

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON SEPTEMBER 15, 2025.**

The Regular Meeting was called to order by Trustee Wagner at 6:03 p.m.: Trustee Sullivan Called Role: Present: Trustees, Robert Wagner, Ann Marie Testa & William Sullivan. Also, present: General Manager Ray Hoving, Superintendent Steve Moore, Engineer Darryl Carstensen and Attorney John Wise.

Minutes Approved: Trustee Testa made a motion, seconded by Trustee Sullivan to approve the minutes of the Regular Meeting of August 18, 2025. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Bill Listing: Review and discussion ensued. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the bill listing dated September 15, 2025, in the amount of \$683,838.76 and to pay when funds are available prior to their due date. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Phase 6 Loan Disbursement #14: Mr. Hoving presented Loan Disbursement #14 for the Phase 6 UV and Belt filter Press project in the amount of \$185,080.20. This disbursement includes work completed during the month of August as well as the release of the retainage being held. Trustee Testa made a motion to approve Loan Disbursement #14 in the amount of \$185,080.20; seconded by Trustee Sullivan. Discussion ensued regarding the number of payments left for the project. Mr. Hoving stated that this is intended to be the final payment. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Water Shut Off List: Manager Hoving presented a list of delinquent accounts dated September 15, 2025. The list represented a total amount due to the district of \$22,818.02. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the water shut off list dated September 15, 2025, as presented. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Reconciliation Report – August 2025: Mr. Hoving presented the August Reconciliation report for review and discussion. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Reconciliation report for August 2025 as presented. Ayes: Sullivan, Testa & Wagner. Motion Carried.

ACH Fraud: General Manager reported that the district received a check from Citibank in the amount of \$120,200. With this payment only \$400 remains outstanding from the fraudulent ACH.

Investment Recommendations: General Manager Hoving recommended transferring \$400,000 from the corporate checking account to the investment brokerage account and investing the funds in a treasury bill or certificate of deposit for a term not to exceed 12 months. Mr. Hoving stated there was excess cash on hand in the account due to the return of funds from the ACH fraud. Discussion ensued. Trustee Testa made a motion; seconded by Trustee Sullivan to authorize the transfer of \$400,000 to the corporate brokerage account and to invest said funds into a treasury bill or certificate of deposit for a term not to exceed one year. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Resolution 2025-02: Attorney John Wise presented Resolution 2025-02 – a resolution regarding closed session minutes which keeps the minutes confidential for the time being. The minutes will be reviewed again in six months to assess the need for continued confidentiality. Trustee Testa made a motion; seconded by Trustee Sullivan to approve Resolution 2025-02. Ayes: Sullivan, Testa & Wagner. Motion carried.

Engineers Report:

Engineer Darryl Carstensen updated the board on the various projects at the district, including the Phase 6 construction project and Phase 7 design and possible funding sources for the streambank stabilization.

Superintendents Report – August 2025: Superintendent Moore presented his report for the month of August. Mr. Moore also reported on the results of the auction of surplus property (skidsteer). The highest bid came in at over \$17,000 which was greater than expected. Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Manager's Report for August 2025 and place it on file. Discussion ensued with Trustee Testa asking if the district is paid for the biosolids we produce. Mr. Moore stated that the district pays a contractor to haul away the solids. Trustee Wagner asked why effluent flow was greater than influent flow. Mr. Moore stated that the plant is constantly using water that is recycled or from the city that eventually is discharged. Trustee Wagner also asked why there was an increase in the amount of city water being used. The superintendent said that the construction project dictated more city water vs recycled water. Ayes: Sullivan, Testa & Wagner. Motion Carried.

Trustee Reports:

Trustee Testa: No report

Trustee Sullivan: No report

Trustee Wagner: Trustee Wagner reported that he attended the meeting of the Salt Creek Watershed Network. He also reported that the Sierra Club canceled its planned tour out of caution.

Request to have late fees waived: Mr. Hoving gave a brief recap of last month's public participation request for discharge of late fees for Ardmore/Villa Garden apartments. The request was to have late fees waived due to delays by the post office according to the property management. Discussion ensued on the validity of the request and past precedent of waiving late fees for large customers. Trustee Testa made a motion to waive late fees for the accounts in the amount \$580.12 with the stipulation that the customer enroll in online billing and payments; seconded by Trustee Sullivan. Ayes: Sullivan, Testa & Wagner. Motion carried.

Chamber of Commerce Membership: A discussion was had on the usefulness and benefits of renewing the districts Chamber of Commerce membership as well as the cost of membership. Mr. Hoving stated that the Executive Director of the Chamber let him know that they would be happy to have the district become a member again. The board asked General Manager Hoving to renew the membership.

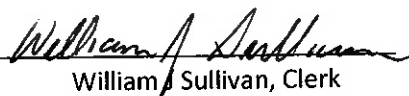
Meeting Adjourned

Trustee Testa made a motion; seconded by Trustee Sullivan to adjourn the meeting at 7:09 p.m. Ayes: Sullivan, Testa & Wagner. Motion Carried

APPROVED


Robert J Wagner, President

ATTEST


William J Sullivan, Clerk

Prepared by: Ray Hoving – General Manager