

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY  
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JULY 21, 2025.**

**The Regular Meeting was called to order by Trustee Wagner at 6:00 p.m.:** Trustee Testa Called Role:  
Present: Trustees, Robert Wagner and Ann Marie Testa. Trustee William Sullivan listened to the meeting remotely but did not participate. Also, present: General Manager Ray Hoving, Superintendent Steve Moore, Engineer Darryl Carstensen and Attorney John Wise.

General Manager Hoving suggested moving the planned tour of the new UV structure and belt filter press to the end of the meeting. The trustees agreed that would be the best use of time considering Trustee Sullivan was attending remotely.

**Minutes Approved:** Trustee Testa made a motion, seconded by Trustee Wagner to approve the minutes of the Regular Meeting of June 16, 2025. Ayes: Wagner and Testa. Motion Carried

**Bill Listing:** Review and discussion ensued. Trustee Testa made a motion, seconded by Trustee Wagner to approve the bill listing dated July 21, 2025, in the amount of \$594,033.38 and to pay when funds are available prior to their due date. Trustee Wagner asked about the checks to IEPA. General Manager Hoving stated that the invoices were for the district's NPDES permit. Ayes: Wagner, Testa and Sullivan. Motion Carried

**Phase 6 Loan Disbursement #12:** Mr. Hoving presented Loan Disbursement #12 for the Phase 6 UV and Belt filter Press project in the amount of \$138,064.37. This disbursement includes work completed during the month of June. Trustee Testa made a motion to approve Loan Disbursement #12 in the amount of \$138,064.37; seconded by Trustee Wagner. Ayes: Wagner and Testa. Motion Carried

**Water Shut Off List:** Manager Hoving presented a list of delinquent accounts dated July 21, 2025. The list represented a total amount due to the district of \$16,944.49. Trustee Testa made a motion, seconded by Trustee Wagner to approve the water shut off list dated July 21, 2025, as presented. Ayes: Wagner and Testa. Motion Carried

**Reconciliation Report – June 2025:** Mr. Hoving presented the June Reconciliation report for review and discussion. Trustee Testa made a motion, seconded by Trustee Wagner to approve the Reconciliation report for June 2025 as presented. Ayes: Wagner and Testa. Motion Carried

**Corporate Investment Recommendation:** General Manager stated there was a treasury bill maturing in the corporate account for \$547,000 on August 7. Mr. Hoving recommended re-investing the \$547,000 in a treasury bill for a term not to exceed 12 months. Trustee Testa made a motion; seconded by Trustee Wagner to re-invest the \$547,000 in a treasury bill for a term not to exceed 12 months. Ayes: Wagner and Testa. Motion Carried

**Capital Improvement Investment Recommendation:** General Manager stated there were funds in the capital improvement account that exceed the cash flow needs for the remainder of the fiscal year. Mr. Hoving recommended transferring \$200,000 from the checking account to the brokerage account and investing the funds in a treasury bill for a term not to exceed 12 months. Trustee Testa made a motion; seconded by Trustee Wagner to transfer \$200,000 from the Capital Improvement Checking account to the brokerage account and invest the funds in a treasury bill for a term not to exceed 12 months. Ayes: Wagner and Testa. Motion Carried

**ACH Fraud:** General Manager reported that he spoke with the Providence Bank Fraud department last week but unfortunately there was nothing new to report. The contact at Providence did believe that the district's funds were still being held by Citi bank, and it is simply a waiting game. Mr. Hoving

also stated that the detective working the case for Villa Park PD was recently promoted but there has been no update from VPPD on who was taking over the case.

**Attorney's Report:** Attorney John Wise stated that he had no report for this evening but he did ask the board about the executive session meeting minutes from the March special meeting and if he should prepare the minutes since the topic of the session was the employment of GM Hoving. The board agreed that Attorney Wise should prepare the executive session minutes.

**Engineers Report:** Engineer Darryl Carstensen updated the board on the various projects at the district, including the Phase 6 construction project and Phase 7 design. Mr. Carstensen reported that the district did not make the final draft of the intended funding list for the fiscal year 2026 water pollution control loan program. He stated that he is hopeful to receive bypass funding in the spring of 2026. Mr. Carstensen also spoke about a project that was initiated in 2022 to look at stabilizing the bank of the Salt Creek due to erosion that has the potential to affect district property. Discussion ensued with the board asking about getting updated estimates and how the project may affect the opposite bank.

**Superintendents Report - June 2025:** Superintendent Moore presented his report for the month of June. Trustee Testa made a motion, seconded by Trustee Wagner to approve the Manager's Report for June 2025 and place it on file. Discussion ensued regarding new software that was purchased for the operations personnel. Superintendent Moore stated that it consolidates data entry into one system and will generate reports that are required for the district's permit. Trustee Wagner if it would generate reports that trustees could see, and Mr. Moore said yes. Ayes: Wagner and Testa. Motion Carried.

#### **Trustee Reports:**

Trustee Testa asked about the wastewater division for the village and if the district was in contact with the employee that runs the wet weather flow treatment facility. Superintendent Moore stated that he has met him but that there is not regular communication.

Trustee Wagner reported that he attended the June 25 DRSCW meeting where a presentation was given about a study completed in 2021 on the health of Salt Creek prior to the Graue Mill Dam removal. He reported that MWRD Stickney plant is hosting an open house on August 2. He then asked if the district had a written emergency plan. Mr. Moore stated the district has a plan however it is outdated and needs updating.

**Chamber of Commerce membership:** A discussion was had regarding the district re-joining the Villa Park Chamber of Commerce. Mr. Hoving stated that the district had been members for approximately 40 years. He stated that he wasn't sure what had happened with the district's membership status but thought that with the multiple directors at the chamber in the past few years that we may have fallen off their radar. Trustees Wagner and Testa discussed the need for joining the chamber and how it would benefit the chamber and the district. Mr. Hoving stated that he could reach out to the director and inquire about membership.

**IAWA Annual meeting:** GM Hoving reported that the Illinois Association of Wastewater Agencies was hosting their annual meeting September 16-18 in Champaign, IL. Mr. Hoving stated that he would like to attend as it is a great opportunity to network with other agencies and stay up to date on trends happening in the industry and future regulatory developments. Trustee Wagner stated that he would also like to attend and found the trustee roundtable informative in the past. Mr. Hoving asked that anyone that would like to attend should send their responses in early August.

**Executive Session:** Trustee Testa made a motion to enter executive session in accordance with 5 ILCS 120/2(c)(1) – *the appointment, employment, compensation, discipline, performance, or dismissal of specific employees* at 6:59 pm; seconded by Trustee Wagner.

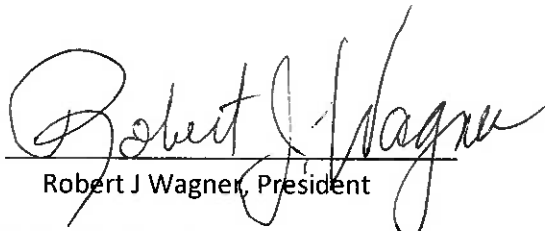
The board returned from executive session at 7:10 pm. Trustee Testa called Roll. Present: Trustees Wagner and Testa.

**Plant Tour:** Trustees and staff exited the board room to tour the new UV structure that was installed as part of the Phase 6 project as well as the rehabbed belt filter press. Trustees and staff returned to the board room at 7:32 pm.

**Meeting Adjourned**

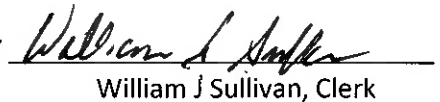
Trustee Testa made a motion; seconded by Trustee Wagner to adjourn the meeting at 7:33 p.m. Ayes: Wagner and Testa. Motion Carried

APPROVED



Robert J Wagner, President

ATTEST



William J Sullivan, Clerk

Prepared by: Ray Hoving – General Manager