

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY  
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON OCTOBER 17, 2022.**

**The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.:** Present: Trustees, Raymond Hensley – President, Robert Taglia – Vice President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineer Mark Halm and Attorney Robert Kay.

**Public Participation:** Resident at 360 S Michigan, Mr. Turcotte, addressed the board regarding the high usage on his account. Mr. Turcotte stated that over Labor Day weekend the hose on the outside of his house was turned on and left running for a few days. He stated that the water was not treated as there was a few inches of standing water in the backyard that was observed by village staff. Discussion ensued and the board agreed that the usage should be deducted from the resident's next bill. Attorney Bob Kay stated that the approval should be placed on the agenda in November for formal approval.

**Minutes Approved:** Trustee Agrusa moved, seconded by Trustee Taglia to approve the minutes of the Regular Meeting of September 19, 2022. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Bill Listing:** Business Administrator Hoving presented the bill listing for October 17, 2022. Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Agrusa to approve the bill listing dated October 17, 2022 in the amount of \$129,309.08 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Water Shut Off List:** Business Administrator Hoving presented a list of delinquent accounts dated October 17, 2022. There was a total of 96 customers on the list for a total amount due to the district of \$16,495.24. Trustee Agrusa moved, seconded by Trustee Taglia to approve the water shut off list dated October 17, 2022 as presented. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Reconciliation Report – September 2022:** Business Administrator Hoving presented the September Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Reconciliation report for September 2022 as presented. Ayes: Hensley, Talia & Agrusa. Motion carried.

**Investment Recommendations:** Business Administrator Hoving reported that there were numerous CD's that will mature prior to the November board meeting.

**Corporate Fund:** Mr. Hoving recommended re-investing three CD's maturing on November 14 in the amount total amount of \$620,000 for a term not to exceed twelve months. Trustee Taglia moved, seconded by Trustee Agrusa to approve the re-investment for a term not to exceed twelve months. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Debt Service Fund:** Mr. Hoving recommended re-investing two CD's maturing on November 2 and November 14 in the total amount of \$500,000 for a term not to exceed twelve months. Trustee Agrusa moved, seconded by Trustee Taglia to approve the re-investment for a term not to exceed twelve months. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Replacement Fund:** Mr. Hoving recommended re-investing the CD Maturing on November 2 in the total amount of \$100,000 for a term not to exceed twelve months. Trustee Taglia moved, seconded by Trustee Agrusa to approve the re-investment for a term not to exceed twelve months. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Improvement Fund:** Mr. Hoving recommended re-investing the CD maturing on November 2 in the total amount of \$113,000 for a term not to exceed twelve months. Trustee Agrusa moved, seconded by Trustee

Taglia approve the re-investment for a term not to exceed twelve months. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**DuPage County Recording Fee Increase:** Mr. Hoving presented an ordinance adopted by DuPage County that increases the amount the county will charge for recording liens and lien releases. The old rate was \$11.00. The new rate will be \$57.00 per document. Discussion ensued. Attorney Bob Kay stated that since the fee the district charges is a pass-through charge that no action is needed to raise the fee from \$25.00 to match the amount the district pays to the county.

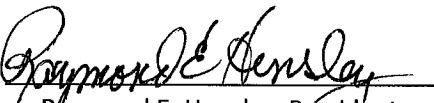
**Attorney's Report:** No Report

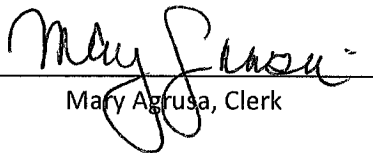
**Engineer's Report:** Engineer Mark Halm reported that Fehr Graham has completed the draft of the streambank stabilization report. They will schedule a meeting with the district and the county prior to the November meeting if possible

**Manager's Report – September 2022:** Manager Listwan presented his report for the month of August 2022. Trustee Taglia moved, seconded by Trustee Agrusa to approve the Manager's Report for September 2022 and place it on file. Ayes: Hensley, Taglia & Agrusa. Motion carried.

**Intergovernmental Agreement – DuPage County Funding:** Manager Listwan presented an Intergovernmental Agreement between the District and DuPage County that allocates county funds to Salt Creek for capital improvement projects. The funds were made available to county sanitary districts as part of the American Rescue Plan Act. The agreement stipulates the manner and timeframe in which the funds are to be used. Manager Listwan requested approval to enter into the agreement with the county. Trustee Agrusa moved; seconded by Trustee Taglia to enter into the Intergovernmental Agreement with Dupage County. Ayes: Hensley, Taglia & Agrusa. Motion Carried.

**Meeting Adjourned:** Trustee Taglia moved, seconded by Trustee Agrusa to adjourn the meeting at 6:46 p.m. Ayes: Hensley, Taglia & Agrusa. Motion carried.

APPROVED   
Raymond E. Hensley, President

ATTEST   
Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator