

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON APRIL 20, 2026.

The Regular Meeting was called to order by Trustee Wagner at 6:05 p.m.: Trustee Sullivan called role. Present: Trustees Robert Wagner – President, Willie Sullivan - Clerk.

Also present: General Manager Darryl Carstensen, Superintendent Steve Moore, and Attorney John Wise.

Public Participation: There were no members of the public present.

Minutes Approved: Trustee Wagner requested the minutes of the regular meeting of March 16, 2026 be removed from the consent agenda to discuss correction of the stated date of the February 2026 budget workshop and regular meeting. Trustee Wagner made a motion to approve the minutes of the regular meeting of March 16, 2026 following correction of the February meeting dates, seconded by Trustee Sullivan. Ayes: Sullivan and Wagner. Motion Carried

Consent Agenda: Trustee Wagner made a motion to approve the consent agenda which included the bill listing dated April 20, 2026, to pay the bills when the funds are available, and approve the water shut-off list dated April 16, 2026 in the consent agenda, seconded by Trustee Sullivan. Ayes: Sullivan and Wagner. Motion carried.

Bill Listing: The consent agenda included the bill listing dated April 20, 2026, in the amount of \$129,861.92.

Water Shut Off List: General Manager Darryl Carstensen presented a list of delinquent accounts dated April 16, 2026 within the consent agenda. The list represented a total amount due to the district of \$13,070.04.

Reconciliation Report – March 2026: General Manager Darryl Carstensen presented the March 2026 Reconciliation report for review and discussion. Trustee Wagner made a motion, seconded by Trustee Sullivan, to approve the Reconciliation report for March 2026 as presented. Ayes: Sullivan and Wagner. Motion Carried.

Corporate Fund Investment: General Manager Carstensen noted that a US Treasury held by the District in its Corporate Fund matured on April 16, 2026 in the amount of \$369,000. Mr. Carstensen recommended investing \$240,000 in a 6-month FDIC-insured certificate of deposit (CD) returning 3.90% APY and the balance in the Schwab Government Money Fund money market currently returning 3.4% APY. Trustee Sullivan made a motion, seconded by Trustee Wagner to direct the General Manager to invest \$240,000 in a CD and the balance of the \$369,000 in the money market. Ayes: Sullivan and Wagner. Motion carried.

Improvement Fund Investment: General Manager Carstensen noted that a US Treasury held by the District in its Improvement Fund matured on April 16, 2026 in the amount of \$118,000. Mr. Carstensen recommended investing \$118,000 in a 6-month FDIC-insured certificate of deposit (CD) returning 3.90% APY. Trustee Sullivan made a motion, seconded by Trustee Wagner to direct the General Manager to invest \$118,000 in a CD. Ayes: Sullivan and Wagner. Motion carried.

Investment Management: General Manager Carstensen noted that he will evaluate The Illinois Funds operated by the Illinois State Treasurer as an investment alternative for the District.

Sam.gov Administration: General Manager Carstensen noted that he was successfully appointed as an administrator for the District's sam.gov account by former GM Raymond Hoving. Best practice is to always have at least two designated administrators in the sam.gov system.

Phase 6 Improvements DCEO Grant: General Manager Carstensen noted that DCEO approved the final reports for the grant awarded for the Phase 6 Improvements project and a payment of \$50,000 from DCEO is expected to arrive soon.

Streambank Stabilization Update: General Manager Carstensen noted that Fehr Graham was completed a wetland screening at the plant and advised of related permitting requirements. A delineation of wetlands on the west side of Salt Creek will be required after April 15 (during the growing season). No delineation will be required for locations on the east side of Salt Creek. Kaitlyn McClain – Chief of Economic Formulation Section of United States Army Corps of Engineers (USACE) Chicago District – advised Mr. Carstensen that USACE Continuing Authorities Program (CAP) Section 14 funding is not available for new projects currently.

Resilient Energy for Wastewater Infrastructure (REWI) Grant Program: General Manager Carstensen reported that he and Superintendent Steve Moore discussed the possibility of applying for an REWI grant with Shawn Ajazi or Progressive Business Solutions, an energy advisor and developer. The REWI grant program offers incentives for municipal wastewater treatment plants to install backup electrical power batteries paired with solar electric production. Due to the upfront cost required, amount of space required, and relatively limited backup power capacity compared with a diesel generator, Mr. Carstensen recommended not pursuing an REWI grant. Mr. Carstensen recommended the District explore the option of participating in an economic demand response (DR) program with its diesel backup generator planned to be installed in the Phase 7 Improvements project.

Biosolids Land Application Contract: General Manager Carstensen noted that the existing biosolids hauling and land application contract expires in late July 2026. Superintendent Moore will request the current contractor to haul off as much of the stored biosolids as possible over the next month before the District solicits bids for the new contract.

General Manager Goals: General Manager Carstensen presented a set of personal goals he would like to work toward in the near and long-term in his position at the District. Trustee Sullivan made a motion, seconded by Trustee Wagner to approve the General Manager's Report for March 2026 and place it on file. Ayes: Sullivan and Wagner. Motion Carried.

Attorney's Report: Attorney John Wise had nothing to report

Superintendents Report – March 2026: Superintendent Steve Moore presented his report for the month of March 2026. A permit excursion for total pounds per day of effluent ammonia was identified for the month of March. Mr. Moore reported that the excursion occurred during a period when the plant effluent flow rate was 8.99 MGD, which is above the plant's design maximum flow of 8.0 MGD. [After the meeting it was discovered that the plant monitoring software incorrectly calculated the weekly average ammonia load and that when corrected there was no permit excursion.]

Mr. Moore reported that he designed and installed an automatic timer system for the flights and collectors of the primary clarifiers which will allow the plant operators to program the clarifiers to operate unattended. Mr. Moore and the operations staff are in the process of testing the system with the goal of moving the regular Sunday operator shifts to days on which the full operation staff is on site. Such a move will likely necessitate implementation of an on-call policy. The staff will benefit by avoiding work on Sundays and potentially other holidays while also having more time to work together.

Trustee Sullivan made a motion, seconded by Trustee Wagner to approve the Superintendent's Report for March 2026 and place it on file. Ayes: Sullivan and Wagner. Motion Carried.

Trustee Reports:

Trustee Sullivan had no report.

Trustee Wagner: Trustee Wagner gave his monthly report. He stated he attended the Salt Creek River Sweep clean-up on April 18, 2026 and the District 88 intergovernmental networking meeting on April 9, 2026.

FY 2026-27 Regular Meeting Schedule: The regular meeting schedule of the Board of the District for the upcoming fiscal year 2026-27 was presented with regular meetings occurring on the third Monday of each month at 6:00 pm, except for February 15, 2027 on which the Budget Workshop will be held at 5:00 pm followed by the regular meeting at 7:00 pm. Trustee Sullivan motioned to approve the FY2026-27 Board meeting schedule, seconded by Trustee Wagner. Ayes: Sullivan and Wagner. Motion carried.

Ordinance 579: Budget & Appropriation Ordinance: General Manger Carstensen presented Ordinance No. 579, the 2026/2027 Budget & appropriation ordinance. He stated the proposed budget appropriates \$10,303,082.96. Trustee Sullivan made a motion to approve Ordinance No. 579, 2026/2027 Budget and Appropriation Ordinance; seconded by Trustee Wagner. Ayes: Sullivan and Wagner. Motion carried.

Ordinance 580 – FY 2026/2027 User Rate Ordinance: Mr. Carstensen presented Ordinance No. 580 which upon passage will raise the user rate per 1000 gallons of water usage from \$7.75 to \$8.00. Trustee Sullivan made a motion to approve Ordinance No. 580, increasing the user rate from \$7.75 to \$8.00 per 1000 gallons; seconded by Trustee Wagner. Ayes: Sullivan and Wagner. Motion carried.

Pollution Liability Insurance: Mr. Carstensen reported that the quote for renewal of the comprehensive Pollution Liability Insurance policy the District had carried in recent years was in the amount of \$18,000. Mr. Carstensen advised that the District does not perform activities which risk needing coverage under such a policy. Per the US EPA's policy memo regarding enforcement of CERCLA for PFOA/PFOS, municipal wastewater treatment plant operators will not be the target of law suits by US EPA claiming liability for damages by PFOA/PFOS contamination resulting from land application of biosolids. Mr. Carstensen recommended seeking a Pollution Liability Insurance policy specific to events associated with the aboveground storage tank (AST) that the District operates for storage and dispensing of gasoline and diesel. Mr. Carstensen expected the annual premium for such a tank policy to be less than \$1,000. Trustee Sullivan motioned to direct Mr. Carstensen to seek and execute a pollution liability insurance policy specific to the District's AST in lieu of renewing the comprehensive Pollution Liability Insurance, seconded by Trustee Wagner. Ayes: Sullivan and Wagner. Motion carried.

Resolution 2026-03 – IEPA Water Pollution Control Loan Program Authorized Representative: Mr. Carstensen presented Resolution 2026-03 which named Mr. Carstensen as an Authorized Representative to sign IEPA Water Pollution Control Loan Program (WPCLP) loan application forms and supporting documents for the Phase 7 Improvements Project. Such authorization was previously provided to the General Manager of the District under Ordinance No. 571 which authorized the General Manager to apply for a WPCLP to fund the Phase 7 Improvements project. This resolution sought to clarify the signature authority for IEPA loan officers. Trustee Sullivan motioned to approve Resolution 2026-03, seconded by Trustee Wagner. Ayes: Sullivan and Wagner. Motion carried.

Resolution 2026-04 – IMRF Authorized Agent: Mr. Carstensen presented Resolution 2026-04 which ratified the appointment of Teresa Buscemi as the Authorized Agent to Illinois Municipal Retirement Fund (IMRF) for the District. Trustee Sullivan motioned to approve Resolution 2026-04, seconded by Trustee Wagner. Ayes: Sullivan and Wagner. Motion carried.

Executive Session; The scheduled executive session to discuss 5 ILCS 120/2(c)(1) – the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) was postponed to facilitate participation by all Board members.

Meeting Adjourned

Trustee Sullivan made a motion to adjourn the meeting at 8:04 pm; seconded by Trustee Wagner. Ayes: Sullivan and Wagner. Motion Carried

APPROVED Robert J. Wagner
Robert J Wagner, President

ATTEST William J Sullivan
~~William J Sullivan, Clerk~~
Darryl Carstensen,
Assistant Clerk

Prepared by: Darryl Carstensen – General Manager