

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON DECEMBER 15, 2025.**

The Regular Meeting was called to order by Trustee Wagner at 6:00 p.m.: Trustee Sullivan Called Roll: Present: Trustees, Robert Wagner, Ann Marie Testa & William Sullivan. Also, present: General Manager Ray Hoving, Superintendent Steve Moore, Engineer Darryl Carstensen and Attorney John Wise.

Minutes Approved: Trustee Testa made a motion, seconded by Trustee Sullivan to approve the minutes of the Regular Meeting of November 19, 2025. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Bill Listing: Review and discussion ensued. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the bill listing dated December 15, 2025, in the amount of \$510,084.72 and to pay when funds are available prior to their due date. Trustee Wagner asked about the purchase of dissolved oxygen probes. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Water Shut Off List: General Manager Hoving presented a list of delinquent accounts dated December 15, 2025. The list represented a total amount due to the district of \$18,174.32. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the water shut off list dated December 15, 2025, as presented. Discussion ensued on whether to tag houses and shut-off water prior to the holiday. The board agreed that staff should proceed with tagging. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Reconciliation Report – November 2025: Mr. Hoving presented the November Reconciliation report for review and discussion. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Reconciliation report for November 2025 as presented. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Corporate Fund Investment: General Manager reported that a US Treasury will be maturing on December 26, 2025, in the amount of \$556,000.00 from the Corporate Fund. Mr. Hoving recommended re-investing the funds in a US Treasury or Certificates of Deposit for a period not to exceed 12 months. Trustee Testa made a motion to re-invest the \$556,000 in a US Treasury or Certificate of Deposit for a period not to exceed 12 months; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner. Motion carried.

Investment Fund Investment: General Manager reported that an Improvement Fund treasury will be maturing on December 26, 2025, in the amount of \$458,000.00. Mr. Hoving recommended re-investing the funds in a US Treasury or Certificates of Deposit for a period not to exceed 12 months. Trustee Testa made a motion to re-invest the \$458,000 in a US Treasury or Certificate of Deposit for a period not to exceed 12 months; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner. Motion carried.

Resolution 2025-03: Attorney John Wise presented Resolution 2025-03 for approval. The resolution would authorize the closure of the Capital Project (Phase 6) checking account. It would also authorize the general manager to take action to close the account and have the remaining funds transferred to the debt service account. Trustee Testa made a motion to approve Resolution 2025-03 which closes the project account and authorizes the general manager to have the remaining funds transferred; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner.

Engineers Report: Engineer Darryl Carstensen updated the board on the various projects at the district, including the Phase 6 construction project, the Phase 7 design, and the streambank stabilization project. Mr. Carstensen then presented a proposal to assist the district with their Storm Water Pollution Prevention Plan (SWPPP). The plan is required by the IEPA and was last updated in 2017. The proposed fee for the services is \$6,500. Trustee Testa made a motion to approve the proposal and fee in the amount of \$6,500; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner.

Superintendents Report – November 2025: Superintendent Moore presented his report for the month of November. He reported there were no excursions from the permit. Mr. Moore noted that plant operator Dylan Moore passed his IEPA Class 3 wastewater operator certification test. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Manager’s Report for November 2025 and place it on file. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Trustee Reports:

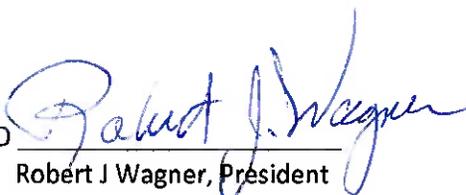
Trustee Testa: No report

Trustee Sullivan: No report

Trustee Wagner: Trustee Wagner reported that the cooking oil collection held in November was not well attended due to the weather. He also spoke to Amy Phillips with the Conservation Foundation regarding the River Sweep in April and that his chloride monitoring station was now in Elmhurst.

Meeting Adjourned

Trustee Testa made a motion; seconded by Trustee Sullivan to adjourn the meeting at 6:54 p.m. Ayes: Sullivan, Testa & Wagner. Motion Carried

APPROVED 
Robert J Wagner, President

ATTEST 
William J Sullivan, Clerk

Prepared by: Ray Hoving – General Manager