peoria from March 30 to April 2. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Superintendent's Report for January 2026 and place it on file. Ayes: Sullivan, Testa and Wagner. Motion Carried.

Trustee Reports:

Trustee Testa had no report.

Trustee Sullivan had no report.

Trustee Wagner: Trustee Wagner gave his monthly report. He stated he attended the Salt Creek Watershed Network Meeting.

Executive Session; Trustee Testa made a motion at approximately 7:30 pm to enter executive session to discuss 5 ILCS 120/2(c)(1) – the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s). Recorder started at onset of and lasted for the full 18-minute duration of the Executive session.

Meeting Adjourned

Trustee Testa made a motion to adjourn the meeting at 7:50 pm; seconded by Trustee Sullivan. Ayes: Sullivan, Testa and Wagner. Motion Carried

APPROVED _____
Robert J Wagner, President

ATTEST _____
William J Sullivan, Clerk

Prepared by: Darryl Carstensen – General Manager