

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JANUARY 19, 2026.**

The Regular Meeting was called to order by Trustee Wagner at 6:00 p.m.: Trustee Sullivan Called Roll: Present: Trustees, Robert Wagner, Ann Marie Testa & William Sullivan. Also, present: General Manager Ray Hoving, Superintendent Steve Moore, Engineer Darryl Carstensen and Attorney John Wise.

Minutes Approved: Trustee Testa made a motion, seconded by Trustee Sullivan to approve the minutes of the Regular Meeting of December 16, 2025. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Minutes Approved: Trustee Testa made a motion, seconded by Trustee Sullivan to approve the minutes of the Special Meeting of January 8, 2026. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Bill Listing: Trustee Testa made a motion, seconded by Trustee Sullivan to approve the bill listing dated January 19, 2026, in the amount of \$141,928.43 and to pay when funds are available prior to their due date. Review and discussion ensued. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Water Shut Off List: General Manager Hoving presented a list of delinquent accounts dated January 19, 2026. The list represented a total amount due to the district of \$12,859.65. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the water shut off list dated January 19, 2026, as presented. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Reconciliation Report – December 2025: Mr. Hoving presented the December Reconciliation report for review and discussion. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Reconciliation report for December 2025 as presented. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Improvement Fund Investment: General Manager reported that the district was in receipt of a connection permit fee of \$240,500 for the “Union” project on Villa Avenue. The district also received the DCEO grant check from the State of Illinois for the Phase 6 UV project. With the recent deposits the district now has excess funds in the improvement fund checking account. Mr. Hoving recommended transferring \$400,000 the improvement fund brokerage account and investing the funds in a US Treasury or Certificates of Deposit for a period not to exceed 12 months. Trustee Testa made a motion to transfer \$400,000 from the improvement fund checking account to the brokerage account and investing the funds in a US Treasury or Certificate of Deposit for a period not to exceed 12 months; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner. Motion carried.

FY 2025/2026 Audit Engagement Letter: GM Hoving presented an engagement letter from Selden Fox for the FY 2025/2026 audit. The letter establishes the roles and responsibilities of the firm and the district to complete this year’s audit. The estimated cost of the audit provided by Selden Fox was \$15,500 plus any out-of-pocket costs such as printing, postage, clerical work, etc. Trustee Testa made a motion to approve the audit engagement letter from Selden Fox for the FY 2025/2026 audit in the estimated amount of \$15,500; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner. Motion carried.

Natural Gas Contract: GM Hoving presented a proposal from Interstate Gas Supply (IGS) to extend the contract for natural gas supply by 18 months to December of 2027. Mr. Hoving’s memo stated that the price being offered by IGS is 39.4 cents per therm versus the current price of 38.3 cents per therm. The current rate offered by NICOR Gas is 42 cents per therm. According to GM Hoving the increase per therm will only result in approximately \$500 per year increase to the budget and the price stability will be important while the new general manager gets acclimated to the district. Trustee Testa made a motion to accept the proposed contract extension to December 2027 at a price of 39.4 cents per therm; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner. Motion carried.

Engineers Report: Engineer Darryl Carstensen updated the board on the various projects at the district. Mr. Carstensen gave a high-level review of the proposed changes that will occur during the phase 7 project. Mr. Carstensen also updated the board on meetings between Fehr Graham, Village of Villa Park and the district regarding the storm water pollution prevention plan (SWPPP) and permitting for the phase 7 project. The conversations were to discuss the need for wetland delineation adjacent to the plant.

Superintendents Report – December 2025: Superintendent Moore presented his report for the month of December. He reported there were no excursions from the permit. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Manager’s Report for December 2025 and place it on file. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Trustee Reports:

Trustee Testa: No report

Trustee Sullivan: No report

Trustee Wagner: Trustee Wagner reported that he was in contact with Villa Park regarding using Rotary Park as a staging area for River Sweep in April. He also said that he was at the Conservation Foundation in Naperville and interviewed Hannah Miller who coordinates Salt Smart

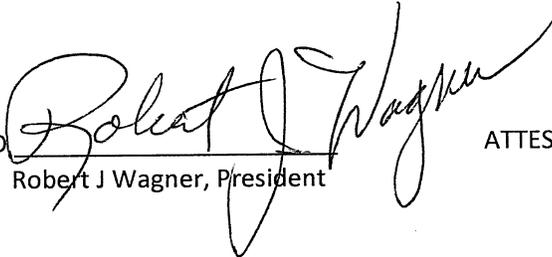
Old Business: GM Hoving provided a list of important dates and tasks that need to be completed over the next couple of months to the board. Discussion ensued regarding roles and responsibilities during the transition to finding a new GM.

Executive Session: Trustee Testa made a motion to enter executive session according to 5 ILCS 120/2(c)(1) – *the appointment, employment, compensation, discipline, performance, or dismissal of specific employees*; Seconded by Trustee Sullivan at 7:25 pm.

Plant Operator Salary Recommendation: Trustee Testa made a motion to approve the salary increase recommendation for operator Dylan Moore; Seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner. Motion carried.

Meeting Adjourned

Trustee Testa made a motion; seconded by Trustee Sullivan to adjourn the meeting at 7:45 p.m. Ayes: Sullivan, Testa & Wagner. Motion Carried

APPROVED 
Robert J Wagner, President

ATTEST 
William J Sullivan, Clerk

Prepared by: Ray Hoving – General Manager