

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY  
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON SEPTEMBER 19, 2022.**

**The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.:** Present: Trustees, Raymond Hensley – President, Robert Taglia – Vice President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineer Mark Halm and Attorney Robert Kay.

**Public Participation:** No members of the public were present at the meeting.

**Minutes Approved:** Trustee Agrusa moved, seconded by Trustee Taglia to approve the minutes of the Regular Meeting of August 15, 2022. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Bill Listing:** Business Administrator Hoving presented the bill listing for September 19, 2022. Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Agrusa to approve the bill listing dated September 19, 2022 in the amount of \$398,896.91 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Water Shut Off List:** Business Administrator Hoving presented a list of delinquent accounts dated September 19, 2022. The list represented a total amount due to the district of \$15,739.97. Trustee Agrusa moved, seconded by Trustee Taglia to approve the water shut off list dated September 19, 2022 as presented. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Reconciliation Report – August 2022:** Business Administrator Hoving presented the August Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Reconciliation report for August 2022 as presented. Ayes: Hensley, Talia & Agrusa. Motion carried.

**Investment Recommendations:** Business Administrator Hoving reported that there were two CD's that will mature prior to the October board meeting.

Corporate Fund: Mr. Hoving recommended re-investing the CD maturing on September 23 in the amount of \$250,000 in a new certificate of deposit at 5/3 Bank for a term not to exceed twelve months. Trustee Taglia moved, seconded by Trustee Agrusa approve the new CD purchase for a term not to exceed twelve months. Ayes: Hensley, Taglia & Agrusa

Debt Service Fund: Mr. Hoving recommended re-investing a portion of the CD maturing on September 23 in the amount of \$250,000 in a new certificate of deposit at 5/3 Bank for a term not to exceed twelve months. He recommended transferring \$100,000 of the maturing CD to the Debt Service Account to cover upcoming loan payments. Trustee Agrusa moved, seconded by Trustee Taglia approve the new CD purchase for a term not to exceed twelve months and to transfer funds to the debt service account to cover the upcoming IEPA loan payments. Ayes: Hensley, Taglia & Agrusa

**FY 2021-2022 Audit:** Business Administrator Hoving presented the final draft of the FY 2021-2022 Audit completed by Selden Fox. Mr. Hoving highlighted some of the major findings of the audit including revenues that exceeded the budget amount by approximately \$19,000 and operational expenses that were \$219,000 under budget. Discussion ensued. Trustee Taglia moved; seconded by Trustee Agrusa to approve the FY 2021/2022 annual audit as presented. Ayes: Hensley, Taglia, & Agrusa. Motion carried.

**FY 2022-2023 Budget Update:** Business Administrator Hoving updated the board on the status of the current budget. He stated that through the first quarter revenues were on target though billable flow was trending slightly lower than projected. He also informed the board that expenses were slightly lower than projected through the first three months. He informed the board that energy prices were running much

higher than projections even with the significant increase that was budgeted compared to last fiscal year. There were no comments or concerns raised by the board.

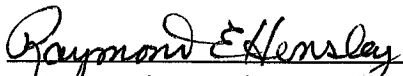
**Attorney's Report:** No Report

**Manager's Report – August 2022:** Manager Listwan presented his report for the month of August 2022. Trustee Taglia moved, seconded by Trustee Agrusa to approve the Manager's Report for August 2022 and place it on file. Ayes: Hensley, Taglia & Agrusa. Motion carried.

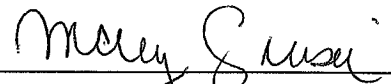
**Engineer's Report:** Engineer Mark Halm reported that Fehr Graham is still awaiting a response from the Illinois Environmental Protection Agency on the funding status for the UV/Belt press project.

**Meeting Adjourned** Trustee Taglia moved, seconded by Trustee Agrusa to adjourn the meeting at 6:40 p.m. Ayes: Hensley, Taglia & Agrusa. Motion carried.

APPROVED

  
Raymond E. Hensley, President

ATTEST

  
Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator