

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY  
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON SEPTEMBER 20, 2021.**

Prior to the start of the meeting Mary Agrusa took the oath of office for the position of Salt Creek Sanitary District Trustee.

**The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.:** Present: Trustees, Raymond Hensley – President and Trustee Mary Agrusa. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineer Mark Halm. Present via Video Conference: Robert Taglia – Vice President

**Election of Officers:**

President: Trustee Taglia made motion to nominate Raymond Hensley President of the Board of Trustees for the remainder of FY 2021-2022, Seconded by Trustee Agrusa. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Vice President: Trustee Agrusa made motion to nominate Robert Taglia Vice President of the Board of Trustees for the remainder of FY 2021-2022, Seconded by Trustee Hensley. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Clerk: Trustee Taglia made motion to nominate Mary Agrusa Clerk of the Board of Trustees for the remainder of FY 2021-2022, Seconded by Trustee Hensley. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

**Public Participation:** No members of the public were present at the meeting.

**Minutes Approved:** Trustee Taglia moved, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of August 16, 2021. Ayes: Hensley, Taglia. Motion carried.

**Bill Listing:** Review and discussion ensued. Trustee Agrusa moved, seconded by Trustee Taglia to approve the bill listing dated September 20, 2021 in the amount of \$436,415.17 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia, Agrusa. Motion carried.

**Water Shut Off List:** Business Administrator Hoving presented a list of delinquent accounts dated September 20, 2021. The list represented a total amount due to the district of \$8,790.93. Trustee Agrusa moved, seconded by Trustee Taglia to approve the water shut off list dated September 20, 2021 as presented. Ayes: Hensley, Taglia, Agrusa. Motion carried.

**Reconciliation Report – August 2021:** Business Administrator Hoving presented the August Reconciliation report for review and discussion. Trustee Taglia moved, seconded by Trustee Agrusa to approve the Reconciliation report for August 2021 as presented. Ayes: Hensley, Taglia, Agrusa. Motion carried.

**Investment Recommendations:** Business Administrator Hoving recommended the following CD's be reinvested upon maturity.

**Corporate Fund** – Business Administrator Hoving recommended investing the \$240,000 currently in the 5/3 Bank corporate checking account. The recommendation was for a term not to exceed six months. Trustee Taglia moved, seconded by Trustee Agrusa to invest the \$240,000.00 for a period not to exceed six months. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Business Administrator Hoving recommended transferring \$100,000 from the First Midwest Bank Corporate account to 5/3 Bank for investment in a new CD. Mr. Hoving stated that there is a surplus of funds in the corporate checking account used to pay the monthly bills. Trustee Hensley moved, seconded by Trustee

Taglia to transfer the \$100,000 from First Midwest Bank to 5/3 Bank and to invest in a new CD for a term not to exceed six months. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

**Debt Service Fund** – Business Administrator Hoving recommended transferring the CD maturing on September 27 in the amount of \$200,000 to the 5/3 bank debt service checking account. The transferred funds will be used to pay upcoming IEPA loan payments. Trustee Taglia moved, seconded by Trustee Agrusa to transfer \$200,000 from the CD maturing on September 27, 2021 into the debt service checking account at 5/3 bank. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

**FY 2020-2021 Comprehensive Annual Financial Report:** Business Administrator Hoving presented the final draft of the FY 2020-2021 audit. Trustee Hensley moved; seconded by Trustee Agrusa to approve the FY 2020-2021 Comprehensive Annual Financial Report as presented. Ayes: Hensley, Taglia, Agrusa. Motion carried.

**Bank Resolution R-2021-01:** Business Administrator Hoving presented Resolution 2021-01 which is a bank resolution that designates authorized signers for banking purposes at 5/3 Bank. This resolution is necessary due to the appointment of the new trustee Mary Agrusa. The resolution removes former trustee Troy Clampit from the list of signers. Trustee Taglia moved; seconded by Trustee Agrusa to approve Resolution 2021-01. Ayes: Hensley, Taglia, Clampit. Motion carried.

**Third Party Collateral Agreement:** Business Administrator Hoving presented a proposed agreement between Salt Creek Sanitary District, 5/3 Bank Corp. and Bank of New York Mellon that gives authorization for Bank of New York to be the custodian of the districts funds held at 5/3 Bank that are in excess of federal deposit insurance limits. Trustee Agrusa moved; seconded by Trustee Taglia to approve the agreement between the district, 5/3 Bank and Bank of New York Mellon. Ayes: Hensley, Taglia, Agrusa. Motion carried.

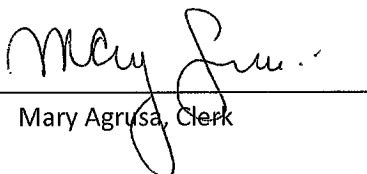
**Engineers Report:** Engineer Mark Halm reported that Deuchler Engineering has continued work on the facility plan and streambank stabilization studies. Mr. Halm stated that a draft of the facility plan should be ready by the October board meeting. Trustee Agrusa moved; seconded by Trustee Taglia to approve the Engineer's report. Ayes: Hensley, Taglia, Agrusa. Motion carried.

**Manager's Report - August 2021:** Manager Listwan presented his report for the month of August. Trustee Taglia moved, seconded by Trustee Agrusa to approve the Manager's Report for August 2021 and place it on file. Ayes: Hensley, Taglia, Agrusa. Motion carried.

**Meeting Adjourned**

Trustee Agrusa moved, seconded by Trustee Taglia to adjourn the meeting at 7:08 p.m. Ayes: Hensley, Taglia, Agrusa. Motion carried.

APPROVED   
Raymond E. Hensley, President

ATTEST   
Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator