

SALT CREEK SANITARY DISTRICT
201 S. ROUTE 83
VILLA PARK, ILLINOIS

Next Ordinance #563
Next Resolution #2023-02

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK SANITARY DISTRICT ON March 13, 2023 AT 6:00 P.M.

1. Call Regular Meeting to Order.
 - a. Roll Call.
2. Public Participation.
3. Consider approval of minutes of the February 20, 2023 regular meeting.
4. Consider approval of minutes of the February 25, 2023 Budget Workshop meeting.
5. Approval of Bill Listing dated March 13, 2023 in the amount of \$329,306.65
6. Department Head Reports:
 - a. BUSINESS ADMINISTRATOR
 - i. Action: March Shut-Off List
 - ii. Discussion
 1. Billing
 2. Collections
 - iii. Action: Approval of February Reconciliation Report.
 - iv. Discussion and Action: Meeting Dates 2023 - 2024
 - v. Other as required.
 - b. ATTORNEY
 - i. Other as required
 - c. ENGINEER
 - i. Discussion and Action: Phase 7 Design Engineering Contract
 - ii. Other as required
 - d. PLANT MANAGER
 - i. Discussion and Action: Manager's Report for February 2023
 - ii. Other as required.
7. TRUSTEE REPORTS AND ANNOUNCEMENTS
 - a. Other as required.
8. MISCELLANEOUS CORRESPONDENCE & COMMUNICATIONS

- a. Other as required.
9. NEW BUSINESS
- a. Discussion and Action – First Reading Budget & Appropriation Ordinance
 - b. Discussion - Public Act 102-1088 & Public Act 102-1136 Decennial Committees on Local Government Efficiency Act
 - c. Other as required
10. OLD BUSINESS
11. EXECUTIVE SESSION (All Executive Sessions will be tape recorded).
- a. Other as required.
12. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON FEBRUARY 20, 2023.

The Regular Meeting was called to order by Trustee Taglia at 6:00 p.m.: Present: Trustees, Robert Taglia-Vice President and Trustee Robert Wagner. Absent Trustee Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineers Mark Halm and Darryl Carstensen and Attorney Robert Kay.

Election of Officers:

President: Trustee Wagner made motion to nominate Robert Taglia President of the Board of Trustees for the remainder of FY 2022-2023, Seconded by Trustee Taglia. Ayes: Taglia and Wagner. Motion Carried.

Vice President: Trustee Wagner made motion to nominate Mary Agrusa Vice President of the Board of Trustees for the remainder of FY 2022-2023, Seconded by Trustee Taglia. Ayes: Taglia and Wagner. Motion Carried.

Clerk: Trustee Taglia made motion to nominate Robert Wagner Clerk of the Board of Trustees for the remainder of FY 2022-2023, Seconded by Trustee Wagner. Ayes: Taglia and Wagner. Motion Carried.

Roll Call of 2022-2023 Officers: Robert Taglia, President, Robert Wagner, Clerk.

Public Participation: No members of the public were present at the meeting.

Minutes Approved: Trustee Taglia moved, seconded by Trustee Wagner to approve the minutes of the Regular Meeting of January 16, 2023. Ayes: Taglia and Wagner. Motion carried.

Public Participation: Business Administrator Hoving read an email requesting that the late fees assessed to Param Apartments be waived due to an issue with postal delivery. Mr. Hoving stated that the late fees amounted to \$2,495.76. Discussion ensued as to how all of the mail could have been lost. Mr. Hoving stated that owners that have multiple accounts receive one envelope containing all of the bills. Trustee Taglia and Wagner agreed that staff should strongly encourage the use of electronic delivery of bills through Payment Service Network. Trustee Wagner moved; seconded by Trustee Taglia to waive the late fees on multiple accounts known as Param Apartments. Ayes: Taglia and Wagner. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Wagner moved, seconded by Trustee Taglia to approve the bill listing dated February 20, 2023 in the amount of \$127,771.60 and to pay when funds are available prior to their due date. Ayes: Taglia and Wagner. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated February 20, 2023. The list represented a total amount due to the district of \$6,967.33 Trustee Wagner moved, seconded by Trustee Taglia to approve the water shut off list dated February 20, 2023 as presented. Ayes: Taglia and Wagner. Motion carried.

Reconciliation Report – January 2023: Business Administrator Hoving presented the January Reconciliation report for review and discussion. Trustee Wagner moved, seconded by Trustee Taglia to approve the Reconciliation report for January 2023 as presented. Ayes: Taglia and Wagner. Motion carried.

5/3 Bank Authorized Signers R 2023-01: Business Administrator Hoving presented resolution R2023-01. This resolution updates the list of authorized signers for 5/3 Bank. The resolution is necessary to

add new trustee Robert Wagner as authorized signer. Trustee Wagner moved, seconded by Trustee Taglia to approve resolution R2023-01. Ayes: Taglia and Wagner. Motion carried.

16 W Kenilworth: Business Administrator Hoving informed the board of an issue with the water meter reads for the resident at 16 W Kenilworth Ave in Villa Park. Mr. Hoving stated that the residents were asked to attend in person however they refused so that what he was presenting was based on information provided by the Village of Villa Park Public Works. Mr. Hoving stated that the meter at the resident's home was reading at 181% of normal since it was installed in 2003. According to the calculation by the village this amounted to 1,035,547 gallons being overbilled. Mr. Hoving presented three options for the board to consider to refund the resident. The first option was to refund the resident at actual cost of the number of gallons overbilled. Option two was to refund the with 3% compounding interest. Option three was to refund using today's user rate of \$6.40 per 1000 gallons. Discussion ensued. It was agreed that the district should refund the resident adding 3% compounding interest. It was also agreed that the district would refund the money after the resident signed a waiver stating that no further claims would be made against the district since it does not have control over the water meters used or how they are installed/maintained. Trustee Wagner made a motion to refund the resident of 16 W Kenilworth Ave. \$5,415.37. The motion was seconded by Trustee Taglia. Ayes: Taglia and Wagner. Motion carried.

FY 2023-2024 Board Meeting Dates: Business Administrator Hoving prepared a list of meeting dates for the next fiscal year. Mr. Hoving submitted two lists stating that it had been a number of years since the meeting date and time was last established and that with Trustee Wagner newly appointed to the board it was a good time to revisit. The first list was to continue holding meetings on the third Monday of each month. The second list was for meeting dates that would be held on the third Thursday of each month. Discussion ensued about the merits of leaving the date on the third Monday vs moving the date to the third Thursday. Trustee Taglia and Wagner stated that the item can be revisited when the full board was present in March.

Attorney's Report: Attorney Robert Kay presented his billing rates for calendar year 2023. Mr. Kay's billable rate has increased from \$250/hour in 2022 to \$275/hour in 2023. This is the rate that he charges for municipal clients and non-profits which is much less than his regular rate of \$400/hour. He further stated that the retainer fee will remain at \$400 per month where it has been since 1996. Trustee Wagner made a motion to approve the hourly fee increase charged by Attorney Robert Kay; seconded by Trustee Taglia. Ayes: Taglia and Wagner. Motion carried.

Loan Application Phase 6: Engineers Darryl Carstensen and Mark Halm of Fehr Graham presented the Phase 6 Loan Application to be submitted to the Illinois Environmental Protection Agency (IEPA). Discussion ensued. Trustee Wagner made a motion to approve the loan application and directed to have Fehr Graham submit the document; seconded by Trustee Taglia. Ayes: Taglia and Wagner. Motion carried.

Ordinance #560: A proposed ordinance was presented which if approved would authorize the district to borrow funds from the Water Pollution Control Loan Program Fund. It was clarified that the ordinance does not obligate the district to use the funds at this time. Trustee Wagner made a motion to approve Ordinance #560 – An ordinance Authorizing the Salt Creek Sanitary District of DuPage County Illinois to Borrow Funds from The Water Pollution Control Loan Program Fund; seconded by Trustee Taglia. Ayes: Taglia and Wagner. Motion carried.

IEPA Authorized Signer: As part of the loan application and agreement an authorized signer needs to be designated to sign documents related to loan. In the past it has been the manager that was designated since the board meets only once per month and certain documents are time sensitive. Trustee Wagner made a motion to authorize District Manager Jim Listwan to sign IEPA documents; seconded by Trustee Taglia. Taglia and Wagner. Motion carried

Manager's Report-January 2023: Manager Listwan presented his report for the month of January 2023. Trustee Wagner moved, seconded by Trustee Taglia to approve the Manager's Report for January 2023 and place it on file. Ayes: Taglia and Wagner. Motion carried.

Meeting Adjourned

Trustee Wagner moved, seconded by Trustee Taglia to adjourn the meeting at 7:21 p.m. Ayes: Taglia and Wagner. Motion carried.

APPROVED _____
Robert Taglia, President

ATTEST _____
Robert Wagner, Clerk

Prepared by: Ray Hoving, Business Administrator

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON FEBRUARY 25, 2023.

The meeting was called to order by President Taglia at 10:00 a.m. Present: Trustees: Robert Taglia - President, Mary Agrusa – Vice President and Robert Wagner – Clerk. Also present: Manager Jim Listwan and Business Administrator Ray Hoving.

Public Participation: No one from the public was present.

Ordinance 561 and Ordinance Repealing Ordinance 560 passed February 20, 2023:

Business Administrator Hoving presented Ordinance 561. The ordinance was necessary to correct typographical errors contained in Ordinance 560 – which was passed at the regular meeting on February 20, 2023. Trustee Wagner made a motion; seconded by Trustee Agrusa to approve Ordinance 561. Ayes Taglia, Agrusa and Wagner. Motion Carried.

Ordinance 562 – An ordinance to Authorize the Use of State Revolving Loan Program Funds for Phase 6 Improvement Project:

Business Administrator Hoving presented 562 and stated that the ordinance replaces Ordinance 560 originally passed on February 20, 2023. Trustee Wagner made a motion; seconded by Trustee Agrusa to approve Ordinance 562 - An ordinance to Authorize the Use of State Revolving Loan Program Funds for Phase 6 Improvement Project. Ayes: Taglia, Agrusa and Wagner. Motion Carried.

2022– 2023 Budget Update:

Business Administrator Hoving presented the current fiscal year budget progress. The presentation began with challenges facing the district including aging plant equipment, inflationary pressure especially related to utility costs and succession planning. Mr. Hoving then touched on the amount of water treated each year in comparison to how much the district bills for which he said was 2 to 3 times. He went on to say that billable flow was approximately 81% of the projection through 10 months of billing which would put the district on target at the end of the year for user fee revenues. Business administrator Hoving then said that revenues are projected to be approximately \$100,000 above budget and expenses were projected to be down across all departments totaling nearly \$170,000 below budget. Mr. Hoving pointed to the areas where the greatest amount of savings occurred including wages, fringe benefits and unspent contingencies.

2023 – 2024 Proposed Budget

Billable Flow: Business Administrator Hoving projected that billable flow or the water consumed by the residents of Villa Park will is projected to remain steady for the next fiscal year and is estimated at 490 million gallons.

Wastewater Rates: Business Administrator Hoving and Manager Listwan recommended a \$0.60 increase (from \$6.40 per 1000 gallons of water to \$7.00 per 1000 gallons of water usage) to the user charge for 2023 – 2024. The \$0.60 represents an 9.0% increase from FY 2022/2023. The increased user charge is needed to fund upcoming construction projects to modernize and increase efficiency

at the plant. Mr. Hoving also recommended a \$3.00 per quarter increase to the fixed charge for the capital improvement fund.

A draft of Revenue and Expenses for Fiscal Year 2023 – 2024 were presented to the board. Business Administrator Hoving explained line item by line item the proposed budget. He said that overall there is a projected budget deficit of \$613,867. The deficit is due to a one-time transfer from the district’s corporate reserves of \$650,000 to the debt service account.

Revenues: Revenue will increase by \$460,000 due to increases to the user fee, capital improvement fixed fee and increases in personal property replacement tax and interest income.

Expenses: Mr. Hoving stated that O, M & L expenses are projected to be approximately \$1.2 million higher than FY 22-23 budget amount. The increase in the operating department is due to the costs associated with design engineering for the future upgrades at the plant. The admin, maintenance and lab department costs were modestly lower and higher compared to last year.

Improvement, Replacement & Debt Service Fund: The majority of the FY 23/24 improvement fund and replacement fund appropriation will be for emergency repairs and contingencies. \$1.31 million is to be appropriated once again for the repayment of the IEPA loans.

Wages & Fringe Benefits: Manager Listwan presented his FY 2023 – 2024 wage recommendations to the board. Discussion ensued. Mr. Hoving then presented a wage survey that was conducted by the Illinois Association of Wastewater Agencies which showed a large discrepancy in pay rates for district staff compared to their peers at other similar agencies. Trustee Taglia remarked that the wages would be approved as part of the regular budget approval process at future meetings to which trustees Wagner and Agrusa concurred.

Succession Planning:

The meeting concluded with a brief discussion on succession planning at the district. Manager Listwan reiterated his intent to retire in 2024. He also stated that the chief operator communicated his intent to retire in October of this year. Mr. Listwan said that upon the retirement of the chief operator the district could hire and train the new manager which would give time to ensure a smooth transition.

Meeting Adjourned: Trustee Wagner moved, seconded by Trustee Agrusa to adjourn the meeting at 12:46 p.m. Ayes: Taglia, Agrusa, Wagner. Motion carried.

APPROVED _____ ATTEST _____

Robert Taglia, President

Robert Wagner, Clerk

Prepared by Ray Hoving, Business Administrator

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Seq	Seq Amount
11							
03/23	03/13/2023	34900	5246	ALARM DETECTION SYSTEMS INC	FIRE ALARM MONITORING	1	522.00
03/23	03/13/2023	34900	5246	ALARM DETECTION SYSTEMS INC	FIRE ALARM MONITORING	1	161.86
03/23	03/13/2023	34900	5246	ALARM DETECTION SYSTEMS INC	FIRE ALARM MONITORING	1	161.86
03/23	03/13/2023	34901	590	BLUE CROSS BLUE SHIELD IL	EMPLOYEE HEALTH INSURANCE PRE	1	11,437.86
03/23	03/13/2023	34902	5077	CINTAS CORP. #0343	FIRST AID SUPPLIES	1	134.51
03/23	03/13/2023	34903	4956	CITI CARDS	OFFICE SUPPLIES	1	123.94
03/23	03/13/2023	34903	4956	CITI CARDS	AMAZON-POWER RATCHET	2	129.00
03/23	03/13/2023	34903	4956	CITI CARDS	AT&T-BILL	3	206.64
03/23	03/13/2023	34904	4769	COMCAST CABLE	SPLIT DISTRIBUTION	1	348.60
03/23	03/13/2023	34904	4769	COMCAST CABLE	SPLIT DISTRIBUTION	2	128.93
03/23	03/13/2023	34905	1045	DAHME MECHANICAL IND. INC.	AERATION HEADER REPAIRS	1	4,975.00
03/23	03/13/2023	34906	4831	DELTA DENTAL OF ILLINOIS	EE DENTAL PREMIUM	1	666.27
03/23	03/13/2023	34907	5252	ESTATE OF NANCY RUSS	CUSTOMER REFUND	1	62.12
03/23	03/13/2023	34908	5220	FEHR GRAHAM	ENGINEERING RETAINER	1	400.00
03/23	03/13/2023	34909	1010	HERITAGE CRYSTAL CLEAN INC	MACHINE SERVICE	1	307.01
03/23	03/13/2023	34910	1940	HOME DEPOT CREDIT SERVICES	WATER	1	50.68
03/23	03/13/2023	34911	4752	ILLINOIS PUBLIC RISK FUND	PREPAID INSURANCE	1	9,352.00
03/23	03/13/2023	34912	3355	METLIFE SBC	LIFE INSURANCE PREMIUM	1	301.63
03/23	03/13/2023	34913	5124	NCPERS GROUP LIFE INS		1	25.00
03/23	03/13/2023	34914	2885	NICOR GAS	NATURAL GAS DELIVERY	1	1,075.19
03/23	03/13/2023	34915	2140	OPP. FRANCHISING INC.	CLEANING SERVICE	1	259.69
03/23	03/13/2023	34916	2995	PADDOCK PUBLICATIONS INC	ORDINANCE PUBLICATION	1	27.60
03/23	03/13/2023	34917	4704	REPUBLIC SERVICES #551	REFUSE SERVICE	1	1,617.73
03/23	03/13/2023	34918	4812	ROBERT T.C. KAY P.C.	RETAINER FEE	1	400.00
03/23	03/13/2023	34918	4812	ROBERT T.C. KAY P.C.	LEGAL FEES	1	2,145.00
03/23	03/13/2023	34919	4780	SALT CREEK SANITARY DISTRICT	TRANSFER TO PHASE 3	1	28,666.61
03/23	03/13/2023	34919	4780	SALT CREEK SANITARY DISTRICT	TRANSFER TO PHASE 4	2	16,497.00
03/23	03/13/2023	34919	4780	SALT CREEK SANITARY DISTRICT	TRANSFER TO PHASE 5	3	27,584.91
03/23	03/13/2023	34920	4780	SALT CREEKS SANITARY DISTRICT	MONTHLY TRANSFER TO IMP FUND	1	10,049.64
03/23	03/13/2023	34921	4780	SALT CREEK SANITARY DISTRICT	MONTHLY TRANSFER TO REPL FUND	1	873.95
03/23	03/13/2023	34922	4659	STATE FIRE MARSHALL	Boiler inspection	1	280.00
03/23	03/13/2023	34923	3830	SUBURBAN LABORATORIES INC	NPDES ANALYSIS	1	1,194.70
03/23	03/13/2023	34924	4517	TRI-R SYSTEMS INC	VFD WATER RECYCLE PUMP	1	3,500.00
03/23	03/13/2023	34925	4230	VILLA PARK ACE HARDWARE	FITTINGS, FLUIDS & FASTENERS	1	119.48
03/23	03/13/2023	34926	4190	VILLAGE OF VILLA PARK	MONTHLY WATER SUPPLY	1	64.02
03/23	03/13/2023	34927	4275	VISION SERVICE PLAN (IL)	VISION INSURANCE PREMIUM	1	109.19
03/23	03/13/2023	34928	4290	WALKER PROCESS EQUIPMENT	LEVEL SWITCH	1	1,123.36
Total 11:							125,082.98
Grand Totals:							125,082.98

BILLS FOR MARCH 2023 MEETING, CONTINUED

<u>FIRST MIDWEST</u>	Bal. Fwd.	\$	41,410.87
Payroll	Description		
Wages	2/12/2023-2/25/2023 Payroll	\$	20,031.80
	March Trustee Compensation		1,500.00
			<hr/>
		\$	21,531.80
	Corporate Fund Total	\$	62,942.67
 <u>IMPROVEMENT FUND</u>			
	Fehr Graham Engineering Services	\$	8,225.00
			-
	Total Improvement Fund	\$	8,225.00
 <u>REPLACEMENT FUND</u>			
		\$	-
	Total Replacement Fund	\$	-
 <u>DEBT SERVICE FUND</u>			
	Phase 3 - Payment 34 of 40	\$	258,138.98
	TOTAL BILL LISTING	\$	329,306.65

Report Criteria:

Standard payment customers
 Current period: 03/10/2023 - Transactions included through: 03/10/2023
 Shutoff minimum of \$50.00 compared to delinquent balance
 Customer.Customer Number = All
 Customer.Name = All
 Customer.Cycle = 1
 Group Code.Group Code = All
 Customer Type.Customer Type = All

Customer Number	Name/Service Address	Mailing Address	Telephone Number	Message	Past Due	Balance
5-090010-48	ZVARYCH, OLHA 403 S ADDISON AVE	403 S ADDISON AVE VILLA PARK IL 60181-2801	708.415.4005	Zeroth Time	56.62	62.28
5-090070-20	STOLTZ, ERIC 427 S ADDISON AVE	427 S ADDISON AVE VILLA PARK IL 60181-2801		Third Time	52.41	57.17
5-090840-40	HARDY, NORA 326 W ADAMS ST	326 W ADAMS ST VILLA PARK IL 60181-3114		Zeroth Time	65.86	72.45
5-091120-20	MABUTAS, DONALD 640 S WISCONSIN AVE	640 S WISCONSIN AVE VILLA PARK IL 60181-2835		Zeroth Time	81.25	85.80
5-091540-29	MILLER, ROBERT 439 S WISCONSIN AVE	439 S WISCONSIN AVE VILLA PARK IL 60181-2832	630-212-0782	Second Time	58.20	63.44
5-091620-25	HELTON, CHERI 519 S WISCONSIN AVE	519 S WISCONSIN AVE VILLA PARK IL 60181-2834	630-335-0291	First Time	147.89	161.16
5-092040-18	COLON, LORENA 911 S WISCONSIN AVE	911 S WISCONSIN AVE VILLA PARK IL 60181-3156		Zeroth Time	109.40	120.34
5-094020-17	ALVAREZ, JOHNNY 632 S HARVARD AVE	632 S HARVARD AVE VILLA PARK IL 60181-2809		Zeroth Time	125.22	137.74
5-094610-34	ROBARE, LAURA 621 S HARVARD AVE	621 S HARVARD AVE VILLA PARK IL 60181-2810		First Time	202.92	213.23
5-095010-55	POHLMAN, LINDA 550 S YALE AVE	550 S YALE AVE VILLA PARK IL 60181-2870		Third Time	58.20	64.02
5-095150-56	NUNLEY, TAYLOR 444 S YALE AVE	444 S YALE AVE VILLA PARK IL 60181-2868	630-632-5816	Zeroth Time	64.60	71.06
5-100240-44	MORSER, JOHN 601 S YALE AVE	601 S YALE AVE VILLA PARK IL 60181-2873	630-404-6284	Zeroth Time	70.94	78.03
5-100340-15	NYKANEN, NIILLO 509 S YALE AVE	509 S YALE AVE VILLA PARK IL 60181-2871		Zeroth Time	123.60	135.96
5-100810-21	HODUR, PHILIP 640 S PRINCETON AVE	640 S PRINCETON AVE VILLA PARK IL 60181-2860	773.899.5021	Zeroth Time	113.93	125.32
5-100940-19	REINKE, BONNIE & SARALLO, RICHARD 740 S PRINCETON AVE	740 S PRINCETON AVE VILLA PARK IL 60181-2862	630-639-0553	Zeroth Time	96.60	106.25
5-101130-17	BLAHA, CHRISTOPHER 633 S PRINCETON AVE	633 S PRINCETON AVE VILLA PARK IL 60181-2861	630-417-1076	Zeroth Time	64.60	71.06
5-101780-21	CASTRO, ROSILO 622 S ARDMORE AVE	622 S ARDMORE AVE VILLA PARK IL 60181-3034		Zeroth Time	303.02	311.39
5-101860-12	CROON, RANDI 706 S ARDMORE AVE	706 S ARDMORE AVE VILLA PARK IL 60181-3036	773-420-6870	Zeroth Time	71.00	78.10

Customer Number	Name/Service Address	Mailing Address	Telephone Number	Message	Past Due	Balance
5-102110-32	DUBIEL, JOHN 641 S ARDMORE AVE	641 S ARDMORE AVE VILLA PARK IL 60181-3035	630-878-9522	Zeroth Time	77.40	85.14
5-102350-11	CERAMEK, ALYSSA 710 S CORNELL AVE	710 S CORNELL AVE VILLA PARK IL 60181-3043		Zeroth Time	71.00	78.10
5-102740-83	MAPSON, SHANNON 630 S ILLINOIS AVE	630 S ILLINOIS AVE VILLA PARK IL 60181-3045		Zeroth Time	51.80	56.98
5-104020-18	BASKIN, ROBERT 738 S EUCLID AVE	738 S EUCLID AVE VILLA PARK IL 60181-3003	331-230-9500	Zeroth Time	70.47	77.52
5-104220-22	SPENCER, PETER R. 633 S EUCLID AVE	633 S EUCLID AVE VILLA PARK IL 60181-3002	630.936.3676	Zeroth Time	77.40	85.14
5-104240-46	BURKE, SARAH EILEEN 627 S EUCLID AVE	627 S EUCLID AVE VILLA PARK IL 60181-3002		Zeroth Time	66.36	72.46
5-104830-20	GODZICKI, JAMIE 341 E WASHINGTON ST	341 E WASHINGTON ST VILLA PARK IL 60181-3016		First Time	60.17	65.35
5-105220-49	MOHIUDDIN, MOHAMMED 647 S VILLA AVE	647 S VILLA AVE VILLA PARK IL 60181-3010		Zeroth Time	51.80	56.98
5-105270-31	WALSH, JOSEPH 627 S VILLA AVE	627 S VILLA AVE VILLA PARK IL 60181-3010	773-569-1681	Zeroth Time	105.08	115.59
5-105330-37	FEDAK, MARGARETTE 405 E WASHINGTON ST	405 E WASHINGTON ST VILLA PARK IL 60181-2702	630.656.2757	Zeroth Time	83.80	91.21
5-110130-12	PAULSEN, JESSICA 534 E PARK BLVD	534 E PARK BLVD VILLA PARK IL 60181-2724	630-335-4124	Second Time	114.93	126.42
5-110610-17	ORLANDO, JASON 523 S RIVERSIDE DR	523 S RIVERSIDE DR VILLA PARK IL 60181-2739	630.272.5110	Zeroth Time	125.69	138.26
5-110620-33	WOOSLEY, GLEN 527 S RIVERSIDE DR	527 S RIVERSIDE DR VILLA PARK IL 60181-2739	630-782-5297	Zeroth Time	51.80	56.98
5-111130-51	AMATO, NICK 710 S RIVERSIDE DR	710 S RIVERSIDE DR VILLA PARK IL 60181-3032	630.336.6181	Zeroth Time	64.60	71.06
5-111270-86	MAZZULLA, IDA 600 S RIVERSIDE DR	600 S RIVERSIDE DR VILLA PARK IL 60181-3030	630-613-9710	Zeroth Time	199.68	206.14
5-111550-13	FREDRICK, R A 634 E HIGHLAND AVE	634 E HIGHLAND AVE VILLA PARK IL 60181-2707		Zeroth Time	63.52	69.87
5-111560-22	FROMER LLC 332 S RIVERSIDE DR	277 W ELK TRL CAROL STREAM IL 60188-9373	630-871-1155	Zeroth Time	57.53	63.28
5-111780-18	BRYANT, NATHAN 219 S MONTEREY AVE	219 S MONTEREY AVE VILLA PARK IL 60181-2712		Zeroth Time	92.14	100.54
5-111950-45	CALDERON, CLAUDIO 407 S MONTEREY AVE	407 S MONTEREY AVE VILLA PARK IL 60181-2716		Zeroth Time	233.62	254.79
5-112090-13	GOURLEY, R 523 S MONTEREY AVE	4948 W BERENICE AVE CHICAGO IL 60641-2601	773-742-5426	Second Time	1,277.97	1,278.67
5-112210-74	ANDERSON, KEN 633 S MONTEREY AVE	633 S MONTEREY AVE VILLA PARK IL 60181-3027	630-279-6147	First Time	53.10	57.65
5-112830-39	ANDERSON, JILL 506 S MONTEREY AVE	506 S MONTEREY AVE VILLA PARK IL 60181-2717	630.337.1490	First Time	141.40	155.54

Customer Number	Name/Service Address	Mailing Address	Telephone Number	Message	Past Due	Balance
5-112980-15	MATTHEWS, TIFFANY 326 S MONTEREY AVE	326 S MONTEREY AVE VILLA PARK IL 60181-2713	630-624-0048	Zeroth Time	115.33	126.86
5-113130-35	CORDOVA, JORGE 535 E PARK BLVD	535 E PARK BLVD VILLA PARK IL 60181-2725	630-675-2973	Zeroth Time	101.10	106.93
5-113220-82	WATTERS, HEATHER 235 S OAKLAND AVE	235 S OAKLAND AVE VILLA PARK IL 60181-2720		Zeroth Time	55.02	57.64
5-113330-16	SMOLUCHA, JAROSLAW 319 S OAKLAND AVE	319 S OAKLAND AVE VILLA PARK IL 60181-2722		Zeroth Time	65.96	112.55
5-113730-84	HERNANDEZ, NORMA 629 S OAKLAND AVE	629 S OAKLAND AVE VILLA PARK IL 60181-3077	224-202-0554	Zeroth Time	205.40	225.94
5-113800-80	MEHL, GINA 707 S OAKLAND AVE	707 S OAKLAND AVE VILLA PARK IL 60181-3079	331-225-3019	Zeroth Time	63.53	69.88
5-114900-37	ARRENCIBIA, JORGE 224 S OAKLAND AVE	224 S OAKLAND AVE VILLA PARK IL 60181-2719		Zeroth Time	121.88	134.07
5-115140-43	RUSSELL, BRADLEY 433 S VILLA AVE	433 S VILLA AVE VILLA PARK IL 60181-2769		Zeroth Time	109.25	120.18
5-120430-39	BURKE, EILEEN 821 S HARVARD AVE	821 S HARVARD AVE VILLA PARK IL 60181-3116	630-707-1749	Zeroth Time	54.18	59.60
5-121240-24	RANIERI, PETER 30 W JACKSON ST	30 W JACKSON ST VILLA PARK IL 60181-3120		Zeroth Time	141.40	154.61
5-121380-46	STASCH, ED 933 S HARVARD AVE	933 S HARVARD AVE VILLA PARK IL 60181-3119		Zeroth Time	361.82	396.90
5-121390-47	COLAGROSSI, MICHAEL 931 S HARVARD AVE	931 S HARVARD AVE VILLA PARK IL 60181-3119	630-903-3975	Zeroth Time	58.05	63.86
5-121660-21	NICKEY, DEBORAH 45 W LESLIE LN	45 W LESLIE LN VILLA PARK IL 60181-3134		Second Time	96.60	106.25
5-121730-34	CIANCI, KELLY 5 W LESLIE LN	5 W LESLIE LN VILLA PARK IL 60181-3134	773-269-9078	Zeroth Time	96.60	106.25
5-121930-38	HOLTROP, MICHAEL 1101 S LESLIE LN	1101 S LESLIE LN VILLA PARK IL 60181-3132		Zeroth Time	96.60	106.25
5-121950-20	GENTILE, ALEXANDRA 1041 S LESLIE LN	1041 S LESLIE LN VILLA PARK IL 60181-3130	630.414.7107	Zeroth Time	68.70	75.57
5-122140-46	VOLENIK, KYLE J 1028 S RAND RD	1028 S RAND RD VILLA PARK IL 60181-3145		Zeroth Time	124.08	136.49
5-122270-24	PITTMAN, MATTHEW 37 W RAND RD	37 W RAND RD VILLA PARK IL 60181-3150	630-936-9745	Zeroth Time	51.80	56.98
5-122570-41	WATHIER, REGINA 31 W JACKSON ST	31 W JACKSON ST VILLA PARK IL 60181-3121		Zeroth Time	83.80	92.17
5-122720-49	MANOS, JOHN 909 S ARDMORE AVE	909 S ARDMORE AVE VILLA PARK IL 60181-3224	630.292.6990	Zeroth Time	82.69	90.96
5-123220-19	VILLANUEVA, ANDRES 50 E VAN BUREN ST	50 E VAN BUREN ST VILLA PARK IL 60181-3259	630-923-1475	Zeroth Time	83.80	92.17
5-123240-20	MULLER, NICHOLAS 42 E VAN BUREN ST	42 E VAN BUREN ST VILLA PARK IL 60181-3259	331-220-0736	Zeroth Time	71.00	77.56

Customer Number	Name/Service Address	Mailing Address	Telephone Number	Message	Past Due	Balance
5-123300-30	KRIGSHOLM, KATHLEEN 18 E VAN BUREN ST	18 E VAN BUREN ST VILLA PARK IL 60181-3259	630-999-0394	Zeroth Time	90.20	99.22
5-123490-15	ODDO, SUZANNE 1040 S SUMMIT AVE	1040 S SUMMIT AVE VILLA PARK IL 60181-3215		Zeroth Time	71.00	78.10
5-123520-78	NAZNEEN, HABEEBA 1100 S SUMMIT AVE	1100 S SUMMIT AVE VILLA PARK IL 60181-3215	773-656-1323	Zeroth Time	277.91	305.70
5-123580-15	JALEEL, MOHAMMED NAUMAN 1109 S CORNELL AVE	1109 S CORNELL AVE VILLA PARK IL 60181-3241	630-279-3351	Second Time	83.80	92.17
5-123740-48	HARRELL, TERRY 23 E CONGRESS ST	23 CONGRESS ST VILLA PARK IL 60181-3230	630-808-6216	Zeroth Time	307.86	314.96
5-124380-11	GENTILE, MARY MAUREEN 301 E HARRISON ST	301 E HARRISON ST VILLA PARK IL 60181-3304	708-254-1188	Zeroth Time	77.40	85.14
5-124610-23	BRUNER, ROD 1510 S VILLA AVE	1510 S VILLA AVE VILLA PARK IL 60181-3471		First Time	77.40	84.38
5-125560-80	ROOSEVELT TOBACCO 133 W ROOSEVELT RD #B	133 W ROOSEVELT RD STE B VILLA PARK IL 60181-3537		Zeroth Time	201.52	219.50
5-125590-29	CURATIVE HEALTH DBA COLUMBIA CARE 133 W ROOSEVELT RD #G	321 BILLERICA RD STE 204 CHELMSFORD MA 01824-4100	312-810-5529	Zeroth Time	78.86	86.75
5-126450-44	GRAHAM, BRIAN 1009 S ARDMORE AVE	1009 S ARDMORE AVE VILLA PARK IL 60181-3202	630-832-4406	Zeroth Time	75.56	78.81
5-130200-21	WACH, SUE 146 E MONROE ST	146 E MONROE ST VILLA PARK IL 60181-3256	630-834-6493	Zeroth Time	101.61	105.52
5-130380-40	JEVITZ, JOHN & SHERI 105 E MONROE ST	105 E MONROE ST VILLA PARK IL 60181-3255	773-990-9931	Zeroth Time	135.00	148.50
5-131270-40	HARTLAUB, JACQUELYN 917 S SUMMIT AVE	917 S SUMMIT AVE VILLA PARK IL 60181-3210		Zeroth Time	199.00	218.90
5-131550-33	MUELLER, DEANA 815 S MYRTLE AVE	815 S MYRTLE AVE VILLA PARK IL 60181-3353	847-873-6639	Zeroth Time	231.40	242.35
5-131800-20	WERKAU, CASSANDRA 835 S EUCLID AVE	835 S EUCLID AVE VILLA PARK IL 60181-3328	630-615-9249	Zeroth Time	71.00	78.10
5-131870-24	AUSTIN, NICHOLAS 917 S EUCLID AVE	917 S EUCLID AVE VILLA PARK IL 60181-3330	708.941.4358	Zeroth Time	135.66	142.12
5-131950-22	SUGHERO, RICHARD 924 S EUCLID AVE	924 S EUCLID AVE VILLA PARK IL 60181-3329		Zeroth Time	81.63	89.79
5-132280-54	MARCINIAK, ADAM 1006 S GRANT AVE	1006 S GRANT AVE VILLA PARK IL 60181-3337		Zeroth Time	87.65	92.83
5-133530-20	MARTINEZ, GEOVANNI 1048 S MYRTLE AVE	1048 S MYRTLE AVE VILLA PARK IL 60181-3356	630-833-3138	Second Time	219.54	241.49
5-133900-26	KODIPALLY, BENJHONSON 440 E VAN BUREN ST	440 E VAN BUREN ST VILLA PARK IL 60181-3316	708-668-2166	Zeroth Time	153.19	166.05
5-134320-25	GONZALEZ, GINA 1425 S VILLA AVE	1425 S VILLA AVE VILLA PARK IL 60181-3470	773-317-0556	Zeroth Time	213.45	228.22
5-135260-54	SCHNEIDER, LISA 560 E KOLBERG CT	560 E KOLBERG CT VILLA PARK IL 60181-3425		Zeroth Time	261.25	273.43

Customer Number	Name/Service Address	Mailing Address	Telephone Number	Message	Past Due	Balance
5-135340-85	SCHUMAKER, ROBERT 1401 S MONTEREY AVE	1401 S MONTEREY AVE VILLA PARK IL 60181-3432		Zeroth Time	198.27	207.29
5-135360-22	CONYERS, GINA 560 E RIORDAN RD	560 E RIORDAN RD VILLA PARK IL 60181-3445		Second Time	339.80	373.77
5-140150-16	ANGADY 74 INC 401 E ST CHARLES RD	401 E SAINT CHARLES RD VILLA PARK IL 60181-2407		Zeroth Time	156.61	164.38
5-142130-13	ARBIL INC. 618-658 N ADDISON RD	PO BOX 5273 OAK BROOK IL 60522	708-262-3450	First Time	103.00	113.30
5-142240-27	ANTHONY'S COLLISON CENTER INC 165 E NORTH AVE	165 E NORTH AVE VILLA PARK IL 60181-1201	630-432-3567	Zeroth Time	142.22	156.44
5-142680-24	TILLMAN WRIGHT REI LLC 315 N PRINCETON AVE	1263 S HIGHLAND AVE STE 2W LOMBARD IL 60148-4527	630-932-5757	Zeroth Time	1,181.72	1,299.89
5-142690-27	TILLMAN WRIGHT RET LLC 319 N PRINCETON AVE	1263 S HIGHLAND AVE STE 2W LOMBARD IL 60148-4527	630-932-5757	Zeroth Time	782.02	860.22
5-142700-55	PRINCETON STATION #2 ASSOC 323 N PRINCETON AVE	C/O VISTA PROPERTY MANAGEMENT 138 W HOME AVE VILLA PARK IL 60181-2567		Zeroth Time	974.20	1,054.41
5-142870-64	FINISH LINE CAR WASH 44 W ST CHARLES RD	44 W SAINT CHARLES RD VILLA PARK IL 60181-2424	630-290-9642	Zeroth Time	1,217.22	1,326.80
5-142925-00	GOMOLPLITINANT, KENNY 413 W ST CHARLES RD	413 W SAINT CHARLES RD VILLA PARK IL 60181-2432	6306293120	Zeroth Time	61.77	61.77
Grand Totals:					<u>15,754.83</u>	<u>17,038.44</u>

Report Criteria:

Standard payment customers
Current period: 03/10/2023 - Transactions included through: 03/10/2023
Shutoff minimum of \$50.00 compared to delinquent balance
Customer.Customer Number = All
Customer.Name = All
Customer.Cycle = 1
Group Code.Group Code = All
Customer Type.Customer Type = All

RECONCILIATION REPORT FOR THE MONTH OF
FEBRUARY 2023

GENERAL FUND - FIRST MIDWEST BANK

BALANCE - JANUARY 31, 2023		\$	726,286.17
CASH RECEIPTS:			
Transfer From User Account	\$ 250,000.00		
	-		
			250,000.00
CASH DISBURSEMENTS:			
Regular Checks	\$ 56,046.68		
Payroll Checks	27,413.85		
Electronic Tax Pay	12,588.99		
Transfer to Debt. Svc. Fund Ph. 3	70,857.72		
Transfer to Debt Svc. Fund Ph. 4	40,776.64		
Transfer to Debt Svc. Fund Ph. 5	68,183.90		
Transfer to Improvement Fund	13,684.39		
Transfer to Replacement Fund	1,189.86		
IMRF	4,022.87		
Select Account - ER HSA Cont.	1,200.00		
USPS - February Util Bills	1,158.46		
Paychex - January Payroll Processing	662.18		
Nationwide Retirement	1,100.00		
Transfer to 5/3 Corporate Account	300,000.00		
Payment Service Network - Electronic Payments	736.90		
PayChex Premium Only Plan Fees	165.50		
	599,787.94		
BALANCE - FEBRUARY 28, 2023		\$	376,498.23

DEPOSITORY ACCOUNTS

	OLD NATIONAL	INLAND	BALANCE
BALANCE - JANUARY 31, 2023	\$130,646.39	\$76,885.22	\$ 207,531.61
Receipts	183,315.84	8,514.99	191,830.83
NSF/Bank Errors	328.51	(114.70)	213.81
Interest		0.95	0.95
Transfers	(250,000.00)	(70,000.00)	(320,000.00)
BALANCE - FEBRUARY 28, 2023	\$64,290.74	\$15,286.46	\$79,577.20

RECONCILIATION REPORT FOR THE MONTH OF
FEBRUARY 2023

REPLACEMENT FUND

5/3 BANK

BALANCE - JANUARY 31, 2023					\$ 68,399.72
REVENUE:					
	Transfer from Old National Bank	\$ 1,189.86			
	Interest Income	34.15			1,224.01
EXPENDITURES:					-
BALANCE - FEBRUARY 28, 2023					\$ 69,623.73

IMPROVEMENT FUND

5/3 BANK

BALANCE - JANUARY 31, 2023					\$ 366,729.68
REVENUE:					
	Transfer from Old National Bank	\$ 13,684.39			
	Interest Income	212.23			13,896.62
EXPENDITURES:	Chk #1231 Fehr Graham	10,575.00			
		-			10,575.00
BALANCE - FEBRUARY 28, 2023					\$ 370,051.30

DEBT SERVICE FUND

5/3 BANK

CAPITAL CHARGE/DEBT SERVICE FUNDS

	Phase 3	Phase 4	Phase 5	
BALANCE - JANUARY 31, 2023	\$ 197,342.68	\$ 48,808.41	\$ 55,038.51	\$ 301,189.60
REVENUE:				
	Transfer from Old National Bank	\$ 70,857.72	\$ 40,776.64	\$ 68,183.90
	Interest Income	198.46		
		\$ 71,056.18	\$ 40,776.64	\$ 68,183.90
EXPENDITURES:	-	-	-	-
BALANCE - FEBRUARY 28, 2023	\$ 268,398.86	\$ 89,585.05	\$ 123,222.41	\$ 481,206.32

CORPORATE FUND

5/3 BANK

BALANCE - JANUARY 31, 2023					\$ 156,999.78
REVENUE:					
	Transfer from Old National Bank	\$ 300,000.00			
	Transfer From Inland Bank	\$ 70,000.00			
	Interest Income	126.06			370,126.06
EXPENDITURES:	Transfer to Brokerage				370,000.00
BALANCE - FEBRUARY 28, 2023					\$ 157,125.84

RECONCILIATION REPORT FOR THE MONTH OF
FEBRUARY 2023

5/3 BROKERGAGE ACCOUNTS
IMPROVEMENT ACCOUNT- 067-602189

BALANCE - JANUARY 31, 2023			\$	735.81
REVENUE:				
	Interest Income	<u>0.23</u>		0.23
EXPENDITURES:		<u>-</u>		-
BALANCE - FEBRUARY 28, 2023			\$	736.04

REPLACEMENT ACCOUNT- 067-602462

BALANCE - JANUARY 31, 2023			\$	580.58
REVENUE:				
	Interest Income	<u>0.18</u>		0.18
EXPENDITURES:		<u>-</u>		-
BALANCE - FEBRUARY 28, 2023			\$	580.76

DEBT SERVICE ACCOUNT- 067-602188

BALANCE - JANUARY 31, 2023			\$	1,746.42
REVENUE:				
	Interest Income	<u>0.53</u>		0.53
EXPENDITURES:		<u>-</u>		-
BALANCE - FEBRUARY 28, 2023			\$	1,746.95

CORPORATE ACCOUNT- 067-602199

BALANCE - JANUARY 31, 2023			\$	253,912.71
REVENUE:				
	Interest Received	5.55		
	Interest Received	99.20		
	Transfer from Corp Checking	<u>370,000.00</u>		370,104.75
EXPENDITURES:		<u>-</u>		-
BALANCE - FEBRUARY 28, 2023			\$	624,017.46

RECONCILIATION REPORT FOR THE MONTH OF
FEBRUARY 2023

INVESTMENTS AS OF FEBRUARY 28, 2023

<u>TYPE OF INVESTMENT</u>	<u>DATE PURCHASED</u>	<u>COST</u>	<u>PAR VALUE</u>	<u>RATE</u>	<u>YIELD</u>	<u>MATURITY DATE</u>
<u>REPLACEMENT ACCOUNT (RESTRICTED)</u>						
US TREASURY NOTE	11/9/2022	100,770.42	105,000.00	0.375%	4.000%	10/31/2023
		\$ 100,770.42	\$ 105,000.00			
<u>IMPROVEMENT ACCOUNT</u>						
US TREASURY NOTE	11/9/2022	113,246.75	118,000.00	0.375%	4.000%	10/31/2023
		\$ 113,246.75	\$ 118,000.00			
<u>CORPORATE ACCOUNT</u>						
U.S. Treasury Note	11/9/2022	252,405.90	263,000.00	0.375%	4.00%	10/31/2023
U.S. Treasury Note	12/13/2022	620,714.02	645,000.00	0.500%	4.55%	11/30/2023
		\$ 873,119.92	\$ 908,000.00			
<u>DEBT SERVICE ACCOUNT</u>						
US TREASURY NOTE	11/9/2022	419,353.17	437,000.00	0.375%	4.00%	10/31/2023
US TREASURY BILL	12/13/2022	249,913.65	261,000.00	0.000%	4.55%	11/30/2023
		\$ 669,266.82	\$ 698,000.00			

<u>Investment Summary</u>	<u>2/28/2023</u>		<u>2/28/2022</u>		<u>Total Investments (CD's + Brokerage)</u>	
	<u>\$</u>		<u>\$</u>		<u>\$</u>	<u>\$</u>
Corporate Account	873,119.92		1,119,000.00		1,654,263.22	1,121,308.74
Imp. & Expansion Account	113,246.75		113,000.00		113,982.79	113,482.96
Replacement Account	100,770.42		100,000.00		101,351.18	100,908.57
Debt Service Account	669,266.82		750,000.00		671,013.77	767,336.97
Total Investments	\$ 1,756,403.91		\$ 2,082,000.00		\$ 2,540,610.96	\$ 2,103,037.24

Robert Wagner, Clerk

SALT CREEK SANITARY DISTRICT
FY 2023-2024 BOARD MEETING DATES

Salt Creek Sanitary District Fiscal Year 2023-2024 Board Meetings will be held on the third Monday of each month at 6:00 PM unless otherwise noted. Meetings will take place in the district board room located on the second floor of the administration building, located at 201 S Route 83 Villa Park, IL 60181, unless otherwise noted.

MAY 15, 2023

JUNE 19, 2023

JULY 17, 2023

AUGUST 21, 2023

SEPTEMBER 18, 2023

OCTOBER 16, 2023

NOVEMBER 20, 2023

DECEMBER 18, 2023

JANUARY 15, 2024

FEBRUARY 19, 2024 BUDGET WORKSHOP – 5:00 PM

FEBRUARY 19, 2024 Regular Meeting – 7:00 PM

MARCH 11, 2024 2nd Monday of March to allow for 30 - day budget comment period

APRIL 15, 2024

Robert Wagner, Clerk

SALT CREEK SANITARY DISTRICT
FY 2023-2024 BOARD MEETING DATES

Salt Creek Sanitary District Fiscal Year 2023-2024 Board Meetings will be held on the third Thursday of each month at 6:00 PM unless otherwise noted. Meetings will take place in the district board room located on the second floor of the administration building, located at 201 S Route 83 Villa Park, IL 60181, unless otherwise noted.

MAY 18, 2023

JUNE 15, 2023

JULY 20, 2023

AUGUST 17, 2023

SEPTEMBER 21, 2023

OCTOBER 19, 2023

NOVEMBER 16, 2023

DECEMBER 21, 2023

JANUARY 18, 2024

FEBRUARY 15, 2024 BUDGET WORKSHOP – 5:00 PM

FEBRUARY 15, 2024 REGULAR MEETING – 7:00 PM

MARCH 14, 2024 2nd Thursday of March to allow for 30 - day budget comment period

APRIL 18, 2024

Robert Wagner, Clerk

TO: Board of Trustees
FROM: Jim Listwan
DATE 3/10/23

OPERATIONS

The treatment plant continues to perform well, we did not have any excursions of our permit during the month of February.

Our average daily influent flow for the month was 4.760 MGD. Our day with the highest influent flow was on February 23rd. The flow for that day was 8.894 MGD. The precipitation recorded at the plant for the month was 4.24 inches of rain.

The operators completed 20 NPDES tests and 163 process control tests.

Sludge was condensed in the holding area and excess sludge was transferred to drying bed #11. Drying bed #3 was filled. The skid steer was washed down and the truck bay was cleaned out. An empty polymer tote was cleaned out and is staged for pick up, it is ready to be recycled.

MAINTENANCE

Bob and Malcolm worked on the scheduled maintenance for the month.

The screen for the wash press was cleaned and the wash box for the grit classifier was cleaned several times during the month. Snow was plowed, the sidewalks were shoveled and salted. Malcolm cleaned the disk filters during the month. With the elevated flows he had to adjust when he could clean them.

Fluids were checked and topped off in the skid steer and the dump truck.

We received 3 gallons of cooking oil for recycling. Bob worked on replacing the broken key for the handle on the south aeration tank air shut off valve. He also installed a back plate to the valve operator.

Dahme Mechanical came in on Wednesday March 8, to repair the leaking air header in aeration tank #7. They replaced the blown-out gasket and re-attached the header pipe with new bolts and flanges. A new hose coupling for the air line drop to the air diffusers was also installed.

Daily Operation Summary

Start 2/1/2023

End: 2/28/2023

<i>Date</i>	<i>Rain (inches)</i>	<i>Influent Flow (mgal)</i>	<i>Electric Use (kwh)</i>	<i>Natural Gas Use (therms)</i>	<i>Potable Water (gal)</i>	<i>Effluent CBOD (mg/l)</i>	<i>Effluent TSS (mg/l)</i>	<i>Effluent Amonia (mg/l)</i>
2/1/2023	0.000	2.331	659	203	119	2.00	1.00	0.100
2/2/2023	0.000	2.300	660	229	126			
2/3/2023	0.000	2.151	660	252	183			
2/4/2023	0.000	2.249	661	58	63			
2/5/2023	0.000	2.471	662	361	27			
2/6/2023	0.000	2.344	662	234	109			
2/7/2023	0.000	2.642	663	237	146			
2/8/2023	0.640	2.630	663	199	101	2.00	1.00	0.100
2/9/2023	0.210	7.041	664	207	81			
2/10/2023	0.000	6.939	664	228	111			
2/11/2023	0.000	5.301	665	220	38			
2/12/2023	0.000	4.498	666	162	36			
2/13/2023	0.000	3.873	666	144	176			
2/14/2023	0.280	3.474	667	162	105			
2/15/2023	0.000	4.568	668	196	96	2.00	1.00	0.100
2/16/2023	0.200	5.082	668	205	94			
2/17/2023	0.370	5.690	669	264	105			
2/18/2023	0.000	5.143	670	219	45			
2/19/2023	0.000	5.014	670	133	93			
2/20/2023	0.000	4.544	671	154	100			
2/21/2023	0.000	4.008	672	130	103			
2/22/2023	1.240	6.010	672	234	100	2.00	1.00	0.100
2/23/2023	0.000	8.894	673	165	46			
2/24/2023	0.050	7.896	673	113	89			
2/25/2023	0.000	6.016	674	288	55			
2/26/2023	0.550	4.866	675	202	93			
2/27/2023	0.420	7.455	676	150	94			
2/28/2023	0.280	7.836	677	152	108			
Total	4.240	133.266	18,690	5,501	2,642	8.00	4.00	0.400
Avg	0.151	4.760	668	196	94	2.00	1.00	0.100
Max	1.240	8.894	677	361	183	2.00	1.00	0.100
Min	0.000	2.151	659	58	27	2.00	1.00	0.100

Salt Creek Sanitary District - Monthly Numerical Report

Date	RAIN (Inches)		Influent Flow (mgd)		Influent Amonia (mg/l)		Effluent Amonia 1.5/4 (mg/l) 3/8		Influent BOD5 (mg/l)		Effluent CBOD 10 (mg/l) 20		Influent TSS (mg/l)		Effluent TSS 12 (mg/l) 24		Influent pH (pH)		Effluent pH (pH) 6-9	
	Total	Avg	Total	Avg	Avg	Max	Avg	Max	Avg	Max	Avg	Max	Avg	Max	Avg	Max	Avg	Max	Avg	Max
Mar 2022	4.07	0.13	141.416	4.562	19.1	26.0	0.101	0.11	177	236	2.0	2.0	277	754	3.6	16.4	7.57	7.67	7.18	7.34
Apr 2022	4.42	0.15	168.748	5.625	11.6	18.0	0.105	0.12	70	104	2.0	2.0	73	100	1.1	1.2	7.55	7.64	7.19	7.40
May 2022	3.53	0.11	141.101	4.552	17.1	27.2	0.100	0.10	94	132	2.0	2.0	75	112	4.3	13.0	7.46	7.58	7.16	7.51
Jun 2022	1.28	0.04	60.237	2.008	32.3	35.9	0.136	0.28	234	330	2.0	2.0	348	468	1.2	1.8	7.38	7.53	6.96	7.10
Jul 2022	8.85	0.29	84.061	2.712	21.6	32.2	0.160	0.34	96	158	2.0	2.0	73	129	1.6	2.0	7.32	7.45	7.06	7.30
Aug 2022	1.62	0.05	55.516	1.791	30.4	32.9	0.100	0.10	219	315	2.0	2.0	197	284	1.2	1.4	7.23	7.28	7.04	7.38
Sep 2022	3.13	0.10	64.989	2.166	25.5	34.9	0.133	0.23	185	292	2.3	3.0	176	332	1.2	1.4	7.35	7.63	6.99	7.33
Oct 2022	2.10	0.07	57.544	1.856	30.5	37.4	0.353	0.87	232	337	2.1	2.2	171	386	1.6	2.2	7.40	7.48	6.89	7.11
Nov 2022	0.77	0.03	52.991	1.766	33.5	37.9	0.100	0.10	206	240	2.0	2.0	156	206	1.2	1.6	7.45	7.55	6.86	7.20
Dec 2022	2.65	0.09	76.192	2.458	30.1	38.7	0.100	0.10	246	297	2.0	2.0	217	436	1.2	1.2	7.49	7.62	6.75	7.05
Jan 2023	2.90	0.09	98.701	3.184	17.6	23.9	0.100	0.10	171	304	2.0	2.0	224	400	1.4	2.0	7.56	7.68	7.00	7.20
Feb 2023	4.24	0.15	133.266	4.760	17.7	23.3	0.100	0.10	157	238	2.0	2.0	185	270	1.0	1.0	7.53	7.63	7.00	7.26
	39.56	0.11	1134.762	3.109	23.7	38.7	0.127	0.87	177	337	2.3	3.0	197	754	1.9	16.4	7.45	7.68	7.02	7.51

Date	Fecal Coliform (400 / 100 ml)		Potable Water (gal)		Electric Used (kw hours)		Natural Gas (cu/ft)		Digester Gas (cu/ft)	
	GMean	Max	Total	Avg	Total	Avg	Total	Avg	Total	Avg
Mar 2022			2520	81	14452	466	5797	187	2983	96
Apr 2022			1900	63	14553	485	5023	167	2895	97
May 2022	1.3	10	2500	81	15645	505	3006	97	2813	91
Jun 2022	2.5	225	2200	73	15655	522	2210	74	2689	90
Jul 2022	2.0	687	2600	84	16714	539	2002	65	2809	91
Aug 2022	1.3	14	2600	84	17295	558	2020	65	2902	94
Sep 2022	1.4	32	2500	83	17290	576	2421	81	2731	91
Oct 2022	1.4	10	3561	115	18479	596	3014	97	2865	92
Nov 2022			2622	87	18438	615	4022	134	2838	95
Dec 2022			2779	90	19564	631	5259	170	2957	95
Jan 2023			2209	71	20139	650	5967	192	3031	98
Feb 2023			2642	94	18690	668	5501	196	2801	100
	1.6	686.7	30633	84	206914	567	46242	127	34314	94

Salt Creek Sanitary District - Monthly Numerical Report

Date	Raw Sludge (gal)		Sludge To Beds (gal)		Sludge Removed (yards)		(hours)		Sludge Pressed (gal)		Sludge Hauled (yards)		Grit Removed (yards)	
	Total	Avg	Total	Avg	Total	Avg	Total	Avg	Total	Avg	Total	Avg	Total	Avg
Mar 2022	1215080	39196	0	0	25800	832	89	505200	16297	304	0	0	3.1	
Apr 2022	1052900	35097	0	0	0	0	55	294700	9823	179	570	19	3.0	
May 2022	1047260	33783	0	0	0	0	86	512200	16523	262	165	5	3.1	
Jun 2022	992300	33077	35600	1187	0	0	49	300900	10030	142	0	0	3.0	
Jul 2022	975860	31479	68600	2213	0	0	46	269700	8700	163	0	0	3.1	
Aug 2022	961960	31031	46600	1503	0	0	47	278100	8971	179	0	0	3.1	
Sep 2022	979680	32656	27000	931	0	0	47	275600	9187	165	520	17	3.0	
Oct 2022	988200	31877	32200	1039	0	0	58	336500	10855	201	0	0	3.1	
Nov 2022	944400	31480	50000	1667	0	0	38	206700	6890	126	80	3	3.0	
Dec 2022	1018980	32870	35800	1155	0	0	59	300600	9697	186	0	0	3.1	
Jan 2023	1092660	35247	58800	1897	0	0	37	188400	6077	120	0	0	3.1	
Feb 2023	962360	34370	20800	743	0	0	50	283500	10125	171	0	0	2.8	
	12231640	33511	375400	1031	25800	71	361	3752100	10280	2198	1335	4	36.5	
														0.1

FISCAL YEAR 2023-2024 PROPOSED BUDGET

Account Number	REVENUE DESCRIPTION	Audited FY 2020/2021 4/30/2021	Board Approved FY 2021/2022 4/30/2022	Proposed FY 2022/2023 4/30/2023	Proposed FY 2023/2024 4/30/2024	
103000	User Charge	\$ 1,808,329.33	\$ 1,875,000.00	\$ 1,817,900.00	\$ 2,910,600.00	1,092,700.00
103100	BOD Surcharge					-
103200	SS Surcharge					-
103300	Sampling Process					-
103400	Processing Charges	\$ 57,653.74	\$ 58,000.00	\$ 58,000.00	\$ 58,000.00	-
103500	Penalty Charges 10%	42,053.20	45,000.00	35,000.00	35,000.00	-
103510	Penalty Charges 1%	(13.99)	1,100.00	-	-	-
103600	Replacement Tax	49,996.96	25,000.00	40,000.00	80,000.00	40,000.00
103800	Interest Income	6,501.75	3,000.00	1,000.00	40,000.00	39,000.00
103900	Miscellaneous Income	8,537.53	8,500.00	8,500.00	8,500.00	-
	Sub-Total	\$ 1,973,058.52	\$ 2,015,600.00	\$ 1,960,400.00	\$ 3,132,100.00	1,171,700.00
103010	Cap. Imp. Fees PH. 3	\$ 465,722.58	470,000.00	519,400.00	519,400.00	-
103020	Cap. Imp. Fees PH. 4	\$ 252,674.03	255,000.00	298,900.00	-	(298,900.00)
103030	Cap. Imp. Fees PH. 5	\$ 346,811.10	350,000.00	499,800.00	-	(499,800.00)
103040	Cap. Imp. Fees PH. 6			-	-	-
103050	Cap. Imp. Fees PH. 7			-	-	-
103810	Cap. Imp. Fees PH. 2					-
103820	Cap. Imp. Repl. Fund	\$ 11,531.17	11,600.00	11,600.00	11,600.00	-
103830	Improvement Fund	\$ 132,603.35	133,400.00	133,400.00	220,400.00	87,000.00
	Sub-Total	\$ 1,209,342.23	1,220,000.00	1,463,100.00	751,400.00	(711,700.00)
	TOTAL REVENUE	\$ 3,182,400.75	\$ 3,235,600.00	\$ 3,423,500.00	\$ 3,883,500.00	460,000.00

DEPARTMENT EXPENSES						
	Administrative	406,508.28	470,924.00	471,735.00	499,288.00	-
	Operating	743,382.95	890,622.00	932,443.00	2,198,857.00	27,553.00
	Maintenance	278,577.57	364,740.00	318,214.00	323,104.00	1,266,414.00
	Laboratory	72,185.78	86,832.00	80,550.00	74,718.00	4,890.00
	Sub-Total	\$ 1,500,654.58	\$ 1,813,118.00	\$ 1,802,942.00	\$ 3,095,967.00	(5,832.00)
10-89000	Transfer Out/Cap. Imp. Phase 2					1,293,025.00
10-89010	Transfer Out/Replacement Fund	11,520.07	11,600.00	11,600.00	11,600.00	-
10-89020	Transfer Out/Improvement Fund	132,476.61	133,400.00	133,400.00	220,400.00	87,000.00
10-89022	Transfer Out/Cap. Imp. Phase 3			-	-	-
10-89025	Transfer Out from Corp to Cap. Imp. Phase 4				650,000.00	650,000.00
10-89028	Transfer Out from Corp to Cap. Imp. Phase 5	-	-			-
10-89030	Transfer Out/Phase 3	466,769.59	470,000.00	519,400.00	519,400.00	-
10-89040	Transfer Out/Phase 4	253,242.07	255,000.00	298,900.00	-	(298,900.00)
10-89050	Transfer Out/Phase 5	347,590.68	350,000.00	499,800.00	-	(499,800.00)
10-89060	Trans. Out From Corp. to Improvement Fund	300,000.00	200,000.00	150,000.00	-	(150,000.00)
10-89070	Transfer Out/Phase 6			-	-	-
10-89080	Transfer Out/Phase 7				-	-
	Sub-Total	\$ 1,511,599.02	\$ 1,420,000.00	\$ 1,613,100.00	\$ 1,401,400.00	(211,700.00)
	TOTAL EXPENSES	\$ 3,012,253.60	\$ 3,233,118.00	\$ 3,416,042.00	\$ 4,497,367.00	1,081,325.00
	Excess or (Deficit) of Revenue	\$ 170,147.15	\$ 2,482.00	\$ 7,458.00	\$ (613,867.00)	-
	LESS CONTINGENCY EXPENSES	\$ -				-
	Excess or (Deficit) of Rev	\$ 170,147.15	\$ 2,482.00	\$ 7,458.00	\$ (613,867.00)	-

ADMINISTRATIVE EXPENSES		Audited	Board Approved	Proposed	Proposed	
Account		FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	
Number	DESCRIPTION	4/30/2021	4/30/2022	4/30/2023	4/30/2024	
10-41000	Trustees Compensation	\$ 18,000.00	18,000.00	18,000.00	18,000.00	-
10-41020	Salaries - Manager	114,723.21	120,750.00	128,700.00	131,670.00	2,970.00
10-41030	Salaries - Accounting	39,859.56	42,000.00	45,000.00	49,500.00	4,500.00
10-41040	Salaries - User Charge	26,218.73	21,840.00	30,000.00	33,000.00	3,000.00
10-41050	Fringe Benefits - (Allocated)	(173,904.21)	(200,750.00)	(189,649.00)	(171,703.00)	17,946.00
10-41100	IMRF - Employer Share	36,841.14	39,817.00	26,130.00	19,038.00	(7,092.00)
10-41105	IMRF - Unfunded Liability	-				-
10-41110	FICA - Employer Share	36,539.74	41,351.00	41,330.00	45,070.00	3,740.00
10-41120	State Unemployment Tax	706.93	962.00	1,034.00	1,283.00	249.00
10-41130	Workers Compensation	20,966.33	26,800.00	35,000.00	39,000.00	4,000.00
10-41140	Health Insurance Premium	162,196.91	188,170.00	178,560.00	150,600.00	(27,960.00)
10-41145	HSA Health Premium	25,200.00	22,800.00	15,600.00	14,400.00	(1,200.00)
10-41150	Term Life Insurance	3,491.52	3,702.00	3,640.00	4,705.00	1,065.00
10-41160	Dental Insurance	7,885.77	9,413.00	8,409.00	10,600.00	2,191.00
10-41165	Vision Insurance	1,205.24	1,569.00	1,381.00	1,775.00	394.00
10-41200	Officials Bonds	-				-
10-41300	Legal Fees	9,509.50	15,000.00	14,000.00	14,000.00	-
10-41310	Auditing Fees	14,245.29	18,000.00	20,000.00	20,000.00	-
10-41320	Other Professional Fees	12,407.49	16,000.00	15,000.00	17,000.00	2,000.00
10-41330	Water Turn On Fees	(100.00)	100.00	100.00	100.00	-
10-41335	Bank Fees	-	200.00	200.00	200.00	-
10-41340	PSN - Payment Processing	3,111.05	3,600.00	10,000.00	11,000.00	1,000.00
10-41400	Meetings	-	5,000.00	5,000.00	5,000.00	-
10-41410	Travel	-	800.00	1,000.00	1,000.00	-
10-41420	Advertising	748.38	1,500.00	1,500.00	1,500.00	-
10-41430	Dues & Subscriptions	3,155.43	3,500.00	3,500.00	3,500.00	-
10-41500	Office Telephone	\$ 1,158.72	1,500.00	1,500.00	1,750.00	250.00
10-41510	Postage	\$ 16,819.57	17,000.00	17,000.00	20,000.00	3,000.00
10-41520	Office Supplies	\$ 2,674.33	5,000.00	4,000.00	4,000.00	-
10-41530	Computer/Printers	\$ 20,959.93	10,000.00	10,000.00	12,000.00	2,000.00
10-41540	Office Equipment Maintenance	\$ 1,887.72	4,000.00	3,000.00	3,000.00	-
10-41550	Computer Software				15,000.00	15,000.00
10-41600	North Ave Water Meter Readings	\$ -	200.00	200.00	200.00	-
10-41610	Water Meter Software	\$ -	16,000.00	15,500.00	16,000.00	500.00
10-41700	Uncollectible Accounts	\$ -	2,000.00	2,000.00	2,000.00	-
10-41750	Miscellaneous Expense	\$ -	100.00	100.00	100.00	-
10-41800	Contingency Expense	\$ -	15,000.00	5,000.00	5,000.00	-
	Total Administrative Expenses	\$ 406,508.28	\$ 470,924.00	\$ 471,735.00	\$ 499,288.00	27,553.00

OPERATING EXPENSES		Audited	Board Approved	Proposed	Proposed	
Account		FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	
Number	DESCRIPTION	4/30/2021	4/30/2022	4/30/2023	4/30/2024	
10-51000	Plant Wages	\$ 82,989.69	101,165.00	95,876.00	104,086.00	8,210.00
10-51010	Sludge Wages	\$ 50,054.86	66,129.00	52,813.00	58,079.00	5,266.00
10-51020	Clerical Wages	\$ 20,776.50	21,840.00	30,000.00	33,000.00	3,000.00
10-51030	Salaries - Bus. Admin.	\$ 39,859.86	42,000.00	45,000.00	49,500.00	4,500.00
10-51050	Fringe Benefits - (Allocated)	\$ 116,170.10	130,488.00	132,754.00	120,192.00	(12,562.00)
10-51090	Clothing	\$ 877.22	1,500.00	1,500.00	1,500.00	-
10-51100	Safety Equipment	\$ 1,532.03	3,000.00	3,000.00	3,000.00	-
10-51110	Employee Training	\$ -	3,000.00	3,000.00	10,000.00	7,000.00
10-51200	Engineer Fees	\$ 9,141.50	20,000.00	15,000.00	1,200,000.00	1,185,000.00
10-51210	Permit/Assessment Fees	\$ 79,954.67	85,000.00	85,000.00	90,000.00	5,000.00
10-51300	Plant Telephone/Pagers	\$ 5,006.21	5,000.00	5,500.00	6,500.00	1,000.00
10-51310	Electric	\$ 175,794.82	200,000.00	250,000.00	275,000.00	25,000.00
10-51320	Gas	\$ 17,885.52	27,000.00	40,000.00	50,000.00	10,000.00
10-51330	Water - Village of VP	\$ 943.53	1,000.00	1,000.00	1,000.00	-
10-51340	Scavenger	\$ 22,242.81	23,000.00	15,000.00	18,000.00	3,000.00
10-51350	Sludge Disposal	\$ 43,803.60	55,000.00	57,000.00	75,000.00	18,000.00
10-51360	Drying Bed/Belt Press Supplies	\$ 6,269.95	10,000.00	5,000.00	5,000.00	-
10-51400	Chlorine	\$ -				-
10-51410	Other Chemicals	\$ 15,994.12	17,500.00	25,000.00	25,000.00	-
10-51500	General Insurance	\$ 49,852.38	53,000.00	55,000.00	59,000.00	4,000.00
10-51510	Vehicle Insurance	\$ -	-			-
10-51600	Supplies	\$ 4,233.58	5,000.00	5,000.00	5,000.00	-
10-51700	Contingency Expenses	\$ -	20,000.00	10,000.00	10,000.00	-
	TOTAL OPERATING EXPENSES	743,382.95	890,622.00	932,443.00	2,198,857.00	1,266,414.00

MAINTENANCE EXPENSES		Audited	Board Approved	Proposed	Proposed	
Account		FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	
Number		4/30/2021	4/30/2022	4/30/2023	4/30/2024	
10-61000	Wages	\$ 75,016.70	87,052.00	71,802.00	86,178.00	14,376.00
10-61050	Fringe Benefits - (Allocated)	\$ 44,876.72	50,188.00	47,412.00	42,926.00	(4,486.00)
10-61100	Materials-Repairs	\$ 6,287.71	5,000.00	5,000.00	5,000.00	-
10-61120	Supplies	\$ 3,193.64	7,500.00	5,500.00	5,500.00	-
10-61140	Tools	\$ 1,211.10	2,500.00	2,500.00	2,500.00	-
10-61150	UV Lamps & Wipers	\$ 20,581.91	20,000.00	20,000.00	20,000.00	-
10-61200	Outside Equipment Repairs	\$ 53,900.56	60,000.00	60,000.00	60,000.00	-
10-61210	PUMP MAINTENANCE		25,000.00	10,000.00	15,000.00	5,000.00
10-61300	Equipment Rental	\$ 9,193.12	10,000.00	10,000.00	10,000.00	-
10-61400	Vehicle Repairs	\$ 2,178.92	3,000.00	5,000.00	5,000.00	-
10-61450	Oil & Gasoline	\$ 5,709.93	4,500.00	6,000.00	6,000.00	-
10-61500	Building Maintenance Expenses	\$ 39,614.40	50,000.00	40,000.00	45,000.00	5,000.00
10-61550	SCADA Maintenance Expenses	\$ 1,916.04	20,000.00	20,000.00	5,000.00	(15,000.00)
10-61600	Contingency Expenses	\$ 14,896.82	20,000.00	15,000.00	15,000.00	-
	TOTAL MAINT. EXPENSES	278,577.57	364,740.00	318,214.00	323,104.00	4,890.00

LABORATORY EXPENSES		Audited	Board Approved	Proposed	Proposed	
Account		FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	
Number	DESCRIPTION	4/30/2021	4/30/2022	4/30/2023	4/30/2024	
10-71000	Wages	\$ 21,233.60	\$ 19,757.00	\$ 23,068.00	\$ 26,133.00	3,065.00
10-71010	Outside Sample Wages					-
10-71050	Fringe Benefits - (Allocated)	\$ 12,857.39	20,075.00	9,482.00	8,585.00	(897.00)
10-71100	Supplies/Equipment	\$ 2,269.30	4,000.00	5,000.00	5,000.00	-
10-71200	Outside Services	\$ 35,825.49	38,000.00	38,000.00	30,000.00	(8,000.00)
10-71300	Contingency Expenses	\$ -	5,000.00	5,000.00	5,000.00	-
	TOTAL LAB EXPENSES	72,185.78	86,832.00	80,550.00	74,718.00	(5,832.00)

TRANSFERS OUT						
10-89000	Trans. Out Debt Service - Ph. 2					
10-89010	Trans. Out Replacement Fund	\$ 11,520.07	\$ 11,600.00	\$ 11,600.00	\$ 11,600.00	-
10-89020	Trans. Out Improvement Fund	\$ 132,476.61	133,400.00	133,400.00	220,400.00	87,000.00
10-89022	Trans. Out From Corp. to Debt Serv. Ph. 3	\$ -		-	-	-
10-89025	Trans. Out From Corp.To Debt Serv. Ph. 4	\$ -			650,000.00	650,000.00
10-89028	Trans. Out From Corp.To Debt Serv. Ph. 5	\$ -				-
10-89030	Trans. Out Capital Imp. Ph. 3 - User Fee	\$ 466,769.59	470,000.00	519,400.00	519,400.00	-
10-89040	Trans. Out Capital Imp. Ph. 4 - User Fee	\$ 253,242.07	255,000.00	298,900.00	-	(298,900.00)
10-89050	Trans. Out Capital Imp. Ph. 5 - User Fee	\$ 347,590.68	350,000.00	499,800.00	-	(499,800.00)
10-89060	Trans. Out From Corp. to Improvement Fund	\$ 300,000.00	200,000.00	150,000.00	-	(150,000.00)
10-89070	Trans. Out Capital Imp. Ph. 6 - User Fee			-	-	-
10-89080	Trans. Out Capital Imp. Ph. 7 - User Fee				-	-
	TOTAL TRANSFER OUT	1,511,599.02	1,420,000.00	1,613,100.00	1,401,400.00	(211,700.00)
						-
	TOTAL EXPENSES	3,012,253.60	3,233,118.00	3,416,042.00	4,497,367.00	1,081,325.00

TENTATIVE BUDGET/APPROPRIATION

A TENTATIVE BUDGET AND APPROPRIATION ORDINANCE FOR THE SALT CREEK SANITARY DISTRICT,
DU PAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2023
AND ENDING ON THE THIRTIETH DAY OF APRIL, 2024.

Be it ordained by the Board of Trustees of the Salt Creek Sanitary District that:

SECTION 1: The following sums or as much thereof as may be allowed by law, hereby are approved and appropriated for the municipal corporate purposes of said Salt Creek Sanitary District, for the objects herein after specified for the fiscal year of said District, commencing on the first day of May, 2023 and ending on the thirtieth day of April, 2024.

GENERAL FUND - OPERATIONS

A.	ADMINISTRATIVE EXPENSES	
	Trustee Compensation	18,000.00
	Salaries - Manager	131,670.00
	Salaries - Accounting	49,500.00
	Salaries - User Charge	33,000.00
	Fringe Benefits - <Allocated>	(171,703.00)
	IMRF - Employer's Share	19,038.00
	FICA - Employer's Share	45,070.00
	State Unemployment Tax	1,283.00
	Worker's Compensation	39,000.00
	Health Insurance Premiums	150,600.00
	HSA Health Premium	14,400.00
	Term Life Insurance	4,705.00
	Dental Insurance	10,600.00
	Vision Insurance	1,775.00
	Legal Fees	14,000.00
	Auditing Fees	20,000.00
	Other Professional Fees	17,000.00
	Water Turn On Fees	100.00
	Bank Fees	200.00
	PSN - Payment Fees	11,000.00
	Meetings	5,000.00
	Travel	1,000.00
	Advertising	1,500.00
	Dues & Subscriptions	3,500.00
	Office Telephone	1,750.00
	Postage	20,000.00
	Office Supplies	4,000.00
	Computer	12,000.00
	Office Equipment Maintenance	3,000.00
	Computer Software	15,000.00
	Water Meter Readings	200.00
	Water Meter Reading Software	16,000.00
	Uncollectible Accounts	2,000.00
	Miscellaneous Expenses	100.00
	Contingency Expenses	5,000.00
		<hr/>
		499,288.00

B. OPERATING EXPENSES

Plant Wages	104,086.00
Sludge Wages	58,079.00
Clerical Wages	33,000.00
Salaries, Business Administrator	49,500.00
Fringe Benefits	120,192.00
Clothing	1,500.00
Safety Equipment	3,000.00
Employee Training	10,000.00
Engineering Fees	1,200,000.00
Permit/Assessment Fees	90,000.00
Plant Telephone & Pagers	6,500.00
Electric	275,000.00
Gas	50,000.00
Water	1,000.00
Scavenger	18,000.00
Sludge Disposal	75,000.00
Drying Bed/Belt Press Supplies	5,000.00
Other Chemicals	25,000.00
General Insurance	59,000.00
Supplies	5,000.00
Contingency Expense	10,000.00
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	2,198,857.00

C. MAINTENANCE EXPENSES

Wages	86,178.00
Fringe Benefits	42,926.00
Materials-Repairs	5,000.00
Supplies	5,500.00
Tools	2,500.00
UV Lamps & Wipers	20,000.00
Outside Equipment Repairs	60,000.00
Pump Maintenance	15,000.00
Equipment Rental	10,000.00
Vehicle Repairs	5,000.00
Oil & Gasoline	6,000.00
Building Maintenance Expenses	45,000.00
SCADA Maintenance Expenses	5,000.00
Contingency Expense	15,000.00
	<hr/>
	323,104.00

D. LABORATORY EXPENSES

Wages	26,133.00
Fringe Benefits	8,585.00
Supplies	5,000.00
Outside Services	30,000.00
Contingency Expenses	5,000.00
	<hr/>
	74,718.00

E. TRANSFERS OUT:

Replacement Fund	11,600.00
Improvement Fund	220,400.00
Debt Service Ph. 3	519,400.00
Debt Service Ph. 4	-
Debt Service Ph. 5	-
From Corporate to Debt Service Fund	650,000.00
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	1,401,400.00

TOTAL GENERAL FUND

4,497,367.00

REPLACEMENT FUND

Contingency	20,000.00
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	20,000.00

IMPROVEMENT FUND

Engineering & Permitting - Streambank Stabilization	10,000.00
Raw Sewage Pump Rebuild	50,000.00
Contingency	30,000.00
	<hr/>
	90,000.00

CAPITAL IMPROVEMENT CHARGE FUND PHASE III

IEPA Loan Payment – L17-217800

Principal Payments

488,218.59

Interest Payments

28,059.37

516,277.96

CAPITAL IMPROVEMENT CHARGE FUND PHASE IV

IEPA Loan Payment – L17-332500

Principal Payments

230,465.77

Interest Payments

67,447.81

297,913.58

CAPITAL IMPROVEMENT CHARGE FUND PHASE V

IEPA Loan Payment – L17-4840

Principal Payments

379,032.63

Interest Payments

115,358.51

494,391.14

TOTAL AMOUNT TO BE APPROPRIATED

\$ 5,915,949.68

SECTION 2: As part of the Annual Budget it is hereby stated:

A. The cash on hand at the beginning of the fiscal year is	\$ 4,111,420.99
B. The estimated cash expected to be received during the fiscal year from all sources is	3,863,500.00
C. The estimated expenditures for the fiscal year is	5,915,949.68
D. The estimated cash expected to be on hand at the end of the fiscal year is	2,058,971.31
E. The estimated taxes to be received by the Salt Creek Sanitary District during the fiscal year are	60,000.00
F. The estimated amount of income and revenue to be received from sources other than taxes for the fiscal year is	3,803,500.00

Robert Taglia, President

Attest:

Robert Wagner, Clerk

DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY



SB 3789 (Sen. Morrison, D-Lake Forest/Rep. Carroll, D-Northbrook), now Public Act 102-1088 ([available via this link](#)), creates the Decennial Committees on Local Government Efficiency Act.

The Act requires certain (not all) units of local government to establish a committee within one year after the effective date, and at least once every 10 years thereafter, to study local efficiencies and report recommendations to the county board in which the governmental unit is located. The Act applies to units of local government that may levy any tax, except municipalities and counties.

The Act specifically does not apply to municipalities and counties.

However, the Act applies to units of local government whose governing board may include a municipal appointee, as detailed in Table 1, and units of local government whose operations may be of interest to, or may directly impact, municipalities, as detailed in Table 2.

COMMITTEE COMPOSITION

Each committee shall consist of the following members:

- The president or chief elected (or appointed) official, or their designee, of the governing board of the governmental unit, who shall serve as chair of the committee;
- All elected or appointed members of the governing board of the governmental unit;
- At least two residents of the governmental unit appointed by the chair of the board of the governmental unit, with the advice and consent of the board;
- All chief executive officers or other officers of the governmental unit; and,
- Additional members appointed by the chairperson as he or she deems appropriate.

COMMITTEE DUTIES

The duties of each committee include, but are not limited to, the following:

- Study the governmental unit's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements and interrelationships with other governmental units and the state;
- Collect data, research and analysis as necessary to prepare a report that summarizes the committee's work, findings and recommendations with respect to increased accountability and efficiency; and,
- Provide a report to the county board in which the governmental unit is located no later than 18 months after the formation of the committee.



Each committee is dissolved upon the submission of its report to the county board until it is reestablished with newly appointed members at least once every ten years.

COMMITTEE MEETINGS

The committee is required to meet at least three times and may meet during a regularly-scheduled meeting of the governmental unit, so long as certain conditions are met.

Specifically, the governmental unit must give a separate notice pursuant to the Open Meetings Act (OMA), the committee meeting must be listed as part of the agenda for the regularly-scheduled meeting and a majority of the members of the committee must be present.

The committee is considered a public body under the Freedom of Information Act (FOIA).

At the conclusion of each meeting, the committee shall conduct a survey of residents who attended and ask for input on the matters discussed at the meeting.

Municipal officials are encouraged to monitor these committees for actions and reports that may be of direct interest to the municipality.

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TABLE 1: Units of Local Government Whose Governing Board May Include a Municipal Appointee

Type of Government	Statutory Reference
Airport Authorities	70 ILCS 5/
Cemetery Maintenance Districts	70 ILCS 105/
Civic Centers	70 ILCS 200/
Local Libraries	75 ILCS 5/
Local Mass Transit Districts	70 ILCS 3610/
Mosquito Abatement Districts	70 ILCS 1005/
Municipal Joint Action Water Agencies	5 ILCS 220/3.1
Park Districts	70 ILCS 1205/
Port Districts	70 ILCS 1845/16
Public Health Districts in Towns	70 ILCS 905/
Public Water Districts	70 ILCS 3705/
Rescue Squad Districts	70 ILCS 2005/
River Conservancy Districts	70 ILCS 2105/
Special Recreation Districts	65 ILCS 5/11-95/
Water Authorities	70 ILCS 3715/
Water Commissions	70 ILCS 3720/

TABLE 2: Units of Local Government Whose Operations May Impact Municipalities

Type of Government	Statutory Reference
Drainage Districts	70 ILCS 605/
Fire Protection Districts	70 ILCS 705/
Forest Preserve Districts	70 ILCS 805/
Hospital Districts	70 ILCS 910/
Museum Districts	70 ILCS 1105/
Public Library Districts	75 ILCS 16/
Road Districts and Road and Bridge Districts	605 ILCS 5/6-101 et seq.
Sanitary Districts	70 ILCS 2405/
Soil and Water Conservation Districts	70 ILCS 405/
Surface Water Protection Districts	70 ILCS 3405/
Water Districts	70 ILCS 3710/
Water Reclamation Districts	70 ILCS 2605/



AN ACT concerning local government.

**Be it enacted by the People of the State of Illinois,
represented in the General Assembly:**

Section 5. The Decennial Committees on Local Government Efficiency Act is amended by changing Sections 5, 10, 20, and 25 as follows:

(50 ILCS 70/5)

Sec. 5. Definitions ~~Definition~~. As used in this Act:7

"Governing board" means the governing body of a governmental unit. If the governmental unit is a road district, then "governing board" means the governing body of the road district, as provided in Division 1 of Article 6 of the Illinois Highway Code, including, but not limited to, the highway board of auditors, the highway commissioner of a township road district, the township board of trustees, the city council, the municipal president and board of trustees, or the county board, as applicable.

"Governmental unit" means all entities that levy taxes and are also units of local government, as defined in Section 1 of Article VII of the Illinois Constitution, ~~governmental unit~~
~~includes all units of local government that may levy any tax,~~
except municipalities and counties.

(Source: P.A. 102-1088, eff. 6-10-22.)

(50 ILCS 70/10)

Sec. 10. Formation of committee; members; vacancy; administrative support.

(a) By June 10, 2023 (~~Within~~ one year after the effective date of this Act) and at least once every 10 years after June 10, 2023 ~~thereafter~~, each governmental unit must form a committee to study local efficiencies and report recommendations regarding efficiencies and increased accountability to the county board in which the governmental unit is located.

(b) Each committee's membership shall include the elected or appointed members of the governing board of the governmental unit; at least 2 residents within the territory served by ~~of~~ the governmental unit, who are appointed by the chair of the governing board ~~of the governmental unit~~, with the advice and consent of the governing board; and any chief executive officer or other officer of the governmental unit. The committee shall be chaired by the president or chief elected or appointed official of the governing board ~~of the governmental unit~~, or his or her designee. The chairperson may appoint additional members to the committee as the chairperson ~~he or she~~ deems appropriate.

Committee members shall serve without compensation but may be reimbursed by the governmental unit for their expenses incurred in performing their duties.

(b-5) In lieu of the committee described in subsection (a), a highway commissioner of a township road district in a county with a population under 400,000 and the township board of the same township may form a joint committee for the purposes described in subsection (a). That joint committee shall include: the township trustees; the highway commissioner; at least 2 residents of the territory served by the governmental unit appointed by the township supervisor with the advice and consent of the township board; at least one resident of the governmental unit appointed by the highway commissioner; and the township supervisor. The joint committee shall be chaired by the township supervisor and shall issue a joint report with 2 sections, one section for the township and one section for the road district. Except with respect to its composition and report, the joint committee shall otherwise comply with subsection (b). References in this Act to a "committee" shall also include a joint committee formed under this subsection.

(c) A committee may employ or use the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate, and it may seek assistance from community colleges and universities as necessary to prepare the report required under Section 25.

(d) If a vacancy occurs in the committee membership, the vacancy shall be filled in the same manner as the appointments

under subsection (b).

(e) Each governmental unit shall provide administrative and other support to its committee.

(Source: P.A. 102-1088, eff. 6-10-22.)

(50 ILCS 70/20)

Sec. 20. Meetings. Each committee shall meet at least 3 times. The committee may meet during a regularly scheduled meeting of the governmental unit as long as: (1) separate notice is given in conformance with the Open Meetings Act; (2) the committee meeting is listed as part of the governing board's ~~board of the governmental unit's~~ agenda; and (3) at least a majority of the members of the committee are present at the committee's meeting. Each meeting of the committee shall be public, and the committee shall provide an opportunity for any person to be heard at the public hearings for at least 3 minutes. The committee may require speakers to register. The committee shall meet in accordance with the Open Meetings Act, and the committee shall be a public body to which the Freedom of Information Act applies.

At the conclusion of each meeting, the committee shall conduct a survey of residents who attended asking for input on the matters discussed at the meeting. A survey conducted via email to all residents who attended the meeting and provided a valid email address will be sufficient to satisfy the requirements of this paragraph.

(Source: P.A. 102-1088, eff. 6-10-22.)

(50 ILCS 70/25)

Sec. 25. Report. Each committee shall summarize its work and findings within a written report, which shall include recommendations in respect to increased accountability and efficiency, and shall provide the report to the administrative office of each county board in which the governmental unit is located no later than 18 months after the formation of the committee. The report shall be made available to the public.

For purposes of this Section, if a governmental unit is located in multiple counties, the committee may, if required, provide the same report to the county board of each of those counties.

(Source: P.A. 102-1088, eff. 6-10-22.)

Section 10. The State Mandates Act is amended by adding Section 8.47 as follows:

(30 ILCS 805/8.47 new)

Sec. 8.47. Exempt mandate. Notwithstanding Sections 6 and 8 of this Act, no reimbursement by the State is required for the implementation of any mandate created by the Decennial Committees on Local Government Efficiency Act.

Section 99. Effective date. This Act takes effect upon becoming law.

AN ACT concerning local government.

**Be it enacted by the People of the State of Illinois,
represented in the General Assembly:**

Section 1. Short title. This Act may be cited as the Decennial Committees on Local Government Efficiency Act.

Section 5. Definition. As used in this Act, "governmental unit" includes all units of local government that may levy any tax, except municipalities and counties.

Section 10. Formation of committee; members; vacancy; administrative support.

(a) Within one year after the effective date of this Act and at least once every 10 years thereafter, each governmental unit must form a committee to study local efficiencies and report recommendations regarding efficiencies and increased accountability to the county board in which the governmental unit is located.

(b) Each committee's membership shall include the elected or appointed members of the governing board of the governmental unit; at least 2 residents of the governmental unit, who are appointed by the chair of the board of the governmental unit, with the advice and consent of the board; and any chief executive officer or other officer of the

governmental unit. The committee shall be chaired by the president or chief elected or appointed official of the governing board of the governmental unit, or his or her designee. The chairperson may appoint additional members to the committee as he or she deems appropriate.

Committee members shall serve without compensation but may be reimbursed by the governmental unit for their expenses incurred in performing their duties.

(c) A committee may employ or use the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate, and it may seek assistance from community colleges and universities as necessary to prepare the report required under Section 25.

(d) If a vacancy occurs in the committee membership, the vacancy shall be filled in the same manner as the appointments under subsection (b).

(e) Each governmental unit shall provide administrative and other support to its committee.

Section 15. Duties of a committee. The duties of a committee include, but are not limited to, the study of the governmental unit's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State. The committee shall

also collect data, research, and analysis as necessary to prepare the report described in Section 25.

Section 20. Meetings. Each committee shall meet at least 3 times. The committee may meet during a regularly scheduled meeting of the governmental unit as long as: (1) separate notice is given in conformance with the Open Meetings Act; (2) the committee meeting is listed as part of the board of the governmental unit's agenda; and (3) at least a majority of the members of the committee are present at the committee's meeting. Each meeting of the committee shall be public, and the committee shall provide an opportunity for any person to be heard at the public hearings for at least 3 minutes. The committee may require speakers to register. The committee shall meet in accordance with the Open Meetings Act, and the committee shall be a public body to which the Freedom of Information Act applies.

At the conclusion of each meeting, the committee shall conduct a survey of residents who attended asking for input on the matters discussed at the meeting.

Section 25. Report. Each committee shall summarize its work and findings within a written report, which shall include recommendations in respect to increased accountability and efficiency, and shall provide the report to the county board in which the governmental unit is located no later than 18

months after the formation of the committee. The report shall be made available to the public.

Section 30. Dissolution of the committee. After a committee has made the report required under Section 25 available to the public, the committee is dissolved until it is reestablished with newly appointed members under Section 10.

Section 85. The School Code is amended by changing Section 17-1.1 as follows:

(105 ILCS 5/17-1.1)

Sec. 17-1.1. Shared service reporting and fiscal efficiency.

(a) Annually, each school district shall complete a report developed by the State Board of Education, to accompany the annual financial report and to be published on the State Board of Education's Internet website, that summarizes district attempts to improve fiscal efficiency through shared services or outsourcing in the prior fiscal year. The report must be primarily in checklist form and approximately one page in length. It shall include, but shall not be limited to, the incidence of the following shared service options: insurance; employee benefits; transportation; personnel recruitment; shared personnel; technology services; energy purchasing;

supply and equipment purchasing; food services; legal services; investment pools; special education cooperatives, vocational cooperatives, and other shared educational programs; curriculum planning; professional development; custodial services; maintenance services; grounds maintenance services; food services; grant writing; and science, technology, engineering, and mathematics (STEM) program offerings. The report shall also include a list of potential shared services or outsourcing the district may consider or investigate for the next fiscal year and any anticipated barriers to implementation. This report must be approved by the school board at an open meeting that allows for public comment, and it shall be published on the Internet website of the school district, if any.

(b) Based on data supplied by school districts through the annual financial report, regional superintendents of schools shall publish annually a regional report summarizing district attempts to improve fiscal efficiency through shared services or outsourcing within the educational service region. This report shall include a list of all joint purchasing initiatives, joint agreements between districts, attempts to reduce or eliminate duplication of services and duplicative expenditures, and identification of any overlapping regional service delivery systems.

(c) For school districts required to develop and submit to the State Board of Education a deficit reduction plan under

Section 17-1 of this Code, the regional superintendent of schools and the school district shall jointly prepare a shared services and outsourcing plan that considers actions that may improve the district's fiscal efficiency and how future savings associated with shared services or outsourcing are to be utilized.

(Source: P.A. 97-357, eff. 1-1-12.)

Section 90. The State Mandates Act is amended by adding Section 8.46 as follows:

(30 ILCS 805/8.46 new)

Sec. 8.46. Exempt mandate. Notwithstanding Sections 6 and 8 of this Act, no reimbursement by the State is required for the implementation of any mandate created by the Decennial Committees on Local Government Efficiency Act.

Section 99. Effective date. This Act takes effect upon becoming law.